

# Syllabus

DAGR 0480: Introductory Farm Management  
(Fall 2022)

**Faculty of Agricultural and Food Sciences**



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## COURSE DETAILS

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<b>Course Title &amp; Number:</b>	Introductory Farm Management: DAGR 0480
<b>Number of Credit Hours:</b>	3
<b>Course Delivery:</b>	<p><i>Asynchronous:</i> The pre-recorded content for the week will be posted every Wednesday morning. Students should be prepared to commit a minimum of 50 mins to watch these videos which supply the content for the week.</p> <p><i>Synchronous:</i> There will be a live weekly meeting on Monday and Friday in Room 130 Agriculture Building from 10:30-11:20am CT</p> <p><b>This class may pivot to online synchronous delivery (Microsoft Teams, Cisco Webex, or similar) under extraordinary circumstances such as snowstorms that bring poor commuting conditions, or in the event the instructor(s) become sick. It is important that students check their email frequently in order to assess communications regarding last minute switches to virtual delivery throughout the semester.</b></p>
<b>Meetings with Advisor</b>	Each student will be assigned a Farm Management Advisor (FMA) for this course. Students will be required to schedule and participate in 2 mandatory interviews/meetings during the term using Cisco Webex. These meetings will work toward developing the plan for the Farm Management Project. <b><u>Both meetings must be completed successfully to have the Farm Management Proposal Assignment graded at full value.</u></b>
<b>Field Trip:</b>	Experiential Learning Week is Oct-14. There is a required experiential learning experience for Introductory Farm Management on Oct 14. Details to follow. <u>Participation is mandatory.</u>
<b>Pre-Requisites:</b>	None

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### Instructor Contact Information

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**Instructor(s) Name:** Jacquie Manaire

**Preferred Form of Address:** Jacquie

**Email:** [Jacquie.manaire@umanitoba.ca](mailto:Jacquie.manaire@umanitoba.ca)

All email communication must conform to the [Communicating with Students](#) university policy. It must come from a university email. Emails from personal accounts will not get a response.

Email response time will vary, I will attempt to get back to you within the next business day.

Emails must remain professional and should respect the instructor's time.

**Office Hours or Availability:** Preferred method is email communication for short questions as well as for booking an appointment ahead of time.

I will typically hold set office hours weekly every Monday at 11:30am in Room 164C Agricultural Building. Students can book an appointment for this via email. A meeting outside of these office hours can be made by emailing me to set up an appointment. A meeting on Cisco Webex or Microsoft Teams outside of office hours may also be available.

**Farm Management Advisors:** **Bailey Delf**

Email Address [Bailey.Delf@umanitoba.ca](mailto:Bailey.Delf@umanitoba.ca)

**Taylor Carlson**

Email Address [Taylor.Carlson@umanitoba.ca](mailto:Taylor.Carlson@umanitoba.ca)

Students will be required to schedule and participate in 2 mandatory interviews/meetings during the term with their assigned Farm Management Advisor (FMA) through Cisco Webex. Additional meeting may be required. More information about scheduling will be posted on UM Learn.

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### COURSE DESCRIPTION

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#### U of M Course Calendar Description

DAGR 0480 Introductory Farm Management Credit Hours 3

Students will be introduced to the various roles that are carried out by farm managers. Students will be required to attend interview sessions outside of scheduled classes with an assigned Farm Management Advisor. The Advisor will support students as they apply their management skills and knowledge to a real farm business or a case farm. There will be one full day field trip. May not be held with the former DAGR 0680.

## **General Course Description**

### **Why this course is useful?**

This course is especially useful for anyone either who will be managing a farm or who will be working in close collaboration with someone who is because it provides a framework for developing a business plan for a farm.

### **Who should take this course?**

This course is mandatory for anyone completing a Diploma in Agriculture.

### **How this course fits into the curriculum**

This course will provide an introduction to farm management functions and will assist students in identifying a farm that they will use to bring together the knowledge they acquire throughout the Diploma program complete an comprehensive analysis of a farm and develop an integrated management plan for that farm.

## **Course Goals**

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1. Students will develop an awareness of the many management functions that are carried out on a farm operation.
2. Students will work with their Farm Management Advisor to assess options and select a farm or case farm for their management project that will be meet their academic, personal and career objectives.
3. Students will develop their communication and decision making skills.
4. Students will become aware of resources available to support management decision making.

## **Course Learning Objectives**

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Learning outcomes assist:

- i) Students to identify the knowledge, skills, attitudes and personal attributes expected of them to successfully complete their program of studies;
- ii) Faculty to develop learning goals and objectives in their courses and programs, in prioritizing and focusing the learning experiences, and in the selection of appropriate assessment tools and;
- iii) Potential students and outside agencies to assess the quality of our academic programs.

