

Funding Application for the Indigenous Summer Student Internship Program

Date: _____ Faculty/Administrative Unit/College: _____

What Department/Unit will the intern be working in?

Who will the intern be reporting to (include name and job title)?

From what field of study will you be recruiting the intern?

Please describe the internship placement, including the following:

1) Will there be an opportunity for the development of skills relevant to the interns' field of study?

Yes No

If yes, please provide a description of the skills and indicate how they will be developed.

2) Will the internship placement prepare the intern for future employment (if such were available) in your Faculty/Administrative Unit/College?

Yes No

If yes, please describe.

3) Does the opportunity exist for the intern to receive mentorship from an Indigenous staff member in your Faculty/Administrative Unit/College?

Yes No

If yes, please indicate:

Indigenous Scholar

Indigenous Staff Member

- 4) If you are not approved for funding for the Program, do you still wish to host an Indigenous student internship and fund the position fully within your unit?

Yes No

If yes, the student will be eligible to participate in all the Program activities and will be considered part of the program cohort. As such, they will be obligated to attend all of the scheduled activities that are part of the Program.

- 5) Is there anything else that you would like us to know about your proposed internship placement, that we have not already asked, that would be important for us to know?

In the interest of providing a diverse representation of the University in the Program, only **one** application from each Faculty/Administrative Unit/College will be accepted.

About the Funding Evaluation Process: A steering committee will be evaluating funding applications against a pre-determined set of criteria (see Indigenous Summer Student Internship Program Guidelines).

Please fill out the the **Internship Position Profile** (page 3), which will be used to create the Indigenous Summer Student Internship Program job posting.

Applications must be submitted with signatures to Darlene Smith, Associate Vice-President (Human Resources), Room 310 - Administration Building, **on or before Monday, January 27, 2020 at 4:30pm.**

Additional Contact Information:

Contact email for ISSIP communications to the department:

Name of administrator responsible for time entry (please print):

Application Approvals:

NAME (please print)	SIGNATURE	DATE
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SIGNATURE	DATE
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Immediate Supervisor

NAME (please print)	SIGNATURE	DATE
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Dean, Director, or Head of Administrative Unit

Internship Position Profile

The information in this document will be used to create the posting for the Indigenous Summer Student Internship Program (ISSIP) to be advertised on the UM Careers website.

The 'Requirements' section will appear in all postings and will make up part of the selection questionnaire.

Requirements:

-Must be Indigenous (First Nation, Inuit, Metis).

-Must be registered at the University of Manitoba as a full-time undergraduate or graduate student in both terms (Fall 2019 and Winter 2020). Students must have a minimum 60% course load (at least 9 credit hours per term for undergraduate students).

Education (example, any courses required to have been completed prior to commencing the position):

Experience (example, experience conducting a literature review would be an asset):

Skills and Abilities (example, software packages, ability to work as part of a team):

List of Representative Duties: