

OPEN SESSION**Minutes of a Meeting of the Board of Governors held at 4:00 p.m. on September 24th, 2002 in A106 Chown Building, Bannatyne Campus**

Present:

Mr. W. Anderson, Chair
 Ms. M. Albl
 Mr. A. Black
 Mr. R. Dhalla
 Dr. V. Dhruvarajan
 Dr. H. Duckworth
 Mr. G. Dureault
 Ms. E. Gordon
 Dr. J. Hoskins
 Mr. J. Kusie
Mr. K. Frederickson

Mr. N. Louizos
 Ms. L. Meeches
 Dr. W. Norrie
 Ms. J. Plater
 Mr. T. Sargeant
 Dr. T. Secco
 Dr. I. Smith
 Dr. E.J.E. Szathmáry
 Ms. S. Van Schie
 Ms. D. Young


Also Present:

Mr. J. Ahorro, UMSU Assessor
 Ms. L. Chartier, Support Staff Assessor
 Ms. E. Goldie, V.P. (External)
 Dr. J. Keselman, V.P. (Research)
 Mr. M. McAdam, V.P. (Admin.)

Dr. R. Kerr, V.P. (Academic) & Provost
 Ms. B. Sawicki, University Secretary
 Ms. C. Keachie, Governance Specialist

Regrets:

Ms. E. Jones
 Dr. R. Roy, UMFA Assessor

1. ANNOUNCEMENTS

- 1.1 The Chair announced that there will be two additional Board of Governors meetings next year, which will replace two of the Executive Committee meetings. The additional Board of Governors meetings will be held in April and May, 2003, as this is the time of year in which budget issues are discussed.
- 1.2 The Chair also reminded the Board of Governors that the Board Retreat is scheduled for December 7th, 2002.
- 1.3 The Chair noted that Fall Convocation will be held October 23rd and October 24th, 2002.
- 1.4 The Chair indicated that the deadline for submissions to the President's Review Committee is September 26th, 2002.



- 1.5 The Chair informed the Board of Governors that immediately following the meeting, a tour of the new facilities in the Faculty of Dentistry and the School of Medical Rehabilitation would take place for those Board members who wished to attend.

The Chancellor congratulated and thanked the Chair, the President, and the four Vice-Presidents for the excellent presentations that they administered at the Annual General Meeting, which was held prior to the Board of Governors meeting [September 24th, 2002]. The Chancellor noted that the presentations were articulate, full of energy, and filled with excellent information.

Dr. Szathmáry informed the Board of Governors that Dr. Keselman has been appointed Vice-President of the National Sciences and Engineering Research Council.

FOR ACTION

2. MINUTES: June 25, 2002

2.1 Approved as circulated or amended

Mr. Dureault noted that page two, item #4.1 should have an additional notation to indicate that the "*original motion was then carried*", as the "*defeated*" indication refers to the "*motion to amend*" **only**.

It was moved by Dr. Secco, seconded by Dr. Norrie :

THAT the minutes of the June 25th, 2002 Board of Governors Open Session meeting be approved as amended.

CARRIED

2.2 Business Arising -

Dr. Szathmáry indicated that there was a question at the June 25th, 2002 Board of Governors meeting pertaining to the definition of "inner-city high schools" in reference to "graduates of an inner-city high school" being one of the criteria for receiving the St. Andrews Basketball Club George Fontaine Memorial Award. Dr. Szathmáry received a response from the Financial Awards Committee who noted that they would be using the list of inner-city high schools provided by the Westland Foundation, which is a core area scholarship foundation; the University of Manitoba is a partner with this organization, as is the University of Winnipeg.

3. FROM EXECUTIVE COMMITTEE - none

4. FROM ACADEMIC AFFAIRS COMMITTEE

4.1 Reports of Senate Committee on Awards:

(a) May 24th, 2002 - Part A

At the April 5th, 2000 Senate meeting, the terms of reference for the Senate Committee on Awards were changed to allow the Committee to approve and inform Senate of all new offers and amendments of awards that meet the published guidelines for awards.

