Evaluation Checklist – R.G. and E.M. Knight Fund

Purpose of Fund: "to enhance the quality of life of higher education at the University of Manitoba by enriching its academic life through the support of a Distinguished Visitors Program".

Qualified Speakers:

☐ Scholar or leader in the areas of commerce, industry, and government, drawn from one of the following fields: commerce, finance, economics, political studies, history and literature.

OR

☐ Outstanding achiever from other disciplines who have made distinguished contributions to the advancement of knowledge or to cultural, social and economic development.

Range of Activities:

The program is intended to be flexible with respect to the range of activities and the duration of activities. The sole stipulations are that the visitor must:

☐ Interact with staff and students

☐ Interact with general public as appropriate. Note: past practice has established a tradition that the visitor deliver a public lecture.

Selection Criteria:

☐ Quality and achievement of the visitor will be paramount.

☐ Visitor must not espouse beliefs that run counter to basic values of a free society or to the preservation of human rights and liberties or may create a danger to public safety and order.

Application:

☐ Endorsed by the head of the unit. Joint endorsement by two or more units is appropriate where the proposed Visitor's expertise and interests cross disciplinary boundaries.

☐ Provides biographical information, including distinction of the nominee.

☐ Outlines objectives and duration for the visit and benefits to be derived from it.

☐ Includes cost estimate for the visit, including justification for all expenditures and the recommended honorarium.

☐ Includes a draft program of activities / events.