

June 26, 2001

OPEN SESSION

Minutes of a Meeting of the Board of Governors held on the above date at 4:00 p.m. in Room 500, Buhler Research Centre, Brodie Centre, Bannatyne Campus

Present:

Mr. P. Soubry, Chair
 Ms. M. Albl
 Mr. W. Anderson
 Mr. A. Black
 Mr. R. Dhalla
 Mr. G. Dureault
 Ms. R. Freedman
 Dr. J. Hoskins
 Ms. E. Jones
 Mr. J. Kusie

Mr. N. Louizos
 Mr. D. Popke
 Mr. T. Sargeant
 Ms. S. Van Schie
 Dr. T. Secco
 Mr. K. Shiffman
 Dr. I. Smith
 Dr. E.J.E. Szathmáry
 Ms. W. Thiessen

Also Present:

Dr. P. Blunden, UMFA Assessor
 Ms. L. Chartier, Support Staff Assessor
 Dr. J. Gardner, Vice-Pres. (Academic & Provost)
 Ms. E. Goldie, Vice-Pres. (External)
 Dr. D. Jayas, [for Dr. J. Keselman, Vice-Pres.
 (Research)]

Dr. R. Lobdell, Vice-Provost (Programs)
 Mr. M. McAdam, Vice-Pres. (Administration)
 Ms. B. Sawicki, University Secretary
 Ms. L. Shore, Recording Secretary

Regrets:

Mr. R. Black
 Ms. J. Fletcher, UMSU Assessor

Dr. H. Duckworth

A tour of the Bannatyne Campus took place at 3:00 p.m. for those members of the Board who were available and interested.

At 4:00 p.m. Mr. Gerry Miller, Executive Director of Information Services and Technology, and Ms. Tracey Keryluk, UMinfo Web Coordinator, presented an informational session on The University of Manitoba website with particular emphasis on those pages dealing with University governance.

Prior to the start of the Business Meeting, the group moved to Room A-106, Chown Building.

FOR ACTION

1. **MINUTES:** April 24, 2001
 - 1.1 Approval as circulated or corrected

Dr. Smith requested that the date of the meeting be inserted on the top of page 1.

It was moved by Mr. Dureault, seconded by Mr. Anderson:

THAT the minutes be approved as corrected.

CARRIED

1.2 Business Arising - none

2. FROM ACADEMIC AFFAIRS COMMITTEE

Ctte. Chair

2.1 Reports of Senate Committee on Awards:

2.1.1 March 8, 2001

At the April 5, 2000 Senate meeting, the terms of reference for the Committee on Awards were changed to allow the Committee to approve and inform Senate of all new offers and amendments of awards that meet the published guidelines for awards.

At its meeting on March 5, 2001, the Senate Committee on Awards approved nine new awards, twelve award amendments and one withdrawal (as set out in the report of the Senate Committee on Awards dated March 8, 2001). All these award decisions comply with the published guidelines of November 3, 1999, and were reported to Senate for information.

It was moved by Dr. Secco, seconded by Mr. Dureault:

THAT the Board of Governors approve the nine new awards, twelve award amendments and one withdrawal as set out in Appendix "A" of the report of the Senate Committee on Awards dated March 8, 2001 (as reviewed and received for information by Senate on April 4, 2001).

CARRIED

2.1.2 April 12, 2001

At its meeting on April 12, 2001, the Senate Committee on Awards approved twelve new awards, seventeen award amendments and three withdrawals (as set out in the report of the Senate Committee on Awards dated April 12, 2001). All these award decisions comply with the published guidelines of November 3, 1999, and were reported to Senate for information.

It was moved by Dr. Secco, seconded by Mr. Dureault:

THAT the Board of Governors approve the twelve new awards, seventeen award amendments and three award withdrawals as set out in Appendix "A" of the report of the Senate Committee on Awards dated April 12, 2001 (as reviewed and received for information by Senate on May 9, 2001).

CARRIED



2.2 Program Proposals:

2.2.1 Master in Disability Studies

The Faculty of Graduate Studies is proposing the establishment of an interdisciplinary graduate degree program in disability studies. The master's degree will build on the firm foundation of knowledge and skills developed during undergraduate studies from one of variety of disciplines. The program is designed to build an appreciation for an application of disability studies across the students' chosen disciplines of expertise."

