

**OPEN SESSION****Minutes of a Meeting of the Board of Governors held at 4:00 p.m. on March 21, 2006 in  
160 Continuing Education Complex**

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**Present:**

Mr. W. Anderson, Chair  
 Ms. A. Aziz  
 Mr. A. Black  
 Ms. J. Charles  
 Dr. J. Cooper  
 Ms. E. Gordon  
 Mr. S. Hennessey  
 Dr. J. Hoskins  
 Ms. H. Milan  
 Mr. S. Narine

Dr. W. Norrie  
 Mr. S. Reddy  
 Dr. D. Ruth  
 Ms. J. Simons  
 Dr. I. Smith  
 Mr. T. Strutt  
 Dr. E.J.E. Szathmáry  
 Ms. C. Van De Kerckhove  
 Ms. S. Van Schie  
 Mr. D. Ward

**Also Present:**

Dr. M. Gabbert, UMFA Assessor  
 Ms. M. Gallant, UMSU Assessor  
 Ms. E. Goldie, V.P. (External)  
 Dr. D. Jayas (for Dr. J. Keselman)  
 Dr. R. Kerr, V.P. (Academic) & Provost

Ms. D. McCallum, V.P. (Administration)  
 Ms. C. Keachie, Governance Specialist  
 Mr. J. Leclerc, University Secretary  
 Ms. T. Lussier, Director, Institutional  
 Analysis  
 Dr. D. Morphy, Vice-Provost, Student  
 Affairs

**Regrets:**

Mr. T. Moyle  
 Dr. J. Keselman  
 Mr. T. Sargeant  
 Mr. D. Vandal

**Absent:**

Mr. D. Ames

**FOR ACTION****1. ANNOUNCEMENTS**

- 1.1 Mr. Anderson informed the Board of Governors that after the approval of the Open Session minutes, a presentation would take place regarding Enrollment Projections and Enrollment Management at the University of Manitoba.

2. **MINUTES:** January 24, 2006

2.1 Approved as corrected

Ms. Aziz noted that on page 5 of the agenda, the 1<sup>st</sup> sentence should be revised to read, "Ms. Aziz commented that she finds it surprising that in official correspondence to COPSE the faculty is referred to as, "The Riddell Faculty". The second sentence should be revised to read, "She further indicated students within this faculty are surprised to see this referral as opposed to the Clayton H. Riddell Faculty of Environment, Earth and Resources".

It was moved by Dr. Cooper, seconded by Mr. Reddy:

**THAT the minutes of the January 24, 2006 Board of Governors Open Session meeting be approved as corrected.**

**CARRIED**

- 2.2 Business Arising - Question regarding the pilot program in the Faculty of Education for international graduates - Included in the agenda material was a memo from Dr. Kerr addressing the questions that had been asked pertaining to the pilot program; specifically, how the pilot program was advertised, and how do people find out that this particular program is available? Dr. Kerr's memo answered both of these questions.

**PRESENTATION**

Mr. Anderson introduced Ms. Thelma Lussier, Director, Institutional Analysis, and Dr. David Morphy, Vice-Provost (Student Affairs). Mr. Anderson thanked the presenters for having taken the time to share their insights with the Board.

3. **FROM EXECUTIVE COMMITTEE** - none

4. **FROM ACADEMIC AFFAIRS COMMITTEE**

4.1 Program Proposal: Ph.D. in Applied Health Sciences - Faculty of Graduate Studies



The Faculty of Graduate Studies is proposing the introduction of a Ph.D. Program Applied Health Sciences. The program would offer a unique multi-dimensional research-based doctoral program that would produce Ph.D.'s with an understanding of the importance and pertinence of multi-dimensional and collaborative approaches to applied health sciences research. The proposal has been reviewed and endorsed by the Faculty of Graduate Studies and the Senate Planning and Priorities Committee.

It was moved by Dr. Cooper, seconded by Ms. Gordon:



Program in  
**THAT the Board of Governors approve the proposal of the Faculty of Graduate Studies to introduce a Ph. D. Applied Health Sciences [as recommended by the Senate Planning and Priorities Committee on January 16<sup>th</sup>, 2006, endorsed by the Senate Executive Committee on February 8<sup>th</sup>, 2006, and as approved by Senate on March 1<sup>st</sup>, 2006].**

**CARRIED**

**5. FROM FINANCE AND ADMINISTRATION COMMITTEE**

**5.1 Student Fee - Canadian Federation of Students (Undergraduate Students)**

Section 16(1) (e) of *The University of Manitoba Act* empowers the Board of Governors to "fix and determine all fees and charges to be paid to the University".