**These learning outcomes include:**

Students will identify and describe many management functions involved in operating a farm and agribusinesses.

Students will develop an introductory understanding of the complex skills and knowledge required by successful farm managers for decision making.

## **COURSE MATERIALS AND TECHNOLOGY**

### **Textbook, Readings, Materials**

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**Materials Required:**

**Microsoft Office** - <http://www.umanitoba.ca/computing/ist/email/2397.html>

- *\*Microsoft Excel (use of other programs such as Numbers, OpenOffice, GoogleDocs, etc. will not be graded)*

**Textbook(s) – Authors, Titles, Edition:** None

**Supplementary Reading:** Kay, Ronald D. and William M. Edwards, Patricia A. Duffy, Farm Management, 8<sup>th</sup> Edition, Toronto: McGraw – Hill Higher Education, 2014.

### **Course Technology**

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**UM Learn:** UM Learn will be used for posting all pre-recorded lectures, discussions, and other content. It will also be used for evaluation such as quizzes and assignments.

**Cisco Webex Meetings:** Cisco Webex will be used for the tutorial portion of this course as well as an option for meetings with instructor. It is a good idea for students to familiarize themselves with Webex ahead of time and take note of the features such as muting, sharing screen, raising hand, etc. Zoom may be used as an additional platform through the course, which is also found on UMLearn.

**Technology:** A device with video and audio (mic) capabilities for learning and communication.

**Reliable Internet Connection** – Not always in the students control but will allow for much better experience participating in tutorials and meetings, as well as for downloading/buffering pre-recorded video files. Please inform instructor of any technical/connectivity issues at the beginning of the semester

Refer to the home page of the course for Browser requirement statement and UM Learn support. Also refer to the self-register UM Learn tutorial that prepares them for remote learning called, Learning Online. This self-register course in UM Learn is open to all U of M students and is available in English and Mandarin.

**NOTE:** It is your responsibility to communicate with your instructors well in advance of tests/exams/assignment due dates, of any ongoing issues, OR immediately once an issue arises that *may* impact your ability to complete course work

## EXPECTATIONS AND POLICIES

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### I EXPECT YOU TO:

Students are expected to:

- Seek clarification from Instructors if required, regarding the contents of this course outline
- Watch video lectures and participate in discussions in person and on UMLearn
- Serve as good ambassadors for the Agriculture Diploma program
- Utilize professional communication with students, staff, and industry partners
- Regularly watch and complete any pre-recorded lecture content (weekly)
- Be aware of when you are muted vs unmuted in Cisco Webex Meetings tutorials to prevent disruption
- Turn on web cameras when appropriate
- Regularly access UM Learn site for course information, due dates, news items, grades, etc.
- Regularly check their University of Manitoba e-mail account daily to access course information.
- To reply and create new emails with UM email addresses only ([http://umanitoba.ca/admin/governance/governing\\_documents/community/electronic\\_communication\\_with\\_students\\_policy.html](http://umanitoba.ca/admin/governance/governing_documents/community/electronic_communication_with_students_policy.html).)
- To conduct themselves in a professional manner in synchronous tutorials, instructor/student meetings, etc.
- Actively participate in all group work
- I expect you to follow these policies around Academic Integrity (see below)
- To make yourself aware of Student Accessibility Services and what they do (see below)

### Class Communication

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The University requires all students to activate an official University email account. For full details of the Electronic Communication with Students please visit:

[http://umanitoba.ca/admin/governance/media/Electronic\\_Communication\\_with\\_Students\\_Policy\\_-\\_2014\\_06\\_05.pdf](http://umanitoba.ca/admin/governance/media/Electronic_Communication_with_Students_Policy_-_2014_06_05.pdf)

Please note that all communication between the instructor and you as a student must comply with the electronic communication with student policy

([http://umanitoba.ca/admin/governance/governing\\_documents/community/electronic\\_communication\\_with\\_students\\_policy.html](http://umanitoba.ca/admin/governance/governing_documents/community/electronic_communication_with_students_policy.html)). You are required to obtain and use your U of M email account for all communication between yourself and the university.

### Student Accessibility Services:

The University of Manitoba is committed to providing an accessible academic community. [Students Accessibility Services \(SAS\)](#) offers academic accommodation supports and services such as note-taking, interpreting, assistive technology and exam accommodations. Students who have, or think they may have, a disability (e.g. mental illness, learning, medical, hearing, injury-related, visual) are invited to contact SAS to arrange a confidential consultation.

Student Accessibility Services

520 University Centre

Phone: (204) 474-7423

Email: [Student\\_accessibility@umanitoba.ca](mailto:Student_accessibility@umanitoba.ca)

### Recording Synchronous Sessions/Online Lectures

No audio or video recording of lectures or presentations is allowed in any format, openly or surreptitiously, in whole or in part without permission by the speaker.

