

## OPEN SESSION

**MINUTES OF A REGULAR MEETING OF THE BOARD OF GOVERNORS, Held Thursday, September 23, 1999 at 1:00 p.m. in Room 160, Continuing Education Complex.**

**Members Present:**

Mr. Paul M. Soubry, Chair.  
 Ms. Claudia Weselake, Vice-Chair.  
 Dr. Arthur Mauro, Chancellor.  
 Dr. Emőke Szathmáry, President.  
 Mr. Wayne Anderson.  
 Ms. Linda Archer.  
 Mr. Ron Black.  
 Ms. Shannon Bracken.  
 Dr. Bernie Dronzek.  
 Dr. Harry Duckworth.  
 Mr. Gordon Fletcher.  
 Mr. Steven Fletcher.  
 Ms. Darlene Hildebrand.  
 Dr. Janet Hoskins.  
 Ms. Claudette Lahaie.  
 Mr. Iain MacNair.  
 Mr. Dale Parkinson.  
 Mr. Ken Shiffman.  
 Ms. Carol Smith.  
 Ms. Wendi Thiessen.  
 Mr. Doug Ward.  
 Mr. Bela Cziffra, UMSU Assessor.  
 Dr. Jay Goldstein, Faculty Assessor.  
 Ms. Jean Zushman, Support Staff Assessor.

**Also Present:**

Dr. Jim Gardner, Vice-President (Academic) and Provost.  
 Dr. Joanne Keselman, Vice-President (Research).  
 Mr. Mike McAdam, Vice-President (Administration).  
 Ms. Bev Sawicki, University Secretary.  
 Mrs. Margaret Birt, Recording Secretary.

**Guests:**

Mr. John Danakas, Acting Director, Public Affairs.  
 Ms. Mary Jane Loustel, Director, Audit Services.  
 Dr. Leo LeTourneau, Executive Director, COPSE.  
 Dr. Ben Levin, Dean, Continuing Education Division.  
 Ms. Cheryl Martin, Instructor, Distance Education.  
 Mr. Gerry Miller, Executive Director, Information Services and Technology.

**Absent:**

Mr. Krishna Lalbiharie.  
 Mr. Kevin Toyne.

**PRESENTATION.**

The Chair welcomed Dr. Leo LeTourneau, Executive Director of the Council on Post-Secondary Education (COPSE), to the meeting. Dr. LeTourneau made a presentation to the Board of Governors on COPSE's interest in technology and education. He indicated that universities must shift their investments from physical presence of information to electronic access. He cited the costs incurred by Libraries for their collections and the difference in cost, convenience, and breadth of circulation when collections are retrievable through the electronic media. Dr. LeTourneau said there will be a migration away from the classic campus-based higher education with dramatic savings in cost. In the past people



came to the information which was stored at the university; in the future, the information will come to the people wherever they are and it is important that universities move with some sense of urgency.

[Dr. LeTourneau left the meeting.]

Dr. Levin referred to the briefing notes in the agenda prepared by himself and Bonnie Luterbach, Director, Distance Education, in preparation for Dr. LeTourneau's presentation. He said the issues raised by Dr. LeTourneau are real and the question for the University is how to respond to those issues. There are choices to be made and the University's approach has been to plan on a smaller scale, move cautiously, learn from what others are doing, and keep investment modest. The University could certainly do more but the questions are "How much, and at what cost?".

[Dr. Levin, Mr. Miller and Ms. Martin left the meeting.]

## MINUTES.

It was moved by Mr. Parkinson, seconded by Dr. Dronzek that the Minutes of the Board of Governors meeting held June 24, 1999, be approved as circulated.

Carried.

## REPORT OF THE ACADEMIC AFFAIRS COMMITTEE.

Ms. Archer presented the report of the Academic Affairs Committee arising from its meeting held September 14, 1999.

### 1. Awards.

It was moved by Ms. Archer, seconded by Dr. Duckworth that the Report of the Senate Committee on Awards, dated June 8, 1999, as recommended by Senate on July 7, 1999, be approved.

