



INSTITUTIONAL GUIDELINES FOR CANADA RESEARCH CHAIRS AND CFI-JELF Effective until March 31, 2024

Canada Research Chairs

- 1) Both types of CRCs (Retention and Recruitment) should have the same amount of funds allocated to them annually.

Tier 1

The University will provide \$95k annually during the term listed above; and the CRC program will provide \$200k annually over the term of the chair.

Tier 2

The University will provide \$65k annually during the term listed above; and the CRC program will provide \$100k annually over the term of the chair.

NOTE: The UM funds are inclusive budgetary allotments and are not further increased for benefits, merit increments or other annual salary adjustments that may result per the University of Manitoba Faculty Association collective agreement. See [Externally Funded Research Chairs Support \(effective until March 31, 2024\)](#).

The University contribution for the retention chair(s) will come from the incumbent's existing salary line. This will free up funds within the units for strategic investment in research as their salaries will be higher than \$95k or \$65k, for Tier I and Tier 2 chairs, respectively. Examples of strategic investments at the unit level are:

- a. Building multi-user research infrastructure (e.g., new and upgraded equipment; lab renovations),
 - b. Supporting operation of multi-user research infrastructure (e.g., maintenance contracts),
 - c. Technical support for multi-user research infrastructure in the Faculty,
 - d. Hiring a replacement faculty member to be bridged to a retirement in a related research area,
 - e. Providing additional research support for Tier 2 CRCs.
- 2) The amount of the stipend should be \$20k per year for Tier 1 and \$10k per year for Tier 2 and this amount will not increase if the CRC is renewed.
 - 3) The amount of annual administrative fees charged to each of the chairs should be \$10k per year for Tier 1 and \$5k per year for Tier 2. These amounts are still among the lowest charged, compared to other institutions.
 - 4) Teaching release for both types and tiers of CRCs should be up to a maximum of \$12k per year. Units might consider providing this teaching release from internal funds for Tier 2 CRCs to increase their Research Operating Funds.
 - 5) The following table provides a model budget for three years only assuming an increase of 3% for both salary and increment and the salary of a Tier 1 CRC is \$125k in year 1 and that of a Tier 2 CRC is \$90k. Benefits are calculated at 23%.

	Tier 1 CRC			Tier 2 CRC		
	Year 1	Year 2	Year 3	Year 1	Year 2	Year 3
University Funds	\$ 95,000	\$ 95,000	\$ 95,000	\$ 65,000	\$ 65,000	\$ 65,000
CRC Funds	\$200,000	\$200,000	\$200,000	\$100,000	\$100,000	\$100,000
Total	\$295,000	\$295,000	\$295,000	\$165,000	\$165,000	\$165,000
Salary*	\$153,750	\$158,362	\$163,113	\$110,700	\$114,021	\$117,442
Stipend*	\$ 24,600	\$ 24,600	\$ 24,600	\$ 12,300	\$ 12,300	\$ 12,300
Teaching Release	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
Admin Costs	\$ 10,000	\$ 10,000	\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000
Research Operating Funds**	\$ 94,650	\$ 90,038	\$ 85,287	\$ 25,000	\$ 21,679	\$ 18,258
Total	\$295,000	\$295,000	\$295,000	\$165,000	\$165,000	\$165,000

*Tier 1: Salary of \$125,000 plus benefits (23%) \$28,750 = \$153,750; Stipend of \$20,000 plus \$4600 benefits = \$24,600

Tier 2: Salary of \$90,000 plus benefits (23%) \$20,700 = \$110,700; \$10,000 plus \$2300 benefits = \$12,300

**Amount for research support will decline annually depending on salary increases and increments as per the UMFA collective agreement.

NOTE: Allocations are made to Faculties annually, until March 31, 2024 as per the Externally Funded Research Chairs Support program. Faculties have discretion to apportion these funds over the term of the CRC award.

Chairs can choose to forego their annual stipend in order to increase their Research Operating Funds. Faculties could, at their discretion, choose to provide additional Research Operating Funds to Tier 2 CRCs.

CFI-JELF

Limited CFI-JELF Funds will be allocated on a competitive basis to all new hires to the University of Manitoba within the past 36 months (CRCs and new researchers), which was effective in 2016, with the worthiest applications chosen for submission.