#### EXPECTATIONS:

##### YOU CAN EXPECT ME TO:

- Be sufficiently available for communication for any questions you have via email and Cisco Webex Meetings
- To reply to emails in a timely and clear manner
- To provide clear, detailed explanations and instructions in lectures and labs and provide opportunities to apply and practise course concepts
- To match your time and effort put into succeeding in this course

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### COURSE SCHEDULE

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**This schedule is subject to change at the discretion of the instructor and/or based on the learning needs of the students but such changes are subject to [Section 2.8 of ROASS](#).**

Sept 12	First day of Agriculture Diploma Classes
Sept 26	Last day to drop courses without penalty
Sept 27	Last day to add courses
Sept 30	University Closed – The National Day for Truth and Reconciliation
Oct 11-14	Experiential Learning
Nov 7-10	Fall Term Break
Nov 21	Voluntary Withdrawal (VW) Deadline
Dec 9	Last Day of Classes
Dec 12-22	Examination Period

Day	Date	Week	Platform	Topic
Mon Wed Fri	12-Sept 14-Sept 16-Sept	1	In person Pre-recorded In person	Introduction Class Farm Management Project – Farm Management Project Question period
Mon Wed Fri	19-Sept 21-Sept 23-Sept	2	In person Pre-recorded In person	Leadership Leadership/Farm Management Farm Management
Mon Wed Fri	26-Sept 28-Sept 30-Sept	3	In person Pre-recorded In person	Goals MVGO <b><u>No class - Reconciliation</u></b>
Mon Wed	03-Oct 05-Oct	4	In person	MVGO/Good Managers Management Decision Making/Styles/Qualities



Fri	07-Oct		Pre-recorded In person	Management Decision Making/Styles/Qualities-
Mon Wed Fri	10-Oct 12-Oct 14-Oct	5		<b><u>No class – Thanksgiving</u></b> Field Trip Glenlea Research Center Farm Safety
Mon Wed Fri	17-Oct 19-Oct 21-Oct	6	In person Pre-recorded In person	Motivation Motivating Thru Mgmt/Def Successful Farm Success
Mon Wed Fri	24-Oct 26-Oct 28-Oct	7	In person Pre-recorded In person	Business Structures Business Structures Business Structures
Mon Wed Fri	31-Oct 02-Nov 04-Nov	8	In person Pre-recorded In person	Human Resource Management Human Resource Management/Payroll Networking/Leadership in Industry
Mon Wed Fri	07-Nov 09-Nov 11-Nov	9		<b><u>No classes – Fall Term Break</u></b>
Mon Wed Fri	14-Nov 16-Nov 18-Nov	10	In person Pre-recorded In person	Networking/Leadership in Industry Farm Safety/Succession Planning TBD
Mon Wed Fri	21-Nov 23-Nov 25-Nov	11	In person Pre-recorded In person	Technology Winter Break Assignment Winter Break Assignment/SRI/advisor survey
Mon Wed Fri	28-Nov 30-Nov 02-Dec	12	In person In person In person	Final Presentation
Mon Wed Fri	05-Dec 07-Dec 09-Dec	13	In person In person In person	Final Presentation
12-Dec thru 22-Dec Agriculture Diploma Examination Period				

### Voluntary Withdrawal

The last day to drop the class and receive 100% refund is Sept 26, 2022 and the last day to withdraw with no refund is Nov 21, 2022. Students who did not drop the course by the deadline would be assigned a final grade. Withdrawal courses will be recorded on official transcript. Refer to the [Registrar's Office](#) web page for more information. Please see me prior to the deadlines if further discussion is required.

### COURSE ASSESSMENT

Date	Week	Topic	Assignment Type and Value	Value	Due Date
12-Sept	1	Farm Mgmt	Get To Know You Survey	2%	Sept 16
26-Sept	3	MVGO	MVGO assignment	10%	Oct 7
03-Oct	4	Management decision making	SWOT assignment	10%	Oct 14
17-Oct	6	Successful Farms	Success in Ag Diploma Presentation Assignment	10%	Oct 28
24-Oct	7	Business Structures	Business Structure Assignment	10%	Nov 4
31-Oct	8	HR	HR assignment	10%	Nov 18
14-Nov	10	Industry Leadership	Industry Leadership Assignment	10%	Nov 18
	12	Farm Mgmt Project	Farm Management Proposal	10%*	Nov 25
28-Nov	13		Intro Presentations	20%	Nov 28-Dec 9

Rubrics will be provided along with the assignment and will be posted on UM Learn.