Carried.

It was moved by Ms. Archer, seconded by Dr. Duckworth that the Report of the Senate Committee on Awards dated August 4, 1999, as recommended by Senate on September 1, 1999, be approved.

Carried.

### 2. Policy on Adjunct Professors.

It was moved by Ms. Archer, seconded by Dr. Duckworth that the revised policy on "Adjunct Professors at The University of Manitoba", as recommended by Senate on July 7, 1999, be approved.

Carried.

### 3. Designated Chair in Cell Biology.

It was moved by Ms. Archer, seconded by Mr. Black, that the establishment of a Designated Chair in Cell Biology, as recommended by Senate on July 7, 1999, be approved.

Carried.

### 4. Minor in Environmental Science.

It was moved by Ms. Archer, seconded by Dr. Hoskins, that the establishment of an undergraduate Minor in Environmental Science, as recommended by Senate on December 2, 1998, be approved.

Carried.

## 5. Policy on Librarian Emeritus/Emerita.

It was moved by Ms. Archer, seconded by Ms. Thiessen, that the policy on "Librarian Emeritus/Emerita" as recommended by Senate on September 1, 1999, be approved.

Carried.

## 6. Items for Information.

The Board received the following items from the Academic Affairs Committee for information:

- (i) A presentation was made to the Academic Affairs Committee regarding improvements to The University of Manitoba 1999-2000 On-Line General Calendar.
- (ii) The Vice-President (Academic) and Provost reported on undergraduate and graduate enrolment figures as of the first day of classes, and undergraduate credit hours registered for, as at the first day of classes.
- (iii) The Academic Affairs Committee reviewed information on research grants and contracts, and academic non-research contracts awarded from April 1, 1999 to June 30, 1999.

## REPORT OF THE EXECUTIVE COMMITTEE.

Ms. Weselake presented the report of the Executive Committee arising from its meeting held August 17, 1999.

### 1. Use of Name "University" - Life University, Inc.

It was moved by Ms. Weselake, seconded by Mr. Ward, that the Board ratify the Executive Committee motion of August 17, 1999 that permission not be given to use of the word "University" in conjunction with registering the name "Life University, Inc." as an extra-provincial corporation in Manitoba.

Carried.

### 2. 1998-99 Annual Financial Report.

It was moved by Ms. Weselake, seconded by Mr. Ward, that the Board ratify the Executive Committee motion of August 17, 1999 that the 1998-99 Audited Financial Report be approved.

Carried.

### 3. 2000-2001 Capital Request.

It was moved by Ms. Weselake, seconded by Dr. Hoskins, that the Board ratify the Executive Committee motion of August 17, 1999 that the 2000/2001 Capital Projects Submission to COPSE dated July 12, 1999, be approved.

Carried.

### 4. Parking Regulations.

It was moved by Ms. Weselake, seconded by Dr. Mauro, that the Board ratify the Executive Committee motion of August 17, 1999 that the Parking Regulations of The University of Manitoba, as amended to conform to July 1999 amendments to *The University of Manitoba Act*, be approved.

Carried.

### 5. UM-CUPE/ENG Collective Agreement (Local 1482).

It was moved by Ms. Weselake, seconded by Mr. Ward, that the Collective Agreement between The University of Manitoba and CUPE/ENG (Local 1482) for the period



September 29, 1997 to October 1, 2001, be approved.

Carried.

**6. Board Assessment Survey Follow-Up.**

A report on the follow-up to the 1998-99 Board Assessment Questionnaire was received by the Executive Committee. It was moved by Ms. Weselake, seconded by Ms. Smith, that the recommended actions in the report entitled "Follow-Up to 1998-99 Board Assessment Questionnaire Comments" dated August 17, 1999, be pursued.

Carried.