It is intended that the program will commence in September of 2002, with an anticipated enrolment of 5 - 10 students.

The Senate Planning and Priorities Committee is recommending approval of the proposal, provided that:

- a) implementation not be authorized until sufficient new long-term funding is available; and
- b) administrative responsibility and reporting lines are clearly identified.

It was moved by Dr. Secco, on behalf of the Academic Affairs Committee:

THAT the Board of Governors approve the proposal from the Faculty of Graduate Studies dated March 13, 2001 for a Master in Disability Studies (subject to the report of the Senate Planning and Priorities Committee dated April 9, 2001, and as approved and recommended by Senate on May 9, 2001).

CARRIED

2.3 Chairs:

2.3.1 Chair in Internal Medicine

1. Section 2. of Policy 428 on *Chairs and Professorships* outlines the steps to be followed in the establishment of Chairs or Professorships. In accordance with that policy, the Senate Committee on University Research is recommending the establishment of a Chair in Internal Medicine. The proposal was developed by the Faculty of Medicine.

This Chair will "provide leadership, scholarship and mentorship in clinical research in an area of research priority for the Department of Internal Medicine at The University of Manitoba. The primary objective of this Chair is to enhance clinical research activity and, in so doing, the overall research profile of the Department of Internal Medicine and the Faculty of Medicine." The Chair will be funded through investment income from the H.E. Sellers Fund.

2. At its meeting on May 9, 2001, Senate approved and recommended to the Board of Governors the establishment of a Chair in Internal Medicine.
3. In keeping with the terms of Policy 416 on *Naming of Chairs and Professorships*, the Senate Committee on Honorary Degrees considered and recommended a request that the proposed Chair be named the H.E. Sellers Research Chair in Internal medicine. Senate approved the recommendation, subject to Board approval of the establishment of the Chair.

It was moved by Dr. Secco, seconded by Dr. Hoskins:

THAT the Board of Governors approve the proposal to establish a Chair in Internal Medicine (as set out in the report of the Senate Committee on University Research dated March 26, 2001, and as approved and recommended by Senate on May 9, 2001).

CARRIED

3. FROM EXECUTIVE COMMITTEE

3.1 Student Appeals respecting Awards

1. Under *The University of Manitoba Act*:
 - (a) the Board of Governors may determine the "establishment of, or the abolishment, or any changes in...bursaries, scholarships, fellowships and prizes" [s. 16 (1) (e)]; and
 - (b) Senate may "recommend to the Board the establishment of, or the abolishment of, or any changes in...bursaries, scholarships, fellowships and prizes" [s. 34(1)(l)].
2. The practice has been that Senate negotiates and drafts the terms of reference for individual Awards and then recommends that the Board establish, abolish or change such Awards. The Board, in turn, approves the establishment, abolishment or change in these Awards.
3. An *Ad Hoc* Committee on Committees, established by Senate to review all Senate committees, determined that no formal avenue existed for award appeals. Thus it recommended to Senate that the Senate Committee on Appeals be given that responsibility. The rationale for the change was that the Senate Committee on Appeals' experience in handling appeal matters would make it the most appropriate body to handle these appeals. The revised terms of reference were accepted by Senate at its meeting of April 5, 2000 and read as follows: "In the name of Senate, to hear and determine appeals against decisions taken by Awards Selection Committees of faculties and schools."
4. Since that time, an appeal against the awarding of the University of Manitoba Employees Scholarship has been received. The Chair of the

Senate Committee on Appeals has questioned whether that Committee has jurisdiction to deal with questions of eligibility under that particular Scholarship Plan.

A legal opinion was sought from retired Professor of Law and former Dean of the Faculty, E. Arthur Braid. It is his opinion that the Chair of the Senate Committee on Appeals is correct; the Committee does not have the jurisdiction to consider this appeal based on its current terms of reference. Professor Braid further opined that, because there is no other body within the University to hear and consider matters of eligibility under the Plan, any appeal can only be heard by the Board or by an officer or body to whom the authority has been delegated by the Board. He has also indicated that it is within the power of the Board to delegate to the Senate Committee on Appeals the jurisdiction to act as its appeal body with respect to appeals of this nature.

5. In view of the foregoing, it appears appropriate to recommend that the Board delegate the authority to the Senate Committee on Appeals to act as its appeal body with respect to appeals of awards.