At its meeting of May 24th, 2002, the Senate Committee on Awards approved 14 new awards and 11 award amendments (as set out in the report of the Senate Committee on Awards dated May 24th, 2002). These award decisions comply with the published guidelines of November 3rd, 1999 and were reported to Senate for information at its meeting of June 26th, 2002.

It was moved by Dr. Secco, seconded by Mr. Dureault:

THAT the Board of Governors approve the 14 new awards and 11 award amendments as set out in Appendix "A" of the Senate Committee on Awards dated May 24th, 2002.

CARRIED

(b) June 27th, 2002 - Part B

At the April 5th, 2000 Senate meeting, the terms of reference for the Senate Committee on Awards were changed to allow the Committee to approve and inform Senate of all new offers and amendments of awards that meet the published guidelines for awards.

At its meeting of June 27th, 2002, the Senate Committee on Awards approved two new awards, seven award amendments and two withdrawals (as set out in the report of the Senate Committee on Awards dated June 27th, 2002). These award decisions comply with the published guidelines of November 3rd, 1999 and were reported to Senate for information at its meeting of August 14th, 2002.

It was moved by Dr. Secco, seconded by Dr. Dhruvarajan:

THAT the Board of Governors approve the two new awards, seven award amendments and two award withdrawals as set out in Appendix "A" of the Senate Committee on Awards dated June 27th, 2002.

CARRIED

4.2 Program Proposal: Bachelor of Science in Dental Hygiene

The Faculty of Dentistry is proposing a new baccalaureate program in Dental Hygiene. This program will consist of 120 credit hours completed over 3 calendar years and will replace the existing 99 credit hour diploma program. The proposal has been reviewed and endorsed by Senate Committee on Curriculum and Course Changes and the Senate Planning and Priorities Committee and was approved by Senate on June 26th, 2002.

It was moved by Dr. Secco, seconded by Mr. Dureault:

THAT the Board of Governors approve the proposal of the Faculty of Dentistry for a Bachelor of Science in Dental Hygiene [as approved and recommended by Senate on June 26th, 2002.]

CARRIED

4.3 Professional Master's Program in Occupational Therapy

The Faculty of Graduate Studies is proposing the introduction of an entry-level professional Master's Degree in Occupational Therapy. The proposal has the support of the Provincial Government, the School of Medical Rehabilitation and was endorsed by the Faculty Council of Graduate Studies on May 23rd, 2002, the Senate Planning and Priorities Committee on June 12th, 2002, and was approved by Senate at its August 14th, 2002 meeting.

The program is being designed to accommodate trends within the profession, accreditation issues and practical considerations relating to course content and program delivery.

Approval and funding are in place to support an enrolment of 50 students in each academic year beginning in 2002.

It was moved by Dr. Secco, seconded by Ms. Plater:

THAT the Board of Governors approve the introduction of a an entry-level professional Master's Degree in Occupational Therapy [as endorsed by the Faculty Council of Graduate Studies on May 23rd, 2002 and recommended by the report of the Senate Planning and Priorities Committee dated June 12th, 2002, and as approved and recommended by Senate on August 14th, 2002].

CARRIED

4.4 International Dentist Degree Program

The Faculty of Dentistry is proposing the establishment of an International Dentist Degree Program, which would allow dentists holding non-North American degrees to upgrade to a DMD credential. International dentists approved into the program would enter into the 3rd year of the DMD program following a 6-8 week preparatory/orientation program.

The proposal was recommended by the Senate Committee on Curriculum and Course Changes on May 22nd, 2002, the Senate Planning and Priorities Committee on May 8th, 2002 and was approved by Senate on August 14th, 2002.

It was moved by Dr. Secco, seconded by Mr. Dureault:

THAT the Board of Governors approve the proposal of the Faculty of Dentistry to establish an International Dentist Degree Program [as endorsed by the Senate Committee on Curriculum and Course Changes on May 22nd, 2002 and the Senate Planning and Priorities Committee on May 8th, 2002, and as approved and recommended by Senate on August 14th, 2002.]

CARRIED

4.5 CHAIR: Proposal to establish an Endowed Chair in Rheumatology

Section 2.1 of Policy 428 on *Chairs and Professorships* outlines the steps to be followed in the establishment of Chairs or Professorships. In accordance with that policy, the Senate Committee on University Research is recommending the

establishment of an Endowed Chair in Rheumatology. The proposal was developed by the Department of Internal Medicine in the Faculty of Medicine.

