

### **The Guidelines for Research Funds for eligible Endowed Chairs and Professors**

Research is meant to be in its broadest sense, i.e., to include scholarly works and creative activities.

Research funding is provided to assist in the continuation of the program of research.

General rules of eligible expenses under research funds follow the applicable Tri-Agency guidelines to conduct responsible research activities.

Research funds for eligible Endowed Chairs or Professors must be used by the end date of the position's term. Extensions to this period will normally be granted for maternity, parental, or sick leaves and will only be for the duration of the leave.

Any spending requests outside of the Tri-Agency guidelines or extension of term (which does not meet the extension guidelines in the above paragraph) must be made by Associate Dean (Research) to the Vice-President (Research and International), with a full explanation of why research funds could not be used within the term. Such extensions will be granted only in truly exceptional circumstances such as family emergencies or exceptional obligations which prevented the pursuit of a research program within the timeframe.

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