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## COURSE DETAILS

<table>
<thead>
<tr>
<th><strong>Course Title &amp; Number:</strong></th>
<th>Urban Agriculture: PLNT 1000</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Number of Credit Hours:</strong></td>
<td>3</td>
</tr>
<tr>
<td><strong>Class Times &amp; Days of Week:</strong></td>
<td>Monday, Wednesday, Friday 1:30-2:20 pm</td>
</tr>
<tr>
<td><strong>Location for classes:</strong></td>
<td>Lectures will be held in Rm 138 Agriculture. Greenhouse work will be conducted in the Plant Science greenhouses 3 and 4. Students must follow biosecurity procedures to access this space.</td>
</tr>
<tr>
<td><strong>Pre-Requisites:</strong></td>
<td>None</td>
</tr>
</tbody>
</table>

### Instructor Contact Information

- **Instructor(s) Name & Preferred Form of Address:** Dr. Yvonne Lawley, Assistant Professor, Department of Plant Science. Students are welcome to address me by name as either Yvonne or Dr. Lawley
- **Office Location:** 109 Plant Science
- **Office Hours or Availability:** Email Dr. Lawley to setup an appointment. On most days, Dr. Lawley is available for a half hour after class for appointments with students. If you have a schedule conflict after class or need help on a different day, contact Dr. Lawley by email to set up an appointment at a mutually agreeable time.
- **Office Phone No.** 204-474-6504
- **Email:** Yvonne.Lawley@umanitoba.ca
  All email communication must conform to the [Communicating with Students](#) university policy (see details below). Please use your U of M email address. It is expected that your email communications be done in a professional manner with proper sentence structure and punctuation. Please include your name and which class you are in. Emails will be answered as time permits on week days.
- **Contact:** Email is the most reliable way to contact Dr. Lawley. You can also ask her questions at the end of class. If you have several questions or questions that require more explanation to answer, I encourage you to sign up for an in person or virtual meeting by email.
- **Marker:** Janelle Gawiak – gawiakj@myumanitoba.ca
Course Description

U of M Course Calendar Description

PLNT 1000 Urban Agriculture Cr. Hrs. 3. Urban environments and their importance for food production, increasing biodiversity, and reducing pollution are presented. Topics include principles of vegetable, fruit and herb production, landscape plants, and utilization of natural systems for composting, water management and reduced pesticide use. Benefits to environment, community development, and human health are discussed.

Instructional Methods

A combination of instructional methods will be used in this course. Traditional in-class lectures will be delivered in combination with group work, use of video and internet resources, case studies, and practical examples. Students will also learn to develop their information research skills through short assignments and will work in groups to complete more complex projects. Students will present one of their projects in the classroom and lead discussion related to their project. Guidelines and examples will be provided to students to ensure they have the necessary tools to complete their work.

Why this course is useful?

There is significant interest in local food production in urban centers to provide affordable, healthy food to urban populations. With the majority of the world’s population now living in urban centers, practicing agriculture in these areas can help people connect with food production and provide benefits to their diets, the environment, and overall health. As fuel costs increase there will be even greater need for local food production to support the health and nutrition of urban populations. A number of organizations have been established in the past ten years to promote local food production in urban settings, but there is the potential to significantly expand participation in urban agriculture. Urban food production can benefit lower income families that may not be able to afford fresh produce, provide immigrants with the opportunity to grow or access traditional foods, encourage youth to participate in community projects and develop a sense of responsibility and accomplishment, provide opportunities for physical and mental therapy, and benefit numerous other urban groups. Urban agriculture can play a significant role in waste management through composting of yard and food waste, improve water management, and provide temperature moderation effects. Urban forests and natural areas contribute to the overall health of the urban environment and can act as refuge zones for beneficial insects, improve air quality, and enhance recreational activities. Urban food production sites are diverse and there are many site specific considerations that will need to be made in order to successfully produce food. However, with proper planning and management these sites can be extremely productive. This course will teach basic principles related to food production in urban environments and will emphasize practices that can maximize benefits to the environment and human health. Topics include principles of food production in urban environments, utilization of natural systems to improve biodiversity, waste management through composting, water collection and utilization, and strategies to reduce pesticide and nutrient load in the environment. Different models of urban food production will be explored and concepts in urban planning, activism, and leadership related to urban agriculture will be considered. Benefits to the environment, community development, and human nutrition and health will be discussed.
Who should take this course?

