



**Request for Replacement ID Card**

Name: \_\_\_\_\_ Student #: \_\_\_\_\_  
Last Name(s) Given Name(s)

**Reason for seeking replacement ID (check one):**

- Lost** (*There is a \$22.50 charge when replacing a lost Student ID Card*).
- Stolen** – Please provide your police report # \_\_\_\_\_.
- Damaged.**
- Preferred Name** (*First preferred name card is free, subsequent cards are \$22.50*).
- Change of Legal Name.**
- Did not attend for one or more years.**
- Other:** \_\_\_\_\_.

**Indicate if your card is used for any of the following (check all that apply):**

- Door access** - Go to physical plant to reactivate your swipe card access.
- Food plan** - RO will coordinate with food services.
- Gym pass** - Go to the gym to reactivate your gym membership.
- Photocopy money** - *Consult Libraries staff.*
- UPASS** - Go to Answers to reactivate your bus pass.
- Other:** \_\_\_\_\_.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**There is a \$22.50 charge when replacing a lost Student ID Card.**

- Payment:**
- Cash (Cash payments are made in the Cashier's Office, 138 University Centre, 8:30am to 4:00pm)
  - Interac/Debit
  - MasterCard or Visa (No other credit cards accepted)

**Notice Regarding Collection, Use, and Disclosure of Personal Information by the University**

Your personal information is being collected under the authority of The University of Manitoba Act. The information you provide will be used by the University for the purpose of producing your replacement ID Card. Your personal information will not be used or disclosed for other purposes, unless permitted by The Freedom of Information and Protection of Privacy Act (FIPPA). If you have any questions about the collection of your personal information, contact the Access & Privacy Office (tel. 204-474-9462), 233 Elizabeth Dafoe Library, University of Manitoba, Winnipeg, MB, R3T 2N2.