



UNIVERSITY
OF MANITOBA

**Minutes of the OPEN Session of the
Board of Governors
June 23, 2015**

Present: P. Bovey, Chair
J. Leclerc, Secretary

J. Anderson D. Barnard A. Berg T. Bock S. Connelly M. Forsen
N. Halden R. Khatkar J. Kopp R. Kunzman K. Mann T. Millington
B. Passey H. Reichert M. Robertson H. Secter R. Sherbo A. Sych-Yereniuk
J. Taylor R. Zegalski

Assessors Present: T. Kucera B. Stone

Officials Present: S. Foster T. Hay D. Jayas J. Kearsey J. Keselman
G. Paseika P. Kochan

Guests: K. Findlay R. Dupuis A. Gomez-Palacio J. Hildebrandt J. Lederman
J. Rosenberg W. Swanton

1. ANNOUNCEMENTS

The Chair welcomed the following new members of the Board: John Anderson, elected to the Board by Senate to replace Joanne Embree; Shona Connelly, recently elected by the Alumni of the University to replace Romel Dhalla; Tom Millington, appointed by government, and Tommy Kucera, the new University of Manitoba Faculty Association (UMFA) assessor replacing Cameron Morrill. She then informed the Board that confirmation of the remaining appointments is expected before the next Board meeting.

She asked that Board members save the date for the next Board of Governors Tour on Wednesday, September 2 from 3:00 to 5:00 p.m. She explained that the tour will include the new Active Living Centre, the new Tache Arts Complex, and possibly Investors Group Field.

PRESENTATIONS

2. Visionary (re)Generation Master Plan Presentation

The Chair introduced Mr. Antonio Gomez-Palacio (Principal with Dialog) who will give the presentation, and Ms. Janet Rosenberg (Founding Principal, Janet Rosenberg and Studio) and Mr. Wayne Swanton (Principal with Janet Rosenberg and Studio) who will be able to assist with

questions. Mr. Kochan stated that phase one development is expected to begin within three years. Mr. Gomez-Palacio presented the draft Visionary (re)Generation Master Plan. A copy of the presentation is appended to the minutes.

Mr. Gomez-Palacio stated that the development of this plan was informed by feedback received from various stakeholders and principles for indigenization of the campus were identified through an Indigenous urban design symposium, as well as the vision and principles previously identified in the Open International Design Competition. He explained that the feedback received had been distilled into the following seven themes:

1. The Campus Master Plan will set a new tone and direction for the University
2. Indigenous stakeholders must be throughout the planning processes
3. Demographics of the people who use the campus must be considered
4. Need to create places to integrate uses and users and link them to the quality of the campus experience
5. Need to be strategic about directing growth
6. Must consider and enable alternative modes of transportation
7. Must create a renewed sense of place, identity, and community

With respect to indigenizing the campus, Mr. Gomez Palacio noted five emerging principles: (i) commit to relationships and listening, (ii) demonstrate culturally relevant design, (iii) respect the Earth, (iv) foster a sense of belonging and community, (v) embrace a seven generations' view.

Mr. Gomez-Palacio explained that the concept plan will guide the development of the campus over the next several decades. He stated that some existing gaps in the academic core will be developed and there will be completion and further development of SmartPark as well as residential neighbourhoods in the north and south precincts. He explained that the residential neighbourhoods will be mixed use and higher density to foster sustainable and synergistic living. He added that this type of complete neighbourhood will help to build a sense of community where people can live, work, and play throughout the stages of their lives, all within walking distance. He also stated that these mixed-use areas might include high-rise residential structures up to twenty storeys.

Mr. Gomez-Palacio explained that the plan allows for an open space framework so the campus will become very green, with every street having open spaces. He stated that the streets and trails will be designed to facilitate the way people live so will connect the neighbourhoods to large open spaces, the river, and parks. Additionally, he explained that this open space framework reflects the need to improve the winter experience through design; by aligning exterior doors on buildings and creating compact streets to reduce pedestrian travel between buildings and by incorporating year-round trails.

Mr. Gomez-Palacio stated that the plan also addresses transportation and circulation and acknowledges that cars are not the only mode of travel. He explained that there will be a number of interconnected streets and some redundancy will be brought in. He added that there



will be high streets which will have more transit stops in the hope that this will encourage and improve transit feasibility. Additionally, he stated that a number of trails will foster commuting and recreational cycling.

