



Architecture
City Planning
Environmental Design
Interior Design
Landscape Architecture
Ph.D. in Design and Planning

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July 9, 2021

2021-2022 Welcome Returning Students Ph.D. in Design and Planning Program

Dear Students,

I extend a warm welcome to all returning Ph.D. students in the Faculty of Architecture.

I know everyone has endured extraordinary challenges over the last year due to the global COVID-19 pandemic. Despite ongoing challenges, the University of Manitoba is committed to offering robust remote learning options, excellent student services and outstanding academic advising. My office and the graduate student advising offices are here to support your success.

The health, safety and well-being of students is our top priority. The latest University of Manitoba announcements concerning COVID-19 safety are posted online here: <http://umanitoba.ca/coronavirus>.

This letter contains important information to help ensure you know how to locate the variety of resources available to you as a Ph.D. in Design and Planning student.

GENERAL INFORMATION + PROGRAM OF STUDY

General information is available on the Faculty of Graduate Studies (FGS) website:
http://umanitoba.ca/faculties/graduate_studies/index.html

Detailed program information is available on the Faculty of Architecture Ph.D. in Design and Planning website: <https://umanitoba.ca/architecture/phd-design-and-planning>. Students should carefully read the "Program of Study" and review the information with their advisor to create and track a personal timeline for fulfilling coursework requirements and setting overall goals and milestone deadlines for the Candidacy Exam (GRAD 8010), Thesis Proposal, and Thesis. This will help ensure timely completion of the program.

Coursework requirements should typically be met within the first year of study. Coursework choices require advance approval by your Advisor and the Ph.D. Program Head. The Candidacy Exam is typically completed in the second year of study, and the Thesis Proposal is typically completed in the second or third year of study.

REGISTRATION

Students must register for courses online using the University of Manitoba AURORA registration system, accessible from the Registration portal on the Faculty of Graduate Studies website:
<https://umanitoba.ca/graduate-studies/graduate-student-admissions/after-you-apply-next-steps#register-for-your-courses>

Registration for 2021-2022 Fall and Winter courses opens July 12 and ends September 21, 2021. Late registration/revision periods runs September 9-21st (to drop) and until September 22nd (to add) for Fall 2021; and until January 28th (to drop) and January 31st (to add) for Winter 2022. Important dates for 2021-2022 are noted here: <https://www.umanitoba.ca/registrar/important-dates-deadlines#fall-term-2021>

Students are advised to make coursework selections far in advance of these deadlines, as choices require review of appropriate and available courses, deliberation with your advisor, and, possibly, the creation of new independent study courses and special permission from course instructors and/or the Ph.D. Program Head. Coursework selections should be submitted to the Faculty of Architecture Graduate Student Advisor, heather.schnaider@umanitoba.ca at least a week in advance of the start of term.

Compulsory Tutorials:

All graduate students are required to register for and complete the following zero (0) credit-hour, pass/fail tutorials in UM Learn during their first year of study: **GRAD 7300 Research Integrity**, covering best practices and principles in the Responsible Conduct of Research; and **GRAD 7500 Academic Integrity**, covering the University of Manitoba's policy on academic integrity, plagiarism, and cheating. More info: <https://umanitoba.ca/graduate-studies/student-experience/core-academic-requirements#required-tutorials-grad-7500-and-grad-7300>

EMAIL

Students are required to use a University of Manitoba email account for official notifications and all University communications, as per the University of Manitoba email policy. To review the policy and activate your myumanitoba email and UMnetID account, go to the IST website and follow the instructions: <http://umanitoba.ca/registrar/student-email-policy>. Your myumanitoba email address will be used for communications via the Graduate Student Advisor's email lists.