It was moved by Mr. Anderson, seconded by Dr. Secco:

THAT the Board of Governors affirm the Senate's authority relative to student appeals respecting awards (including bursaries, scholarships, fellowships and prizes).

CARRIED

4. FROM FINANCE AND ADMINISTRATION COMMITTEE -

4.1 Banking Resolution, Canadian and U.S.

The following is a summary of the University's signing authorities and their positions:

Michael McAdam, Vice-President (Administration)
 Leanne Burkowski, Comptroller
 Gord Pasieka Associate Comptroller
 Karen Herd, Manager, Treasury and Accounting Services
 Kathy Lylyk Manager, Budget & Expenditure Accounting
 Marcia Bryson, Manager, Revenue, Capital & General Accounting
 Colin Nicolson, Assistant Manager, Budgets & Grants
 Bill Stevenson, Trust & Endowment Officer
 Warren Barker, Assistant Manager, Payroll

For the purpose of segregation of duties, Kathy Lylyk and Warren Barker are not authorized to sign payroll cheques. Kathy Lylyk is also not able to sign general cheques on her own (i.e. there is a dual signature requirement). Similarly, Bill Stevenson is not authorized to sign trust cheques.

It was moved by Mr. A. Black, seconded by Dr. Szathmáry:



THAT the resolutions (with respect to Canadian and U.S. General Account Cheques; Payroll Account Cheques; Capital Asset Fund Bank Account Cheques; and Trust Account Cheques) dated January 19th, 1999 be amended to reflect new signing authorities K. Herd and M. Bryson and the elimination of G. Whitlock.

CARRIED

- 4.2 Student Referendum re Contributions to Endowment Funds:
4.2.1 Faculty of Nursing

It was moved by Mr. A. Black, seconded by Dr. Szathmáry:

THAT the Board of Governors authorize the deduction of fees from students registered in the Faculty of Nursing as follows:

...to pay \$50.00 per year for the next three years commencing with registration for the 2001/2002 academic year, and collected from each undergraduate student each year when they pay their fees. The \$50.00 contribution is to be allocated as follows:

**\$35.00 to the Faculty of Nursing Endowment Fund, and
\$15.00 to the Helen Glass Centre for Nursing.**

CARRIED

- 4.3 Audited Financial Statements 2000-2001

The audited Financial Statements and Notes for the Year Ended March 31, 2001, together with the draft Auditors' Report dated June 1, 2001, were attached for review and approval.

The Financial Statements and Notes reflect a change in accounting policy as required by the Canadian Institute of Chartered Accountants on Employee Future Benefits. The implementation of this accounting policy has resulted in a long term obligation of \$52.3 million as at March 31, 2001, \$49.1 million of which applies to previous periods. Assets of \$18.4 million are also recorded at March 31, 2001. As a result, the net obligation is \$33.9 million. These figures were actuarially determined. Details are provided in Notes 3 and 12.

As at March 1, 2001, \$22.3 million in trust and endowment assets were moved to CommonFund and were invested in the USA and Non-North American equity markets. In anticipation of a further transfer on April 2, 2001, \$40 million of the Canadian portfolio was liquidated by fiscal year end. The liquidation of the portfolio has resulted in realized gains of \$10.9 million which is reflected in Trust Fund investment income.

It was moved by Mr. A. Black, seconded by Ms. Thiessen:

THAT the Board of Governors approve the audited Financial Statements and Notes for the Year Ended March 31, 2001.

CARRIED

5. NEW BUSINESS

5.1 Appointment to the Manitoba Model Forest Organization Board of Directors

The Board of Directors maintains overall responsibility for the Manitoba Model Forest Organization by setting program direction and priorities; approving long-term/strategic and annual plans including budgets; setting/revising policy and bylaws; supervising/directing/hiring staff; establishing committees and terms of reference, e.g., Policy, Board Structure, Executive Officer Nominating Committees; reviewing program progress and performance; electing officers, i.e., President, Vice-Presidents; Treasurer, Secretary; establishing Advisory groups and terms of reference; determining project award procedures; determining project review and performance procedures.