This course will be of interest to the following groups:

1) Students interested in urban food production and food security either at the local or global level
2) Community leaders or others interested in developing programs and food production opportunities in their neighborhoods
3) Students interested in city planning and policy development that will promote urban agriculture and realize the benefits to urban sustainability, waste and water management, and reduce pesticide and nutrient load
4) Indigenous/Aboriginals, immigrants and other groups that could benefit from urban food production, but may have had little exposure to food production practices in urban environments
5) Environmental science students interested in reducing pesticide and nutrient loads, promoting biodiversity, supporting beneficial insects, and managing urban forests and grasslands
6) Health professionals and social workers interested in developing or using urban agriculture programs improve the physical and mental health of their clients
7) Individuals or groups interested in generating income through urban food production
8) Home owners wanting to learn how to utilize their yards for food production, manage yard waste, etc.

How this course fits into the curriculum

This course fits into the curriculum as a free elective in the Faculty of Agricultural and Food Sciences. It could also fit as a free elective in other programs. This course could be followed by a course such as PLNT 2510 Fundamentals of Horticulture.

Course Goals

Through this course, students will build a number of skills that will contribute to their personal and professional development.

Knowledge and technical expertise: The knowledge and technical expertise gained through this course will provide basic life skills to the students as well as building on their professional expertise. Basic life skills can be applied throughout the student’s life. For example, many students will eventually be home owners and may use the knowledge and technical expertise gained from this course to incorporate food production, waste and water management techniques, promote beneficial insects or reduce nutrient or pesticide loads on their own properties. These students may also be involved in community associations and may help to influence development of healthy urban environments within their communities. On a professional level, students will have the knowledge and technical expertise to participate in extension activities, community development, urban planning, waste and water management, etc.

Social accountability: The concepts of urban agriculture must be taught within the context of an entire social structure. Therefore, students will have exposure to a broad range of social and economic models that may influence their thinking regarding the role of urban agriculture within an urban social structure. Students will gain awareness and knowledge of factors that may influence their thoughts on social and environmental accountability.
Communications skills: Through assignments and class participation students will gain research skills as well as oral and written communication skills. They will also have to develop strategies to cooperate in a group setting and deliver a cohesive group project.

### Course Learning Objectives

By the end of this course, students will:

1. Be able to identify the value of urban agriculture in developing and developed nations and understand the forces necessary for successful advancement of urban agriculture.
2. Know the basic principles of urban agriculture and identify the necessary requirements for production of different types of plants in an urban environment.
3. Be able to conduct an evaluation of an urban site for potential food production, develop a plan for site development, and establish a strategy for successful food production.
4. Be able to consider different models for urban food production in a location (e.g. community garden, individual land owner, cooperative, commercial market garden, etc.) and develop basic recommendations for interested parties.
5. Be able to communicate concepts related to urban food production to community leaders, health professionals and urban policy makers.
6. Be able to gather information from multiple sources to successfully develop and implement plans for urban food production.

### Textbook, Readings, and Course Materials

**Required textbook:** No textbook is required for this course. However, specific resources may be made available either through the library reserve system or electronically through the course UM Learn site. Lecture notes will be posted on the UM Learn site after lecture each day.

**Additional Materials** (The information below is not intended to be a comprehensive list but provides examples of available resources.)

