International Student Exchange Program

INBOUND APPLICATION GUIDE

For Exchanges to the University of Manitoba you must be enrolled at one of our partner institutions. Your home university must first nominate you to go on exchange, so you will need to contact your university's International Office for details on the application procedure at your home university. Some U of M faculties run their own exchange programs. Consult with your home university's Exchange Coordinator if you are unsure.

Your application will be reviewed by our office and then sent to the faculty/faculties in which you wish to take courses for approval. Admission to certain faculties is limited. Early application is encouraged. See our Info Sheet for more detail.

If you are accepted, an electronic acceptance letter will be sent to you and your home university's Exchange Coordinator. Students are encouraged to read through the Inbound Exchange Student Handbook for more in-depth information on everything you need to know to be an exchange student at the U of M.

Application Periods

**Main Intake** (most students should apply during this intake)

- **March 1 - April 15**: for September start date (Fall Term) and/or January start date (Winter Term)

**Secondary Intakes** (course availability is limited)

- **August 15 - September 1**: for January start date (Winter Term)
- **March 1-31**: for May/June start date (Summer Term) *Early submission is highly recommended for students who wish to begin their study in May.

Nomination

A nomination from your home university’s Exchange Coordinator should be sent to us by email prior to the application period. Once a nomination is received, application instructions will be sent directly to students.

Your nomination should include:

- Names,
- current year of study,
- level of study (undergrad/graduate),
- Exchange term(s),
- area of study at your home institution and at the U of M

Application for Exchange Student Admission

Access to our online application portal will be provided to you directly by email, after receiving nomination from your home university Exchange Coordinator.
Transcript of Courses and Grades/Results
This document must be in English or an official translated copy. Upload this document as a .pdf.

Study Plan
This document lists the courses you are interested in taking during your exchange. Upload as a .pdf. This document is solely used for the purpose of determining which faculty to register you in, and to get a sense of what you’d like to study during your time on exchange.

Personal Statement
1-2 page personal statement of intent, uploaded as a .doc - include the following:
  o Why do you want to come to the U of M on exchange?
  o What personal, academic, and professional goals do you hope to achieve on exchange at the U of M?

Proof of English Language Proficiency
For many students, proof of English proficiency is required, uploaded as a .pdf. See links below for details & exceptions:
  o Undergraduate
  o Graduate

Additional Required Documents for Graduate-Level Students (Master and PhD)
In Canada, graduate and undergraduate programs are clearly separated. In order to apply for a graduate program at the University of Manitoba, you must submit proof of your undergraduate transcript/record of grades. This document must be in English or an official translated copy. Upload as a .pdf

You must also provide proof of acceptance to your graduate program. This letter should be on official letterhead confirming your status as a graduate-level student. This letter should include information on the structure and focus of your particular program. It can be written by your exchange coordinator or your supervisor at your home university. Upload as a .pdf

Housing
Most exchange students choose to live on campus in one of the University of Manitoba's residences. If you are interested please complete the online application for residence accommodation. You can also apply for Homestay or Off-Campus Housing.

ADDITIONAL INFORMATION FOR APPLICANTS

Permits, Visas, & Immigration Regulations
Effective June 1st, 2014, the Government of Canada introduced new legislation that affects all international students studying in Canada. It is very important for you to understand how these new laws will affect your ability to study at the University of Manitoba, work legally on or off campus, and remain in Canada.

Information on the new regulations is now available on-line at:
http://www.cic.gc.ca/english/study/study-changes.asp

The information in the 'Permits, Visas, Immigration' section of the International Centre web pages provides a general overview of the Citizenship and Immigration Canada (CIC) regulations and procedures that relate to international students.

The information contained within this web site was produced to assist international students studying at the University of Manitoba and is offered for general informational purposes only. The International Centre at the University of Manitoba has attempted to verify all information contained on this web site but is not responsible for any errors or omissions. CIC regulations and procedures are subject to change without notice.
Health Insurance
Effective April 1, 2012, many international students studying in Manitoba will be eligible for provincial health coverage from Manitoba Health. In order to qualify for Manitoba Health coverage, a student must: Have a valid Study Permit issued by Citizenship and Immigration Canada that is valid for a minimum of six months, AND live in Manitoba for a minimum of six months in a calendar year.

For information about Manitoba Health eligibility, application procedures, coverage, and more, visit: http://www.gov.mb.ca/health/

Note for Exchange Students: Many Exchange program students coming from partner institutions will not qualify for Manitoba Health coverage. Contact your U of M Exchange Coordinator for more information.

University of Manitoba Students' Union (UMSU) Health and Dental Plan
The University of Manitoba Students' Union (UMSU) provides a supplementary health insurance plan that provides extended coverage beyond what is provided by Manitoba Health. Eligible students are automatically enrolled in this plan at the time of registration.

For information about eligibility, enrollment, opting-in and opting-out, coverage, and more, visit: http://umsu.ca/services/health-dental-insurance

Note for Exchange Students: Exchange program students coming from partner institutions are not automatically enrolled in the UMSU Health and Dental plan, but may be able to opt into it. Contact your U of M Exchange Coordinator before coming to Canada for more information if you are interested in opting into the UMSU Health and Dental Plan.

International students coming to the University of Manitoba are encouraged to review the coverage provided by Manitoba Health and the University of Manitoba Students' Union (UMSU) Health and Dental Plan (if applicable) before coming to Canada and to purchase additional health, dental, and/or travel insurance from their home countries if they feel it is necessary. The University of Manitoba has a health clinic, dental clinic, and pharmacy located on the Fort Garry campus (in the University Centre building).

Orientation and Welcome Programs
Studying in a new country can be both exciting and overwhelming. While you are adjusting to a new academic environment and new academic policies, you will also have to adjust to a new culture, new customs, new foods, a different climate, and to being away from your family and friends.

To help international students with their transition to Canada and the U of M, the International Centre offers orientation programs at the beginning of each term. More details and registration information will be sent prior to the beginning of your exchange term.

Term Dates
Check our Info Sheet for exact term dates.
Fall Term: early September to late December
Winter Term: early January to late April
Summer Term: depends on program (reduced course offerings)