Mr. Gomez-Palacio explained the plan for some of the main streets on campus. He stated that University Crescent will have a sense of entry, and will become a grand boulevard, with a broad median and extensive greenery. He added that Chancellor Matheson Road should be the gateway for arrival to the University, with green as a dominant feature. This campus gateway, where Chancellor Matheson meets University Crescent should allow a great sense of arrival on the campus. He explained that he would like to find a way to extend the pedestrian walkway from the Administration building to this gateway.

Mr. Gomez-Palacio said the transportation and circulation framework does accommodate vehicular traffic but also reflects a renewed commitment to walkability, cycling, and transit. He explained that Sifton Road and Dafoe Road would be developed as mixed use, high density areas, with retail opportunities at ground level. He stated that these streets are intended as vibrant destinations for people on campus and those living in the residential precincts. With respect to encouraging transit use, Mr. Gomez-Palacio said planning is occurring with the City of Winnipeg to develop a long-term plan for a transit circulation network that would include bus rapid transit and would locate transit stops so that one could be accessed within 200 metres from any point on campus. The concept plan also envisions an intricate cycling network for commuter and recreational cycling.

Mr. Gomez-Palacio informed the Board that phase one of the implementation would occur over the next ten years and would focus on improvements in the academic core, development of the two main streets and Sydney Smith Street, and development in the north and south precincts. He stated that the intent will be to optimize use of existing services in those areas.

Mr. Gomez-Palacio stated that sustainability would be built into the design and would include doubling the open-space framework and improving storm water management. He added that reduced consumption of energy and strategies for generating energy would be the objectives and discussions with Manitoba Hydro would occur to help the design team with infrastructure requirements and to determine whether an energy plant will be required.

Mr. Gomez-Palacio stated that the next steps will include further engagement with stakeholders, further investigation of sustainability, transportation, and infrastructure requirements, and preparation of the final draft of the document.

Ms. Bovey thanked Mr. Gomez-Palacio for his presentation and said it was exciting to see how the plan is developing. She remarked that it is clear from the presentation that the feedback they received was heard and integrated into the plan. She asked that the presentation be forwarded to members of the Board so that they can provide feedback.



Dr. Anderson noted a decrease in the availability of parking on campus and stated that the much of the plan seems dependent on future improvements to Winnipeg's transit system. Mr. Gomez-Palacio responded that parking will eventually be driven into structures above and below ground, however in the short term the surface parking lots will remain part of the equation.

Mr. Bock asked whether other winter campuses were looked at in developing this plan. Mr. Gomez-Palacio stated there are some great examples in Canada, citing the Universities of Calgary, Toronto, and Regina. He added that they have also looked at campuses in Norway, Sweden, and Japan.

Mr. Zegalski asked about management of the riverbank. Mr. Gomez-Palacio explained that restoration of riverbank would be necessary and consideration would have to be given to how to manage erosion and stated that this area would be mainly a learning landscape and research amenity and a connecting trail along the river would be a possibility. He noted also that the potential pedestrian and cycling bridge to St. Vital is a City of Winnipeg project that, although not ideal because of the distance from the core of campus, will be incorporated into the plans.

The Chair gave her thanks to all who have been part of this process and reminded Board members to give some thought to the issues, concerns, and solutions and send feedback to the Committee through the Office of the University Secretary.

3. Strategic Enrolment Management Plan Presentation

Dr. Jay Doering began the presentation, stating that the targets set a few years ago were intended to be dynamic, evolving, and would sometimes represent stretch goals. He explained that undergraduate student retention rates from first year to second year were trending in the right direction. He noted also that the University of Manitoba has the lowest undergraduate retention after six years among the U15 universities and that the six year graduation rate needs more attention to understand what is going on.

Dr. Doering explained that the number of masters students has dropped off slightly but there is steady growth seen in the total doctoral student enrolment, which is trending upward. He stated that compared to the U15, the University's graduate student enrolment is near the bottom, and is higher only than the University of Saskatchewan and Dalhousie University. Dr. Doering noted that the ratio of doctoral to masters students is currently 0.4 and the target is 0.5, and remarked that he would like to increase the number of Doctoral students. Dr. Doering noted that master's students graduation rates after five years are also trending in the right direction. He added that at the University of Manitoba, students take eight months longer to complete a master's degree than at of all the other U15 institutions. With respect to doctoral students, he explained that the University's target for graduation rates after nine years is 75% and the U15 average is 70%. He noted that the University of Manitoba is moving in the right direction.



