

## MINUTES

School of Art – BFA Studio Committee

November 1, 2017 – 9:00-10:00am

Room 409 ARTlab

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### Present

H. Kalberg (Chair), S. Alward, M. Neufeld, D. Rey, O. Botar, G. Baudry (recorder)

### Regrets

C. Plouffe

### 1) APPROVAL OF AGENDA

S. Alward **Moved**, seconded by M. Neufeld, **THAT** the agenda of the BFA Studio Committee be approved.

**CARRIED**

### 2) APPROVAL OF MINUTES – October 4, 2017

D. Rey **Moved**, seconded by M. Neufeld **THAT** the minutes of the BFA Studio Committee be approved.

**CARRIED**

### 3) BUSINESS ARISING

a) **TABLED** to next *meeting*: Topic courses – historical data from Student Advising

b) Safety course next steps

WHMIS training for all faculty is on-line.

An email dated Oct. 27, 2017 was sent to all faculty.

### 4) NEW BUSINESS

a) New Digital Course Proposal

Discussion on how the course would be taught, administered, platform used, contact hours and resources. M. Neufeld will send an email to D. McCafferty and L. Bridges asking them both to attend the next meeting Nov. 29th, to give their input on questions and concerns that came up.

Discussion on studio numbers: Strong foundation is needed in first year, numbers need to be reduced. Also no time for research. Staff numbers have been reduced over the years.

**S. Alward MOVED, seconded by O. Botar that the Studio Numbers be reduced to:**

**First year. 20 maximum**

**Second year 18 maximum**

**CARRIED**

S. Alward noted that when she chairs the BFA Studio Meeting on January 3<sup>rd</sup>, the co-presidents of SOFA, Mathew Lacosse and Kelsey Smith will be in attendance. A round table discussion from the student perspective will take place.

**5) ANNOUNCEMENTS None to report.**

**6) AGENDA FOR NEXT MEETING – Chair: M. Neufeld**

**Adjourned: 9:57am**

<b>Meeting dates 9:00-10:00am room 409 ARTlab</b>	<b>Chair</b>	<b>Date agenda items to recording secretary to be included in next meeting agenda</b>
Nov 29, 2017	M. Neufeld	Nov 17, 2017
Jan 03, 2018	S. Alward	Dec 8, 2017
Jan 31, 2018	O. Botar	Jan 19, 2018
Feb 28, 2018	D. Rey	Feb 16, 2018
Apr 04, 2018	H. Kalberg	Mar 23, 2018