



June 17, 2022

Architecture
City Planning
Environmental Design
Interior Design
Landscape Architecture

Ph.D. in Design and Planning

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2022-2023 Welcome New and Returning Students
Ph.D. in Design and Planning Program

Dear Students,

I extend a warm welcome to all new and returning Ph.D. students in the Faculty of Architecture at the University of Manitoba, located on original lands of Anishinaabeg, Cree, Oji-Cree, Dakota, and Dene peoples, and homeland of the Métis Nation.

After two years of extraordinary challenges due to the global COVID-19 pandemic, we are thrilled to return to full in-person academic programming for fall 2022. As the pandemic continues, the health and safety of our community remains the University of Manitoba's top priority, while fulfilling our mission of academic and research excellence. As of today, masks must continue to be worn in all indoor spaces on UM campuses. For up-to-date information on health and safety measures to keep our campus community safe, please visit: <https://umanitoba.ca/covid-19>.

We are committed to offering robust learning options, excellent student services and outstanding academic advising. My office and the graduate student advising offices are here to support your success.

This letter contains important information to help ensure you know how to locate the variety of resources available to you as a Ph.D. in Design and Planning student.

GENERAL INFORMATION + PROGRAM OF STUDY

General information is available on the Faculty of Graduate Studies (FGS) website:
http://umanitoba.ca/faculties/graduate_studies/index.html

Program information is available on the Faculty of Architecture Ph.D. in Design and Planning website: <https://umanitoba.ca/architecture/phd-design-and-planning#program-of-study>. Students should carefully read the Program of Study section and review the information with their advisor to create and track a personal timeline for fulfilling coursework requirements and setting overall goals and milestone deadlines for the Candidacy Exam (GRAD 8010), Thesis Proposal and Thesis. This will help ensure overall success and timely completion of the program.

Coursework requirements should typically be met within the first year of study. Coursework choices require advance approval by your Advisor and the Ph.D. Program Head. The Candidacy Exam is typically completed in the second year of study, and the Thesis Proposal is typically completed in the second or third year of study.

REGISTRATION

Students must register for courses online using the University of Manitoba AURORA registration system, accessible from the Registration portal on the Faculty of Graduate Studies website:

<https://umanitoba.ca/graduate-studies/graduate-student-admissions/after-you-apply-next-steps#register-for-your-courses>

Registration for 2022-2023 Fall and Winter courses opens July 21, 2022. For the Fall term, the last day to add classes is September 21 and the last day to drop classes is September 20. For the Winter Term, the last day to add classes is January 23, 2022, and the last day to drop classes is January 20. The fee payment deadline for Fall term is October 5, 2022, and, for Winter term, February 7, 2023. Important dates for 2022-2023 are noted here: <https://umanitoba.ca/registrar/important-dates-deadlines#fall-term-2022>

Students should make coursework selections far in advance of these deadlines, as choices require review of appropriate and available courses, deliberation with your advisor, and, possibly, the creation of new independent study courses and special permission from course instructors and/or the Ph.D. Program Head. Final coursework selections must be submitted to the Faculty of Architecture Graduate Student Advisor (Tobi Hawkins) and Program Chair (Dr. Lisa Landrum) a week in advance of the start of each term.

Compulsory Tutorials:

All graduate students are required to register for and complete the following zero (0) credit-hour, pass/fail tutorials in UM Learn during their first year of study: **GRAD 7300 Research Integrity**, covering best practices and principles in the Responsible Conduct of Research; and **GRAD 7500 Academic Integrity**, covering the University of Manitoba's policy on academic integrity, plagiarism, and cheating. More info: <https://umanitoba.ca/graduate-studies/student-experience/core-academic-requirements#required-tutorials-grad-7500-and-grad-7300>

EMAIL

Students are required to use a University of Manitoba email account for official notifications and all University communications, as per the University of Manitoba email policy. To review the policy and activate your myumanitoba email and UMnetID account, go to the IST website and follow the instructions: <http://umanitoba.ca/registrar/student-email-policy>. Your myumanitoba email address will be used for communications via the Graduate Student Advisor's email lists.

