

School of Art Endowment Fund Guidelines

I. General Information for the year 2006-2007

Alumni, faculty, staff, and students are eligible to apply to the Endowment Fund. Please review the following prior to completing the application form and read all instructions carefully. Applications must be typed. It is the applicant's responsibility to submit a complete application package. Late and incomplete applications will be rejected.

Because of its importance to the application review process, applicants should exercise care in writing (6.) "Detailed Description of Project". A clear concise summary description of the project must be limited to the space provided on the application form. However, 1 (one) additional 8 1/2" x 11" page of supporting material will be accepted (i.e., photograph, letter of support, etc.)

Grant Applications should be submitted to:

Professor Stephen Grimmer
Chair: School of Art Endowment Fund Committee
c/o School of Art General Office
Room 203 Fitzgerald Building
University of Manitoba
Winnipeg, Manitoba R3T 2N2

Applications must be received no later than Friday January 20, 2006

II. School of Art Endowment Fund Guidelines

With respect to the Universities guidelines, the School of Art Endowment Fund is established to:

“operate exclusively and without gain to its members, as a charitable endowment fund administering and employing its property, assets, profits, accretions and rights for the advancement of education, research and scholarship goals within the School of Art.”

- The purpose of the School of Art Endowment Fund is to provide for the enrichment of programs within the School of Art.
- The fund is not to be used for activities or projects which are normally funded by the operating or capital budgets of the School of Art.
- The Director may decline to authorize the funding of any project recommended by the committee. However, the Director shall not authorize the funding of any project not recommended by the Advisory Committee.

The School of Art Endowment Fund may be used to support the following categories:

1. **Special Projects or Programs:** for the support of projects or programs of exceptional interest that may be proposed by donor groups, faculty or students. For example:
 - up-grade special equipment or space.
 - financial support for support staff, technicians, faculty or students to attend workshops or special training.
2. **Research/Creative works:** for the support and encouragement of research/creative works deemed to be of fundamental and critical importance to studio art and Art History.
3. **Teaching:** for the support and enhancement of teaching values and techniques within the School of Art. For example:
 - support for visiting artists and scholars to provide stimulation for staff and students.
 - improvement in existing facilities.
 - financial support for innovations and teaching aids.
 - improve library holdings for the School of Art.

III. Proposal Assessment (Selection Process and Criteria)

All eligible applications will be considered at a meeting of the Fund's Committee. In selecting the proposals, the Committee will refer to the following guidelines.

1. Does the proposal advance the education, research and scholarship goals within the School of Art.
2. Do the proponents have the capability to carry out the proposal?
3. To what extent does the proposal involve and influence students?
4. To what extent does the proposal benefit a larger, rather than smaller, number of constituent members?
5. How does the proposal enhance the School's positive presence in the community?
6. Does the proposal offer unique, inventive and creative stimulation for the School of Art?
7. Does the proposal provide something of lasting value for the School of Art?

It shall be the prerogative of the Advisory Committee to recommend support of part or all of a proposal. In all cases, the Committee will carefully evaluate the relationship between the activity proposed and the budget established by the applicant to complete the activity.