

**REGISTRATION FORM
THE UNIVERSITY OF MANITOBA
DENTAL AND SUPPLEMENTARY HEALTH PLAN**

Please Print. Complete both parts A and B – Review part C, sign and date reverse side of form.

A MEMBER DATA Active Full-Time Part-Time NEW CHANGE

Surname Title Prof. Dr. Mr. Mrs. Miss Ms

First Names Date of Birth year/month/day

Employee Number 8 Marital Status Single Married Widowed Separated Divorced Common-law Partner

Address _____
City _____ Province _____ Postal Code _____

B DEPENDANT INFORMATION (in accordance with group insurance contracts)

no dependants my dependants are as follows

Surname First name(s)
Relationship to member Date of Birth year/month/day
ADD CHANGE DELETE

Surname First name(s)
Relationship to member Date of Birth year/month/day
ADD CHANGE DELETE

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Relationship to member Date of Birth year/month/day
ADD CHANGE DELETE

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Relationship to member Date of Birth year/month/day
ADD CHANGE DELETE

Surname First name(s)
Relationship to member Date of Birth year/month/day
ADD CHANGE DELETE

FOR OFFICE USE ONLY Effective Date:

C DEFINITIONS

Dependants

As a staff member, your spouse and unmarried dependent children are eligible for coverage. Temporary absences to attend school, accompany you on an approved leave of absence, or on a University of Manitoba out-of-province assignment, will not make the dependent ineligible.

Legal spouse means the person lawfully married to the employee according to applicable provincial legislation. Common-law spouse means a person who is living with the employee in a common-law relationship. A common-law relationship is considered to exist where two persons have lived together in a conjugal relationship for at least 12 months.

Dependent child means any unmarried natural child, adopted child or step-child of you or your insured spouse. This included any unmarried child for whom you or your insured spouse have been appointed legal guardian, for all purposes, by a court of competent jurisdiction.

A dependent child will be eligible for coverage:

- from birth up to 21 years of age. A dependent child under age 21 must not be working more than 30 hours per week, unless he/she is a full-time student.
- after attaining age 21, provided the dependent child is
 - a) a full-time student under age 25, or

- b) incapacitated for a continuous period beginning before age 21, or while a full-time student and before age 25.

A dependent child is considered a full-time student if he/she has been in registered attendance at an elementary school, high school, university, or similar educational institution for 15 hours a week or more, sometime in the last six months. A child is not considered a full-time student if he or she is being paid to attend an educational institution.

A child is considered incapacitated if he or she is incapable of supporting himself/herself due to a physical or psychiatric disorder. Satisfactory proof must be supplied to the insurer.

A child of your insured spouse is insurable only if the child is also your child, or your spouse is living with you and has custody of the child.

A child for whom you or your insured spouse have been appointed guardian will be eligible for coverage provided:

- the insurer has received satisfactory proof of guardianship, and
- if your spouse is the guardian, he/she must be living with you.

Please note it is important that you keep the Staff Benefits Office informed of any changes (additions, deletions, or corrections) to your list of eligible dependants.

If you are covered under another Employer sponsored Dental and/or Supplementary Health plan please enter details below.

Type of Benefit _____

Employer _____

Insurance Company _____ Policy or Contract Number _____

This personal information is being collected under the authority of *The University of Manitoba Act* and will be used for applying for group insurance and pension benefits.

I authorize the University of Manitoba to exchange personal information with the insurers to adjudicate life, health and dental claims, to administer the group insurance and group pension plans and to share this information with other benefit service providers and/or organizations who provide advice and services in the management of the group insurance and pension plans. This information is protected by the Protection of Privacy provisions of The Freedom of Information and Protection of Privacy Act. If you have any questions about the collection, contact the FIPPA Coordinator's Office, (204) 474-8339, University of Manitoba, Archives & Special Collections, 331 Elizabeth Dafoe Library, Winnipeg, MB, R3T 2N2.

Signature

Date

MARCH, 2003