University of Manitoba  
College of Rehabilitation Sciences  
Clinical Fieldwork Educator Appointment Program  
CRITERIA

Purpose:
It is widely recognized that providing clinical fieldwork education to students enhances a clinician’s teaching and mentoring skills as well as their clinical competence. The CoRS Clinical Fieldwork Educator Appointment Program (CFEAP) acknowledges the sustained commitment of practicing clinicians to the provision of quality clinical fieldwork education to students in the Occupational, Physical and Respiratory Therapy professional programs. It provides public recognition of the value of the educator role of practicing clinicians to the University of Manitoba and to their respective professions.

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| **CLINICAL FIELDWORK EDUCATOR** | **General Requirements:**  
- Completion of application form  
- Completion of Accessibility Training  
- Completion of initial preceptor training (strongly recommended) |
| - Entry-level title | - Therapists in site leadership roles may also apply; recruitment of offers are required in lieu of placement supervision  
- Individuals who are not members of the OT, PT or RT professions who have contributed significantly to student learning on placement may be invited to apply |
| - Valid for one year | **Specific Requirements for Occupational and Physical Therapists:**  
- Supervision of a minimum of one placement in the current academic year  
- Two unmatched placement offers count as one supervised placement |
| - Valid for three years | **Specific Requirements for Respiratory Therapists:**  
- Supervision and/or evaluation of a learner within the current academic year |

| SENIOR CLINICAL FIELDWORK EDUCATOR | **General Requirements:**  
- Completion of application form  
- Completion of Accessibility Training  
- Completion of initial preceptor training and evidence of ongoing preceptor or teaching education (contact CoRS for list of suggested activities such as courses and workshops)  
- Curriculum vitae  
- Clinical fieldwork education philosophy statement  
- Recommendations from one colleague and one student who has completed a placement with the applicant (e.g. letters, emails, cards, etc.)  
- Therapists in site leadership roles may apply; recruitment of offers are required in lieu of placement supervision, and recommendations from two staff who have served as preceptors during the applicant’s current period of leadership are required in lieu of recommendations from one colleague and one student |
| - Advanced-level title | **Specific Requirements for Occupational and Physical Therapists:**  
- Supervision of six placements within a maximum of six years  
- Two placements with shared supervision are considered equivalent to one full placement |
| - Valid for three years | *(Table continued next page)* |
- Development and implementation of role-emerging placements for four students are considered equivalent to six typical placements

**Specific Requirements for Respiratory Therapists:**
- Supervision and evaluation of a minimum of six students per year, in any RT Clinical course, for three consecutive years
- Applicants will be considered with proof of retroactive involvement in student preceptorship in prior years
- Development and implementation of role-emerging learning opportunities (rotations) for three students are considered to be equivalent to six typical rotations

**Notes:**
- To renew at the Senior Clinical Fieldwork Educator level, service must be continuous over the three years of the current senior appointment. Interruptions to service will be considered on a case-by-case basis (e.g. CoRS did not allocate student to placement offers, change of employer, change of clinical practice area, health/personal reasons, etc.).
- Applicants are encouraged to contact their respective university placement coordinators with any queries regarding eligibility and process.