



Interior Design Presentation Booking Form

This form must be completed **10 business days** prior to presentation date. Public Notice will be completed based on information provided.

Name: _____ Student Number: _____

E-mail Address: _____

Presentation Date: _____ Presentation Time: _____

Audio Visual Requirements

Please Check:

- Data projector
- Screens (depending on room)
- Telephone-conferencing required (Dept Head signature required) _____

- Level of Presentation: Intermediate (20-30 min. presentation & 20 min. questions)
Examiner's form must be submitted prior to Intermediate Presentations
- Final (20 min. presentation & 20 min. questions) ***

PLEASE NOTE PRIOR TO THE FINAL PRESENTATION, THE TITLE OF THE THESIS/PRACTICUM MUST BE FINALIZED FOR SIGN-OFF OF THE MASTER'S THESIS/PRACTICUM FINAL REPORT FORM

Note if you are using a Mac you must have an adapter that will allow you to connect to the data projector.

Any other special requirements: _____

Presentation Title: _____

Committee (please include affiliation)

Advisor/Chair: _____

Examiner: _____

External Examiner: _____

***External Examiner Participation: In Person / Electronically / N/A

Advisor Approval: _____ Date: _____

Forms should be submitted to Student Services Assistant, Student Services Rm. 201 John A. Russell Building, Faculty of Architecture, University of Manitoba