This Chair will "enhance rheumatic and arthritis research within the Faculty of Medicine".

At its meeting on August 14th, 2002, Senate approved and recommended to the Board of Governors the establishment of an Endowed Chair in Rheumatology.

It was moved by Dr. Secco, seconded by Mr. Kusie:

THAT the Board of Governors approve the proposal to establish an Endowed Chair in Rheumatology [as set out in the report of the Senate Committee on University Research dated July 9th, 2002, and as approved and recommended by Senate on August 14th, 2002].

CARRIED

4.6 Proposal re: L.A.H. Warren Chair in Actuarial Science

Dean Jerry Gray of the Asper School of Business is proposing that the L.A.H. Warren Chair in Actuarial Science be split into two professorships for a five-year period. This interim measure is proposed following an extensive world-wide search, where no suitable candidate for the Chair was found. The eight major donors to the endowment and both the Acting Vice-President (Academic) and Provost and the Vice-President (Research) are supportive of this proposal. It is anticipated that after the five-year period a search will occur and a suitable candidate will be found to hold the Chair.

Senate approved and recommended this proposal at its August 14th, 2002 meeting.

It was moved by Dr. Secco, seconded by Mr. Kusie:

THAT the Board of Governors approve the proposal of Dean Gray dated May 6th, 2002 [as approved and recommended by Senate on August 14th, 2002] to divide the L.A.H. Warren Chair in Actuarial Science into two Professorships for a five-year period.

CARRIED

5. FROM FINANCE AND ADMINISTRATION COMMITTEE

5.1 Faculty of Medicine Student Referendum

A referendum was held on April 10th, 11th, and 12th, 2002 concerning the \$50/year contribution to the Faculty of Medicine and specifically, the Learning Resource Centre. The result was a 80% vote in favour of maintaining the contribution for four years beginning September, 2002. There were 323 students eligible to vote; of these 98 voted and 77 were in favour.

A discussion took place to ascertain where the increased fees would be allocated. This item was tabled to later in the meeting, as the Vice-President External, Ms. Goldie, indicated that she would find the information prior to the

end of the meeting. The next item on the agenda was then dealt with.

It was moved by Mr. Dureault, seconded by Mr. Black:

THAT the motion be tabled to later in the meeting.

CARRIED

It was moved by Mr. Dureault, seconded by Dr. Secco:

THAT the motion be lifted from the table.

CARRIED

Ms. Goldie reported to the Board of Governors that the increased fee [\$50/yr per student for four years] would be allocated directly to Student Awards for a four-year time frame.

It was moved by Mr. Black, seconded by Dr. Hoskins:

THAT a \$50/year student contribution be assessed against students in the Faculty of Medicine for a four year period effective September, 2002 as outlined in the letter from Dr. Brain Hennen, Dean, Faculty of Medicine, dated July 12th, 2002, subject to the Vice-President (Administration) working out an appropriate mechanism after speaking with the Dean and the Senior Stick.

CARRIED

5.2 School of Music Referendum

A referendum was held on January 30th, 2002 concerning the \$50/year contribution to the School of Music and specifically, the School of Music Endowment Fund. The result was a vote to increase the contribution from \$35 to \$50/year for three years beginning September, 2002. There were 126 students eligible to vote; of these 78 voted, and 44 were in favour of continuing the fund and raising the contribution to \$50/year, 30 in favour of continuing the fund but maintaining the current contribution of \$35/year. Four students were opposed to the continuation of the fund.

It was moved by Mr. Black, seconded by Dr. Hoskins:

THAT a \$50/year student contribution be assessed against students in the School of Music for a three year period effective September, 2003, subject to the School of Music Students' Association accepting the three year period commencing September 2003 instead of September 2002.

CARRIED

5.3 University of Manitoba Banking Resolutions with respect to Canadian and U.S. General Account Cheques; Payroll Account Cheques; Capital Asset Fund Bank Account Cheques; Trust Account Cheques and Transfers in Blank.

