



**University  
of Manitoba**

**Faculty of Agricultural  
and Food Sciences**

# Syllabus

DAGR 0920: Current Issues in Agriculture and Food  
(Winter 2022)

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## COURSE DETAILS

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<b>Course Title &amp; Number:</b>	Current Issues in Agriculture and Food DAGR 0920
<b>Number of Credit Hours</b>	3
<b>Class Times &amp; Days of Week:</b>	All classes and KAP Field trip will be Synchronous on-line until reading week. Classes after reading week TBA. Tuesday 10:00-11:15 Thursday 10:00-11:15 Plus one Mandatory Field Trip to KAP AGM on Jan 25
<b>Location for classes/labs/tutorials:</b>	Webex On-line
<b>Pre-Requisites:</b>	The course will present current day and potential future issues facing Canada's agri-food sector. Students will be required to identify and optimize solutions to these issues, with a focus on the roles and responsibilities of farmers, other food producers and agri-food industry members. The impact of these issues on farms and the agri-food industry now and in the future will be emphasized as will the role farmers can play in in policy development in response to these issues. An opportunity for students to engage with several guest speakers from the agri-food community. There will be two or three full-day field trips. May not be held with DAGR 0690. Prerequisite: DAGR 0980.

## Instructor Contact Information

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<b>Instructor(s) Name &amp; Preferred Form of Address:</b>	Reg Dyck (Reg)
<b>Office Location:</b>	164D Agriculture Building
<b>Office Hours or Availability:</b>	Meetings until Reading Week will be on-line by appointment. Tuesday, Thursday By appointment or drop in
<b>Email:</b>	<a href="mailto:reginald.dyck@umanitoba.ca">reginald.dyck@umanitoba.ca</a>
<b>Contact:</b>	Preferred contact is via e-mail or in person.

## COURSE DESCRIPTION

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### U of M Course Calendar Description

DAGR 0920 - Current Issues in Agriculture and Food Cr. Hrs. 3

The course will present current and potential future issues facing Canada's agri-food sector. Students will be required to identify and optimize solutions to these issues, with a focus on the roles and responsibilities of farmers, food producers, consumers and agri-food industry members. The impact of these issues on farms and the agri-food industry now and in the future will be emphasized as will the role farmers can play in policy development in response to these issues. An opportunity for students to engage with several guest speakers from the agri-food community. There will be one field trip. This course is restricted to students in Year 2 Agriculture Diploma Program.

### General Course Description

The agriculture and rural community deals with many issues from beyond the farm gate that will affect how you operate and affect conditions for success on the farm and our rural communities. In this class we will look at some of these issues like and not limited to Ag Policy (Government Relations), Climate Change, Trade, Animal Rights (Social Media and perceptions), Farming methods (organic, GMO CSA's), Land and Quota Values and Indigenous Relations, and Consumer Trends.

### Instruction Methods

- Interactive classes
- Guest Presentations
- Field Trip

### Course Goals

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Our goals in this course will be to analyse some of the issues facing agriculture from different perspectives, and learn how to get involved and affect the outcome of these issues as they relate to farmers, agriculture and rural communities.

### Course Learning Objectives

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Students will demonstrate strong critical thinking skills when looking at various agricultural issues and their impact.

Students will demonstrate strong written communication skills.

Students will demonstrate the ability to present information clearly and effectively to small and large groups.

Students will develop team skills and leadership skills.

Students will be exposed to diverse perspectives.

Students will develop networking skills interacting with agricultural and food professionals in class and during field trips and meetings. These may include professionals from General Farm Organizations, Producer and Commodity Groups, representatives from Governments and Government Programs.

## **COURSE MATERIALS AND TECHNOLOGY**

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**Required textbook** – no textbook required

**Supplementary readings** – We will be using current electronic and print media for news and opinions on the issues facing agriculture. These will be posted on UMLearn.

**Required materials (e.g. lab equipment, art supplies, computers, etc.)** – Iclicker, personal computer and memory stick for assignments.

It is the general University of Manitoba policy that all technology resources are to be used in a responsible, efficient, ethical and legal manner. The student can use all technology in classroom setting only for educational purposes approved by instructor and/or the University of Manitoba Disability Services. Student should not participate in personal direct electronic messaging / posting activities (email, texting, video or voice chat, wikis, blogs, social networking (e.g. Facebook) online and offline “gaming” during scheduled class time. If student is on call (emergency) the student should switch his/her cell phone on vibrate mode and leave the classroom before using it. (©[S Kondrashov](#). Used with permission)

UM Learn will be used to post course content. Content will be made accessible prior to the start of class or shortly after the conclusion of the class.

