

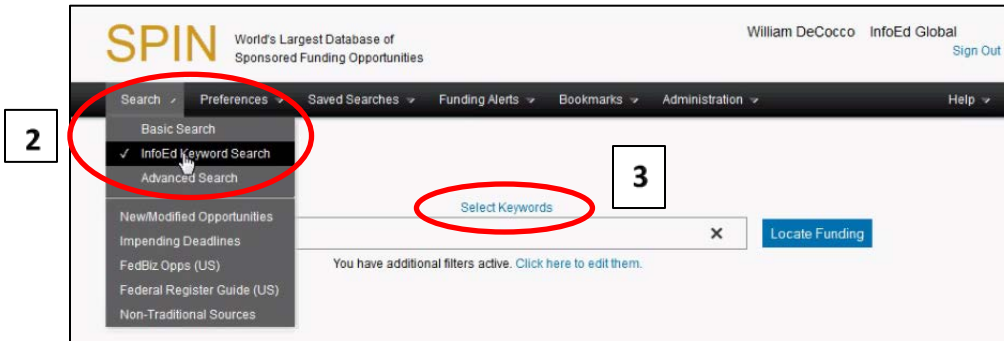
SPIN Funding Opportunities: Full Search

How to Search for Funding Opportunities:

Step 1 - Access the SPIN Full Search at: <https://spin.infoedglobal.com>

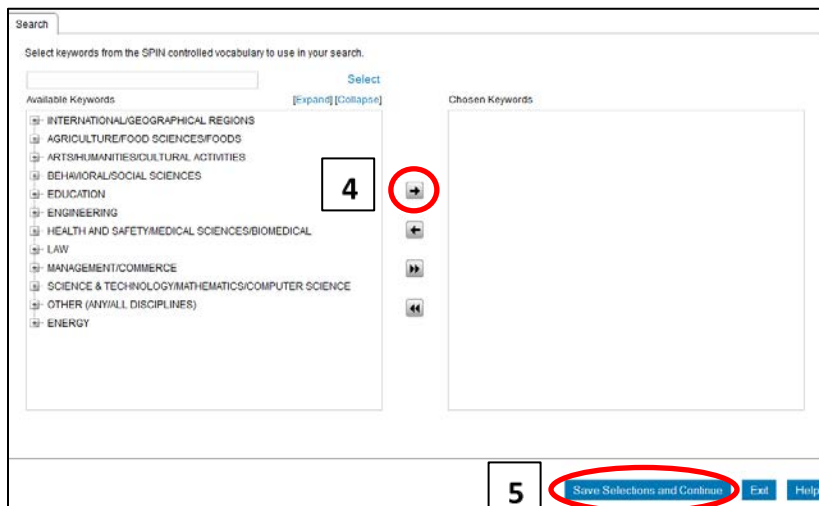
Step 2 - Under the 'Search' tab, choose 'InfoEd Keywords Search'.

Step 3 - Click 'Select Keywords'. (Opens a new window)

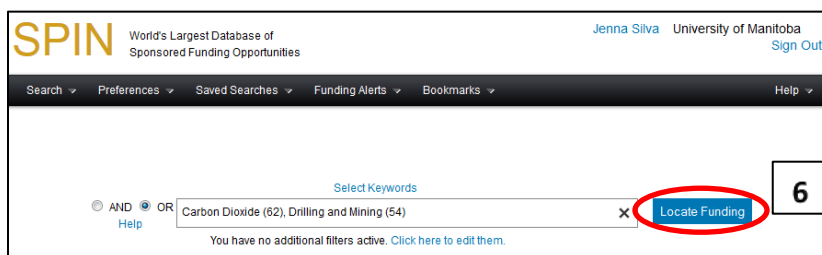


Step 4 - Use the 'arrow' button to select Keywords you would like to search (up to 10 at a time).

Step 5 - Once you've chosen your keywords, click 'Save Selections and Continue'.



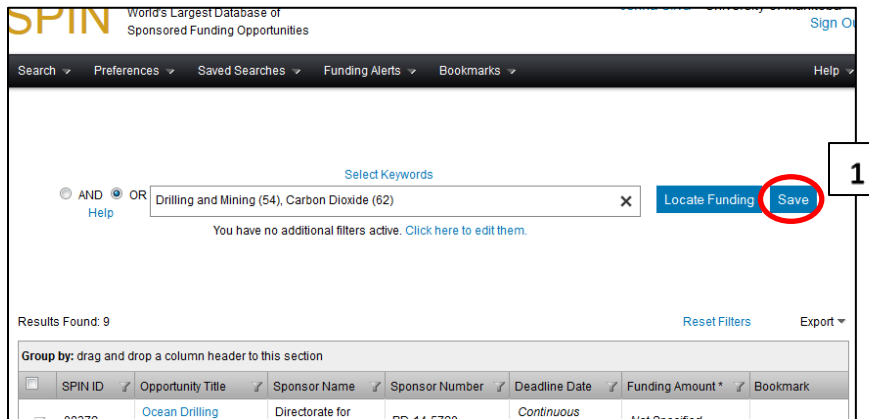
Step 6 - Click 'Locate Funding' to run the search.



If searching for more than 10 keywords, repeat these steps, adding up to 10 keywords each time.

To Receive Funding Opportunity Emails:

Step 1 - Run Keyword Search and click 'Save'.

