

**FACULTY OF ARCHITECTURE ENDOWMENT FUND  
PROJECT/ACTIVITY REPORT**

All grant recipients are required to report to the Committee Chair on the status of their funded project/activity by **no later than March 1st of the year noted in their signed Letter of Agreement**. Please return this completed form, plus any attachments, to Arch.EndowmentFund@umanitoba.ca

*Note: Failure to submit this report will forfeit eligibility for further project funding.*

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REPORT DATE:

GRANT RECIPIENT:

PROJECT TITLE:

PROJECT NUMBER:

GRANT AMOUNT:

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1. Has this project/activity been completed? If so, when?
2. Was all allocated funding utilized? (yes or no). If no, please explain:
3. Please provide a detailed final budget including:
  - .1 Funding Sources (attach additional sheet if required)
    - .1 endowment fund award
    - .2 additional funding sources
    - .3 total revenue
  - .2 Final Expenses
  - .3 Balance (positive/negative)
4. To what extent did the project/activity involve direct student inputs, leadership, or influence to peers?

5. To what extent did the project/activity benefit a target number of constituent members, or the larger community? (Please provide quantitative number if possible i.e.: attendance)

6. Did the project /activity offer unique, inventive, or creative stimulation for the Faculty, and how will it provide lasting value for the Faculty?

7. How did the project/activity enhance the Faculty's positive presence within the design community, or the larger community?

8. If additional funding sources were utilized, how did the /endowment Funds award assist in obtaining additional funding?

9. Please provide a brief report, or summary of your project/activity attaching any additional supporting material (i.e. photographs, articles, drawings, etc.) which might assist the Endowment Fund Committee, with reporting and promotion efforts.