

OPEN SESSION

Minutes of a Meeting of the Board of Governors held at 4:00 p.m. in Room 160, Continuing Education Complex on April 24, 2001. *Bmm*

Present:

Mr. Paul Soubry, Chair
 Mr. Wayne Anderson
 Mr. Ron Black
 Mr. Alfred Black
 Ms Colleen Bready
 Ms Angela Busch
 Ms Melanie Crouch
 Mr. Romel Dhalla
 Dr. Harry Duckworth
 Mr. Gérald Dureault

Mr. Steven Fletcher
 Dr. Janet Hoskins
 Mr. Krishna Lalbiharie
 Dr. Arthur Mauro, Chancellor
 Ms Shirley Van Schie
 Dr Tony Secco
 Dr. Emőke Szathmáry, President
 Ms Wendi Thiessen
 Mr. Doug Ward

Also Present:

Dr. J. Goldstein, UMFA Assessor
 Dr. J. Keselman, Vice-President, Research
 Mr. Jeff Leclerc, UMSU Assessor
 Dr. Richard Lobdell, Vice-Provost (Programs)

Ms Mary Jane Loustel, Director, Audit Services
 Mr. Mike McAdam, Vice-President, Administration
 Ms Beverly Sawicki, University Secretary
 Ms Lucy Shore, Recording Secretary

Regrets:

Ms Linda Archer
 Ms Darlene Hildebrand
 Ms. Joan McConnell, Alternate Support Staff Assessor

Dr. Ian Smith
 Ms Jean Zushman, Support Staff Assessor

Mr. John Meldrum, President of Smart Park, made a brief presentation that provided information to members with respect to the progress being made.

The Chair called the Business Meeting portion to order at 5:00 p.m. Prior to moving to the agenda, he noted that it was Chancellor Mauro's last Board meeting and commended him for the incredible job he had done over the last nine years. He expressed the Board's thanks to the Chancellor for his commitment.

The Chair also announced that this would be the last Board meeting for a number of members, although some are eligible for reappointment or re-election:

Ms Linda Archer
 Ms Colleen Bready
 Ms Angela Busch
 Ms Melanie Crouch
 Mr. Romel Dhalla
 Mr. Steven Fletcher
 Mr. Jay Goldstein

Ms Darlene Hildebrand
 Dr. Janet Hoskins
 Mr. Krishna Lalbiharie
 Mr. Jeff Leclerc
 Ms J. McConnell
 Mr. Doug Ward
 Ms Jean Zushman

He added that his own term will be expiring on May 31st also and wished to thank the members for their hard work and support over the years.

Bmm

FOR ACTION

1. MINUTES: March 27, 2001 (Regular, Open Session)

1.1 Approval as circulated or amended

It was agreed to amend the minutes as follows: Ian Smith's title was amended to "Dr.", page M10, first paragraph under the last bullet was amended to: "Dr. Szathmáry has..."

It was moved by Dr. Secco, seconded by Mr. Dureault:

THAT the minutes of March 27, 2001 be approved.

CARRIED

1.2 Business Arising - none

2. FROM ACADEMIC AFFAIRS COMMITTEE - none

3. FROM CHANCELLOR'S COMMITTEE

3.1 Policy 718 "President *Emeritus/Emerita*"

This policy has been drafted taking into consideration elements of various University of Manitoba policies relating to *emeritus* appointments, including appointments of Distinguished Professor *Emeritus/Emerita*.

It was moved by Chancellor Mauro, seconded by Mr. Dureault:

THAT the Board of Governors approve Policy 718, President *Emeritus/Emerita*, as follows:

"Criteria: The title of President *Emeritus/Emerita* may be conferred on an individual who has served as President of the University for at least five years and is retired. Individuals recommended by the current President for the title must have rendered distinguished service to the University during the term of office.

Length of Term: The appointment of President *Emeritus/Emerita* is for life.

Recognition: The honour is the most important aspect of this title which will be conferred during Convocation.