All assignments to be submitted in the Assignments folder on UM Learn

- |                              |     |
|------------------------------|-----|
| 1. Survey                    | 2%  |
| 2. iClicker/Class Attendance | 8%  |
| 3. Assignments (7 at 10%)    | 70% |
| 4. Intro Presentations       | 20% |

\* Two meetings with the student's assigned Farm Management Advisor must be completed for the Farm Management Proposal to be graded at the full 10% of the final grade.

### Grading

Letter Grade	Grade Point Value	Mark Range	
A+	4.5	≥95	Exceptional
A	4.0	≥90 <95	Excellent
B+	3.5	≥85 <90	Very Good
B	3.0	≥80 <85	Good
C+	2.5	≥70 <80	Satisfactory

C	2.0	≥60 <70	Adequate – Required for DAGR 0490
D	1.0	≥50 <60	Marginal
F	0	<50	Failure

**\* A minimum grade of C in this course is required to take DAGR 0490 – Applied Farm Management**

The grade of “D” is regarded as marginal in most courses by all faculties and schools. It contributes to decreasing a term, degree or cumulative Grade Point Average to less than 2.0.

**If you feel that the mark that you have received on any assignment is incorrect, please contact the instructor as soon as possible.**

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### Referencing Style

A Works Cited section is required at the end of every assignment throughout your FMP. It will include any source where information was acquired from, such as a farm manager, student, website, etc. This works cited section does not have a specific referencing format requirement; there will be a works cited example/guide posted on UM Learn for you to follow

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### Assignment Feedback

Assignments will be evaluated using the applicable rubric which will be posted on UMLearn. Assignments will be graded, handed back and comments (when applicable) given within two weeks.

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### Assignment Extension and Late Submission Policy

Assignments that are late will be given a grade of zero.

Files that are not formatted correctly, or have technical problems that prohibit the Instructor from accessing will be considered late, and therefore given a grade of zero.

Accommodations for late submissions may be granted. Students must communicate **in advance** with the Instructor and provide supporting documentation to warrant an extension. When no extension is granted, late assignments will be assigned a grade of zero.

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### Academic Integrity

Each student in this course is expected to complete their coursework and programs of study with integrity by making a commitment to the six fundamental values of honesty, trust, fairness, respect, responsibility, and courage. <http://umanitoba.ca/student-supports/academic-supports/academic-integrity>

Academic integrity looks like referencing the work of others that you have used and completing your assignments independently unless otherwise specified

If you are encouraged to work in a team, ensure that your project is completed with integrity. You must also do your own work during exams. Plagiarism, duplicate submission, cheating on quizzes, tests, and exams, inappropriate collaboration, academic fraud, and personation are in violation of the Student Discipline Bylaw and will lead to the serious [disciplinary action](#). Visit the [Academic Calendar](#), [Student Advocacy](#), and [Academic Integrity](#) web pages for more information and support.

Refer to specific course requirements for academic integrity for individual and group work such as:

- I. Group projects are subject to the rules of academic dishonesty;
- II. Group members must ensure that a group project adheres to the principles of academic integrity;
- III. Students should also be made aware of any specific instructions concerning study groups and individual assignments;
- IV. The limits of collaboration on assignments should be defined as explicitly as possible;
- V. All work should be completed independently unless otherwise specified;
- VI. Sharing of notes and other materials, such as assignment and exam questions that were provided by the instructor is prohibited, unless otherwise stated. This means that you are not allowed to upload the instructor's intellectual property to a note-sharing or tutoring website without explicit permission.

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## UM Policies

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As a student at the University of Manitoba you have rights and responsibilities. It is important for you to know what you can expect from the University as a student and to understand what the University expects from you. Become familiar with the policies and procedures of the University and the regulations that are specific to your faculty, college or school.

The University of Manitoba (UM) website's [Governing Documents](https://umanitoba.ca/governance/governing-documents) (<https://umanitoba.ca/governance/governing-documents>) is one important source of information, in particular the Academic and Students sections. The Student Advocacy office can also help you understand policies and procedures; find their information in the UM Learner Supports section below.

### Academic Calendar

The [Academic Calendar](https://umanitoba.ca/registrar/academic-calendar) (<https://umanitoba.ca/registrar/academic-calendar>) is the University's official publication containing course descriptions, program and graduation requirements, as well as UM and faculty/school-specific rules, regulations and policies. In particular, familiarize yourself with the sections *University Policies and Procedures* and *General Academic Regulations*.