Section 8 (f) of *The University of Manitoba Students' Union Act* empowers UMSU Council to "provide (subject to the approval of the Board of Governors of the University) for the amount of annual membership fees to be paid by members of the corporation and the amount of any assessment to be paid by any class or classes of students which have been exempted from membership in the corporation pursuant to subsection 6(1)."

Section 6(3) of the aforementioned *Act* states "The University shall, at the request of, and on behalf of the corporation, collect and remit to the corporation all fees and assessments fixed pursuant to clause 8(1)."

Based on the enrolment numbers at November 1<sup>st</sup>, 2005, the total revenue generated by these fees per year would be \$302,366.82.

It was moved by Mr. Black, seconded by Ms. Aziz:

**THAT the Board of Governors approve the collection of \$7.48 per year from each student currently paying UMSU fees at the University of Manitoba, excluding graduate students relating to UMSU's membership in the Canadian Federation of Students and remit the funds to UMSU;**

**THAT the Board of Governors approve the collection of \$4.98 per year from each student currently paying UMSU fees at the University of Manitoba, excluding graduate students relating to UMSU'S membership in the Canadian Federation of Students - Manitoba and remit the funds to UMSU.**

**CARRIED**

**5.2 Student Fee - Canadian Federation of Students (Graduate Students)**

Section 16(1) (c) of *The University of Manitoba Act* empowers the Board of Governors to "fix and determine all fees and charges to be paid to the University".

Section 8 (f) of *The University of Manitoba Students' Union Act* empowers UMSU Council to "provide (subject to the approval of the Board of Governors of the University) for the amount of annual membership fees to be paid by members of the corporation and the amount of any assessment to be paid by any class or classes of students which have been exempted from membership in the corporation pursuant to subsection 6(1).

Section 6(3) of the aforementioned *Act* states "The University shall, at the request of, and on behalf of the corporation, collect and remit to the corporation all fees and assessments fixed pursuant to clause 8(f). Based on the enrollment numbers at November 1<sup>st</sup>, 2005, these fees per term would be \$ 24,923.36.

It was moved by Mr. Black, seconded by Ms. Aziz:

**THAT the Board of Governors approve the collection of \$7.48 per graduate student per year relating to GSA's membership in the Canadian Federation of Students and remit the funds to UMSU; and**

**THAT the Board of Governors approve the collection of \$4.98 per graduate student per year relating to GSA's membership in the Canadian Federation of Students - Manitoba and remit the funds to UMSU.**

**CARRIED**

### 5.3 Residence Board and Room Rates - 2006-2007

There are four University operated residence facilities on campus offering a variety of room and meal plan options.

**Proposed 2006-07 Room and Board Plan:**

**A. Recommendation: an 8% increase in Room Rates**

#### Rationale

- Residences require an additional \$300,000 in revenue annually to break-even.
- This systemic deficit is primarily due to debt service on the Arthur V. Mauro Residence, (\$1.3-million per year); increasing demand for IT support and technology licensing; lower than forecasted summer revenues; and annual increases in key expenditures such as salaries and utilities.
- An across-the-board 8% rate increase yields approximately \$286,000.
- University of Manitoba residence room rates continue to be low for comparable properties.
- Key expenditures are expected to increase annually (utilities 5%; salaries 3%).
- Ongoing IT support (\$100,000 per year Internet Service Provider licensing and technical support) is required to meet student expectations.
- The 8% rate increase does not produce a surplus and therefore there is

- no opportunity to accommodate a provisions account to address long term infrastructure needs for the residence facilities.
  - Proposed rate sheet with 2005/2006 comparables was included in the agenda material. For example, a double room in University College would increase from \$2,120 to \$2,290, or from \$265 per month to \$286 per month.
- B. Recommendations: a 5% increase on Speechly/Tache Meal Plan Rates; 0% increase on the \$1,900 University College Meal Plan Rate; Discontinue the \$1,700 University College Meal Plan because it does not meet the requirements for GST exemption.**