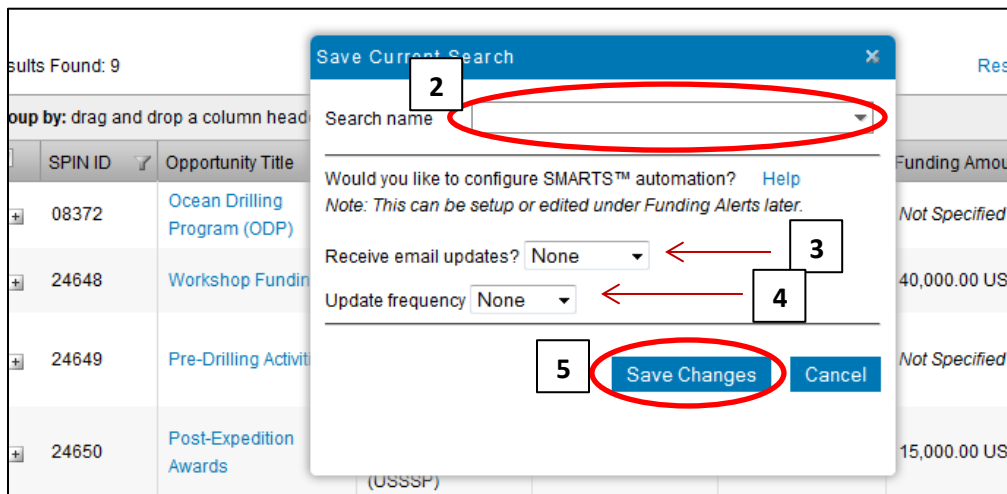


Step 2 - Name your search.

Step 3 - Identify if you would like to receive automated Funding emails in HTML format or Plain Text.

Step 4 - Identify if you would like to receive emails Daily or Weekly.

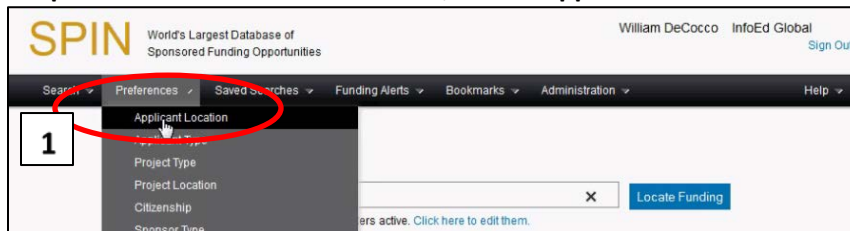
Step 5 - 'Save Changes'. *You are now set to receive automated emails from SMARTS.*



Setup Your Preferences and Filters (Optional):

This applies to your searches and email results. It allows you to see/receive opportunities that apply to Canadian residents.

Step 1 - Under the 'Preferences' tab, select 'Applicant Location'.



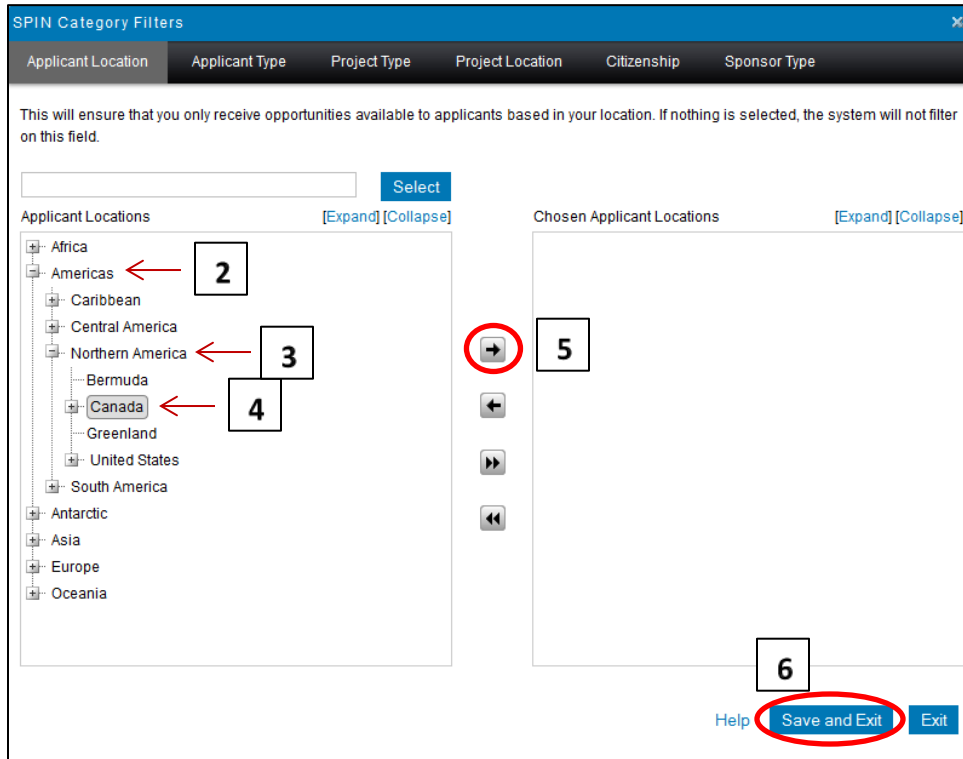
Step 2 - Choose 'Americas', press the '+' on the left to expand your options

Step 3 - Press the '+' by North America

Step 4 - Choose 'Canada'

Step 5 - Click the 'arrow' button to push over your selection.

Step 6 - Click 'Save and Exit' when finished.



To Manage Saved Searches:

Step 1 - Click on 'Saved Searches'.

Step 2 - Click on 'Manage Saved Searches'.

Step 3 - Click on 'Run' and 'Load Search'.

To Manage Funding Alert Emails:

Step 1 - Click on 'Funding Alerts'.

Step 2 - Choose 'Manage Funding Alerts' from dropdown.

Step 3 - Make any changes and 'Save'.

For Assistance:

- If you require assistance using SPIN, please contact ORS at: orsspin@umanitoba.ca
- There are also Help/Training Videos available on the SPIN website at: <https://spin.infoedglobal.com/Home/TrainingVideos>