



FORT GARRY
BACHELOR OF SOCIAL WORK

Student Welcome Package 2022-2023



University
of Manitoba

| Faculty of Social Work

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TRADITIONAL TERRITORIES == ACKNOWLEDGEMENT ==

The University of Manitoba campuses are located on original lands of Anishinaabeg, Cree, Oji-Cree, Dakota, and Dene peoples, and on the homeland of the Métis Nation.

We respect the Treaties that were made on these territories, we acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with Indigenous communities in a spirit of reconciliation and collaboration.



**University
of Manitoba**

Welcome to the Faculty of Social Work

Congratulations on your admission and welcome to the Fort Garry Bachelor of Social Work! We are pleased that you have chosen social work as a profession, and we hope that your studies in the BSW Program will be stimulating and rewarding. We acknowledge that newly admitted students are likely to have many questions, but we ask that you please hold your questions for the virtual orientation session that you will be attending. This will assist in streamlining communication and ensuring everyone receives the same information.

As you prepare for the start of the BSW Program in the Fall term, there are important steps that need to be completed:

Important and Time Sensitive Tasks

1. Claim your UMNNetID and UM student email account
2. Send the Self-Declaration Form 1 to: social_work@umanitoba.ca
3. Email a copy of your current Criminal Record Check and Child Abuse Registry Check to: social_work@umanitoba.ca
4. Mail a current original Criminal Record Check and Child Abuse Registry Check to:
Faculty of Social Work BSW Program
University of Manitoba
521 Tier Building
Winnipeg, MB R3T 2N2
*If you complete a Criminal Record Check online, you may forward your results electronically to the Faculty instead of mailing the record. Your Child Abuse Registry Check must still be sent in by mail.
5. Attend virtual orientation session
6. Complete orientation modules in UM Learn by Monday, July 18
7. Optional: Submit the Concentrated Student Form and/or Option in Aging Form by Friday, July 15

A checklist is provided at the end of this package to ensure you complete all required tasks.

Orientation 2022

Orientation Modules in UM Learn

Each student will need to complete the orientation modules in UM Learn by **Monday, July 18, 2022**. Enrollment in the modules will occur within 3 business days of accepting your offer. Failure to complete the modules by the deadline will result in a hold on your account which will delay registration in September courses. The hold will only be removed when all modules have been completed.

Virtual Orientation

There will be a mandatory virtual orientation session for all newly admitted students on Wednesday, July 13th. Additional details will be sent to your UM student email address.

Bachelor of Social Work Course Requirements

The University of Manitoba Bachelor of Social Work Degree Program consists of 123 credit hours of course work, including:

- 72 credit hours of required social work courses, including two field placements
- 51 credit hours of electives, taken at the student's discretion in terms of subject areas (except social work) and must include a 3 credit hour elective course in Math and a 3 credit hour elective course in Written English.

Students have up to 9 years to complete the BSW degree. The actual completion time will vary depending on such factors as the number of credit hours transferred in, work and personal circumstances, etc.

Upon admission to the BSW Program, incoming students will only be allowed to apply courses from the University of Manitoba and any other partner post-secondary institution with a mark of 'C' or higher, with the exception of courses satisfying the math requirement to their degree plan.

Students who have completed 51 credit hours of general university study (transferable to University of Manitoba) prior to admission to the BSW Program and have maintained a minimum adjusted grade point average (AGPA) of 3.00, are eligible to register for the Concentrated (Two-Year) BSW Program. However, if any of the required social work courses were part of 51 credit hours completed prior to admission to the BSW Program, they will be substituted by elective courses after admission to the BSW Program. If a student has completed the 51 credit hours of general university study but does not have the required 3.00 AGPA, or prefers a more extended time, the student can register for either the three-year plan or the part-time plan. Any outstanding elective courses, including written English and Mathematics requirements, must be completed by the end of Winter term in the first year of the Concentrated BSW Program.

Students eligible to register for the Concentrated BSW Program may choose to do so at the point of admission only by submitting the *Concentrated Student Form*. Students planning on completing the program in two years must follow the structure outlined below, which includes completing 2 full courses (SWRK 4210 Feminist Perspectives on Social Work Practice and SWRK 4220 Aboriginal People and Social Work Practice – 12 credit hours) during the Summer term.