Regarding Indigenous students, Dr. Doering reported a total of 2155 students were enrolled in undergraduate and graduate programs and there continues to be steady growth in this area, but graduation and retention rates need to improve. Dr. Doering informed the Board that there has also been considerable unabated growth in international student enrolment.

Dr. Doering explained that more intentional planning and resource allocation is required to achieve the enrolment goals in most areas, but that the goals for international students have been surpassed. He stated that the University would need to recruit students from a more diverse list of countries. Dr. Doering stated that there is a new admissions policy being drafted which will be brought to Senate and the Board for approval in the fall.

With regard to student outcomes, Dr. Doering commented that the University must increase retention and graduation rates. He added that the factors that lead to poor outcomes need to be better understood and new policies for Authorized or Voluntary Withdrawals should be implemented. He noted also that time to completion and funding of graduate students remains a concern.

Mr. Sherbo asked about the reason the target ratio of master's to doctoral students is set as it is. Dr. Doering responded that the University garners greater benefit from a Ph.D. student than from a master's degree student. He explained that a Ph.D. student can help out in laboratory research and may also publish, both of which contribute to Highly Qualified Personnel (HQP) and the overall research product of the university.

FOR ACTION

4. APPROVAL OF THE AGENDA

It was moved by Mr. Bock and seconded by Mr. Berg:

THAT the agenda for the Open session of the June 23, 2015 Board of Governors meeting be approved as circulated.

CARRIED

5. MINUTES (Open Session)

5.1 Approval of the Minutes of the May 19, 2015 Open Session as circulated or amended

It was moved by Mr. Zegalski and seconded by Ms. Forsen:

THAT the minutes of the Open session of the May 19, 2015 meeting be approved as circulated.

CARRIED



5.2 Business Arising – None

6. **UNANIMOUS CONSENT AGENDA**

The Chair asked whether any member had concern with any of the items on the Unanimous Consent Agenda. No items were identified for removal.

It was moved by Dr. Halden and seconded by Mr. Sherbo:

THAT the Board of Governors approve that an \$87.50 per term contribution be assessed against the students in the College of Dentistry for a three year term commencing in the fall of 2015 as outlined in the letter from Anthony Iacopino, Dean, College of Dentistry, dated April 2, 2015.

THAT the Board of Governors approve the conversion of the Professorship in Agricultural and Risk Management and Insurance to a Chair, as recommended by Senate on November 5, 2014.

THAT the Board of Governors approve the establishment of an endowed research Chair in Multiple Sclerosis [as recommended by Senate, November 5, 2014].

THAT the Board of Governors approve eleven new offers, twenty-seven amended offers, and the withdrawal of four offers, as set out in Appendix A of the Report of the Senate Committee on Awards – Part A [dated March 31, 2015].

THAT the Board of Governors approve five new offers, as set out in Appendix A of the Report of the Senate Committee on Awards – Part B [dated March 31, 2015].

THAT the Board of Governors approve sixteen new offers, nineteen amended offers, and the withdrawal of one offer, as set out in Appendix A of the Report of the Senate Committee on Awards – Part A [dated May 12, 2015].

THAT the Board of Governors approve three new offers, as set out in Appendix A of the Report of the Senate Committee on Awards – Part B [dated May 12, 2015].

THAT the Board of Governors approve a proposal to establish a Master of Science in Genetic Counselling [subject to Senate approval, June 24, 2015].

CARRIED

**The Board of Governors received for information the following:
Naming of the Professorship in Hematology**



7. FROM AUDIT & RISK MANAGEMENT

7.1 Annual Financial Report 2015

Mr. Hay stated that a number of changes were made to the reporting package this year to reflect input and suggestions received from various stakeholders. He explained that the report of the Vice-President (Administration) included some financial health ratios intended to explain the University's financial condition and to alert stakeholders to trends occurring over the years. Mr. Hay added that the report included an expanded and more detailed variance analysis with two sections; variance analysis by function and variance analysis by expense type.

