Steps to Success: Building Career-Related Competencies

Strategically align your courses, volunteering, part-time work and summer jobs with your long-term goals!

After 1) Looking ahead at industry and occupational requirements, and 2) Reflecting on your past experiences, 3) Make note of the related competencies (skills, knowledge, attitudes) you already possess and those you are missing. Write these below.

<table>
<thead>
<tr>
<th>Related competencies that I already possess:</th>
<th>Competencies that I can gain or enhance to increase my employability:</th>
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**What work and volunteer activities, other extra-curriculars, and courses can help me bridge the gap and build the competencies I'm missing?**

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Place resumé here.

Place future job description(s) here.