## **EXPECTATIONS AND POLICIES**

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### **I EXPECT YOU TO:**

Students are expected to:

- Actively participate in and make positive contributions during class and in group projects
- Seek clarification from the Course Instructor if required, regarding the contents of this course outline
- Demonstrate strong communication and critical thinking skills on assignments
- Demonstrate effective, professional communication skills when interacting with your Instructor and Classmates
- Discuss any concerns you have directly with your Instructor
- Attend all classes and actively participate in in-class activities
- Make arrangements to obtain information presented when extra-ordinary circumstances prevent attendance at class
- Carry out independent research on topics
- Come prepared for class ready to participate in discussions
- Serve as good ambassadors for the Agriculture Diploma program when attending tours and hosting guest lecturers
- Comply with all University of Manitoba Policies and Procedures including the Respectful Work and Learning Policy, which requires all staff and students to be respectful of others in and outside of the classroom. In the classroom it means listening attentively and not disturbing others by talking, texting, or using other electronics for entertainment purposes. Use of cell phones and all other personal communication devices in the classroom is prohibited.
- Regularly access UM Learn site for information about Field Trips, Agricultural Issues, Other Communication and Leadership Sessions
- Check their University of Manitoba email account daily to access course information

- Notify instructor in advance by email to request accommodations with potential conflicts with mandatory field trips
- Notify instructor in advance by email if unable to attend any class so that consideration for an excused absence can be granted as this course has a minimum attendance requirement

**Attendance at Scheduled classes.** Attendance at the interactive classes is crucial for students for students to understand the assignments that build upon each other to develop a comprehensive management plan. Students who have **four or more unexcused absences** for the scheduled classes will receive a **grade of F** in the course. Attendance will be monitored using i-clicker data.

**Attendance at the KAP Field Trip is mandatory.** Students who have conflicts with this can submit a request for an accommodation for an alternate learning experience. Written requests for accommodations will be considered by Reg Dyck the course Instructor and he will determine alternate experiential learning opportunities if the request is approved. Requests for accommodation must be emailed to Reg at least one week prior to any scheduled field trip. Students failing to attend KAP AGM Field Trip or negotiate satisfactory accommodations with the Instructor will receive a **grade of F** in the course.

### **Class Communication:**

The University requires all students to activate an official University email account. For full details of the Electronic Communication with Students please visit:

[http://umanitoba.ca/admin/governance/media/Electronic\\_Communication\\_with\\_Students\\_Policy\\_-\\_2013\\_09\\_01\\_RF.pdf](http://umanitoba.ca/admin/governance/media/Electronic_Communication_with_Students_Policy_-_2013_09_01_RF.pdf)

Please note that all communication between members of the academic team and students must comply with the electronic communication with student policy

([http://umanitoba.ca/admin/governance/governing\\_documents/community/electronic\\_communication\\_with\\_students\\_policy.html](http://umanitoba.ca/admin/governance/governing_documents/community/electronic_communication_with_students_policy.html)). You are required to obtain and use your U of M email account for all communication between yourself and the university.

### **Student Accessibility Services:**

The University of Manitoba is committed to providing an accessible academic community. [Students Accessibility Services \(SAS\)](#) offers academic accommodation supports and services such as note-taking, interpreting, assistive technology and exam accommodations. Students who have, or think they may have, a disability (e.g. mental illness, learning, medical, hearing, injury-related, visual) are invited to contact SAS to arrange a confidential consultation.

Student Accessibility Services

520 University Centre

Phone: (204) 474-7423

Email: [Student\\_accessibility@umanitoba.ca](mailto:Student_accessibility@umanitoba.ca)

### **Recording Synchronous Sessions/Online Lectures**

No audio or video recording of lectures or presentations is allowed in any format, openly or surreptitiously, in whole or in part without permission. Course materials (both paper and digital) are for the participant's private study and research.

