



## Request for Confirmation of Eligibility to Graduate

### Graduate Students

The fee for a *Confirmation of Eligibility to Graduate* document is \$11.00. Payment is required prior to processing. An extra fee is charged should you wish to have your document couriered (see reverse for courier fee scale).

Payment may be made by credit card or debit when paying in person at the Registrar's Office, or by cheque/money order or cash (payable at Cashiers' Office only); by credit card or cheque when submitting request by mail; or by credit card when submitting by fax. Allow a **MINIMUM** of 2 weeks for processing.

To be considered as eligible to graduate, you must have successfully completed all courses and requirements for your degree program. The following submissions must be on file with the Faculty of Graduate Studies.

**Have you completed all Faculty of Graduate Studies (FGS) graduate submission requirements listed below?**

#### Thesis/Practicum Route

<i>Final Approval form/report to FGS office</i>	Yes	No
<i>Thesis release forms to FGS office</i>	Yes	No
<i>Electronic thesis submitted to MSpace</i>	Yes	No
<i>All courses have been completed</i>	Yes	No

#### Comprehensive Route

<i>Comprehensive form to FGS office</i>	Yes	No
<i>All courses have been completed</i>	Yes	No

#### Course Based Route

<i>Unit has notified FGS of pending graduation</i>	Yes	No
<i>All courses have been completed</i>	Yes	No

**Please proceed to the next page to complete your request.**

#### **Notice Regarding Collection, Use, and Disclosure of Personal Information by the University**

Your personal information is being collected under the authority of The University of Manitoba Act. The information you provide will be used by the University for the purpose of producing your Confirmation of Degree Awarded document. Your personal information will not be used or disclosed for other purposes, unless permitted by The Freedom of Information and Protection of Privacy Act (FIPPA). If you have any questions about the collection of your personal information, contact the Access & Privacy Office (tel. 204-474-9462), 233 Elizabeth Dafoe Library, University of Manitoba, Winnipeg, MB, R3T 2N2.