### Academic Integrity

In addition to reviewing your instructor's academic integrity policy listed in their syllabus, you are expected to view the *General Academic Regulation* section within the [Academic Calendar](https://umanitoba.ca/registrar/academic-calendar) (<https://umanitoba.ca/registrar/academic-calendar>) and specifically read the regulation pertaining to Academic Integrity. Ask your instructor for additional information about demonstrating academic integrity in your academic work, and consult the following UM resources for more information and support:

- [Academic Integrity](https://umanitoba.ca/student-supports/academic-supports/academic-integrity) (<https://umanitoba.ca/student-supports/academic-supports/academic-integrity>)
  - [Student Resources](https://umanitoba.ca/student-supports/academic-supports/academic-integrity#resources-to-conduct-academic-work-with-integrity) (<https://umanitoba.ca/student-supports/academic-supports/academic-integrity#resources-to-conduct-academic-work-with-integrity>)
  - [Academic Misconduct and How to Avoid It](https://umanitoba.ca/student-supports/academic-supports/academic-integrity#academic-misconduct-and-how-to-avoid-it) (<https://umanitoba.ca/student-supports/academic-supports/academic-integrity#academic-misconduct-and-how-to-avoid-it>)
- [Student Advocacy Office](https://umanitoba.ca/student-supports/academic-supports/student-advocacy) (<https://umanitoba.ca/student-supports/academic-supports/student-advocacy>)

### Copyright

All students are required to respect copyright as per Canada's *Copyright Act*. Staff and students play a key role in the University's copyright compliance as we balance user rights for educational purposes with the rights of content creators from around the world. The [Copyright Office](https://umanitoba.ca/copyright/) (<https://umanitoba.ca/copyright/>) provides copyright resources and support for all members of the University of Manitoba community.

## Grade Appeals

If you have questions about your grades, talk to your instructor. There is a process for term work and final grade appeals. Note that you have the right to access your final examination scripts. See the [Registrar's Office](https://umanitoba.ca/registrar/grades/appeal-grade) (<https://umanitoba.ca/registrar/grades/appeal-grade>) for more information including appeal deadline dates and the appeal form.

## Intellectual Property

For information about rights and responsibilities regarding intellectual property view the [Intellectual Property Policy](https://umanitoba.ca/governance/governing-documents/governing-documents-university-community#intellectual-property) (<https://umanitoba.ca/governance/governing-documents/governing-documents-university-community#intellectual-property>)

## Program-Specific Regulations

For information on regulations that are specific to your academic program, read the section in the Academic Calendar and on the respective [faculty/college/school](https://umanitoba.ca/academics) website (<https://umanitoba.ca/academics>).

## Respectful Work and Learning Environment

The University is committed to a respectful work and learning environment. You have the right to be treated with respect and you are expected to conduct yourself in an appropriate and respectful manner. Policies governing UM community behaviour include:

- [Respectful Work and Learning Environment](https://umanitoba.ca/about-um/respectful-work-and-learning-environment-policy) (<https://umanitoba.ca/about-um/respectful-work-and-learning-environment-policy>)
- [Student Discipline](https://umanitoba.ca/governance/governing-documents-students#student-discipline) (<https://umanitoba.ca/governance/governing-documents-students#student-discipline>)
- [Violent or Threatening Behaviour](https://umanitoba.ca/governance/governing-documents-students#violent-or-threatening-behaviour) (<https://umanitoba.ca/governance/governing-documents-students#violent-or-threatening-behaviour>)

The UM website, [Engaging in Respectful Conduct](https://umanitoba.ca/student-supports/respectful-conduct) (<https://umanitoba.ca/student-supports/respectful-conduct>), includes more details about expectations for behaviours related to university activities.

## Sexual Violence Policies

The UM has several policies and procedures that deal with the rights and responsibilities of the University community with regards to all forms of sexual violence. For a comprehensive list of policies and associated resources, visit the [Sexual Violence Resource Centre's information page](https://umanitoba.ca/student-supports/sexual-violence-support-and-education/sexual-violence-get-informed) (<https://umanitoba.ca/student-supports/sexual-violence-support-and-education/sexual-violence-get-informed>). Please note that there are many supports available in addition to these policy documents (see UM Learner Supports).

### Voluntary Withdrawal

Voluntary withdrawal (VW) is a way for students to leave a class without academic penalty once the Registration Revision Period has ended. If you opt to voluntarily withdraw from a course, you will not be eligible for a refund and, if applicable, will still be required to pay any outstanding tuition fees for the course. On your transcript, the course you have withdrawn from will be listed; however, "VW" will appear in lieu of a grade. If you do not drop a course before the VW deadline, you will receive a final grade in the course on your transcript.

Please note that there are separate deadlines for dropping a course early in a term during the Registration Revision Period. Dropping a course means you are removing that course from your schedule, will not be charged tuition fees for that course, and the course will not appear on your transcript.

The Registrar's Office website, [Withdraw from a Course](https://umanitoba.ca/registrar/withdraw-course) (<https://umanitoba.ca/registrar/withdraw-course>), includes more information on the different ways in which you can withdraw from a course and important dates and deadlines to do so.