The Board of Directors are appointed annually by their respective organizations. Organizations eligible to be represented on the Board of Directors are as follows:

Canadian Forest Service - Edmonton	1 seat
Communities/Municipalities within the Model Forest	8 seats
First Nations within the Model Forest	4 seats
Manitoba Environmental Groups	2 seats
Manitoba Métis	2 seats
Manitoba Universities	2 seats
Manitoba Woodlot Owners	1 seat
Members-at-Large	3 seats
North East Sustainable Development Corp.	1 seat
Pine Falls Paper Company	1 seat
Pine Falls Paper Co. Unions	1 seat
Province of Manitoba - Natural Resources	2 seats
Province of Manitoba - Environment	1 seat
Winnipeg River Brokenhead Community Futures Development Corporation	1 seat

It was moved by Dr. Szathmáry, seconded by Dr. Hoskins:

THAT the Board of Governors approve the recommendation of the President to appoint Dr. Gordon Goldsborough and Dr. John Sinclair (as alternate) to the Manitoba Model Forest Organization Board of Directors for a one-year term May 1, 2001 to April 30, 2002.

CARRIED

5.2 University Representative - Manitoba Health Research Council

The Manitoba Health Research council consists of 2 persons appointed by the University of Manitoba; and not less than 5 nor more than 10 other persons of whom at least half shall be professionals in health sciences, appointed by the Lieutenant Governor in Council.

The Council promotes and assists basic, clinical and applied research in the health sciences in Manitoba and advises the minister in respect of such matters relating to health research as the minister may refer to the Council for its consideration.

In June of 2000 Dr. Gary Glavin was appointed to the Council for a three year term. In April of 2001 Dr. Glavin was appointed Deputy Director of the National Microbiology Laboratory. The President has recommended that Dr. Digvir Jayas be appointed to complete the term vacated by Dr. Glavin.

It was moved by Dr. Szathmáry, seconded by Ms. Van Schie:

THAT the Board approve the following appointment to the Manitoba Health Research Council:

1. **Dr. Digvir Jayas to complete the 3 year term effective July 1, 2001- June 30, 2003 begun by Dr. Gary Glavin.**

CARRIED

FOR RATIFICATION

6. FROM EXECUTIVE COMMITTEE

Awarding of Contracts:

6.1 Tier Building Window Replacement

The existing wooden windows in the Tier Building are original. Many windows are rotten beyond restoration. This contract will replace all of the windows with maintenance free anodized aluminum units. The aluminum units will replicate the design of the wooden units and all stained glasses will be incorporated into the aluminum units.

It was moved by

THAT the Executive Committee approve the awarding of a contract to Allied Aluminum to replace all of the exterior windows in the Tier Building as per Req. C28436 for the sum of \$624,800.00 plus GST as per tender results.

CARRIED

6.2 Parking Lot "L" Upgrade and Modifications to University College Loading Dock

Parking Lot "L" is the last major parking lot inside the ring road on campus that doesn't have an asphalt surface. The parking lot as it exists now has poor drainage and becomes very wet and muddy in spring or during wet weather, and is a constant source of complaint from staff using this lot. This contract will provide for improving the lot drainage, asphaltting of its entire surface and upgrading of the electrified parking plugs.

The present loading dock at University College is very susceptible to flooding

during heavy rains and could result in severe flooding of the basement level at University College should the building lose power during a storm or in a very heavy storm.

This contract will also allow for relocating the existing loading dock to above grade level thus eliminating the possibility of flooding as mentioned above.

It was moved by

THAT the Executive Committee approve the awarding of a contract to Bituminex Paving to upgrade Parking Lot "L" and modify the loading dock at University College as per Req. C28388 for the sum of \$84,357.00 plus GST as per tender results.

CARRIED

6.3 Human Ecology Building HVAC Upgrade

The present heating system in Human Ecology consists of steam radiators that were installed when the original building was built in 1912. The system is very inefficient, has very poor control of heating, and does not provide for any ventilation. The building is a constant source of complaints of bad Indoor Air Quality. This contract will provide for a complete HVAC installation that will provide proper ventilation, excellent control of room temperatures and provide proper Indoor Air Quality.

It was moved by

THAT the Executive Committee approve the awarding of a contract to Wescan Mechanical to remove the present steam heating system and install a complete HVAC system in Human Ecology Building as per Req. C22019C for the sum of \$1,010,000 Plus GST as per the tender results.

