



MFA Thesis Proposal Evaluation Form

Student Name \_\_\_\_\_ Student Number \_\_\_\_\_

Title of Thesis Proposal: \_\_\_\_\_

Conclusion of Examining Committee:

Choose one of the following responses to the examination of the Thesis Proposal:

See next page to review examination process and corresponding outcomes of evaluation choices.

- The student's Thesis Proposal is acceptable without modification.
- The student's Thesis Proposal is acceptable with the minor revisions as described here.
- The student's Thesis Proposal is acceptable subject to modification and/or revision as described here.
- The student's Thesis Proposal is not acceptable. The date for the re-examination will be: \_\_\_\_\_

\_\_\_\_\_ and the student must make modifications and or revisions to the proposal as described here:

Examining Committee Members

Advisor: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee Member: \_\_\_\_\_ Signature: \_\_\_\_\_

Committee Member: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Thesis Proposal Examination

**The Thesis Proposal Examination is to be chaired by the student's advisor.**

**Step 1.** The student presents a 10-minute summary of the written Thesis Proposal with digital images to support the presentation. The talk should identify how the proposal is leading towards the development of the research and work for the thesis exhibition. The student may also present actual artworks and models in support of the proposal.

**Step 2.** Following the presentation, the committee will have 20 – 25 minutes to discuss the proposal with the student, asking any questions necessary to assess what the student is proposing.

**Step 3.** In a closed session the committee will have 20 – 25 minutes to make an assessment and evaluation of the proposal. The committee will make recommendations as to further investigation or modifications to the student's proposal:

1. Acceptable without modification or with minor revision(s)
2. Acceptable subject to modification and/or revision(s)
3. Not acceptable

All recommendations will be made by the student's advisor in writing, and given to the student immediately.

### Outcomes:

1. If there are no modifications or revisions to the proposal, all Examining Committee members will sign the *Master's Thesis/Practicum Proposal* form, and the Advisor will forward it to the Graduate Program Chair.
2. If there are minor modifications or revisions to the proposal, the Committee members will sign the *Master's Thesis/Practicum Proposal* form with the stipulation that the Advisor is responsible for ensuring that requisite changes are made. The Advisor will forward the form to the Graduate Program Chair by June 30, 2013.
3. If more substantial modifications or revisions are required, the full committee will review the revised proposal, and if satisfied with the amended proposal, will sign the *Master's Thesis/Practicum Proposal* form. The Advisor is responsible for ensuring that the student and the committee follow through with the revisions and review, and that this happens in time to forward the form the Graduate Program Chair by June 30, 2013.
4. If the thesis proposal is not acceptable, the student will be required to revise it and re-present it at a later date agreed upon by the student and the committee. This result will be communicated to the Graduate Program Chair by June 30 on the *Master's Thesis/Practicum Proposal* form, along with a proposed date for the second presentation.

**Step 4.** The Director of the School of Art will sign the *Master's Thesis/Practicum Proposal* form and it will be submitted to Faculty of Graduate Studies.