Further information is available from the University Secretary, Room 312, Administration Building (telephone 474-8420)."

CARRIED

4. FROM EXECUTIVE COMMITTEE - none



5. FROM FINANCE AND ADMINISTRATION COMMITTEE

5.1 Amendment to Section 7.1.5 of the Parking Regulations at the University of Manitoba

The Board revised the Parking Regulations in August 1999. Included in these Regulations is Section 7.1.5, setting out the amounts of fines for various parking violations. The amounts of these fines have not changed in fourteen years.

A review of these fine levels as compared to other universities and other parking jurisdictions was recently completed and attached to the proposal. The Manager of Parking Services forwarded recommendations for increases as detailed in the motion. Moreover the current rates were provided for comparison purposes.

It was moved by Mr. Ward, seconded by Mr. A. Black:

THAT section 7.1.5 of the Parking Regulations be amended by deleting sections (2) and (3) thereof and substituting therefor the following:

- (2) for stopping or parking in a handicapped parking space:
 - (a) Option "A" – SIXTY DOLLARS (\$60.00) if paid within ten (10) days of the date the contravention occurred; and,
 - (b) Option "B" -- ONE HUNDRED DOLLARS (\$100.00) if paid thereafter;
- (3) for stopping or parking in a fire lane or for displaying an invalid permit:
 - (a) Option "A" – FIFTY DOLLARS (\$50.00) if paid within ten (10) days of the date the contravention occurred; and,
 - (b) Option "B" – SEVENTY-FIVE DOLLARS (\$75.00) if paid thereafter;
- (4) for all other violations:
 - (a) Option "A" – TWENTY DOLLARS (\$20.00) if paid within ten (10) days of the date the contravention occurred: and,
 - (b) Option "B" – FORTY DOLLARS (\$40.00) if paid thereafter.

Mr. Dureault asked how the term "invalid" was defined – he wanted to know if using an expired permit by mistake would be penalized as severely as displaying a forged permit, for instance. Mr. McAdam noted that he would caution the Parking Appeals Committee to take this potential problem into consideration.

It was moved by Mr. Dhalla, seconded by Mr. Fletcher:

THAT Item (4) be amended as follows:

- (a) Option "A" – FIFTEEN DOLLARS (\$15.00) if paid within ten (10) days of the date the contravention occurred: and,
- (b) Option "B" – THIRTY DOLLARS (\$30.00) if paid thereafter.

DEFEATED

The main motion was

CARRIED



5.2 Student Referenda re Contributions to Endowment Funds:

4.2.1 Department of Environmental Design and Interior Design

It was moved by Mr. Ward, seconded by Mr. A. Black:

THAT the Board of Governors authorize the deduction of fees from students registered in the Departments of Environmental Design and Interior Design in the Faculty of Architecture as follows:

". . . to pay a tax deductible contribution (to be determined by vote) per year, to be paid at the time of registration, which will be directed to the Faculty of Architecture Endowment Fund The term for this agreement is to be three years. The contribution per credit hour course is \$2.23 (\$75.00 per year)."

CARRIED

4.2.2 Department of Landscape Architecture

It was moved by Mr. Ward, seconded by Mr. A. Black:

THAT the Board of Governors authorize the deduction of fees from students registered in the Department of Landscape Architecture in the Faculty of Architecture as follows:

". . . to pay a tax deductible \$50 per year to be paid at the time of registration. This contribution will be directed to the Faculty of Architecture Endowment Fund and will be pro-rated for part-time Students. The term for this agreement is to be three years."

CARRIED

4.2.3 Department of City Planning

It was moved by Mr. Ward, seconded by Ms Busch:

THAT the Board of Governors authorize the deduction of fees from students registered in the Department of City Planning in the Faculty of Architecture as follows:

". . . to pay a tax deductible \$50 per year to be paid at the time of registration. This contribution will be directed to the Faculty of Architecture Endowment Fund and will be pro-rated for part-time Students. The term for this agreement is to be three years."