Students will be expected to make extensive use of internet resources, government reports, basic production information and scientific journals. Examples of resources that will be accessed include:

**Internet resources:**

http://www.cityfarmer.info/


**Useful Journals**

Horticulture
Hortscience
Horttechnology
Journal of Vegetable Science
Journal of Vegetable Crop Production
Books or reports


Community resources

Manitoba Agriculture Urban GO Team
Food Matters Manitoba
Friends of the Assiniboine Park Conservatory
Winnipeg Community Garden Network
Using Copyrighted Material

Please respect copyright. We will use copyrighted content in this course. I have ensured that the content I use is appropriately acknowledged and is copied in accordance with copyright laws and university guidelines. Copyrighted works, including those created by me, are made available for private study and research and must not be distributed in any format without permission. Do not upload copyrighted works to a learning management system (such as UM Learn), or any website, unless an exception to the Copyright Act applies or written permission has been confirmed. For more information, see the University’s Copyright Office website at http://umanitoba.ca/copyright/ or contact um_copyright@umanitoba.ca.

Course Technology

This course will utilize UM Learn for access to course materials and assigned readings, submission of assignments, feedback on assignments, group assignment, and posting assignment grades.

Students are welcome to utilize electronic devices such as computers or tablets during class in a responsible, efficient, ethical and legal manner as long as their use is focused on class and is not disruptive to other students. Students should not participate in personal direct electronic messaging / posting activities (e-mail, texting, video or voice chat, wikis, blogs, social networking (e.g. Facebook) online and offline “gaming” during scheduled class time. If a student is on call (emergency) the student should switch his/her cell phone on vibrate mode and leave the classroom before using it.

Electronic copies of the course syllabus and assignments will be provided on the courses UM Learn site. Go to the University of Manitoba website umanitoba.ca. Click on the UM Learn icon on the University’s homepage and find the course on your course list. I will only post information on the A01 section.

I will use PowerPoint for lectures and will post PowerPoint lecture notes after class. Students are expected take their own notes based on the lectures presented.

Expectations: I Expect You To

Students are expected to attend and participate in all classes and work sessions as scheduled. It is the student’s responsibility to take notes, participate in class discussions, and ask questions if they do not understand a point. Students are expected to arrive to class on time and be ready to take notes when the class starts. Notes for missed classes or work sessions will not be provided to the student by the professor. If further clarification is required, it is the student’s responsibility to contact the professor and set an appointment to discuss the problem. Students can take notes with notebooks, tablets, or laptops, provided they do not interfere with other students in the class. Students, the professor, and work session assistants are expected to comply with the University of Manitoba’s Respectful Work and Learning Environment Policy.


Group Work: Team and group work skills are qualities that most employers are looking for in job candidates. Treat the group work term project and group discussion in this course as an opportunity to develop and document these skills for use in future job application and interviews. All group members should exchange contact information (email, phone) at the start of a project so that you can get in
contact with each other outside of class. If a problem cannot be resolved within the group, please contact the professor sooner rather than later (ie - not the day before the project is due) to help facilitate a solution. Please be aware of the policy on Inappropriate Collaboration described under the Academic Integrity section of the syllabus.

Where assignments are assigned as group projects, students will be required to hand in one assignment with the names of all students that participated in the assignment listed on the title page of the assignment. In addition, each student will be asked to complete a statement of their contribution to the assignment and an assessment of their partners’ contributions to the assignment.

**Individual Work:** For individual assignments, students may cooperate and discuss the assignment; however, each student must hand in their own assignment, written in their own words. Material handed in must be the student’s own work and properly credit others through appropriate scientific citation for information that is from other sources. (Note: a variety of citation styles are acceptable, but sufficient information to retrieve the original article must be provided.) Duplicate assignments (either whole or part) will be considered acts of academic dishonesty and will be subject to disciplinary action according to University policy.

**Class Communication:** You are required to obtain and use your University of Manitoba email account for all communication between yourself and the university. All communication must comply with the Electronic Communication with Student Policy: [http://umanitoba.ca/admin/governance/governing_documents/community/electronic_communication_with_students_policy.html](http://umanitoba.ca/admin/governance/governing_documents/community/electronic_communication_with_students_policy.html).