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## UM Learner Supports

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Below you will find a select list of important supports for learners at the UM, both academic supports and otherwise. For a complete listing of all learner supports at the University of Manitoba, visit the [Student Supports website](https://umanitoba.ca/student-supports) (<https://umanitoba.ca/student-supports>).

### Academic Advising

Contact an [Academic Advisor](https://umanitoba.ca/student-supports/academic-supports/academic-advising) (<https://umanitoba.ca/student-supports/academic-supports/academic-advising>) for support with degree planning and questions about your academic program and regulations.

### Academic Learning Centre (ALC)

The [Academic Learning Centre](https://umanitoba.ca/student-supports/academic-supports/academic-learning) (<https://umanitoba.ca/student-supports/academic-supports/academic-learning>) offers one-to-one tutoring, groups study sessions and workshops, as well as video and tip-sheet resources to help you throughout your academic program. All Academic Learning Centre programming, supports, and services are free for UM students.

Make an appointment for [free one-to-one tutoring](https://umanitoba.ca/student-supports/academic-supports/academic-learning/tutoring-group-study#individual-tutoring) (<https://umanitoba.ca/student-supports/academic-supports/academic-learning/tutoring-group-study#individual-tutoring>). **Content tutors** (over 90 UM courses) can help you understand concepts and learn problem-solving strategies. **Study skills tutors** can help you improve your skills such as time management and goal setting, reading and note-taking, as well as learning and test-taking strategies. **Writing tutors** can give you feedback on your academic writing, whether you are just getting started on a written assignment or already have a draft. **English as an Additional Language** specialist, Antoanela Denchuk, is available for one-to-one tutoring to help you improve your English-language academic writing skills. Use the drop-down menu, read the tutor biographies, and

make an appointment for tutoring on the [Academic Learning Centre schedule](https://manitoba.mywconline.com/) (<https://manitoba.mywconline.com/>).

Attend [Supplemental Instruction \(SI\)](https://umanitoba.ca/student-supports/academic-supports/academic-learning/tutoring-group-study) (<https://umanitoba.ca/student-supports/academic-supports/academic-learning/tutoring-group-study>) sessions in historically difficult courses (including Chemistry, Engineering, and Computer Science). These free weekly review sessions are facilitated by a peer mentor who has previously taken the course and provide an opportunity to discuss course content, ask questions, compare notes, solve practice problems, and develop study strategies. See online for a list of SI courses and meeting times.

Register for an [Academic Success Workshop](https://umanitoba.ca/student-supports/academic-supports/academic-learning/academic-success-workshops) (<https://umanitoba.ca/student-supports/academic-supports/academic-learning/academic-success-workshops>), where you can learn strategies to improve your writing and studying. More information on topics, dates, and registration, are found online.

Register for [Faculty of Graduate Studies Grad Steps Workshops](https://umanitoba.ca/graduate-studies/student-experience/graduate-student-workshops) (<https://umanitoba.ca/graduate-studies/student-experience/graduate-student-workshops>). These workshops are specifically designed for students working towards **Master's degrees or PhDs**. More information on topics, dates, and registration can be found online.

Access the Academic Learning Centre's collection of [videos and tip sheets](https://umanitoba.ca/student-supports/academic-supports/academic-learning#tip-sheets-for-writing-and-study-skills) (<https://umanitoba.ca/student-supports/academic-supports/academic-learning#tip-sheets-for-writing-and-study-skills>) to help you with many of the academic tasks you'll encounter in university.

**Contact the Academic Learning Centre** by calling 204-480-1481 or emailing [academic\\_learning@umanitoba.ca](mailto:academic_learning@umanitoba.ca). Bannatyne students can contact the Bannatyne Student Services office at 204-272-3190.

### Basic Needs

It can be difficult to learn and succeed in courses when you are struggling to meet your or your family's basic needs. Several UM and community resources are listed below if you would benefit from support with regards to housing, food, finances, and/or childcare:

- *Housing*
  - [UM Housing](https://umanitoba.ca/housing) (<https://umanitoba.ca/housing>)
  - [Winnipeg Rental Network](https://www.winnipegrentnet.ca/) (<https://www.winnipegrentnet.ca/>)
  - [Manitoba Residential Tenancies Branch](https://www.gov.mb.ca/ccs/rth/) (<https://www.gov.mb.ca/ccs/rth/>)
  - [HOPE End Homelessness Winnipeg Services & Supports](https://umanitoba.ca/housing) (<https://umanitoba.ca/housing>)
- *Food*
  - [U of M Food Bank](https://umanitoba.ca/financial-aid-and-awards/u-m-food-bank) (<https://umanitoba.ca/financial-aid-and-awards/u-m-food-bank>)
  - [Food Matters Manitoba](https://foodmattersmanitoba.ca/find-emergency-food-in-winnipeg/) (<https://foodmattersmanitoba.ca/find-emergency-food-in-winnipeg/>)
- *Finances*