### Rationale

- The "missed meal factor" (meals not consumed) used in determining an average meal cost, continues to diminish as a percentage. In Term 1 2005, the missed meal factor was approaching 15%, or 85% of all meals available on the board plan were consumed. By comparison, several years ago the missed meal factor was approximately 20%.
- AESES and CAW wage increases of 3% per annum have been negotiated within new University collective agreements plus applicable step increases.
- Utility rates are estimated to increase 5% in 2006-2007.
- Food costs are forecast to rise approximately 5%.
- Paper costs are expected to increase from 3-5%.
- Most suppliers are adding delivery and gasoline surcharges.

Ms. Van De Kerckhove asked why the room and board rate increases are 8% and 5% respectively when the cost of living is around 3%? She also asked if there is a policy with regarding a cap on the limit of increase? Mrs. McCallum responded that a cap does not apply to the University of Manitoba; however, with respect to the size of the increase, the residences are one of the ancillary services at the University. The ancillary services are required to operate on a self-supporting basis, so they are not eligible for any operating grant money from the University. She also noted the residences are actually losing money; one of the reasons is that there is a very large mortgage on the Arthur V. Mauro Residence with principle and interest payments at \$1.3-million annually. Mrs. McCallum indicated that actually 93% of the revenue related to Arthur Mauro Residence goes to service the debt. There are other issues as well; the Consumer Price Index (CPI) is about 2%, but the University of Manitoba's utility rates are going up at a higher rate than the CPI. Salaries are increasing at 3% plus increments and all of those costs have to be off-set covered by the revenues that are generated. She mentioned that the residences (Tache and University College) are aging facilities that require expensive maintenance costs which also have to come from the revenues that are generated.

Ms. Van De Kerckhove asked if there a concern with the increase in the actual charges that students will incur (that would perhaps result in more empty rooms

in residences than there are at the moment). Mrs. McCallum responded that residences have been full for a number of years; in fact, there has been a waiting list and some students have not obtained a room. With respect to room rates, the University of Manitoba is still relatively low compared to other comparable facilities at other Canadian Universities.

Mr. Hennessey referenced page 46, second bullet which indicates that there are lower than forecasted summer revenues regarding the Arthur V. Mauro Residence. Mr. Hennessey asked if there was a reason behind this and has anything been done differently this year to increase those revenues? Mrs. McCallum responded that the year the Arthur V. Mauro Residence opened there was a very successful summer conference business (Congress 2004, Caucus Conference). She further stated that, unfortunately, the conference business seems to be cyclical and that 2005 was not a good year for conferences; 2006 is not shaping up to be a very good year either. Mrs. McCallum further noted that last year the University started promoting the Arthur V. Mauro Residence for summer rentals; there are quite a number of students that have opted to stay over the summer, and this year Speechly and Tache Residences will also be open for summer rentals. Rooms will also be open for conferences but the primary focus will be for summer rentals of rooms to students.

Mr. Hennessey noted that based on the summer revenues compared to the year's full capacity, in the summer what kind of capacity occurs? Mrs. McCallum responded that when the business plan was set out for the Arthur V. Mauro Residence it assumed a 60% occupancy rate in the summer and about a 95% occupancy rate in the winter. She further noted that the 60% rate has not been achieved and therefore a shortfall has occurred. Mr. Hennessey asked if the costs that are coming out of the shortfall in the summer are being put onto students throughout the year? Mrs. McCallum responded that the summer business basically subsidizes the students so the University can try to control the costs for the students in the winter.

It was moved by Mr. Black, seconded by Mr. Hennessey:

**THAT the Board of Governors approve the room and board rate increases for 2006-2007 at 8% and 5% respectively.**

**CARRIED**

5.4 Student Referendum: Faculty of Science

A referendum was held on November 24<sup>th</sup> and 25<sup>th</sup>, 2005 concerning a \$5.00 per credit hour (\$150.00 per student) contribution to the Faculty of Science to be directed as follows: 45% to the Science Endowment Fund, 48% to the Science Equipment Fund and 7% to Science Student Initiatives Fund. There were 3244 students eligible to vote; of these 276 voted, with 217 voting in favour of the contribution and 59 students voting no. There were no spoiled ballots. The current contribution is \$70.

