

Revised April 24, 2009

**COMPOSITION AND TERMS OF REFERENCE
FOR THE
SENATE COMMITTEE ON ANIMAL CARE**

1. Composition

The committee shall consist of:

- a) the Associate Vice-President (Research), jointly representing the Vice-President (Academic) and Provost and the Vice-President (Research), *ex officio*, Chair;
- b) the Dean of Agricultural and Food Sciences, *ex officio*, or designate;
- c) the Dean of Arts, *ex officio*, or designate;
- d) the Dean of Graduate Studies, *ex officio*, or designate;
- e) the Dean of Medicine, *ex officio*, or designate;
- f) the Dean of Science, *ex officio*, or designate;
- g) the Chairs (2) of the Animal Care Committees (ACC), *ex officio*;
- h) the Chair of the Education Committee (EC), *ex officio*;
- i) the Director, Animal Care and Use Program, *ex officio*;
- j) the Executive Director, St. Boniface General Hospital Research Centre; *ex officio*, or designate;
- k) one representative of the community, elected by Senate, normally for a two-year term;
- l) six (6) members elected by but not necessarily from Senate as follows:
 - i) two (2) students, one graduate and one undergraduate;
 - ii) three (3) faculty members experienced in animal research, care and use, at least one from each of the Fort Garry and Bannatyne Campuses; and
 - iii) one (1) faculty member who does not use animals in research, teaching, or testing .

The term of office for faculty members shall be for three (3) years and for students two (2) years.

2. Terms of Reference

The SCAC:

- a. provides advice and recommendations to Senate and the university administration regarding the university's animal care and use program.
- b. defines the composition and detailed terms of reference of its various sub-committees, which include: the ACCs (2), the EC and the Infrastructure Planning Committee (IPC), and for monitoring their overall effectiveness.
- c. maintains and monitors a University-wide animal protocol management and review system;

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- d. provides for an appeal mechanism in the event that the assessment of a protocol is challenged;
- e. ensures that an annual inspection of University animal laboratory, service and housing facilities is made and reports to Senate on the condition thereof, and reports to Senate at such other times as may be necessary or appropriate;
- f. establishes, appoints and monitors sub-committees as are deemed necessary to carry out the business of the SCAC;
- g. receives and considers reports from any other bodies concerning animal care and use in research, teaching, or testing activities at the University, and reports thereon to Senate with comments and/or recommendations as appropriate;
- h. prepares an annual report on its activities for review and consideration by Senate; and
- i. facilitates implementation of long term plans for maintenance, upgrades and replacement of animal facilities.

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