

## **Call for Nominations**

### **THE ROBERT AND ELIZABETH KNIGHT DISTINGUISHED VISITING LECTURER PROGRAM**

#### **Purpose of the Knight Distinguished Visitors Program**

The purpose of the Program is to enhance the quality of higher education at the University of Manitoba and to enrich its academic life by supporting visits to the University by scholars in the fields of commerce, finance, economics, political studies, history and literature; leaders in the areas of commerce, industry and government; and outstanding achievers from other disciplines who have made distinguished contributions to the advancement of knowledge or to cultural, social, and economic development.

The Program is intended to be flexible with respect to the range of activities in which a Knight Distinguished Visitor may engage while at the University. The Program will include an appropriate blend of interactions with the staff and students of the University and the public at large.

#### **Funding and Selection**

The Knight Fund will defray the costs of travel and subsistence for Visitors and will provide them with an honorarium commensurate with the duration of the visit. In some circumstances support for research and secretarial assistance will be considered, although normally it is expected that this support will be provided by the nominating unit(s).

The duration of visits may vary from a few days to one quarter of the academic year or longer and a feature of the Program is the delivery of a public lecture. It is customary for the University to host a dinner in honour of the Knight Distinguished Lecturer on the evening of the public lecture.

Applications for funding are adjudicated by members of the Advisory Committee for the Knight Distinguished Visitors Fund, who are appointed by the President and Vice-Chancellor of the University of Manitoba. Applications are assessed on the degree to which the proposed initiative is in accordance with the purpose of the Fund.

Up to two proposals received through this process may be supported during 2016, providing that the nominations received demonstrate to the Committee's satisfaction that the nominees exhibit the level of distinction required.

#### **Nominations**

Nominations of individuals as possible Distinguished Visitors may be made by any member of the University, but must be endorsed by the head of the unit (dean, director, department head) in which the proposed Visitor's expertise lies. Joint endorsement by two or more units would be appropriate where the proposed Visitor's expertise and interests cross disciplinary boundaries.

The complete nomination procedure involves two steps as follows:

- a) Submission of the nomination form, which can be located on the following page:  
[http://umanitoba.ca/admin/president/knight\\_program.html](http://umanitoba.ca/admin/president/knight_program.html)

Also required is the supporting documentation identified in the form, setting out the biographical background of the nominee, the nature of his/her distinction, the specific objectives and duration of the proposed visit and the benefits to be derived from it. An initial assessment of costs should be included, as well as the endorsements of the unit head and other disciplines (where appropriate). The preliminary nomination should be forwarded to:

*Office of the President  
Room 202, Administration Building  
University of Manitoba R3T 2N2  
Telephone: (204) 474-9666  
[president@umanitoba.ca](mailto:president@umanitoba.ca)*

Preliminary nominations will be reviewed by the Advisory Committee. Up to two nominees, who best meet the criteria of the Program, as determined by the Advisory Committee, will be approved in principle and nominators given approval to proceed with organizing a visit.

- b) The nominators will be asked to submit a final proposal setting out in more specific terms the program for the proposed Visitor, including the dates of the visit, budget including a justification for all costs, including the recommended honorarium, and a schedule of activities. Following a review of the Final Proposal, the Advisory Committee may request further information.

Nominators should not inform proposed Visitors of their nomination until such time as they receive approval to do so. Invitations to persons selected by the Committee as approved prospective Visitors will be issued by the President who may, if appropriate, enlist the assistance of the nominator. The timing of visits normally will be determined based on dates that are mutually acceptable to the President and the Knight Distinguished Visitor.

The application must be filled out in the format provided and may be forwarded to the address noted above. Incomplete applications will ***not*** be considered.

**Nominations are requested on or before December 21, 2015.**

A second intake of nominations will be considered by the Committee in early 2016. **The next deadline for nominations will be January 22, 2016.**