CARRIED

4.2.4 Faculty of Education

It was moved by Mr. Ward, seconded by Ms Busch:

THAT the Board of Governors authorize the deduction of fees from students registered in the Faculty of Education as follows:

"...to pay a tax deductible student contribution of \$5.00 per three credit

hour course per year to be paid at the time of registration. 57% (\$2.85) of the donation will be directed to the Education Endowment Fund and 43% (\$2.15) directed to an equipment and library fund for the Education Faculty. The term for this agreement is three years..."

CARRIED

4.2.5 Faculty of Pharmacy

It was moved by Mr. Ward, seconded by Mr. Anderson:

THAT the Board of Governors authorize the deduction of fees from students registered in the Faculty of Pharmacy as follows:

"...to pay a tax deductible \$90 per year to be paid at the time of registration. This contribution will be directed to the Faculty of Pharmacy Endowment Fund. The term for this agreement is to be three years."

CARRIED

It was moved by Mr. Dureault, seconded by Mr. Ward:

THAT the Chair write to the student associations to indicate the Board of Governors' appreciation for the students' generosity.

CARRIED

5.3 2001 - 2002 Operating Budget

(Note: "baseline" operating budgets refer to ongoing operating budget allocations, i.e. the base on which reductions are taken or additional allocations made; "budget-only" refers to one-time operating budget allocations for 2001-2002 only that might not be re-allocated in subsequent years)

The allocations produce a balanced budget for 2001-2002. No baseline reductions are proposed for 2001-2002. Incremental baseline allocations total \$2.276 million. The operating budget also contains \$3,675,000 in one-year, budget-only allocations funded from the one-time pool of property tax refunds. Tuition fees have been frozen at 1999/2000 levels with the exception of the Faculty of Dentistry. Dentistry fees will be increased by \$6,000 for students in year 1 and by \$650 for students in years 2, 3 & 4. Dental Hygiene fees will be increased by \$1,000 for students in year 1 and by \$400 for students in year 2. Once approved by the Board of Governors, allocations will be confirmed with all faculties, schools and administrative units and the final completed operating budget will be published as a supplement to *The Bulletin* and on the University's web-site.

BACKGROUND: The process of preparation of the operating budget begins each spring. Subsequent to the approval of one budget, work begins on developing the next. The process includes consultation with the Senate Planning and Priorities Committee and especially its Finance sub-committee, the Budget Advisory Committee, the Finance and Administration Committee of the Board of Governors and the Board of Governors. Meetings are held in December/January with Deans and Directors to discuss each unit's three-year budget plans. The plans and needs of the individual units, and the overall strategic plan for the University, are considered in the context of the current and expected fiscal environment. The final resource allocations reflect those considerations. Continuous improvements are

made to the process as recommendations made as a result of the current year's experience are incorporated into the next year's process.

Part of the process involves the development of the operating Estimates submission, developed for the Province to support their own budgeting process and to support in part the university's annual fall presentation to the Council on Post-Secondary Education (COPSE) on our funding requirements. The Estimates submission was approved in the early fall as part of the Provincial estimates document. Information contained in the Estimates submission is reviewed and refined as needed throughout the University's resource allocation process. A tiered schedule of strategic allocations was developed and presented to the Board of Governors at the March 27, 2001 meeting. The circulated schedule details allocations of incremental funding (\$250,000 increment levels) to be considered pending confirmation of Provincial grant funding and Provincial tuition fee direction.

The circulated operating budget for 2001-2002 is the culmination of the resource allocation process. The University received confirmation on April 10th that its operating budget increase for 2001-2002 would be 2.5%, or an amount of \$4,291,000. In addition a, a further increase of \$1,924,400 was allocated based approximately 3% of current year's tuition fees to partially compensate for the continued Provincial government's request that Boards freeze tuition fees. The Province will continue the 10% tuition rebate program for 2001-2002. The tuition fee rebate grants will continue to be paid based on invoices submitted for 10% of tuition fees collected for credit programs. The total operating grant from the Province for 2001-2002 is \$180,102,400, a 3.6% increase in general operating funds over 2000-2001.