- [UM Financial Aid and Awards](https://umanitoba.ca/financial-aid-and-awards) (<https://umanitoba.ca/financial-aid-and-awards>)
- [Manitoba Student Aid](https://www.edu.gov.mb.ca/msa/) (<https://www.edu.gov.mb.ca/msa/>)
- *Child Care*
  - [UM Child Care](https://umanitoba.ca/about-um/child-care) (<https://umanitoba.ca/about-um/child-care>)
  - [Manitoba Child Care Subsidy](https://bit.ly/3yG3ijy) (<https://bit.ly/3yG3ijy>)
  - [Manitoba Child Care Association](https://mccahouse.org/looking-for-child-care/) (<https://mccahouse.org/looking-for-child-care/>)

### English Language Centre

The [English Language Centre \(ELC\)](https://umanitoba.ca/english-language-centre) (<https://umanitoba.ca/english-language-centre>) provides courses, tests, accommodations and individual support to students whose first language is not English in order to support academic success and participation in the University of Manitoba community.

### Health and Wellness

Physical, mental, emotional, and spiritual health and wellness play a critical role in student success. See all of UM's resource on their [Health and Wellness](https://umanitoba.ca/student-supports/student-health-and-wellness) (<https://umanitoba.ca/student-supports/student-health-and-wellness>) website, and make note of several specific UM and community supports listed below.

#### Winnipeg Urgent Physical and Mental Health Care

If you are an adult experiencing a mental health or psychosocial crisis, contact the [Klinik Community Health](https://klinik.mb.ca/crisis-support/) (<https://klinik.mb.ca/crisis-support/>) 24/7 crisis line at 204-786-8686, visit the [Crisis Response Centre](https://sharedhealthmb.ca/services/mental-health/crisis-response-centre/) (<https://sharedhealthmb.ca/services/mental-health/crisis-response-centre/>) located at 817 Bannatyne Avenue, or contact the Mobile Crisis Service at 204-940-1781.

To speak with a nurse for guidance on what health-care path to take for the issue you are facing or for general information about health resources available in Manitoba, contact [Health Links](https://misericordia.mb.ca/programs/phcc/health-links-info-sante/) (<https://misericordia.mb.ca/programs/phcc/health-links-info-sante/>) at 1-888-315-9257 (toll free).

If you need urgent medical care, visit the Winnipeg Regional Health Authority's [Emergency Department & Urgent Care Wait Times](https://wrha.mb.ca/wait-times/) webpage (<https://wrha.mb.ca/wait-times/>) for a list of locations and current wait times.

#### Student Counselling Centre (SCC)

The [Student Counselling Centre](https://umanitoba.ca/student-supports/student-health-and-wellness/student-counselling-centre-scc) (<https://umanitoba.ca/student-supports/student-health-and-wellness/student-counselling-centre-scc>) provides free counselling and mental health support to UM, English Language Centre, and International College of Manitoba (ICM) students. We are open year-round, Monday through Friday from 8:30 am to 4:30 pm. Our commitment is to offer a support service to every student who contacts us.

Visit the SCC's [For Urgent Help](https://umanitoba.ca/student-supports/student-health-and-wellness/student-counselling-centre-scc#for-urgent-help) (https://umanitoba.ca/student-supports/student-health-and-wellness/student-counselling-centre-scc#for-urgent-help) webpage or the urgent care resources listed above if you require immediate support.

Visit the SCC's [Our Services](https://umanitoba.ca/student-supports/student-health-and-wellness/student-counselling-centre-scc#for-urgent-help) (https://umanitoba.ca/student-supports/student-health-and-wellness/student-counselling-centre-scc#for-urgent-help) webpage for more information on accessing a variety of services including individual counselling, counselling workshops and groups, support resources, and learning disability assessment services.

The SCC is located at 474 UMSU University Centre (Fort Garry Campus).

### Health and Wellness Office

Students often juggle multiple demands, and we recognize that it can be difficult to find balance. For any changes you want to make to your health and wellness, the Health and Wellness Office at the University of Manitoba would like to support you in your journey. We are here to help you take control of your own health and make your own decisions. We are a judgment-free space and we avoid labels whenever possible. For more information, please visit the [Health and Wellness Office](https://umanitoba.ca/student-supports/health-wellness) (https://umanitoba.ca/student-supports/health-wellness) website.

### Spiritual Care and Multifaith Centre

Spiritual care services are available to all, whether you identify as spiritual, atheist, religious or agnostic. [Spiritual Services](https://umanitoba.ca/student-supports/spiritual-services) (https://umanitoba.ca/student-supports/spiritual-services) also offer specific denominational support for certain religious groups and by Indigenous Elders-in-Residence.

