



HEALTH SCIENCES CAREER FAIR

ITINERARY, PARKING AND MORE SHEET

Exhibitor Itinerary:

Please note that registration includes set up and a meal for 2 representatives. All additional representatives requested will have their meal included in their fee. To reduce our environmental footprint, please bring a reusable coffee thermos and water bottle to use throughout the day.

Set-up Time:	8:30 AM - 9:50 AM
Fair Hours:	10 AM - 3 PM
Lunch:	12 PM - 2 PM
Take-down:	3 PM

Please be respectful of visitors to the fair, do not dismantle exhibit prior to 3 PM.

Set Up Information:

Upon arrival, there will be signage and volunteers to direct you to your booth. If you require assistance in unloading your materials from the from your vehicle or need to use the loading dock, *please advise us in advance* of the event by contacting Zachary LeClerc at 204-474-8284.

Set-up Time:	8:30 AM - 9:50 AM
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Courier/Delivery Information:

Please send all displays marked “Health Sciences Career Fair” to:

Services for Students @ Bannatyne
S211 Medical Services Building, University of Manitoba
750 Bannatyne Avenue
Winnipeg, Manitoba, R3E 0W2
Attention: Harpreet Dade

Out of city: Please *do not send material prior to Monday, June 8th, 2020* due to lack of space.

In Winnipeg: Please bring material with you day of and not send via courier due to lack of space.

After the event, all display materials left overnight **must be picked up by 12:00 PM on Thursday, June 11th**. Exhibitors are responsible for the completion of any or all waybills/forms and for contacting their courier as required.

Wi-Fi:

All exhibitors will receive a unique User Name and Password to access the University of Manitoba's secured Wi-Fi. This will be in your exhibitor package which you will receive upon your arrival.

Parking Information and Map:

Each company/organization will be responsible for finding their own parking arrangements. If the loading dock is required for unloading material prior to parking, please notify **Zachary LeClerc** in advanced at **1-204-474-8284**. The map below provides suggested parking locations nearest to the Brodie Centre or [CLICK HERE](#) for a downloadable PDF.



Questions:

If you have any questions or concerns, please feel free to contact:

Zachary LeClerc

Phone: 204-474-8284

Email: healthsciences.careerfair@umanitoba.ca.