PHOTO IDENTIFICATION

Information on obtaining a University of Manitoba Student ID Card – which is required to access to all student services – can be found on the Faculty of Graduate Studies website:

<https://umanitoba.ca/registrar/photo-id>

FUNDING AND AWARDS

The Faculty of Graduate Studies (FGS) regularly distributes award notices to graduate students and advisors. Students and advisors should review these notices carefully for applicability. Some of these awards are suitable for Ph.D. in Design and Planning students, depending on the student's research area and academic standing. FGS has further resources online:

<https://umanitoba.ca/graduate-studies/funding-awards-and-financial-aid>

See also the graduate studies travel awards and UMGSA conference grant:

https://universityofmanitoba.formstack.com/forms/travel_award ; <http://www.umgsa.org/conference-grant/>

and the Faculty of Architecture awards database:

<https://umanitoba.ca/architecture/awards-database#phd-in-design-and-planning>

Advisors may allocate portions of their Tri-Council grants, or other funding, to support PhD students. Students should speak to their advisor about options and needs.

STUDY SPACE

On campus study space for Ph.D. in Design and Planning students is limited, but we do aim to provide desk space and shared office or studio space for each doctoral student. If you have specific needs, please speak to your advisor and make any special requests via the Ph.D. Program Head.

LIBRARIES

All University of Manitoba Libraries have resumed full in-person service and offer additional online resources, scanning and pick-up services. The Architecture/Fine Arts Library is located in the Faculty of Architecture's J.A. Russell Building. For further information, visit the Libraries website:

<https://umanitoba.ca/libraries/help-and-services#research>

ARCHITECTURE WORKSHOP ORIENTATION

Any new student wishing to use the Faculty of Architecture Workshop, must enroll in a mandatory 90-minute Workshop Orientation session. Dates and times for these sessions will be posted in the Fall.

GRADUATE STUDENT ORIENTATION

Faculty of Graduate Studies (FGS): FGS will host general orientations and workshops for all graduate students in all programs from **August 31 to September 2, 2022**. The times and details will be posted here: <https://umanitoba.ca/graduate-studies/student-experience/graduate-student-orientation>

Faculty of Architecture – Orientation of all new and returning Graduate Students:

Tuesday, Sept. 6, 2022, 9:00am to 10:30am, Centre Space, J.A. Russell Building + social to follow

Don't miss this 90-minute in-person welcome to our school and introduction to its outstanding programs, resources, student services, special events, and opportunities. More information and a detailed program of the day's events will be announced by email and online in late August. Watch also the Faculty's FAUM Salon pages for welcome information: <https://www.umanitoba.ca/architecture/faum-salons>

Affiliate Department/Program: As a Ph.D. in Design and Planning student you are formally part of a Faculty of Architecture (trans-disciplinary) program. You are also affiliated with your Advisor's home Department: Architecture; City Planning; Interior Design; or Landscape Architecture. Ph.D. students may be invited to participate in a Departmental orientation session as well. Your Advisor will notify you directly about any additional orientation session that may be appropriate and beneficial for you to join.

CONTACTS

Your **Advisor** is your primary contact for your program of study.

For Graduate Student inquires and support, please contact:

Tobi Hawkins, Graduate Student Advisor, Faculty of Architecture

Tobi.Hawkins@umanitoba.ca ; phone: (204) 474-6578

Ekta Badesha, Student Services Advising Assistant, Faculty of Architecture

Ekta.Badesha@umanitoba.ca; phone: (204) 474-8769

For program questions and approvals, please contact:

Dr. Lisa Landrum, Ph.D. Program Head and Associate Dean Research

Lisa.Landrum@umanitoba.ca ; phone: (204) 480-1037.

We are looking forward to working with you and wish you a rewarding and successful academic year in the Faculty of Architecture. Do not hesitate to let us know if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Lisa Landrum".

Lisa Landrum, PhD, M.ArchII, B.Arch, MAA, FRAIC, AIA
Associate Dean (Research), Faculty of Architecture
Chair/Head, Ph.D. in Design and Planning Program
Associate Professor, Department of Architecture

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