



# University of Manitoba

## MERIT AWARD FOR RESEARCH, SCHOLARLY WORK, AND OTHER CREATIVE ACTIVITIES 2021 Calendar Year

### NOMINATION/APPLICATION PROCEDURES:

1. This nomination/application form must be completed in full. Please do not exceed the space provided except where indicated. Incomplete nominations/applications will not be considered.
2. Applicants/Nominees must submit their full application via **Microsoft Teams**. Please contact [jill.christie@umanitoba.ca](mailto:jill.christie@umanitoba.ca) to receive instructions for uploading all materials. **NOTE:** Submissions should include the completed application/nomination form, the cover letter/letter of support and **all** supporting documentation in one single PDF. **Do not submit paper documents or send electronic attachments via email.**

### NOMINATION/APPLICATION INFORMATION:

Name:

Rank:

Department:

Faculty/School:

**Nominated by (if applicable):**

Department:

Faculty:

For Nominators only: I certify that I have advised this nominee of this nomination, of the grounds cited and supporting material provided, and of the right he/she has to submit such additional material as may be appropriate, by no later than **4:00 pm, Monday, March 21, 2022**.

Signature of Nominator:

#### **Cover Letter or Letter of Support Attached**

(Clearly stating the reasons why an applicant should be given this award).

Please select which Merit Committee you wish to have consider this nomination/application:

**The Merit Committee - Social Sciences, Humanities, Fine Arts** usually considers nominations from Art, Arts, Education, Extended Education, I. H. Asper School of Business, Law, Libraries, Marcel A. Desautels Faculty of Music, Social Work, and Student Affairs.

**The Merit Committee - Life Sciences, Natural Sciences, Engineering** usually considers nominations from Agricultural & Food Sciences, Architecture, Clayton H. Riddell Faculty of Environment, Earth & Resources, Dentistry, Engineering, Kinesiology and Recreation Management, Medicine, Nursing, Pharmacy, and Science.

Note: All matters pertaining to Merit Awards are governed by the provisions of Article 25 of the Collective Agreement between the University of Manitoba and the University of Manitoba Faculty Association (UMFA). An applicant/nominee must have been a Member of the UMFA bargaining unit as of March 31, 2021.

## PART A: QUESTIONS

Note to Nominator/Applicant: Summary, comparative, and evaluative data would be particularly helpful, especially to members of the Committee who are not specialists in your area.

1. What initiatives/activities/innovations have you engaged in during 2021 that demonstrate meritorious research/scholarly work/creative activity? On an attached page(s), list all of these relevant activities.

Under separate headings, list all refereed/juried works followed by all non-refereed/juried works published or produced during 2021. Publications and produced works must be dated in 2021.

For each work, give details of the publication and production (including, in the case of publications with multiple authors, an indication of relative responsibilities for the primary research). Each item must be preceded with the appropriate letter from the classifications listed below.

- (a) Books and monographs of which you are author or co-author.
- (b) Books to which you have contributed (e.g. chapters, editorial service).
- (c) Papers contributed to learned journals of national or international reputation.
- (d) Letters, notes, and communications.
- (e) Reviews and review articles in learned journals.
- (f) Papers of more general interest contributed to periodicals of recognized standing.
- (g) Papers in published conference proceedings.
- (h) Contributions to published government reports.
- (i) Contributions to trade journals and published proceedings of conferences, committees and organizations, and published abstracts.
- (j) Contributions to literary and professional periodicals of local rather than national or international reputation.
- (k) Papers published by a University of Manitoba research centre or institute.
- (l) Creative works such as exhibitions, films, musical, or other artistic compositions.
- (m) Patents (include title and brief description of patent; patent number; and country or countries of issue; date of issue; name(s) of joint inventors, if any; current and/or potential use of patent).
- (n) Specialized publications, technical reports, internal reports, discussions, abstracts, or symposium records.
- (o) Conference presentations (identify those you were invited to give).
- (p) All other publications (including those you have supervised, i.e., theses).
- (q) Editorial assignments (Journal Editor; Series Editor).
- (r) Other.

If possible, please include electronic versions of the published works to be considered.

Supporting documentation such as referees' reports would be useful. It is strongly encouraged that material which would help indicate the importance of publications (i.e., a listing of reviews, citation record, evidence of impact on communities, policies, programs, etc.) be provided.

2. List the number of personnel by category (i.e., undergraduate students, graduate students, post-doctoral fellows, research associates, etc.) involved in research activities under the applicant's/nominee's direct supervision.

Category

Number

Undergraduate students

Master's students

PhD students

Post-doctoral fellows

Research associates

3. What is the extent of personal involvement in the research (e.g., director of a team, with graduate students, wholly independent, etc.).

4. What research funding has been received (i.e., source, amount, project title)? Specify the year the funding was received, the period of the funding, and whether you are the principal investigator or a co-applicant. (Attach an additional page if needed.)

5. What are your assigned duties within the department/faculty (i.e., full-time research versus combination of teaching, research, and service)?

**PART B: SUPPORTING MATERIALS**

Please indicate the supporting materials **uploaded in your application package** in support of this nomination/  
application:

Copies of the published work:

Other (please specify):

Form updated: December 2021