**7. Items for Information:**

The Board received the following items from the Executive Committee for information:

- The Executive Committee approved the appointment of Professor Marian Campbell, Faculty of Human Ecology, to the Advisory Council of the Manitoba Association of Registered Dietitians for a two-year term effective September 1, 1999.
- A letter detailing information on property tax costs at The University of Manitoba dated August 4, 1999, from Mr. McAdam to Ms. McDonald at COPSE, reconciling the differences between COPSE data and The University of Manitoba data, was received for information. The letter arises from a property tax issue introduced at the May 27, 1999 meeting held between COPSE and university Board chairs, at which time there was a substantial difference between the figures supplied by COPSE and the University figures. The letter outlines the reasons for the differences and expresses the expectation that the audited figures used by The University of Manitoba, would be accepted and that future increases in operating grants from COPSE will include an additional allocation reflecting these increasing costs.
- Amendments to *The University of Manitoba Act* relating to (a) replacement of the investment provisions of the Act with the prudent person standard, and (b) a new express power of the Board to make regulations respecting and prohibiting the parking or leaving of vehicles on University property, were enacted by the Provincial Government on July 14, 1999. An additional change in clause 11(1)(c) to provide that the three year terms of each of the three members of the Board appointed by Senate expire in a different year (so that there is continuity on the Board with no more than one such member being replaced in each year).
- *The University of Manitoba Pension Plans 1998 Report* was received for information.
- In a letter dated July 16, 1999, the Honourable Rosemary Vodrey, Minister of Culture, Heritage and Citizenship, advised that the Freedom of Information and Protection of Privacy Act will be extended to all local bodies (including universities) towards the end of 1999.

**REPORT OF THE FINANCE AND ADMINISTRATION COMMITTEE.**

Mr. Parkinson presented the report of the Finance and Administration Committee arising from the meeting held September 14, 1999.

**1. Adjusted Operating Budget and Expenditure Authorizations.**

It was moved by Mr. Parkinson, seconded by Dr. Szathmáry,

- (i) That budget adjustments totaling \$1,570,000, as outlined in Statement B of the Adjusted Operating Budget for the period April 1, 1999 to July 31, 1999, be approved.

- (ii) That the awarded agreements, ranging in value from \$250,000 to \$499,999, as outlined on Expenditure Authorizations, By-Law 5.00 - Statement C - for the period from April 1, 1999 to July 31, 1999, be approved.

Carried.

[Ms. Darlene Hildebrand joined the meeting.]

## 2. 2000/2001 Estimates Process.

The Council on Post-Secondary Education (COPSE) requests preliminary "budgets" from the colleges and the universities to begin the task of responding to the Provincial Estimates process. The detailed information required to support COPSE's submission under this process is outlined in the June 14 letter from the Chair of COPSE to the President and Board Chair. The response of the University, beginning with the draft of the covering letter dated September 24, 1999 and concluding with the June 14, 1999 request from COPSE was received by the Finance and Administration Committee. The COPSE letter also notes that an additional 2% will be available to the post-secondary education system in 2000/2001. In 1999-2000, the system increase was 4.3% (to a total of \$298,716,600) and the universities received an operating grant increase of 2%. It was moved by Mr. Parkinson, seconded by Mr. Shiffman, that The University of Manitoba Estimates of Operating Requirements for 2000/2001, dated September 1999, be submitted to COPSE in response to the COPSE letter dated June 14, 1999 requesting preliminary budgets for 2000/2001.

Mr. Steven Fletcher, President of UMFA, asked how the University could reconcile the inclusion of a 5% tuition fee increase in light of the new Government's mandate to cut tuition fees by 10%. Mr. McAdam explained that the figures being submitted to COPSE were estimates only based on the scenario that if the University received a 2% increase, and if tuition fees were increased by only 5%, there would be a \$3.2 million funding shortfall, an issue which remains to be addressed.

Mr. Steven Fletcher and Mr. Gordon Fletcher abstained from voting. The motion was then Carried.

## 3. Audit Services Activity Report.

It was moved by Mr. Parkinson, seconded by Mr. Anderson, that the Board receive, for information, the Audit Services Activity Report for the period April 1, 1999 to August 31, 1999.

