

July 22, 2021

Welcome New and Returning Students to the Academic Session 2021-2022

- **MASTER OF ARCHITECTURE (M1 & M2)**
- **ENVIRONMENTAL DESIGN:
ARCHITECTURE MASTER PREPARATION OPTION (ED-AMP 1
& 2) ARCHITECTURE OPTION (ED3 & ED4)**

Dear Students,

It is my sincere pleasure to welcome you to the 2021-2022 academic year in the Department of Architecture! During your time in our program, our entire department and excellent support staff are here to support you along the way and to help you get the most from your experience. As we look forward towards an exciting year ahead, I want to ensure that you are aware of some important information and the wide variety of resources available to you as a student.

Graduate Students: All material necessary for the Master M1 & M2 students (registration and orientation) can be found in the M.Arch section of the Academic Calendar here, [Architecture, M.Arch. < Umanitoba](#).

Undergraduate Students: All material necessary for Environmental Design Program Architecture Option ED3, ED4 and ED-AMP 1 & ED-AMP 2 Architecture Master Preparation Option registration can be found on the [Environmental Design](#) web site under *Current Students* then *Courses*.

ALL STUDENTS (Graduate and Undergraduate) are required to register for their courses on-line using the [AURORA registration](#) system. Students can connect to the University of Manitoba Aurora Class Schedule by clicking *Current Students* on the University of Manitoba homepage and under *Useful online tools* clicking Aurora, or by entering <https://aurora.umanitoba.ca> into your favorite web browser.

Your initial access time:

Determine your Registration Time for the Fall/Winter 2021-2022 terms through Aurora Student. Go to [Aurora Student](#), login and select *Enrolment and Academic Records*, then *Registration*, and then *Registration Time & Status*.

Claim ID:

All students in the University **are required** to use University of Manitoba email accounts to receive official notifications and for all official correspondence. Please review the University [email policy](#) and claim your [ID](#), following the instructions provided. We will add your e-mail address to the student advisor's e-mail lists.

START OF TERM

ED-AMP 1 Students: All ED-AMP 1 students are required to take the Arch Tech Prep course, EVAR 3012 - Architectural Technology Preparation: Structural Concepts, which will run from *August 30th – September 3rd*. This year, the course will be delivered remotely due to the COVID-19 Pandemic, you will receive an invitation link for the course via e-mail.

All Students: Studios and Graduate Topics offerings for the Fall Term will be posted online starting Monday, August 16th. Go to the Department of Architecture website of [Student reference material](#) to view them. All students are responsible for reviewing the Student Reference Material as well as other important information on the main Departmental [website](#).

Studio Presentations and Welcome

There will be a Department of Architecture Welcome followed by Studio Presentations on *Monday, August 23rd* starting at 10:00 am which will be delivered remotely; you will receive an invitation link and instructions to access the event via e-mail. Following a welcome address from the Head of Architecture, each instructor conducting a studio will give a 5–10 minute presentation on their offering to the entire student body. Following the presentations, M1, M2, ED-AMP2 and ED4 students will rank three studios, at their respective level, that they wish to join. An online ranking form will be sent to your U of M email early in the afternoon on August 23rd. This form must be submitted by 9am, *Tuesday August 24th*.

Please note: ED-AMP1 and ED3 students will be assigned their studios.

Once these rankings are submitted, the Department Head will use them to establish the studio groups. In forming the studio groups, every attempt will be made to satisfy student preferences, while achieving equitable groups in term of size and diversity. It is possible that students will not get one of their top choices. The Department Head's decision is final.

Design Thesis students may pre-arrange with an advisor. Each advisor can pre-sign up to two Design Thesis students only. Email Heather Lins, the Graduate Student Advisor for required paperwork (Heather.Lins@umanitoba.ca). Design Thesis students who do not pre-arrange an advisor are required to participate in the studio selection process described above. Design Thesis students will be given priority in the process; however, final decisions on this matter rest with the Head in consultation with the Design Thesis coordinator.

Please note: It is now Department of Architecture policy that M2 students may not register with the same studio professor they had in M1.

Studio assignments will be announced via e-mail on *Thursday, August 26th* and studio classes will begin on *Thursday, September 9th*.