ALLOCATIONS: Last fall, all faculties, schools and administrative units were asked to model a steady-state budget and provide information on the impact of steady-state on their operations as part of their three-year planning submission. Increased enrolments in 2000-2001 allowed us to plan for no baseline reductions for the 2001-2002 fiscal year. Enrolment levels are predicted to increase by an additional 2% over 2000-2001 levels. Existing Faculty, School and Administrative Unit budgets have been maintained at steady-state, however, the 2000-2001 onetime only budget allocations have been removed. Baseline allocations totaling \$2.276 million have been incorporated into the operating budget. One-time only allocations totaling \$3.765 million will be funded through the one-time pool of property tax refunds. The final allocations are in line with the eight themes of strategic initiatives supported by the Board.

It was moved by Mr. Ward, seconded by Mr. A. Black:

THAT the Board approved the operating budget for the year ending March 31, 2002.

CARRIED

Mr. R. Black abstained.

6. NEW BUSINESS - none

FOR RATIFICATION

7. FROM THE EXECUTIVE COMMITTEE - none



FOR INFORMATION

8. REPORTS

- 8.1 Report of the President
- 8.2 Report of the President of UMSU

Mr. Fletcher:

- noted that this would be his and Colleen Bready's last meeting of the Board of Governors, although he was optimistic that Mr. Dhalla would be reappointed;
- announced that UMSU is debt free for the first time in many years;
- advised that an agreement was signed with *The Manitoban* April 23, 2001;
- circulated a copy of an article he had written for the *Winnipeg Free Press* entitled "Rationalize the system and eliminate duplication," as well as the text of an address he made to the Chamber of Commerce entitled: "Our Universities in the 21st Century: Amalgamate, Integrate or die in a sea of Mediocrity"; he urged University administrators to review its programs; and
- thanked the Chancellor, the Chair of the Board, the President, the Vice-Presidents and the University Secretary for their assistance over his two terms as UMSU President.

9. FROM THE ACADEMIC AFFAIRS COMMITTEE - none

10. FROM THE EXECUTIVE COMMITTEE - none

11. FROM FINANCE AND ADMINISTRATION COMMITTEE

11.1 2001 - 2002 Capital Budget

Concurrent with the annual resource allocation process for the Operating budget, the University makes a submission to the Province for urgent capital requirements. In July of 2000, the University; in accordance with Provincial government guidelines, submitted a list of the top twenty urgent capital priorities totaling \$71 million. The results of the allocations of funding by the Province for 2001-2002 are contained in the budget letter from the Province, and are summarized in comparison to 2000-2001 in circulated documents.

The COPSE grant for renovations and equipment has been reduced by \$200,000. The entire renovations and equipment grant (\$2,820,000) will be allocated to Physical Plant to address priority issues related to technology, specifically priority needs for technology network cabling and infrastructure support for buildings. Capital needs of Faculties, Schools and Administrative Units have been addressed through the operating budget allocations from the one-time pool of property tax refunds.

12. OTHER

- 12.1 Board of Governors' Meeting Schedule 2001-2002
- 12.2 Academic Non-Research Contracts Awarded January 1/01 - March 31/01
- 12.3 Research Grants and Contracts Awarded January 1/01 - March 31/01
- 12.4 Alumni Association Distinguished Alumni Award - Call For Nominations
- 12.5 Pension Plan Report

Prior to moving to Closed Session, Chancellor Mauro expressed his sincere gratitude for having had the opportunity to participate in the University's governance during his nine-year term as Chancellor.

MOTION TO CLOSED SESSION

It was moved by Dr. Secco, seconded by Mr. Ward:

THAT the meeting move into Closed and Confidential Session.

CARRIED


MOTION TO ADJOURN

It was moved by Dr. Secco, seconded by Mr. Dureault:

THAT the meeting adjourn.

CARRIED

The meeting adjourned at 9:15 p.m.



Chair


University Secretary