First Year (September-August)

| Course # | Title | Credit Hrs. |
|--------------------------------|--|--------------------|
| SWRK 1310 (Fall term) | Introduction to Social Welfare Policy Analysis | 3 |
| SWRK 2080 (Fall term) | Interpersonal Communication Skills | 3 |
| SWRK 2090 (Fall & Winter term) | Human Behaviour and Social Work Practice | 6 |
| SWRK 3100 (Fall term) | Systematic Inquiry in Social Work | 3 |
| SWRK 3130 (Winter term) | Contemporary Canadian Social Welfare | 3 |
| SWRK 3140 (Winter term) | Introduction to Social Work Practice | 3 |
| SWRK 2110 (Winter term) | Emergence of the Canadian Welfare State | 3 |
| SWRK 4210 (Summer term) | Feminist Perspectives on Social Work Practice | 6 |
| SWRK 4220 (Summer term) | Aboriginal People and Social Work Practice | 6 |
| | | <u>36</u> |

Second Year (September-May)

| | | |
|-----------|---------------------------------------|-----------|
| SWRK 4200 | Field Focus of Social Work Practice 1 | 6 |
| SWRK 3150 | Field Instruction 1 | 12 |
| SWRK 4300 | Field Focus of Social Work Practice 2 | 6 |
| SWRK 4120 | Field Instruction 2 | <u>12</u> |
| | | 36 |

If you meet the above criteria and wish to complete the Concentrated BSW Program (this means attending on a full-time basis for two years and completing 12 credit hours during the Summer Session), **please register for the first year courses as outlined above on your registration date.** You **MUST** complete the *Concentrated Student Form* and return it to Miranda.Jestadt@umanitoba.ca by **July 15, 2022**. Your request will be reviewed and you will receive verification from the Faculty of Social Work whether you meet the criteria of the Concentrated BSW Program. If you qualify, your academic record will then be updated to reflect your Concentrated student status.

Written English & Math Elective Requirement

As per the University of Manitoba policy “**all students** are required to complete, within the first 60 credit hours of their programs, a minimum of one 3 credit hour course with significant content in written English, and a minimum of one 3 credit hour course with significant content in mathematics.” Students that completed baccalaureate degrees and students admitted before the 1997-98 regular Session are exempt from this requirement (see Written English and Mathematics Requirements for Undergraduate Students in the University of Manitoba Calendar).

All students admitted to the program who have not completed the University of Manitoba written English and/or mathematics requirement must satisfy both within the first 60 credit hours of their program. All credit hours used for the purpose of admission into the BSW Program are part of the 60 credit hour count for their program. If a student does not satisfy both the written English and mathematics requirement within the first 60 credit hours, students will not be permitted to register for any social work courses until their mathematics and written English requirements have been successfully satisfied and a hold will be placed on their account. A student accepted at the University of Manitoba cannot graduate without meeting the Math and English requirement.

Required Social Work Courses

The 72 credit hours of required social work courses include foundation, theory, and field courses. It is important that you consult with your Fort Garry Academic Advisor on a regular basis for assistance with degree planning.

As you consider which courses to take, please note that you must complete the four foundation courses (**SWRK 1310, SWRK 2080, SWRK 2090, and SWRK 3140**) before you can take the Field Instruction and Field Practices courses, as well as some of the theory courses.

Course descriptions, prerequisites and co-requisites for the courses are outlined in [Aurora](#).

Foundation Courses

| Foundation Courses (15 CH) | | CH |
|----------------------------|------------------------------------|----|
| SWRK 1310 | Intro Social Welfare Policy | 3 |
| SWRK 2080 | Interpersonal Communication Skills | 3 |
| SWRK 2090 | Human Behavior in Social Work | 6 |
| SWRK 3140 | Intro to Social Work Practice | 3 |

Theory Courses

| Theory Courses (21 CH) | | |
|------------------------|--|---|
| SWRK 2110 | Emergence of the Canadian Social Welfare | 3 |
| SWRK 3100 | Systematic Inquiry in Social Work | 3 |
| SWRK 3130 | Contemporary Canadian Social Welfare | 3 |
| SWRK 4210 | Feminist Perspectives on SW Practice & Social Welfare Policy | 6 |
| SWRK 4220 | Aboriginal Peoples & Social Work | 6 |