Mr. Pasieka said that there were no significant changes to the template financial statements since they were presented at the March meeting. He added that the Office of the Auditor General (OAG) had indicated they were prepared to offer an unqualified audit opinion, subject to Board of Governors approval of the financial statements.

Mr. Pasieka highlighted the following items in the financial statements:

- Cash and cash equivalents are \$145 million, most of which is restricted. These funds roll forward from year to year and are mainly in research grants, which do not follow the fiscal year. Approximately \$11 million of this belongs to the operating fund.
- The current portion of loan receivables of \$1.436 million represents the new loan to BBB Stadium Inc., which is to be repaid to the University by March 31, 2016.
- Loan receivables have increased by \$8.3 million to \$186 million. This increase represents unpaid interest in the current year and is offset by a loan payable to the province.
- Long term investments amount to \$793 million, of which 75% are trust and endowment funds, 5% is held for capital projects, 7% is held for staff benefits funds, and 13% is held for operating.
- The \$11 million construction loan, shown in the previous fiscal year, for the Active Living Centre was moved into a long term debt vehicle once the building was completed so is not included in the liabilities section this year.
- Long term debt, combined with the current portion of debt, rose to \$391 million from \$363 million the year before.
- Employer future benefits liability of \$76 million represents the actuarially-determined liability for the Long-Term Disability Plan (LTD) and for post-retirement benefits. This liability is partially offset and funded by \$47 million in assets, recorded under long term investments, which are held for staff benefits or LTD plan.
- The fund balance of \$1.6 billion is not all available to be spent. It is comprised of \$939 million in Capital Assets, \$395 million in permanently endowed funds, of which only a portion of the investment income earned can be spent each year, and \$398 million in restricted funds. The restricted funds are comprised of unspent research funds of \$102 million, trust funds of \$192 million, and specific provisions funds of \$99 million, the remaining \$5 million is the accumulated fund balance in the staff benefits fund.



- Total revenue is now \$865 million, and expenses have increased to \$779 million. Expenses are now presented by how the money is spent rather than by function only.
- Salaries and benefits of \$458 million amount to 59% of the University's expenses.
- Note 22 is a new note inserted this year to disclose categories that are regularly reported to other agencies by function. For example, "Computing and communications" were previously shown under "Admin and General". The total cost for administration is \$30 million or 5.6% of operating expenses or 3.9% of total University expenses
- There is one uncorrected misstatement in the statements. This is an item in current accounts payable that should technically be shown in long term payables.

It was moved by Ms. Reichert and seconded by Ms. Sych-Yereniuk:

THAT the Board of Governors approve the Financial Statements of The University of Manitoba for the year ended March 31, 2015.

CARRIED

7.2 Public Sector Compensation Disclosure Report

It was moved by Ms. Reichert and seconded by Mr. Bock:

THAT the Board of Governors approve the Public Sector Compensation Disclosure Report of The University of Manitoba for the year ended December 31, 2014.

CARRIED

8. FROM FINANCE, ADMINISTRATION, & HUMAN RESOURCES

8.2 Revised Policy – Access & Privacy

Mr. Zegalski stated that the Finance, Administration, and Human Resources Committee had recommended this revised policy. Mr. Kochan said the policy is relatively straightforward and was revised to comply with the Freedom of Information, Privacy, and Protection Act (FIPPA) and the Personal Health Information Act.

It was moved by Mr. Zegalski and seconded by Ms. Passey:

THAT the Board of Governors approve the revised Access and Privacy Policy and receive for information the related procedures, effective upon approval.

CARRIED

8.3 New Policy: Custody and Control of Electronic Devices and Media Policy

Mr. Kochan explained that this policy had been developed to clarify expectations and procedures for decommissioning and protecting data on mobile devices. He explained that the procedures are approved by his office and asked if there were any questions on the policy. Dr. Anderson stated that he had spoken with Mario Lebar, Acting Chief Information Officer about some language in the procedures that concerned him. He commented that these detailed questions could be dealt with offline.

Dr. Taylor said that in the Faculty of Arts, currently electronic media are wiped clean and then disposed of by selling to departing staff members with approval from the Chief Information Officer (CIO). He noted that under section 2.6 of the new policy devices could no longer be sold, but could be donated with the CIO's approval once data has been.