All Master Students: Fall term Topics course offerings will be presented at 2:00 pm on *August 23rd* online in the same format as the studio presentations, which all Master students must attend. The Topics course selection process is handled in a similar manner as design studios including student rankings used by the Department Head to establish the classes.

There will be a *Graduate Student Orientation* on Tuesday, September 7 from 9:00 am-10:30am, delivered in an online format; you will receive an invitation link and instructions to access the event via e-mail. All students are responsible for review the [Master of Architecture program Supplemental Regulations](#).

COVID-19 and Studio:

The [University of Manitoba](#) has approved the option for in-person teaching for classes under 20 people, this includes Architecture Design Studios. Any in-person teaching must follow University directives and provincial social distancing, health, and sanitation protocols. Each studio instructor has established their preference for the teaching modality for their studio (in-person, virtual, or a combination of both). The specific plans for each studio will be listed on Aurora by July 23rd and will be presented in the Studio presentations on August 23rd.

The Department is able to assign each student a dedicated workstation (with a designated desk, chair and locker). However, any in-person classes will be organized by the instructor to meet the COVID-19 guidelines and may result in staggered meeting times to ensure class sizes meet room and building occupancy limits. Currently, the Faculty and Department are in the process of establishing protocols and guidelines to meet the most current provincial and University restrictions and allowances. This information will be presented on August 23rd at the Welcome event for all Department of Architecture students.

Field Trips

Field trips for the fall term may be offered in some studios. All plans for proposed trips have been reviewed by the Dean of the Faculty of Architecture and the COVID-19 Recovery Steering Committee when applicable. Any field trips are subject to regional and University safety protocols - details on potential field trips will be shared by the studio instructors during the August 23rd Studio Presentations.

University campus building and facilities access will be allowed, but reduced and restricted. Further information to follow. You can find out more about the University of Manitoba response to COVID-19 on the [Students](#) resource page, and read more about the Latest COVID-19 updates [here](#).

COVID-19 and Courses:

All other courses will be taught online with the exception of some Graduate Topics courses. The teaching modalities for these will be presented during the Topics Presentations at 2pm on August 23rd.

Please be aware that the circumstances around COVID-19 are fluid. Should a major outbreak occur, or and/or health protocols change, it is possible in-person instruction will revert to online instruction.

REGISTRATION:

Master students: Once your studio choice has been finalized, you will have to register in Aurora by no later than Sept. 10th, 2021.

Environmental Design - Architecture Option Years ED3, ED4 and ED-AMP1 & ED-AMP2 Students: Once studio sections have been finalized you can register in Aurora for the appropriate studio section for both Fall and Winter term Studios; this must be done by September 10th, 2021.

Note: All undergraduate and graduate studio sections will be shown on Aurora (for information only) to provide you an opportunity to review the various plans for teaching modalities (in-person, remote, or hybrid) for each studio. however, you cannot register for these sections until studios have been established by the Head on August 26th, as they will be "blocked" from registration until that date. Should you wish to register in advance of August 26th, you may do so in the A01 section for your respective level. If you choose to register in the A01 section, you will need to re-register in the section of the studio are assigned to on August 26th.

GENERAL INFORMATION

All students: Please check the *General Studio & Course Information* that can be found [here](#) under *Additional Resources*. All your courses and studios will be cross-referenced to this document so please read and understand it before the year starts to avoid any confusion.

Please note that we do not have part time students and we expect full time commitment to your studies. The Department of Architecture strongly recommends that you do not take on work outside of the University between September and the end of April.

For Graduate Student inquiries (course registration, current status, etc.) please contact the Student Advisor Heather Lins by e-mail: Heather.Lins@umanitoba.ca or by phone: 204-474-8769.

For ED3, ED4, ED-AMP1 and ED-AMP2 inquiries, please contact Student Advisor Carrie Johnson by email at Carrie.Johnson@umanitoba.ca or by phone: (204) 474-9566.

We look forward to seeing you all and working with you this coming year, whether in-person or remotely! The staff and instructors are committed to making 2021-2022 a creative and productive year!

Yours sincerely,

Lancelot Coar

Acting Head and Associate Professor