This submission has been brought about by the appointment of Lance McKinley as the Manager of Treasury as well as the appointment of Wayne Anderson and Terry Sargeant as the new Chair and Vice-Chair of the Board of Governors.

Included in the agenda material were Resolutions which reflect the current complement of staff who are responsible for signing cheques on behalf of University of Manitoba. The following is a summary of the signing authorities and their positions:

Michael McAdam, Vice-President (Administration)
 Leanne Burkowski, Comptroller
 Gord Pasieka, Associate Comptroller
 Lance McKinley, Manager of Treasury
 Kathleen Lylyk, Manager, Budget & Expenditure Accounting
 Marcia Bryson, Manager, Revenue, Capital & General Accounting
 Colin Nicolson, Assistant Manager, Budgets & Grants
 Warren Barker, Assistant Manager, Payroll



For the purpose of segregation of duties, Kathleen Lylyk and Warren Barker are not authorized to sign payroll cheques. Kathleen Lylyk is also not able to sign general cheques on her own (i.e. there is a dual signature requirement). Similarly, Lance McKinley is not authorized to sign trust cheques.

Transfers in blank are required for the disposition of shares, bonds and other securities and are signed by one of the Chair and Vice-Chair of the Board of Governors together with the Vice-President (Administration), the Comptroller or the Associate Comptroller.

6. **FROM OTHER COMMITTEES** - none

7. **NEW BUSINESS** - none

FOR INFORMATION

8. **FROM EXECUTIVE COMMITTEE**

8.1 Appointment of University Representative to the Board of Directors of CancerCare Manitoba

The Cancer Treatment and Research Foundation Act stipulates that the Board of Governors of the University of Manitoba shall appoint one person to the Board of Directors of the CancerCare Board for a term of three years.

At its meeting on August 27th, 2002, The Executive Committee approved the following motion:

THAT the Executive Committee on behalf of the Board of Governors approve the appointment of Dr. David Gregory to the Board of Directors of CancerCare Manitoba.

9. **FROM ACADEMIC AFFAIRS COMMITTEE**

9.1 Research Grants and Contracts Received April 1st, 2002 to June 30th, 2002

Included in the agenda material was a list of Research Grants and Contracts awarded between April 1st, 2002 to June 30th, 2002. This material was presented



to the Board of Governors for information only.

10. FROM FINANCE AND ADMINISTRATION COMMITTEE

10.1 Resource Allocation Process for 2003/2004 to 2005/2006

Included in the agenda material was information regarding the Resource Allocation Process for 2003/2004 to 2005/2006. This item was presented to the Board of Governors for information only.

The planning and financial modeling process to support the next three-year planning cycle is continuous and has no set "start" date, though Attachment A [which was included in the agenda material] sets out suggested timelines for certain key aspects of the process.

The resource allocation process for 2003/2004, and the subsequent two years 2004/2005 and 2005/2006, is supported by the development of certain assumptions with respect to inflationary and other parameters which were detailed in Attachment B [which was included in the agenda material]. These assumptions have been used to model revenues and expenditures for the next three fiscal years as set out in Attachment C [which was included in the agenda material]. The 1% revenue and expense factors are listed as Attachment D [which was included in the agenda material].

The Estimates document, wherein the University responds to specific requests for information from the Council on Post-Secondary Education (COPSE), signals the start of the Province's budgeting process. The University's submission to COPSE supports their own Provincial planning process, and was also included in the agenda material for the September 10th, 2002 Finance and Administration Committee meeting.

10.2 Trust and Endowments Investments Report as at June 30th, 2002

The University of Manitoba maintains a unitized investment pool, referred to as the University Investment Trust ("UIT") and a smaller portfolio of Specific Trusts for its endowed and non-endowed gifts. Collectively, the UIT and the Specific Trusts are known as the Trust and Endowment Fund. The Trust Investment Committee has general authority over the investment of the assets in the Trust and Endowment Fund and the investment of such funds is governed by an Investment Policy Statement, which was approved by the Finance & Administration Committee on January 9th, 2001.