**EXPECTATIONS:****YOU CAN EXPECT ME TO:**

- Develop and present course content
- Develop and deliver engaging class activities
- Facilitate class participation and discussion
- Provide support for group projects and assignments
- Give feedback and grade assignments in a timely manner

**COURSE SCHEDULE**

This schedule is subject to change at the discretion of the instructor and/or based on the learning needs of the students but such changes are subject to [Section 2.8 of ROASS](#). Schedule may change based on availability of speakers.

Date	Class Content & Teaching Strategies	Sync/Async Times and attendance	Required Readings or any Pre-class Preparation	Evaluation		
				Type of Assessment	Due Date	Value of Final Grade
Thurs. Jan 6	Syllabus and Guidelines for Student Projects Group Identification,	Class: 10:00-11:15	Read syllabus in preparation for class	Pitch to the Ag Minister Assignment	Thurs. Jan 13	5%
Tues. Jan 11	Group Project Assignment Guidelines	Class 10:00-11:15		KAP Resolution Group Presentation to class	Thurs. Jan 20	10%
Thurs. Jan 13	Guest Lecture KAP Representative	Class 10:00-11:15				
Tues. Jan 18	Guest Lecture Andrew Campbell	Class 10:00-11:15		Where Does our Food Come From Pt 1	Thurs. Jan 20	5%
Thurs. Jan 20	KAP resolution Group Presentations And Voting	Class 10:00-11:15				
Tues. Jan 25	KAP AGM Field Trip	Hours TBA		Group chosen to bring resolution	Thurs. Jan. 27	Group chosen will be graded 25% Includes

	In Person and on Line Mandatory			forward will present to the KAP AGM		Media scrum. No further group project.
Thurs. Jan 27	Media Scrum following AGM AGM	Class 10:00-11:15		Group chosen interviewed by media		Group chosen Includes Media scrum. No further group project. Questionnaire 5% (All Students)
	Questionnaire	All Students		Bases on AGM sessions		
Tues. Feb 1	Supply Chains			Supply Chains Assignment	Tues. Feb 8	10%
Thurs Feb 3	Guest Lecture Heather Watson Business Plans	Class 10:00-11:15				
Tues. Feb 8	Rural Crime	Class 10:00-11:15		Rural Crime	Tues. Feb 15	10%
Thurs. Feb 10	James Frey China and North Korea	Class 10:00-11:15				
Tues. Feb 15	TBA	Class 10:00-11:15		Where Does our Food Come From Pt 2	Thurs. Feb 17	5%
Thurs. Feb 17	Guest Lecture	Class 10:00-11:15				
Feb 22-25	<b>U of M Winter Break</b>	No Classes				
Tues. Mar 1	Guest Lecture Jerry Friesen Farm Stress and Mental Health	Class 10:00-11:15		Farm Stress and Mental Health	Tues. Mar 8	10%
Thurs. Mar 3	Rural Opportunities	Class 10:00-11:15		Rural Opportunities	Tues. Mar 22	10%
Tues. Mar 8		Class 10:00-11:15				
Thurs. Mar 10	Senate of Canada Representative TBD	Class 10:00-11:15				



Tues. Mar 15	Student Group Presentations	Class 10:00- 11:15				
Thurs. Mar 17	Student Group Presentations	Class 10:00- 11:15				25%
Thurs. Mar 17	<b>VW Deadline Mar 17</b>	NA	NA	NA	NA	NA
Tues. Mar 22	Final Presentation	No Class	NA	NA	NA	NA
Thurs. Mar 24	Final Presentation	No Class	NA	NA	NA	NA
Tues. Mar 29	TBD	Class 10:00- 11:15				
Thurs. Mar 31	Course evaluation	Class 10:00- 11:15				
Tues. Apr 5	No Final Exam	Class 10:00- 11:15		Year End Quiz Based on Current Ag Issue presented to students in the form of video.		5%

### Voluntary Withdrawal

The last day for Voluntary Withdrawal is **March 17**. Students who do not withdraw by March 6 will be given a final grade in the class. Withdrawal courses will be recorded on official transcript. Students may refer to the [Registrar's Office](#) web page for more information.

### COURSE ASSESSMENT

Assignments and rubrics will be posted on the UM learn site with the deadline for submission. Tentative submission dates are identified below but are subject to change.