**Academic Integrity:**

Each student in this course is expected to abide by the University of Manitoba Academic Integrity principles. Always remember to reference the work of others that you have used. Also be advised that you are required to complete your assignments independently unless otherwise specified. If you are encouraged to work in a team, ensure that your project complies with the academic integrity regulations. You must do your own work during exams. Inappropriate collaborative behavior and violation of other Academic Integrity principles, will lead to the serious disciplinary action. Visit the Academic Calendar, Student Advocacy, and Academic Integrity web pages for more information and support.

Refer to specific course requirements for academic integrity for individual and group work such as:

I. Group projects are subject to the rules of academic dishonesty;

II. Group members must ensure that a group project adheres to the principles of academic integrity;

III. Students should also be made aware of any specific instructions concerning study groups and individual assignments;

IV. The limits of collaboration on assignments should be defined as explicitly as possible; and

V. All work should be completed independently unless otherwise specified.

For more information on academic integreity, review the University of Manitoba Academic Integrity website and complete the academic integrity tutorial [Academic integrity | University of Manitoba (umanitoba.ca)](http://umanitoba.ca/admin/governance/governing_documents/community/electronic_communication_with_students_policy.html).

**Recording Class Lectures:**

Dr. Yvonne Lawley hold copyright over the course material, presentations, and lectures that make up this course. Students are permitted to take pictures of lecture slides for personal study only. No audio or video
recording of lectures or presentations is allowed in whole or in part without prior permission of Dr. Lawley or invited lecturers. If you are interested in recording please contact Dr. Lawley by email to request permission and introduce yourself in person before lecture the day you wish to record. Without this permission, no audio or video recording of this material, lectures, or presentations is allowed in any format, openly or surreptitiously, in whole or in part. Course materials (both paper and digital) must not be posted on internet site and are for the participant’s private study and research, and must not be shared. Violation of these and other Academic Integrity principles, will lead to serious disciplinary action.

Student Accessibility Services:
The University of Manitoba is committed to providing an accessible academic community. Please contact Dr. Lawley by email to set up a meeting time if you have accessibility questions or concerns within the course. Students Accessibility Services (SAS) offers academic accommodation supports and services such as note-taking, interpreting, assistive technology and exam accommodations. Students who have, or think they may have, a disability (e.g. mental illness, learning, medical, hearing, injury-related, visual) are invited to contact SAS to arrange a confidential consultation.

Student Accessibility Services
520 University Centre
Phone: (204) 474-7423
Email: Student_accessibility@umanitoba.ca

Expectations: You Can Expect Me To
I believe in active learning and want students to be thinking and engaged as we progress through the classes. I use primarily a lecture style format, but will answer questions from students during lecture to ensure that students understand the material. I may also use short videos and will ask for discussion of key points at the conclusion of the video. I may also ask students questions prior to introducing a new subject to determine what their knowledge base is, or to get them thinking about a topic. If I ask a question orally, students are expected to volunteer answers to these questions. If no one volunteers an answer, I may call on a specific student to answer the question. There is no penalty for answering an oral question incorrectly. Pay attention to these questions as they often identify important material for examination. This process provides me with a check to make sure student’s understood the previous material and gets students back into the frame of mind for the subject matter.

I believe that we learn best by doing. Everything that is assigned for this class is designed to enhance learning of the subject matter.

CLASS SCHEDULE AND COURSE EVALUATION
Lectures will be held on MWF from 1:30-2:20 in Rm 138 Agriculture starting January 9, 2023 and ending April 13, 2023. Some class time will be used to conduct work sessions for the greenhouse project (see assignment description). The schedule of these work sessions will be determined based on the needs of the project.