It was moved by Mr. Black, seconded by Dr. Szathmáry:

**THAT the Board of Governors approve a \$5.00 per credit hour student contribution be assessed on students in the Faculty of Science for a three year period effective September, 2006 as outlined in the letter dated December 12<sup>th</sup>, 2005 from Dr. Mark Whitmore, Dean, Faculty of Science.**

**CARRIED**

6. **FROM OTHER COMMITTEES - none**

7. **NEW BUSINESS - none**

**FOR INFORMATION**

8. **FROM EXECUTIVE COMMITTEE - none**

9. **FROM ACADEMIC AFFAIRS COMMITTEE**

9.1 Statement of Intent: Ph.D. in Native Studies

The Faculty of Graduate Studies has submitted a Statement of Intent to the Council on Post- Secondary Education for the establishment of a Ph.D. in Native Studies. This program will be a research-based doctoral degree designed to train students in interdisciplinary approaches to Native Studies.

Dr. Richard Lobdell's letter notes "while much of the resource needs of this new program are now in place, it is possible that modest additional resources will be requested from COPSE in the full program proposal."

9.2 Statement of Intent: Joint M.A. in Peace and Conflict Studies

The University of Manitoba and the University of Winnipeg have submitted a Statement of Intent to the Council on Post-Secondary Education for the establishment of a Joint M.A. in Peace and Conflict Studies. This program will focus on research and theory-building as well as practical applications of research for addressing conflicts and peace-building at the organizational, community, national, and international levels.

Dr. Lobdell's letter notes, "In order to offer this new Joint M.A. program, both Universities would require additional financial resources from COPSE." Details of this requirement will be addressed in the full program proposal.

9.3 University Discipline Committee - Annual Report

Included in the agenda was the annual report of the University Disciplinary Committee for the period September 1, 2004 to August 31, 2005. The Board of Governors has jurisdiction over discipline of students.

10. **FROM FINANCE AND ADMINISTRATION COMMITTEE - none**

11. **FROM OTHER COMMITTEES - none**12. **REPORTS**12.1 Report of the President

Dr. Szathmáry augmented her written report, highlighting several issues. She noted a correction that is required on page 122, where the second bold faced heading entitled, "**Total Major Capital Projects**"; the line above notes, "Roof Replacement"; it should read, "Storm Outfalls - Sewer System Upgrades". Dr. Szathmáry indicated that there was good news associated with that line; she received a letter that indicated there was a revised allocation for major capital projects for the University of Manitoba next year. The one change will be instead of \$156,000 the University will be receiving \$356,500.

Dr. Szathmáry noted that there was a special convocation for Dr. William J. Mills held on March 8, 2006 in Anchorage Alaska; Dr. Mills was presented with an honorary Doctor of Science for his contributions to research in cold weather physiology.

12.2 Report of the UMSU President

Ms. Aziz informed the Board of Governors that the UMSU elections took place in February, resulting in a new slate of UMSU Executive members elected. There was a change in the structure this year of the Executive; previously it was the President and Vice-President that were elected by students and the rest of the Executive was filled by the Council. This year all the Executive were elected. Mr. Garry Sran has been elected President of UMSU beginning on May 1, 2006. Ms. Aziz noted that the current Executive has been busy with food services issues, soliciting input from students and staff regarding what the next food service contract may entail, so it is most beneficial to students, staff, and faculty on campus. Ms. Aziz also indicated that they have engaged in a number of meetings with government anticipating the federal budget in April. UMSU is undertaking budgeting consultations with students; they are holding two open forums where students can come and express their budget priorities; UMSU has also circulated surveys and questionnaires to see what students feel should be priorities with the UMSU budget.

13. **OTHER INFORMATION - none****MOTION TO MOVE TO CLOSED AND CONFIDENTIAL SESSION**

It was moved by Mr. Reddy, seconded by Dr. Norrie:

**THAT the meeting move to Closed and Confidential Session.**

**CARRIED**

**MOTION TO ADJOURN**




It was moved by Mr. Black, seconded by Ms. Simons:

**THAT the meeting adjourn.**

**CARRIED**

  
Chair

  
University Secretary