#### Individual Assignments (55%)

- Pitch to Ag Minister– 5% due January 13<sup>th</sup>\*
- Where Does Food Come From Pt 1 – 5% due January 20<sup>th</sup>\*
- Supply Chains Feb 8 – 10% due February 8<sup>th</sup>\*
- Rural Crime – 10% due February 15<sup>th</sup> \*

- Where Does Food Come From Pt 2 – 5% due March 17<sup>th</sup> \*
- Farm Stress and Mental Health 10% due Mar 8
- Rural Opportunities 10%-Mar 22

### Group Assignments (35%)

- KAP Resolution – 10% due Jan 27
- Group Project - 25% (Instructor will schedule dates for in class presentations)

## Grading

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### Individual Assignments (55%)

- Pitch to ag Minister Assignment – 5%
- Where Does Food come From Pt1 – 5%
- Supply Chains – 10%
- Rural Crime – 10%
- Where Does Food Come From Pt 2 – 5%
- Farm Stress and Mental Health 10%
- Rural Opportunities 10%

### Quiz (5%)

- In class Jan 27<sup>th</sup> Based on KAP AGM

### Group Assignments (35%)

- KAP Resolution and Peer Assessment - 10%
- Group Project (In Class Presentation and Written Submission) - 25%
- One Group Chosen by class will have their group project at KAP AGM followed by media scrum.

### Year End Quiz based on viewing video of Current Agriculture Issue supplied by Instructor (5%)

In class Apr 5<sup>th</sup>

Letter Grade	Grade Point Value	Mark Range	
A+	4.5	≥95	Exceptional
A	4.0	≥90 <95	Excellent
B+	3.5	≥85 <90	Very Good
B	3.0	≥80 <85	Good
C+	2.5	≥75 <80	Satisfactory
C	2.0	≥70 <75	Adequate

D	1.0	≥60 <70	Marginal
F	0	<60	Failure

The grade of “D” is regarded as marginal in most courses by all faculties and schools. It contributes to decreasing a term, degree or cumulative Grade Point Average to less than 2.0.

Grades will be loaded on UM Learn for students to access. It is important that you regularly monitor your grades that are posted and notify your Instructor of any discrepancies as soon as possible. Concerns about grades on any individual assignment are to be directed to your Instructor before proceeding with any formal grade appeal. Students have 10 working days to make a formal grade appeal once any term work is made available to them.

### **Referencing Style**

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Students are required to cite all sources in their assignments in an appropriate format.

Students are encouraged to consult with instructor if they have any questions regarding referencing and group projects.

### **Assignment Feedback**

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Feedback for assignments will be given by comments in written form and a grade via paper returned in class.

### **Assignment Grading Times**

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Assignments will be graded, handed back and comments (when applicable) given as soon as possible. Students will receive grades on assignments/quizzes on at least 40% of the grade contributing to the total grade by the VW deadline of March 6.

### **Assignment Extension and Late Submission Policy**

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Assignments that are late, cannot be opened, are not the correct submission type, etc. will be given a grade of zero. Non-medical-Extensions may be granted if students communicate in advance with their Instructor and provide supporting documentation to warrant an extension. When no extension is granted, late assignments will be assigned a grade of zero. Assignments that are to be submitted in paper copy are due at the start of class to the bin provided. Students not in attendance must make other arrangements in advance. Assignments that are to be submitted electronically are to be submitted in the drop box provided on UM Learn prior to the start of class. All assignments must have a cover page that includes: Student name, Assignment name, and Date Submitted.

### **Academic Integrity**

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Plagiarism or any other form of cheating in examinations, term tests or academic work is subject to serious academic penalty. Cheating in examinations or tests may take the form of copying from another student or bringing unauthorized materials into the exam room. Exam cheating can also include exam impersonation. A student found guilty of contributing to cheating in examinations or term assignments is also subject to serious academic penalty. Students should acquaint themselves with the University’s

policy on plagiarism, cheating, exam impersonation and duplicate submission (see of the University of Manitoba Undergraduate [Academic Calendar](http://umanitoba.ca/student/records/academiccalendar.html) <http://umanitoba.ca/student/records/academiccalendar.html>).

Students are encouraged to consult with instructor if they have any questions regarding referencing and group projects.

## LEARNER SUPPORT

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### Writing and Learning Support

The Academic Learning Centre (ALC) offers writing and learning supports to help you throughout your academic program. These supports are offered online during the Covid-19 pandemic.