Important Dates:

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 6, 2023</td>
<td>Lectures begin</td>
</tr>
<tr>
<td>January 30, 2023</td>
<td>Food Diary Assignment Due</td>
</tr>
<tr>
<td>February 17, 2023</td>
<td>Fact Sheet Assignment Due</td>
</tr>
<tr>
<td>February 20-24, 2023</td>
<td>Louis Riel Day (Feb. 20) and Winter-term break</td>
</tr>
</tbody>
</table>
Course Content

The following represents a tentative lecture outline. Some topics may be changed depending on the interests of the students in the class and availability of guest lecturers. The lecture order may change depending on the availability of guest speakers and other resources.

1. Introduction - A general overview of urban agriculture will be provided. Topics will include current food distribution systems and food choices, characteristics of urban environments, urban agriculture around the world, food security, nutritional considerations, policy, and urban agriculture in Canada and on the prairies.

2. Models of urban agriculture – Examples of different types of urban agriculture will be presented. We will begin with the simplest form of “balcony” agriculture and work our way through backyard gardens, community gardens, market gardens, cooperatives, and commercial operations. Education, labour and resource requirements will also be discussed.

3. General principles for food production – Topics will include unique challenges of urban environments, site planning and design, soil preparation, requirements for plant growth, water and waste management, extending the growing season, and food preservation and utilization.

4. Vegetable, herb and fruit production – The requirements and cultural practices for production of groups of vegetables, herbs and fruit will be included with emphasis on species that are adapted to the Canadian prairies.

5. Synergies by design – Options for optimization of land use and production will be discussed. Topics will include complementary planting, natural pest management strategies, promotion of beneficial insects, water collection systems, composting, heating and cooling, genetic conservation, aesthetics and considerations for children and pets.

6. Urban forests and natural reserves – The importance of natural ecosystems within urban settings will be discussed. Water management, temperature moderation, recreation, animal refuges, biodiversity and sustainability will be included in this discussion.

7. Health benefits – Topics will include, how availability of local, fresh food can contribution to the nutritional status of urban populations, the role of urban agriculture in promoting physical activity, contribution of local food production to communities, and the therapeutic benefits of urban agriculture.

8. Environmental benefits – Concepts will be presented on contribution of urban agriculture to healthier urban environments through improved sustainability, reductions in fossil fuel consumption, reduced waste, improved water management, promotion of beneficial insects and animals, and improved air quality.

9. Policy – The role of government, and non-government organization in developing and promoting plans for urban agriculture will be discussed. Policy related to utilization of public spaces, development of composting, water and waste management plans, land ownership and rental, and community design will be presented.
10. Student Presentations – Students will present the results of their urban planning projects.

Greenhouse Project Expectations

Students will work in groups for the greenhouse project. It is expected that individuals within the groups will coordinate amongst themselves to schedule plant care operations such as watering, transplanting, harvesting, etc. It is expected that students will clean up after themselves and put equipment or materials away after each work session. Space around and under greenhouse benches should be kept free of debris. To prevent spread of pests, students are expected to not visit other areas of the greenhouse prior to caring for plants in the section assigned to PLNT 1000. Biosecurity procedures provided with greenhouse assignment information must be followed by all students.

Grading

Indicate your grading scale. A sample is given below that you can adjust to your course expectations.

<table>
<thead>
<tr>
<th>Letter Grade</th>
<th>Percentage out of 100</th>
<th>Grade Point Range</th>
<th>Final Grade Point</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+</td>
<td>95-100</td>
<td>4.25-4.5</td>
<td>4.5</td>
</tr>
<tr>
<td>A</td>
<td>86-94</td>
<td>3.75-4.24</td>
<td>4.0</td>
</tr>
<tr>
<td>B+</td>
<td>80-85</td>
<td>3.25-3.74</td>
<td>3.5</td>
</tr>
<tr>
<td>B</td>
<td>72-79</td>
<td>2.75-3.24</td>
<td>3.0</td>
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<tr>
<td>C+</td>
<td>65-71</td>
<td>2.25-2.74</td>
<td>2.5</td>
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<tr>
<td>C</td>
<td>60-64</td>
<td>2.0-2.24</td>
<td>2.0</td>
</tr>
<tr>
<td>D</td>
<td>50-59</td>
<td>Less than 2.0</td>
<td>1.0</td>
</tr>
<tr>
<td>F</td>
<td>Less than 50</td>
<td></td>
<td>0</td>
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</table>

