

No  
Staples

# John and Jilleen Stafford Bursary

**Criteria:**

- Must be enrolled as a member of St John’s College
- Be enrolled as a continuing full-time undergraduate student in the Faculty of Engineering at the U of M
- Preference will be given to a student who has shown improvement in grades over the course of their university studies
- Must demonstrate financial need
- Must demonstrate non-scholastic interests in community involvement (such as food banks, shelter programs), athletics, leadership, etc.

First Name	Last Name	Student Number
Mailing Address INCLUDE your postal code		
Cell / home phone number	University of Manitoba email address	

Are you a member of St John’s College?  yes  no

Are you registered in the Faculty of Engineering?  yes  no

If you fit the preference, list your improved GPA for each Academic year:

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Describe your non-scholastic interests in community involvement (such as food banks, shelter programs), athletics, leadership, etc.

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**Reference Letters:** two reference letters are required from people who can attest to your non-scholastic interests. Letters must be included at time of submission.

Name	How do you know the referee (e.g. volunteer supervisor)	Phone/Email
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Name	How do you know the referee (e.g. volunteer supervisor)	Phone/Email
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**Application Instructions**

- Complete and sign the application form
- Complete the financial need worksheet
- Include a **single sided one page** letter of application explaining how you meet the criteria
- Two reference letters are required and must be included at time of submission

**Declaration:** The information in this application is complete and accurate. I consent to full access to my student records. I understand that, if I am selected to receive an award, my name and information about how I meet the award criteria may be given to the award donor and/or donor’s family.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

This personal information is being collected under the authority of The University of Manitoba Act. It will be used to assist in making decisions regarding the awarding of scholarships and awards, and to make information regarding awards public. It is protected by the Protection of Privacy provisions in The Freedom of Information and Protection of Privacy Act. If you have any questions about the collection contact the FIPPA/PHIA Coordinator’s Office, University of Manitoba Archives & Special Collections, 331 Elizabeth Dafoe Library, Winnipeg MB R3T 2N2, 204-474-8339.

**APPLICATION DEADLINE 4:30 PM, APRIL 1<sup>st</sup>**

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# Financial Need Worksheet

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

- 1) If you are married or in a common-law relationship, is your partner  a full-time student?  a part-time student?  
 employed?  unemployed?
- 2) Do you have children?  Yes  No (children's ages) \_\_\_\_\_ Are you a single parent?  Yes  No
- 3) Accommodation: Own  Rent  Campus Residence  Parents
- 4) If you own or lease a vehicle what is the Make/Model/Year: \_\_\_\_\_
- 5) Did you receive a Government Student Loan for the **current** academic year?  Yes (amount \$ \_\_\_\_\_)  No
- 6) Will you apply for a Government Student Loan for the **upcoming** academic year?  Yes  No  
(if No to question 5 and/or 6 please provide details in your letter of application International Students Exempt)
- 7) Value of all outstanding student loans, including student lines of credit, you currently hold \$ \_\_\_\_\_
- 8) Are you an International Student?  Yes  No

**BUDGET FOR THE UPCOMING ACADEMIC YEAR September to April** (exception: include summer earnings)

Expenses	Total \$	Resources	Total \$
Tuition		Applicant's Earnings	
Books and Equipment		Spouse's Earnings	
Rent / Mortgage		Government Student Loan / Bursary	
Heating / Electricity / Water		Government Sponsorship	
Phone / Internet / Cable		Assistance from Parent(s)	
Food / Clothing / Hygiene		Savings	
Car (gas, parking, insurance) Bus Pass		RESP / CPP / Pension / Workers Compensation Benefits	
Travel costs to and from home outside Winnipeg (e.g. at beginning and end of term)		Government Support (e.g. Employment & Income Assistance, Child Tax Benefit, GST, Income Tax refund, Band Funding)	
Child care & other expenses for which you are responsible (please provide details in your letter)		Spousal / Child Support / Financial support towards children's expenses listed in the left- hand column	
Debt payment (please provide details in your letter)		Scholarships / Bursaries / Graduate Fellowships	
Recreation		Applicant's Summer Earnings	
Donations		Spouse's Summer Earnings	
Insurance: Medical, Dental, Home			
<b>TOTAL EXPENSES</b>	<b>\$</b>	<b>TOTAL RESOURCES</b>	<b>\$</b>
		<b>DEFICIT (expenses – resources)</b>	<b>\$</b>

In your **one page** letter of application, please include any other expenses, resources, exceptional circumstances that highlight your need for financial assistance. If you are not an International Student please explain the reason why you have not applied/received a Government Student Loan. Your comments can be very helpful in assessing eligibility or special needs.