Make an appointment with an ALC writing tutor who can give you feedback at any stage of the writing process, whether you are just beginning to work on a written assignment or already have a draft. The ALC also has an English as an Additional Language (EAL) specialist available to work with students on improving their English-language academic writing skills.

Consult an ALC learning specialist or attend an academic skills workshop to improve your time management, learning strategies and test-taking strategies. Get support in select courses by making an appointment with an ALC content tutor. The ALC also offers peer-facilitated study groups called Supplemental Instruction (SI) for certain courses that students have typically found difficult. In SI study groups, students ask questions, compare notes, discuss content, solve practice problems, and develop new study strategies in a group-learning format.

In addition to one-to-one and group sessions, you can also find writing and study tip sheets and videos on the ALC website.

Academic Learning Centre services are free for U of M students. For more information, please visit the Academic Learning Centre website at: <http://umanitoba.ca/student/academiclearning/>

Contact the Academic Learning Centre by calling 204-480-1481 or emailing [academic\\_learning@umanitoba.ca](mailto:academic_learning@umanitoba.ca).

### University of Manitoba Libraries (UML)

Research begins at [UM Libraries](#). [Learn at the Libraries](#) is a great place to start, with information for students on academic writing, how to search the library, evaluating resources, and writing citations. As the primary contact for all research needs, your [liaison librarian](#) can play a vital role when completing academic papers and assignments. Liaisons can answer questions about locating appropriate resources or managing citations, and will address any other concerns you may have regarding the research process. Liaisons can be contacted by email or phone, and are also available to meet with you online. When working remotely, students can also receive help online through [Ask Us!](#) chat. For further detail about the libraries' services and collections, [visit the Libraries' web site](#). Regularly check our [COVID-19 Update](#) page for available library services and access to resources for Fall 2020

**For 24/7 mental health support, contact the Mobile Crisis Service at 204-940-1781.**

### **Student Counselling Centre**

Contact SCC if you are concerned about any aspect of your mental health, including anxiety, stress, or depression, or for help with relationships or other life concerns. SCC offers crisis services as well as individual, couple, and group counselling. *Student Counselling Centre:* <http://umanitoba.ca/student/counselling/index.html>

474 UMSU University Centre or S211 Medical Services Building  
(204) 474-8592

### **Student Support Case Management**

Contact the Student Support Case Management team if you are concerned about yourself or another student and don't know where to turn. SSCM helps connect students with on and off campus resources, provides safety planning, and offers other supports, including consultation, educational workshops, and referral to the STATIS threat assessment team.

<http://umanitoba.ca/student/case-manager/index.html>

520 UMSU University Centre  
(204) 474-7423 (Student Support Intake Assistant)

### **University Health Service**

Contact UHS for any medical concerns, including mental health problems. UHS offers a full range of medical services to students, including psychiatric consultation. Note that due to fire displacement, UHS is unable to provide in-person medical care on the Fort Garry Campus until October, 2020.

*University Health Service* <http://umanitoba.ca/student/health/>

(204) 474-8411 (Business hours or after hours/urgent calls)

### **Health and Wellness**

Contact our Health and Wellness Educator if you are seeking information on health topics, including physical and mental health concerns, alcohol and substance use harms, or sexual violence. You can also access peer support from a *Healthy U* peer health educator.

*Health and Wellness Educator*

<https://umanitoba.ca/student/health-wellness/welcome-about.html>

[britt.harvey@umanitoba.ca](mailto:britt.harvey@umanitoba.ca)

469 UMSU University Centre  
(204) 295-9032

### **Sexual Violence Resource Centre**

Contact SVRC if you have experienced sexual violence or are seeking information about how to help somebody else. SVRC provides inclusive, survivor-centred, trauma-informed services, such as consultation, referrals, safety planning, and a range of on-site supports, including counselling by Clinic.

*Sexual Violence Resource Centre*

<https://umanitoba.ca/student-supports/sexual-violence-support-and-education>

[svrc@umanitoba.ca](mailto:svrc@umanitoba.ca)

537 UMSU University Centre

(204) 474-6562 (Sexual Violence Intake and Triage Specialist)

### **S211 Medical Services Building**

**(204) 272-3190 (Intake and Triage Specialist)**

All students are required to respect copyright as per Canada's *Copyright Act*. Staff and students play a key role in the University's copyright compliance as we balance user rights for educational purposes with the rights of content creators from around the world. The Copyright Office provides copyright resources and support for all members of the University of Manitoba community.