Grade Assignment and Due Dates

<table>
<thead>
<tr>
<th>Description</th>
<th>Comments</th>
<th>Percent of Final grade</th>
<th>Due Date (where applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Food Diary Assignment</td>
<td></td>
<td>10%</td>
<td>Jan. 30</td>
</tr>
<tr>
<td>Fact Sheet Assignment</td>
<td></td>
<td>20%</td>
<td>Feb. 17</td>
</tr>
<tr>
<td>Greenhouse Project</td>
<td>Students will work in groups and submit joint assignments</td>
<td>20%</td>
<td>Part 1 – Mar. 10 Part 2 - Apr. 12</td>
</tr>
<tr>
<td>Urban Planning Project</td>
<td>Students will work in groups and submit joint assignments</td>
<td>20%</td>
<td>Written Part – Mar. 27 Oral Presentations – Mar.27 - Apr. 5</td>
</tr>
<tr>
<td>Final Exam</td>
<td>2 h exam to be held during examination period Students must remain available for entire exam period</td>
<td>30%</td>
<td>Scheduled by the University between Apr. 14-28</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>100%</td>
<td></td>
</tr>
</tbody>
</table>
Voluntary Withdrawal

The last day for voluntary withdraw from this course is March 22, 2023. Students who do not drop the course by the deadline will be assigned a final grade. Withdrawal from courses will be recorded on your official transcript. See the Registrar’s Office web page for more information. I am willing to discuss your progress and strategies for improvement prior the withdrawal date.

ASSIGNMENT DESCRIPTIONS

Description of Assignments: Assignments will include two individual assignments, a greenhouse project and an urban planning assignment. The first individual assignment is designed to encourage self-awareness of food choices and to allow students to conduct research to answer specific questions. The second individual assignment will require students to develop a “fact sheet” that identifies the basic growing conditions required for a specific plant species and where this species fits in an urban food production system. As an experiential exercise, students will work in groups to grow plants (primarily vegetables) in the greenhouse and will be responsible for care and maintenance of their plants. For the urban planning project, students will be assigned to groups and given a specific scenario to work with. From there, the students will design a model system for the scenario they have been given and will present this in a written report and presentation to the class. For each assignment a description of what is to be done and how the assignment will be evaluated. This will be provided to students at the time the assignment is introduced.

Description of Examinations: The final exam will be scheduled during the normal examination period. The exam will be a combination of short answer and problem solving questions. The exam will test the student’s knowledge and ability to integrate and apply the knowledge to specific scenarios or situations. Students must remain available during the final examination period regardless of the scheduled examination date.

Referencing Style

Many different referencing styles are used within the different scientific disciplines studied within the field of agriculture. For this course, you will be expected to use the Council of Science Editors (CSE) style. This involves using both a reference list and in-text citation. A CSE style guide is Available on UMLearn. If you have questions about referencing or using style for referencing you can consult Dr. Lawley or the Agriculture Librarian, Ryan Schultz Ryan Schultz - LibGuides at University of Manitoba (umanitoba.ca).

Assignment Feedback

Normally, students can expect to receive a grade within three weeks of an assignment submission deadline. Evaluative feedback will be provided for the Food Diary and Fact Sheet assignments prior to the VW date.

Assignment Extension and Late Submission Policy

Late Assignments: Late assignments will lose 10% per day (including weekends). Assignments will be submitted electronically in UMLearn. Assignments are due by 4:30 pm on the assignment due date. Assignments will not be accepted via email. If a student is unable to complete an assignment due to a medical or other emergency, contact the professor as soon as possible by email.
Missed Assignments: Unexcused missed assignments will be given a grade of zero. Where assignments are missed illness, death in the family, or other circumstances that are beyond the control of the student, the student must contact the professor by email as soon as possible. The student may be given the following options: 1) complete the assignment and receive the late assignment penalty as described above, 2) establish a new due date with the instructor and complete the assignment without penalty when handed in by the new due date, or 3) the final grade will be determined by increasing the value of the final exam by the amount that would have been allocated to the missed assignment. The instructor has the right to determine which option is the most appropriate to apply.