Field Placement Component

| Field/Practice Placement 1 (18 CH) | | |
|------------------------------------|--|----|
| SWRK 3150/3152 | Field Instruction I OR PLAR | 12 |
| SWRK 4200 | Field Focus of Social Work Practice | 6 |
| Field/Practice Placement 2 (18 CH) | | |
| SWRK 4120 | Field Instruction II | 12 |
| SWRK 4300 | Field Focus of Social Work Practice II | 6 |

UMNet ID

Upon accepting your offer, you will be required to claim a UMNet ID through Sign UM. Claiming your UMNet ID gives you access to course websites in UM Learn, JUMP, UM Email, Libraries, Software Express, Unix and other services.

- Instructions and a tutorial on how to activate your U of M Computer account: http://umanitoba.ca/computing/ist/service_catalogue/access/accounts/2513.html
- Claiming your UM NetID: <https://signum.umanitoba.ca/>

UM Student Email

A UMNet ID gives you an email account that you must use for all academic correspondence as per [university policy](#). Your UM email address will be the only address used by the University and The Faculty of Social Work for all communications. Professors and Instructors will also be using your UM email address to communicate with you so be sure to check your emails frequently.

Student ID Cards

It is important to obtain a Student Identification Card early, as you will require your student ID when entering field, accessing student services, the library, and will be required when you sit for examinations. Students can order their student ID card online or by booking an appointment: <https://umanitoba.ca/registrar/photo-id#student-id-cards>

Aurora

Aurora is the University of Manitoba's Student Management system that will allow you to access Course Catalogue, Class Schedule, and Transfer Credit Equivalencies Database. Within the secured area, you will have access to your Personal Information, Enrolment and Academic Records including registration, your academic transcript, student fee account, etc.

Academic Schedule

Please pay very close attention to the registration, voluntary withdrawal deadlines, fee deadlines and Examination periods. Important dates and deadlines can always be found on the Registrar's Office website here: <https://umanitoba.ca/registrar/important-dates-deadlines>

BSW Student Handbook

The BSW Student Handbook houses important information students need to know. As a BSW student, it is your responsibility to read and understand all relevant Social Work policies and procedures. The handbook can be accessed on our Student Experience page under 'resources for students'. <https://umanitoba.ca/social-work/student-experience>

Student Supports

The University has many supports and resources in place for students. Some resources that may be useful for students to start reviewing include [Student Accessibility Services](#), [Student Counselling](#), [Spiritual Support](#), [Financial Support](#) etc. Your Academic Advisor also has specialized knowledge about processes and policies; they can help you map out your courses, advise on course selection, assist you with registration issues, direct you to appropriate resources, and answer other questions you may have about your program. Your Academic Advisor is here to help! If you don't know who to ask, start with your Advisor! They will point you in the right direction.

Fees

For a complete schedule of Undergraduate fees including undergraduate tuition fees, incidental fees (UMSU Health and Dental Insurance, Registrar's Office Service Fees), other compulsory fees (Student Service fees, Technology Services fee, Sport and Recreation fee, Registration fee, Library fee) refer to the Registrar's Office website: http://umanitoba.ca/student/records/fee_information_hub.html

It is a student's responsibility to pay all required fees by the due dates available in your Aurora Student Fee Account. Students with outstanding balances after due dates will be placed on hold and will be subject to late fees, cancellation of registration and suspension of grades.

COVID-19

Given that the future of the pandemic is still unknown, please visit this [link](#) for information on COVID-19.

Contact Us

General Office

Email: social_work@umanitoba.ca

521 Tier Building
University of Manitoba
Winnipeg, MB R3T 2N2
Monday-Friday 8:30am to 4:30pm

Fort Garry Academic Advisor

Miranda Jestadt

Email: Miranda.Jestadt@umanitoba.ca

New Admits Check List

Claim your UMNet ID and UM student email account

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Once again, congratulations on your admission to the BSW Program!