Visit <http://umanitoba.ca/copyright> for more information.

### **Your rights and responsibilities**

As a student of the University of Manitoba you have rights and responsibilities. It is important for you to know what you can expect from the University as a student and to understand what the University expects from you. Become familiar with the policies and procedures of the University and the regulations that are specific to your faculty, college or school.

The [Academic Calendar](http://umanitoba.ca/student/records/academiccalendar.html) <http://umanitoba.ca/student/records/academiccalendar.html> is one important source of information. View the sections *University Policies and Procedures* and *General Academic Regulations*.

- If you have questions about your grades, talk to your instructor. There is a process for term work and final **grade appeals**. Note that you have the right to access your final examination scripts. See the Registrar's Office website for more information including appeal deadline dates and the appeal form <http://umanitoba.ca/registrar/>
- You are expected to view the General Academic Regulation section within the Academic Calendar and specifically read the **Academic Integrity** regulation. Consult the course syllabus or ask your instructor for additional information about demonstrating academic integrity in your academic work. Visit the Academic Integrity Site for tools and support <http://umanitoba.ca/academicintegrity/> View the **Student Academic Misconduct** procedure for more information.
- The University is committed to a respectful work and learning environment. You have the right to be treated with respect and you are expected to conduct yourself in an appropriate respectful manner. Policies governing behavior include the:

#### **Respectful Work and Learning Environment**

[http://umanitoba.ca/admin/governance/governing\\_documents/community/230.html](http://umanitoba.ca/admin/governance/governing_documents/community/230.html)

#### **Student Discipline**

[http://umanitoba.ca/admin/governance/governing\\_documents/students/student\\_discipline.html](http://umanitoba.ca/admin/governance/governing_documents/students/student_discipline.html) and,

#### **Violent or Threatening Behaviour**

[http://umanitoba.ca/admin/governance/governing\\_documents/community/669.html](http://umanitoba.ca/admin/governance/governing_documents/community/669.html)

- If you experience **Sexual Assault** or know a member of the University community who has, it is important to know there is a policy that provides information about the supports available to those who disclose and outlines a process for reporting. The **Sexual Assault** policy may be found at:  
[http://umanitoba.ca/admin/governance/governing\\_documents/community/230.html](http://umanitoba.ca/admin/governance/governing_documents/community/230.html)  
More information and resources can be found by reviewing the Sexual Assault site <http://umanitoba.ca/student/sexual-assault/>

For information about rights and responsibilities regarding **Intellectual Property** view the policy:  
[https://umanitoba.ca/admin/governance/governing\\_documents/community/235.html](https://umanitoba.ca/admin/governance/governing_documents/community/235.html)

For information on regulations that are specific to your academic program, read the section in the Academic Calendar and on the respective faculty/college/school web site

<http://umanitoba.ca/faculties/>

Contact an **Academic Advisor** within our faculty/college or school for questions about your academic program and regulations <http://umanitoba.ca/academic-advisors/>

### **Student Advocacy**

Contact Student Advocacy if you want to know more about your rights and responsibilities as a student, have questions about policies and procedures, and/or want support in dealing with academic or discipline concerns.

<http://umanitoba.ca/student/advocacy/>

520 University Centre

204 474 7423

[student\\_advocacy@umanitoba.ca](mailto:student_advocacy@umanitoba.ca)

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### **ACKNOWLEDGEMENTS**

This Course has been developed by Reg Dyck

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### **Using Copyrighted Material**

Include a statement about copyrighted material.

*Example:* Please respect copyright. We will use copyrighted content in this course. I have ensured that the content I use is appropriately acknowledged and is copied in accordance with copyright laws and university guidelines. Copyrighted works, including those created by me, are made available for private study and research and must not be distributed in any format without permission. Do not upload copyrighted works to a learning management system (such as UM Learn), or any website, unless an exception to the *Copyright Act* applies or written permission has been confirmed. For more information, see the University's Copyright Office website at <http://umanitoba.ca/copyright/> or contact [um\\_copyright@umanitoba.ca](mailto:um_copyright@umanitoba.ca).

**Note:** You hold the copyright to all of your course material that you prepare and present. Course materials (both paper and digital) are for the participant's private study and research and should not be shared.