Missed Final Exam: If the final exam is missed and an appropriate excuse has been provided to satisfy the University of Manitoba’s “Deferred Examinations Policy”, another exam date will be set at the discretion of the instructor.

UNIVERSITY SUPPORT OFFICES & POLICIES

Writing and Learning Support

The Academic Learning Centre (ALC) offers services that may be helpful to you throughout your academic program. Through the ALC, you can meet with a learning specialist to discuss concerns such as time management, learning strategies, and test-taking strategies. The ALC also offers peer supported study groups called Supplemental Instruction (SI) for certain courses that students have typically found difficult. In these study groups, students have opportunities to ask questions, compare notes, discuss content, solve practice problems, and develop new study strategies in a group-learning format.

You can also meet one-to-one with a writing tutor who can give you feedback at any stage of the writing process, whether you are just beginning to work on a written assignment or already have a draft. If you are interested in meeting with a writing tutor, reserve your appointment two to three days in advance of the time you would like to meet. Also, plan to meet with a writing tutor a few days before your paper is due so that you have time to work with the tutor’s feedback.

These Academic Learning Centre services are free for U of M students. For more information, please visit the Academic Learning Centre website at: http://umanitoba.ca/student/academiclearning/

You can also contact the Academic Learning Centre by calling 204-480-1481 or by visiting 205 Tier Building.

University of Manitoba Libraries (UML)

As the primary contact for all research needs, your liaison librarian can play a vital role when completing academic papers and assignments. Liaisons can answer questions about managing citations, or locating appropriate resources, and will address any other concerns you may have, regarding the research process. Liaisons can be contacted by email or phone, and are also available to meet with you in-person. A complete list of liaison librarians can be found by subject: http://bit.ly/WcEbA1 or name: http://bit.ly/1tJ0bB4. In addition, general library assistance is provided in person at 19 University Libraries, located on both the Fort Garry and Bannatyne campuses, as well as in many Winnipeg hospitals. For a listing of all libraries, please consult the
mental health:

**For 24/7 mental health support, contact the Mobile Crisis Service at 204-940-1781.**

**Student Counselling Centre**
Contact SCC if you are concerned about any aspect of your mental health, including anxiety, stress, or depression, or for help with relationships or other life concerns. SCC offers crisis services as well as individual, couple, and group counselling. **Student Counselling Centre:** [http://umanitoba.ca/student/counselling/index.html](http://umanitoba.ca/student/counselling/index.html)
474 University Centre or S207 Medical Services
(204) 474-8592

**Student Support Case Management**
Contact the Student Support Case Management team if you are concerned about yourself or another student and don’t know where to turn. SSCM helps connect students with on and off campus resources, provides safety planning, and offers other supports, including consultation, educational workshops, and referral to the STATIS threat assessment team. **Student Support Intake Assistant** [http://umanitoba.ca/student/case-manager/index.html](http://umanitoba.ca/student/case-manager/index.html)
520 University Centre
(204) 474-7423

**University Health Service**
Contact UHS for any medical concerns, including mental health problems. UHS offers a full range of medical services to students, including psychiatric consultation. **University Health Service** [http://umanitoba.ca/student/health/](http://umanitoba.ca/student/health/)
104 University Centre, Fort Garry Campus
(204) 474-8411 (Business hours or after hours/urgent calls)

**Health and Wellness**
Contact our Health and Wellness Educator if you are interested in peer support from Healthy U or information on a broad range of health topics, including physical and mental health concerns, alcohol and substance use harms, and sexual assault. **Health and Wellness Educator** [https://umanitoba.ca/student/health-wellness/welcome-about.html](https://umanitoba.ca/student/health-wellness/welcome-about.html)
britt.harvey@umanitoba.ca