### Student Support Case Management (SSCM)

Contact the [Student Support Case Management team](https://umanitoba.ca/student-supports/academic-supports/student-advocacy/case-management) (https://umanitoba.ca/student-supports/academic-supports/student-advocacy/case-management) if you are concerned about yourself or another student and don't know where to turn. SSCM helps connect students with on and off campus resources, provides safety planning, and offers other supports, including consultation, educational workshops, and referral to the STATIS threat assessment team.

### University Health Service (UHS)

The [University Health Service](https://umanitoba.ca/student-supports/health-wellness/university-health-service) (https://umanitoba.ca/student-supports/health-wellness/university-health-service) offers a full range of medical services to students, including psychiatric consultation, via two health clinics:

- Fort Garry Campus: (204) 474-8411, ACW-Lot temporary trailer (behind the Isbister building)
- Bannatyne Campus: (204) 474-8411, P309 – Pathology Building

### Student Services at Bannatyne Campus

Student Services at Bannatyne Campus (SSBC) offers a full range of mental health supports to students and residents in the Rady Faculty of Health Sciences, along with other academic and personal supports. Visit the [SSBC website](https://umanitoba.ca/student-supports/student-services-bannatyne-campus) (https://umanitoba.ca/student-supports/student-services-bannatyne-campus) for a list of services available.

### Indigenous Students

Staff, faculty and Elders are well-equipped to ensure your university experience is as beneficial, accessible, and successful as possible. Visit the Indigenous [Student Experience](https://umanitoba.ca/indigenous/student-experience) (https://umanitoba.ca/indigenous/student-experience) website for more information on the supports and services available.

### International Students

The transition to a new country and a new academic system can be both exciting and overwhelming. The International Centre (IC) is here to help you settle into life at University of Manitoba. Visit the [International Students](https://umanitoba.ca/current-students/international) website (https://umanitoba.ca/current-students/international) for more information.

### Sexual Violence Support and Education

Sexual violence affects people of all ages, sexual orientations, genders, gender identities, abilities and relationship statuses. At the U of M, we are committed to ensuring a respectful work and learning environment for all. We want to build a safe and inclusive campus community where survivors of sexual violence know they can receive the supports they need to succeed, both academically and personally.

The [Sexual Violence Resource Centre](https://umanitoba.ca/sexual-violence) (https://umanitoba.ca/sexual-violence), located at 537 UMSU University Centre (Fort Garry campus) provides support, resources, information and referral services for any student, faculty or staff member who has been affected by sexual violence.

### Student Accessibility Services (SAS)

The University of Manitoba is committed to providing an accessible academic community. [Student Accessibility Services](https://umanitoba.ca/student-supports/accessibility) (https://umanitoba.ca/student-supports/accessibility) offers academic accommodation supports and services such as note-taking, interpreting, assistive technology and exam accommodations. Students who have, or think they may have, a disability (e.g., mental health, learning, medical, hearing, injury-related, visual) are invited to contact SAS

to arrange a confidential consultation. SAS is located at 520 University Centre (Fort Garry Campus).

### Student Advocacy

[Student Advocacy](https://umanitoba.ca/student-supports/academic-supports/student-advocacy) (<https://umanitoba.ca/student-supports/academic-supports/student-advocacy>) is a safe place for students. We help you navigate university processes and advocate for your rights as a student at UM. If anything in your personal or academic life is affecting your studies, contact our confidential intake assistant by phone (204-474-7423) or email ([stadv@umanitoba.ca](mailto:stadv@umanitoba.ca)).

### University of Manitoba Libraries (UML)

As the primary contact for all research needs, your liaison librarian can play a vital role when completing academic papers and assignments. Liaisons can answer questions about managing citations, or locating appropriate resources, and will address any other concerns you may have, regarding the research process. Liaisons can be contacted by email or phone, and are also available to meet with you in-person. A [complete list of liaison librarians](http://bit.ly/WcEbA1) (<http://bit.ly/WcEbA1>) can be found by subject.

In addition, general library assistance is provided in person at 19 University Libraries, located on both the Fort Garry and Bannatyne campuses, as well as in many Winnipeg hospitals. For a listing of all libraries, please consult the [UM Libraries and Departments](https://libguides.lib.umanitoba.ca/c.php?g=298526) (<https://libguides.lib.umanitoba.ca/c.php?g=298526>) webpage. When working remotely, students can also receive help online, via the Ask-a-Librarian chat found on the [University of Manitoba Libraries' homepage](https://umanitoba.ca/libraries/) (<https://umanitoba.ca/libraries/>)