CARRIED

6.4 Renovations to Seminar Rooms 202-210 and 213-221 inclusive Plus Theatres B & C in Basic Medical Sciences Building

The Seminar Rooms and Theatres B and C in Basic Medical Sciences Building have not been upgraded since the building was built in 1972. These spaces do not meet the requirements of today's teaching standards. This contract will provide for the complete upgrade of these areas to meet these standards and technology requirements.

It was moved by

THAT the Executive Committee approve the awarding of a contract to Crystal Construction to renovate the areas in Basic Medical Sciences Building as listed above as per Req. C21420 for the sum of \$495,300 plus GST as per the tender results.

CARRIED

6.5 Dentistry Building - Vacuum System Upgrade

The existing vacuum system for the Dentistry Clinic does not meet the present needs or regulations regarding the vacuum requirements for the Dental Clinic and has had several leaks in the piping system.

This contract will provide for the complete replacement of the vacuum system and will provide the required vacuum to all the dental chairs in the Dentistry Building complete with 100% back up should any one vacuum pump fail.

It was moved by

THAT the Executive Committee approve the awarding of a contract to Westwood Mechanical to install a complete vacuum system in the Dentistry Building as per Req. C20985 for the sum of \$513,763.00 Plus GST as per the tender results.

CARRIED

FOR INFORMATION

7. FROM ACADEMIC AFFAIRS COMMITTEE

7.1 Statement of Intent: Bachelor of Science in Dental Hygiene

The School of Dental Hygiene is proposing to replace its current three-year diploma with a four-year B.Sc. in Dental Hygiene. It is expected that in the future a baccalaureate degree will be required to practise. In addition, possession of a degree will prepare students to pursue graduate education without having to leave Manitoba and without having to overcome unnecessary academic barriers.

The program will use existing courses to the greatest extent possible, and will extend across a traditional four-year curriculum.

The program can be offered without additional resources from the Council on Post-Secondary Education (COPSE).

7.2 Correspondence re COPSE Approval of Program Proposals

The Council on Post-Secondary Education (COPSE) has approved the following program proposals, and the Vice-Provost (Programs) has authorized implementation in each instance on behalf of the Vice-President (Academic) and Provost:

- a) B.A. (Advanced) & (Honours) in Women's Studies
- b) Minor in Catholic Studies
- c) B.Sc. (Major) in Biology
- d) Manufacturing Engineering
- e) Master of Music

7.3 Report of the Senate Committee on Academic Review with Respect to Periodic Review of Graduate programs

A proposal for the periodic review of graduate programs has been developed by the Faculty of Graduate Studies in response to the Task Force on Strategic Planning. The proposal recommends that graduate programs be reviewed on a seven-year cycle, which will mean about 18 programs being reviewed each year. The process is to begin in September 2001.

At its meeting on May 9, 2001, Senate approved the following motion: "THAT Senate approve the report of the Senate Committee on Academic Review dated March 26, 2001 with respect to the periodic review of graduate programs".

8. FROM THE EXECUTIVE COMMITTEE - none

9. FROM THE FINANCE AND ADMINISTRATION COMMITTEE Ctte. Chair

9.1 University of Manitoba Pension Plans: Provincial Auditor Results

Correspondence was circulated indicating that the Provincial Auditor was satisfied with the results of the audit.

10. REPORTS

10.1 Report of the President

10.2 Report of the President of UMSU

The President of UMSU, Mr. Nicholas Louizos and the Vice-President, Mr. James Kusie made a presentation that described respective responsibilities. Moreover, they provided some background information on the services provided to students by UMSU.

11. OTHER

11.1 Retreat

At the Board meeting of April 24, 2001, members expressed an interest in having a retreat in the fall. Accordingly, a Board of Governors' retreat has been scheduled for:

Time: 9:00 a.m. to 3:00 p.m.
Location: Cross-Common Room,
St. John's College

The Chair and Vice-Chair of the Board, the President and the University Secretary will develop an agenda for the retreat, taking into consideration comments made by Board members in connection with the Board assessment document and a previous Board discussion.

MOTION TO CLOSED AND CONFIDENTIAL SESSION

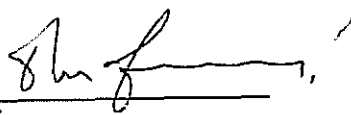
It was moved by Mr. A. Black, seconded by Dr. Secco:



THAT the meeting move to Closed and Confidential Session.

CARRIED

MOTION TO ADJOURN



Chair



University Secretary