**Live Well @ UofM**
For comprehensive information about the full range of health and wellness resources available on campus, visit the Live Well @ UofM site: [http://umanitoba.ca/student/livewell/index.html](http://umanitoba.ca/student/livewell/index.html)
All students are required to respect copyright as per Canada’s Copyright Act. Staff and students play a key role in the University’s copyright compliance as we balance user rights for educational purposes with the rights of content creators from around the world. The Copyright Office provides copyright resources and support for all members of the University of Manitoba community. Visit http://umanitoba.ca/copyright for more information.

University and Unit policies, procedures, and supplemental information:

**Your rights and responsibilities**

As a student of the University of Manitoba you have rights and responsibilities. It is important for you to know what you can expect from the University as a student and to understand what the University expects from you. Become familiar with the policies and procedures of the University and the regulations that are specific to your faculty, college or school.

The Academic Calendar [http://umanitoba.ca/student/records/academiccalendar.html](http://umanitoba.ca/student/records/academiccalendar.html) is one important source of information. View the sections University Policies and Procedures and General Academic Regulations.

While all of the information contained in these two sections is important, the following information is highlighted.

- If you have questions about your grades, talk to your instructor. There is a process for term work and final grade appeals. Note that you have the right to access your final examination scripts. See the Registrar’s Office website for more information including appeal deadline dates and the appeal form [http://umanitoba.ca/registrar/](http://umanitoba.ca/registrar/)

- You are expected to view the General Academic Regulation section within the Academic Calendar and specifically read the Academic Integrity regulation. Consult the course syllabus or ask your instructor for additional information about demonstrating academic integrity in your academic work. Visit the Academic Integrity Site for tools and support [http://umanitoba.ca/academicintegrity/](http://umanitoba.ca/academicintegrity/) View the Student Academic Misconduct procedure for more information.

- The University is committed to a respectful work and learning environment. You have the right to be treated with respect and you are expected conduct yourself in an appropriate respectful manner. Policies governing behavior include the:

  **Respectful Work and Learning Environment**

  **Student Discipline**
  [http://umanitoba.ca/admin/governance/governing_documents/students/student_discipline.html](http://umanitoba.ca/admin/governance/governing_documents/students/student_discipline.html) and,

  **Violent or Threatening Behaviour**
If you experience **Sexual Assault** or know a member of the University community who has, it is important to know there is a policy that provides information about the supports available to those who disclose and outlines a process for reporting. The **Sexual Assault** policy may be found at: [http://umanitoba.ca/admin/governance/governing_documents/community/230.html](http://umanitoba.ca/admin/governance/governing_documents/community/230.html)

More information and resources can be found by reviewing the Sexual Assault site [http://umanitoba.ca/student/sexual-assault/](http://umanitoba.ca/student/sexual-assault/)

For information about rights and responsibilities regarding **Intellectual Property** view the policy [https://umanitoba.ca/governance/sites/governance/files/2021-06/Intellectual Property Policy - 2013_10_01 RF.pdf](https://umanitoba.ca/governance/sites/governance/files/2021-06/Intellectual Property Policy - 2013_10_01 RF.pdf)

For information on regulations that are specific to your academic program, read the section in the Academic Calendar and on the respective faculty/college/school web site [http://umanitoba.ca/faculties/](http://umanitoba.ca/faculties/)

Contact an **Academic Advisor** within our faculty/college or school for questions about your academic program and regulations [http://umanitoba.ca/academic-advisors/](http://umanitoba.ca/academic-advisors/)

**Student Advocacy**

Contact Student Advocacy if you want to know more about your rights and responsibilities as a student, have questions about policies and procedures, and/or want support in dealing with academic or discipline concerns. [http://umanitoba.ca/student/advocacy/](http://umanitoba.ca/student/advocacy/)

520 University Centre
204 474 7423
student_advocacy@umanitoba.ca