

**FACULTY OF SOCIAL WORK  
INNER CITY CAMPUS  
MSW-IK PROGRAM  
(CONFIDENTIAL)**

**FORM 1**

**SELF-DECLARATION OF AN ADULT CRIMINAL RECORD AND CHILD ABUSE REGISTRY  
LISTING OR VULNERABLE SECTOR CHECK**

NAME: \_\_\_\_\_ TELEPHONE (DAY): \_\_\_\_\_

ADDRESS: \_\_\_\_\_ TELEPHONE (EVE): \_\_\_\_\_

- 1. Self-Declaration of a Criminal Record and Child Abuse Registry Listing or Vulnerable Sector Check. Please check (✓) the following statements that apply:**

	<b><u>YES*</u></b>	<b><u>NO</u></b>
	*(see next page)	
• I had an adult criminal conviction	<input type="checkbox"/>	<input type="checkbox"/>
• I have an adult criminal conviction	<input type="checkbox"/>	<input type="checkbox"/>
• I have outstanding criminal charges	<input type="checkbox"/>	<input type="checkbox"/>
• I am listed on the Child Abuse Registry as an offender	<input type="checkbox"/>	<input type="checkbox"/>
• I am listed on the Vulnerable Sector as an offender	<input type="checkbox"/>	<input type="checkbox"/>
• I have been notified of the intent to be registered	<input type="checkbox"/>	<input type="checkbox"/>

- 2. Official Adult Criminal Record Check**

Please ensure you arrange for your "Official Adult Criminal Record Statement" and forward it to the address on the previous page within 20 working days of receipt of Offer of Admission.

☐ Please check if you have made these arrangements

- 3. Child Abuse Registry (Manitoba, Nova Scotia & Saskatchewan residents) or Vulnerable Sector Check (all other provinces without a Child Abuse Registry Self Check)**

Please ensure you arrange for your "Child Abuse Registry Self-Check" and/or "Vulnerable Sector Check" forward it to the address on the previous page within 20 working days of receipt of Offer of Admission.

☐ Please check if you have made these arrangements

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**NOTE:** Submission of false information will invalidate the application and may result in immediate rejection of the application or the requirement to withdraw from the Faculty of Social Work.

**NOTE:** Students will not be allowed to register in any courses until the results of the Criminal Reference Check and Child Abuse Registry Self Check or Vulnerable Sector Check have been received by the Faculty of Social Work and may be required to withdraw from the Faculty of Social Work.

***Please return FORM 1 to the Faculty of Social Work.***

***FORM 1 must be submitted within twenty (20) working days of receipt of Offer of Admission.***

**Additional Information:**

A positive response on the Criminal Reference Check and Child Abuse Registry or Vulnerable Sector Check or the self-declaration regarding criminal convictions does not necessarily eliminate applicants; however, it shall require that the applicant participate in a personal interview.

\* If you answered “yes”, that you have a criminal record or outstanding charges or that you are listed on the Child Abuse Registry or Vulnerable Sector Check have been notified of the intent to be registered, you should be prepared to elaborate with respect to:

- Where and when the offence(s) took place,
- The nature of the offence(s),
- The nature of any sentence (including time spent in prison, probation, community service, etc.),
- Whether you are still fulfilling the requirements of your sentence and if so, when those obligations will be completed.

Any other relevant information which may assist the Faculty of Social Work in considering your admission to the Master of Social Work Program should be included. You may comment on the implications you perceive this has had on your decision to seek a career in social work.

***Please return FORM 1 to the Faculty of Social Work.***

***FORM 1 must be submitted within twenty (20) working days of receipt of Offer of Admission.***