

THE GUIDELINES FOR RESEARCH START-UP FUNDS

Research supported through VPRI is meant to be in its broadest sense, i.e., to include scholarly works and creative activities.

Research start-up funding is provided to effectively start a successful program of research.

Here is the list of examples for which these funds can be used:

- Costs associated with setting up a lab
- to purchase research equipment
- to hire a research assistant(s), research associate(s), graduate student(s), post doctoral fellow(s)
- pay research assistance to students using the Scholarship, Fellowship & Bursary Form under the category Research Grant for Research Purposes
- inviting visiting researcher(s) to develop research collaborations
- attending conferences
- visiting other research laboratories/sites to develop collaborations
- Computer equipment required for specific research activities including dual use items (e.g., camera), if justified.

General rules of eligible expenses under research start-up follow the applicable Tri-Agency guidelines to conduct responsible research activities.

Research start-up funds must be used within three years from the start date. Any extension to this period will only be granted for maternity leaves, paternity leaves or sick leaves for the duration of the leave.

Any exceptional spending request or extension of term beyond 3 years (which does not meet the extension guidelines in the above paragraph) must be made by the Associate Dean (Research) with full explanation of why start-up funds could not be used within three years. Such extensions will be granted only in truly exceptional justified situations.

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