The Committee met with Royal Trust, the performance measurement service, in June, 2002 to discuss AMI Partners' and CommonFund's performance and is continuing to monitor performance results, in light of poor market conditions. The Committee also reviewed the 5% market value based spending policy and decided to defer any decision to reduce the rate of spending until December, 2002, prior to the announcement to faculties and other units of funds available for spending in fiscal year 2003-2004.

Included in the agenda material was a summary of the asset mix of the UIT as of June 30th, 2002 as well as the performance results for the quarter ending June 30th, 2002. The four year annualized return to June 30th, 2002 is 4%.

Details of the Specific Trust investments held at June 30th, 2002 was also included in the agenda material.

10.3 Student Loan Funds as at July 31st, 2002

Included in the agenda material was a summary of the loan funds as of July 31st, 2002.

The University of Manitoba maintains numerous loan funds available for students. The majority of loans are interest free and repayable in one year, while others may be interest bearing and repayable upon graduation. Others, such as the Nursing Loan Fund, are forgivable loans providing the student meets certain criteria. The terms and conditions of each loan fund are typically established by the donor, as with all other trust and endowment accounts. Loan funds are administered by the various faculties/units.

11. FROM OTHER COMMITTEES - none

12. REPORTS

12.1 Report of the President

Dr. Szathmáry spoke of her report, including the final report of the Task Force on Strategic Planning (the Strategic Plan was included in the agenda material). Dr. Szathmáry noted that pages 5-26 were a summation of the impact of 94 recommendations that have been undertaken in the faculties and administrative departments. Dr. Szathmáry informed the Board of Governors that a new Strategic Plan is underway, with an even sharper academic focus [than that of the previous Strategic Plan]. Dr. Szathmáry noted that this undertaking would include the assistance of the Vice-President (Academic), and the Vice-President (Research).

Ms. Goldie, Vice-President (External), informally invited the members of the Board of Governors to three events. The first event was to take place on October 3rd, 2002, which announces a one million dollar gift to the Transport Institute. On October 4th, 2002, there would be an announcement of a 3/4 million dollar gift for the Manitoba Centre for Health Policy, Bannatyne Campus. The third event was to take place on October 10th, 2002, launching a campaign for Bannatyne Campus, as well as the official opening of the Office of External Relations, Bannatyne Campus.

Dr. Keselman, Vice-President (Research) reported to the Board of Governors that the University hosted this year's University-Industry Synergy Awards for Innovation which are presented by the Natural Sciences and Engineering Research Council (NSERC) and The Conference Board of Canada to outstanding companies and universities for their dedication, expertise and extraordinary contributions to Canada. The event was to take place on October 28th, 2002, at the Fort Garry Hotel.

A discussion took place regarding the Strategic Planning Committee. It was suggested that members of the Board of Governors may wish to submit to the Strategic Planning Committee their comments and suggestions pertaining to the planning process. It was also suggested that the best way for members of the

Board of Governors to give their input to the Committee would be to receive regular updates from the Committee's Chair, Dr. Szathmáry. Dr. Szathmáry commented that she would be willing to update the Board of Governors with information respecting the plans of the Committee, and that she would also report the same information to Senate.

12.2 Report of the UMSU President

Mr. Louizos spoke to his report from UMSU. Mr. Louizos reported to the Board of Governors that the lack of parking for students at the Fort Garry Campus was of great concern. Mr. Louizos noted that UMSU and Administration were working together to reach a mutual beneficial solution regarding the parking situation. Mr. Louizos reported that as of September 30th, 2002, approximately 14,000 students would be insured under the new UMSU Health and Dental Plan.

13. OTHER INFORMATION - none

MOTION TO MOVE TO CLOSED AND CONFIDENTIAL SESSION

It was moved by Dr. Secco, seconded by Mr. Black:

THAT the meeting move to Closed and Confidential Session.

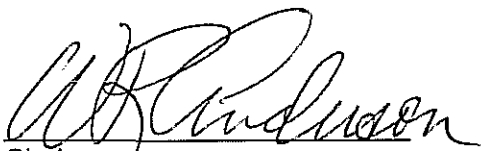
CARRIED


MOTION TO ADJOURN

It was moved by Dr. Duckworth, seconded by Dr. Norrie:

THAT the meeting adjourn.

CARRIED


Chair


University Secretary