PHOTO IDENTIFICATION

Information on obtaining a University of Manitoba Student ID Card – which is required to access to all student services – can be found on the Faculty of Graduate Studies website: <https://umanitoba.ca/registrar/photo-id>

FUNDING AND AWARDS

The Faculty of Graduate Studies (FGS) regularly distributes award notices to graduate students and advisors. Students and advisors should review these notices carefully for applicability. Some of these awards are suitable for Ph.D. in Design and Planning students, depending on the student's research area and academic standing. FGS has further resources online:

<https://umanitoba.ca/graduate-studies/funding-awards-and-financial-aid>

See also the graduate studies travel awards and UMGSA conference grant:

https://universityofmanitoba.formstack.com/forms/travel_award ;

<http://www.umgsa.org/conference-grant/>

and the Faculty of Architecture awards database (especially the Maxwell Starkman Scholarship):

<https://umanitoba.ca/architecture/awards-database>

Advisors may allocate portions of their Tri-Council grants (or other funding) to support PhD students. Students should speak to their advisor about options.

STUDY SPACE

On campus study space for Ph.D. in Design and Planning students is limited and restrictions remain in place for Fall 2021 due to the COVID-19 pandemic. If you have specific needs regarding study space, please speak to your advisor and make any special requests via the Ph.D. Program Head.

LIBRARIES

Physical library collections and study spaces remain inaccessible to students during COVID-19. However, library staff are continuing to work to provide online access to collections and services. To learn about the many online resources, scanning and pick-up services, visit the Access to Libraries & Services website:

<https://libguides.lib.umanitoba.ca/covid-19-libraryaccess>

ARCHITECTURE WORKSHOP ORIENTATION

Any new student wishing to use the Faculty of Architecture Workshop, must enroll in a mandatory 90-minute Workshop Orientation session. Dates and times for these sessions will be posted in the Fall. Accessing the Workshop will be denied to students who do not attend a Workshop Orientation session. *Due to the COVID-19 pandemic and the University of Manitoba decision to offer most Fall term courses via remote delivery, Workshop access in Fall 2021 is expected to be very limited.*

GRADUATE STUDENT ORIENTATION

Faculty of Graduate Studies (FGS): FGS will host a general orientation and workshops for all graduate students in all programs from August 31 to September 2, 2021. The times and details are posted here: <https://umanitoba.ca/graduate-studies/student-experience/graduate-student-orientation>

Faculty of Architecture: date and time to be confirmed. More information on this online welcome and orientation for all new and returning graduate students in the Faculty of Architecture will be announced by email in late August.

Affiliate Department/Program: As a Ph.D. student in the Faculty of Architecture, you are formally part of a Faculty-wide Ph.D. in Design and Planning program. You are also affiliated with your Advisor's home Department/Program: Architecture; City Planning; Interior Design; Landscape Architecture; or Environmental Design. Ph.D. students may be invited to participate in a Departmental orientation session in addition to those mentioned above. Your Advisor will notify you about any additional orientation that may be appropriate for you to join.

CONTACTS

Your **Advisor** is your primary contact for issues related to your specific program of study.

For Graduate Student inquiries and support, please contact:

Heather Lins, Graduate Student Advisor, Faculty of Architecture
Heather.Schnaider@umanitoba.ca ; phone: (204) 474-8769

Tobi Hawkins, Student Services Advising Assistant, Faculty of Architecture
Tobi.Hawkins@umanitoba.ca ; phone: (204) 474-6578

For program questions and approvals, please contact:

Dr. Lisa Landrum, Ph.D. Program Head and Associate Dean Research
Lisa.Landrum@umantiboa.ca ; phone: (204) 480-1037.

We are looking forward to working with you and wish you a rewarding and successful academic year in the Faculty of Architecture. Do not hesitate to let us know if you have any questions.

Sincerely,



Lisa Landrum, PhD, M.ArchIII, B.Arch, MAA, FRAIC, AIA
Associate Dean (Research), Faculty of Architecture
Chair/Head, Ph.D. in Design and Planning Program
Associate Professor, Department of Architecture

The University of Manitoba campuses are located on the original lands of the Anishinaabeg, Cree, Oji-Cree, Dakota, and Dene peoples, and on the homeland of the Métis Nation.