Mr. Kochan noted that the intent is to tighten up the policy and the University no longer intends to sell decommissioned devices. He stated that he would clarify the reason and would follow up with Dr. Taylor.

It was moved by Mr. Zegalski and seconded by Dr. Anderson:

THAT the Board of Governors approve the Policy and receive for information the procedures for the Custody and Control of Electronic Devices and Media Policy, effective upon approval.

CARRIED

8.4 New Policy: Records Management Policy

It was moved by Mr. Zegalski and seconded by Mr. Bock:

THAT the Board of Governors approve the new Records Management Policy effective upon approval of the Board.

CARRIED

8.5 Manitoban Fee Increase

Mr. Zegalski stated that this recommendation came from the Finance, Administration, and Human Resources Committee. Mr. Kopp explained that in February there had been a motion approved by UMSU council for an increase in fees to support better technology, website needs, increased staff, increased pay levels, and increased distribution.

It was moved by Mr. Zegalski and seconded by Mr. Kopp:

THAT the Board of Governors approve the following:

For each academic year beginning in the Fall semester and ending before the commencement of the following academic year, increase the Manitoban Fee from \$4 per student per year to \$6 per student per year if the fee is charged to a student in the Fall semester, and from \$4 per year per student to \$6 per year per student if the fee is charged to a student in the Winter semester.

Apply this increase as of Fall 2015 semester fee levies.

Annually thereafter, index the fee to inflation following the Consumer Price Index (CPI) for the province of Manitoba as reported by Statistics Canada for the 12 month period ending on May 31.

CARRIED



8.6 UMSU Health and Dental Insurance Plan

Mr. Zegalski stated that this proposal was straightforward. Mr. Kopp explained that an agreement with Blue Cross would soon expire, and the renewal agreement called for a fee increase of no more than a \$60. He added that the Students' Union would issue a Request for Proposal (RFP) for hoped to finalize an agreement with a smaller increase.

It was moved by Mr. Zegalski and seconded by Mr. Kopp:

THAT the Board of Governors approve the increase to the UMSU Health and Dental Plan fee from an initial assessment of \$246.75 in the fall semester to no more than \$306.75, to be applied beginning with the levies for the Fall 2015 semester. For students who enroll in the HDIP for the winter term, they will be assessed an increase that is proportionate to their current fee of \$164.50 and the adjusted rate.

CARRIED

9. FROM SENATE

9.5 Recommendation to Close the Faculty of Human Ecology

Dr. Barnard stated that this recommendation was a culmination of matters previously approved by the Board. He explained that the faculty members have been moved into other existing faculties.

It was moved by Dr. Barnard and seconded by Mr. Zegalski:

THAT the Board of Governors approve a recommendation from the Acting Dean to close the Faculty of Human Ecology, effective July 1, 2015.

CARRIED

FOR DISCUSSION/ADVICE

10. FROM SENATE

- 10.1 Extend Suspended Status of Human Ecology Programs
- 10.2 Suspension of Admission to the M.Sc. Program in Textile Sciences
- 10.3 Suspension of Admission to the MA in Icelandic Studies
- 10.4 Suspension of Admission into the Post baccalaureate Diploma in Agrology

Mr. Leclerc explained that the process requires that the President discusses enrolment changes with the Board and Senate before making a decision to suspend admission into programs.

Dr. Keselman added that the initial recommendation normally comes from the Dean of a faculty and is sometimes a reflection of insufficient demand for the program. She explained that demand for programs can be cyclical in nature, which is why the program is not eliminated but suspended.

FOR INFORMATION

12. UPDATES

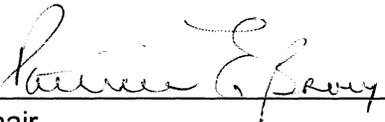
12.1 Report from the President

In addition to his report provided with the meeting materials, Dr. Barnard congratulated Ms. Bovey on recently being recognized by the Winnipeg Arts Council with the Investor's Group Making a Difference Award.

MOTION TO MOVE TO CLOSED AND CONFIDENTIAL SESSION

It was moved by Mr. Zegalski and seconded by Mr. Bock:
THAT the meeting move into Closed and Confidential Session.

CARRIED



Chair



University Secretary

