

# **Travel Booking and Expense Management Project**

## **Steering Committee Membership**

### **Executive Sponsor**

Dr. Janice Ristock, Provost and Vice-President (Academic)

### **Steering Committee Chair**

Dr. Kelley Main (I.H. Asper School of Business – Marketing)

### **Steering Committee Members**

- Dr. Judy Anderson (Science – Biological Sciences)
- Dr. James Blanchard (RFHS - Community Health Sciences)
- Dr. Mostafa Fayek (CHRFEEER – Geological Sciences)
- Tom Hay - Office of VP (Administration)
- Dr. Terry Janzen (Arts – Linguistics)
- Dr. Digvir Jayas - VP (Research and International) (alternate Dr. Jay Doering)
- Dr. Douglas Thomson (Engineering – Electrical and Computer)

### **Resources:**

- Director, Provost's Office
- Director, Research and International Office
- Auditor
- Assistant Manager, Budget Acct & Travel Services

Resource persons are expected to attend steering committee meetings to share background/history on the current state from their respective offices, provide feedback on proposed recommendations particularly on the impacts of operationalizing the recommendations, act as liaison with key stakeholders and upon request provide guidance to the project team.