Carried.

## 4. Report on the Status of Year 2000 Project.

It was moved by Mr. Parkinson, seconded by Mr. Anderson that the Board receive for information the August 30, 1999 report, "The Status of the Year 2000 Project".

Carried.

## 5. Items for Information.

The Board received the following items from the Finance and Administration Committee for information:

- A letter from the Office of the Provincial Auditor dated August 18, 1999, to Mr. Paul Soubry, Chair of the Board of Governors, stating that during the audit no matters were identified that should be brought to the Board's attention.

- A letter from the Office of the Provincial Auditor dated August 18, 1999 to the Minister of Education and Training expressing satisfaction that appropriate action has been planned or initiated to address Year 2000 issues affecting The University of Manitoba.
- An update on Major Capital Projects which were approved by the Executive Committee on August 17, 1999.
- A contract for Design Services and Contract Administration is to be awarded to Roberts, Sloane, and Associates Inc. for the new Grains Research Laboratory for Agricultural and Food Sciences in the amount of \$297,962.44, plus disbursements.
- A timetable for the University's budget allocation and preparation process.

#### **REPORT OF THE EXTERNAL RELATIONS COMMITTEE:**

Ms. Lahaie, Chair of the External Relations Committee presented the report of the External Relations Committee arising from its meeting held August 17, 1999.

- A presentation was given by Mr. Peter Clark and Ms. Janice Tober of Clark Communications regarding the development of a new corporate image for The University of Manitoba.
- Ms. Lahaie reported that the Committee needed to review its future role and direction. Considerable discussion was held at the meeting and Ms. Lahaie said the conclusion drawn was that to meet every two months and receive presentations and written reports was not efficient given the membership of the Committee. Two options identified by the Committee were (a) there might be a role as an issues management group, or (b) the Committee could meet in a "retreat" format twice a year to brainstorm and advise the Board on issues. The Committee requested that the Board determine the role of the External Relations Committee. Mr. Soubry suggested a meeting of the External Relations Committee be convened at which time recommendations could be formulated along the lines of the previous discussion. A report could then come to the Board for discussion and a decision. The Chancellor suggested a draft report on how the External Relations Committee believe they could best meet their current mission as a standing committee of the Board be submitted to the Executive Committee for review and suggestions. Through this "filtering" system a final report could be brought to the full Board for acceptance, rejection, or revision. Ms. Lahaie concurred with this course of action and asked that any input from Board members on this matter be relayed to her.
- Ms. Lahaie and Ms. Smith were elected Chair and Vice-Chair by acclamation.
- Ms. Goldie circulated a copy of the July-August *Manitoba Business Magazine* which contained a supplement produced by *Manitoba Business* on The University of Manitoba. Despite a few errors, the content reflects the University in a very positive light.
- Ms. Goldie commented on the Capital Campaign time line and elaborated on the five phases - Campaign planning, nucleus/quiet phase, kick-off/public phase, the "home stretch", and the celebration/thank you. Ketchum Canada have been awarded the contract to conduct a feasibility study for the campaign and will be presenting their final report to the Board of Governors on November 30, 1999.
- Mr. Danakas reported on major initiatives of the Public Affairs Department for the period January 1, 1999 to June 30, 1999.
- The Annual General Meeting was discussed.

## REPORT OF THE PRESIDENT:

Dr. Szathmáry reported as follows:

- The Bi-Annual Report (as of July 1999) on the Status of Recommendations made in the Task Force Report **Building on Strengths** was circulated. Out of a total of 95 recommendations, 34.1 have been implemented, 16 are continuing, 14 need additional resources, 29.9 are in progress, and it has been determined that 1 will not be implemented.
- The President's report on Notable External Events covering the period June 17, 1999 to September 15, 1999 was circulated and reviewed. The Canadian University Presidents' study tour of Israeli universities, the Pan Am Games, the visit of The Princess Royal, and the dedication of the Helen Glass Centre for Nursing, were highlighted.
- The Chancellor asked if, in due course, a report could be received by the Board on the legacy of the Pan Am Games. In response Mr. McAdam cited The Investors Group Athletic Centre, a contribution towards the Nursing building, refurbishing of the residences, new indoor and outdoor running tracks, new covering for the tennis courts, landscaping, some legacy medical equipment, and most importantly, the legacy left with staff and students who participated in the Games.

