

MINUTES

School of Art - BFA Studio Committee

October 4, 2017 – 9:00-10:00am

409 ARTlab

Present

D. Rey, (Chair), S. Alward, O. Botar, H. Frankel, P. Hess, H. Kalberg, M. Neufeld, C. Plouffe, C. Bakun (recorder)

1) APPROVAL OF AGENDA

S. Alward MOVED, seconded by H. Kalberg, THAT the agenda be approved as circulated.

CARRIED

2) APPROVAL OF MINUTES – September 13, 2017

C. Plouffe MOVED, seconded by O. Botar, THAT the minutes be approved as circulated.

CARRIED

3) NEW BUSINESS

Undergraduate Review

a) Curriculum

Student advising will provide the data as to which courses have been taught over the last 2 to 3 years to provide background to a curriculum discussion.

Degree worksheets are available on the website that provide information for students on which courses are required to complete. Full descriptions for topic courses are not able to be posted on Aurora due to software limitations.

Students may require assistance in navigating through Aurora. A suggestion was made to post descriptions of topic courses near student advising or a TV monitor.

The committee discussed findings ways to monitor waiting lists for courses, and how this can influence the course offer the following year in order to respond to student needs.

Suggestion to have Undergraduate Town Halls to ensure students understand how to progress through the program and inform them of Special Topics that will be available the following year.

b) Summer session

Student advising is working on which courses will be offered for summer session. This may be an opportunity for students to make up courses that they are not able to take in regular session.

c) Safety course

A health hazards course may be reinstated for students. Information will be gathered from technicians as to what information they provide to students. The committee discussed the possibility of having online tutorials for each course that would be pass/fail.

d) Plagiarism

There seems to be an increase in the cases of plagiarism. Students should be directed to courses that are offered through CATL to assist.

4) AGENDA FOR NEXT MEETING – Chair: H. Kalberg

ADJOURNED – 10:05am

Meeting dates 9:00-10:00am room 409 ARTlab	Chair	Date agenda items to recording secretary to be included in next meeting agenda
Nov 01, 2017	H. Kalberg	Oct 20, 2017
Nov 29, 2017	M. Neufeld	Nov 17, 2017
Jan 03, 2018	S. Alward	Dec 8, 2017
Jan 31, 2018	O. Botar	Jan 19, 2018
Feb 28, 2018	D. Rey	Feb 16, 2018
Apr 04, 2018	H. Kalberg	Mar 23, 2018