Dr. Gardner reported:

- University 1 enrolment is up slightly this year, with a little over 3,000 students. There were 2,800 students who participated in the first day of University 1 Orientation. Faculty, staff, and members of the Board of Governors volunteered as "Meeters and Greeters". Over 300 volunteer student leaders attended. The second day of Orientation focused on all students and consisted of a series of lectures and workshops on over 90 topics including "Active Living", "Academic Success", "Avoiding Plagerism", "Career Tips", "Procrastination", and "Student Rights and Responsibilities". The total number of participants on the second day was 4,740 students.

Dr. Keselman reported:

- A press conference was held in August, attended by the Premier, at which time he announced nearly \$11 million in provincial funding to be invested in research. An amount of \$4 million is to be allocated to The University of Manitoba for ten CFI projects. An additional \$5 million is to be invested over the next five years to provide matching funding for one of the Medical Research Council of Canada's Regional Partnership Programs, virtually all of which would be directed to University of Manitoba researchers. Close to \$2 million will be provided by the University and the province to establish a new Transgenic Mouse facility at the Brodie Centre, the first construction to take place on the 4<sup>th</sup> floor of the Brodie Centre.
- The President of the Social Sciences and Humanities Research Council (SSHRC) visited the University last week. The purpose of the visit was to apprise the University of new initiatives at SSHRC, to encourage the University to take advantage of new programs being introduced, and to learn about research at the University.
- A pamphlet on this year's series of lectures, "On the Edge", was circulated.

## REPORT FROM UMSU:

Mr. Steven Fletcher, President of UMSU, reported:



- Successful tours were conducted during the Pan Am Games and were very well received.
- Renovations in University Centre are underway: Mrs. L's has been enlarged and is now called G.P.A. (Great Place Always); the pool-hall has been renovated, is now called I.Q.s, and incorporates a Starbucks Coffee Shop. Mr. Fletcher expressed thanks to Mr. McAdam and Mrs. McCallum for facilitating the renovations.
- Orientation Week was a great success and the organized fun and games served to raise students' spirits on campus. Activities were also held at the Bannatyne Campus including a social in the Brodie Centre.
- Lobbying efforts during the election included the "University Matters" poster campaign, in addition to which a number of TV and radio interviews with UMSU were conducted.
- The 80<sup>th</sup> Anniversary of UMSU is to be held in the upcoming week and all Presidents and past Executives of UMSU have been invited to visit and shoot pool at I.Q.s. Members of the Board were invited to participate.

**OTHER BUSINESS:**

**1. Central Chilled Water Plant.**


In April 1999, COPSE approved \$2,833,000 as part of the initial capital grant allocation for The University of Manitoba for the fiscal year 1999/2000 to address the first year of the Central Chilled Water Plant Upgrade. The project will include the installation of a central distribution loop to serve the south-east side of Campus and provide air conditioning to buildings which will eventually be supplied from a new Central Chilled Water Plant on the south side of campus.

While this item would normally have been first considered at the last Finance and Administration Committee meeting, details were not available at the time of that meeting. It was moved by Dr. Szathmáry, seconded by Dr. Mauro, that the installation of the east section of the Central Chilled Water Underground Distribution, at a cost of approximately \$2 million, be approved. Further, that the contract be awarded to Red River Construction.  
Carried.

**MOTION: CLOSED SESSION:**

It was moved by Ms. Thiessen, seconded by Mr. Black, that the Board move into closed and confidential session.  
Carried.

Following the closed and confidential session, the meeting adjourned at 4:00 p.m.

  
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Chair

  
\_\_\_\_\_  
Secretary.

