University of Manitoba Retirees Association

Constitution
(As of October 13, 2012)

Article 1 - Name
1.1 The name of the association is the University of Manitoba Retirees Association (UMRA).

Article 2 - Purpose
2.1 The purposes of the Association are:
   2.1.1 to act as a liaison between the retirees and The University of Manitoba;
   2.1.2 to promote and defend the interests of retirees in the pension and benefit plans of the University;
   2.1.3 to encourage and promote fellowship among the members of the Association, and to provide a means for continuing the associations which members enjoyed as employees of the University;
   2.1.4 to organize and promote recreational, educational, and other events of benefit to members;
   2.1.5 to facilitate interaction with other retiree/seniors organizations.

Article 3 - Membership
3.1 Membership shall be open to all retirees of the University of Manitoba and their spouses/partners.
   3.1.1 A retiree is any person retired from employment at the University of Manitoba.
   3.2 A Member is one who has paid a membership fee.
   3.3 An Associate is one who has not paid a membership fee.

Article 4 - Executive Committee
4.1 There shall be an Executive Committee composed of:
   4.1.1 President
   4.1.1.1 The President, normally, shall be the previous Vice-President.
   4.1.1.2 The President shall be responsible for the policy coordination and executive administration of the Association.
   4.1.2 Vice-President
   4.1.2.1 The Vice-President shall act for the President in the latter's absence and fulfill any other duties assigned by the President or the Executive Committee.
   4.1.3 Immediate Past-President
   4.1.3.1 The Immediate Past President shall guide and assist the President, and fulfill such other duties as may be assigned.
   4.1.4 Secretary
   4.1.4.1 The Secretary shall keep proper minutes of general meetings and meetings of the Executive Committee.
   4.1.5 Treasurer
   4.1.5.1 The Treasurer shall keep proper record, in a form that can be audited, of all monies received and paid out.
   4.1.5.2 The Treasurer shall report on the Association’s finances at the Annual General Meeting.
   4.1.6 At least three (3) and no more than five (5) elected Members-at-Large.
4.1.7 The Chairs of Standing Committees as non-voting ex-officio members.

4.2 Elected members of the Executive Committee shall serve for a period of two years, and may be re-elected.

4.2.1 The Executive Committee shall have the power to fill vacancies occurring on the Executive Committee for the unexpired term.

4.3 Only Members shall be eligible for election to the Executive Committee.

**Article 5 - Elections and Voting**

5.1 Voting members of the Executive Committee shall be elected at a General Meeting of the Association.

5.2 Only Members shall be eligible to vote in elections.

5.2.1 No Member may be represented by a proxy vote.

**Article 6 - Committees**

6.1 Committees (ad hoc or standing) may be formed on the recommendation of the Executive Committee or of the general membership.

**Article 7 - Meetings**

7.1 There shall be an Annual General Meeting of the Association, to be held in Manitoba, within 120 days of the end of the fiscal year, at a time and place decided by the Executive Committee.

7.1.1 Notice of the Annual General Meeting shall be sent to Members and Associates not later than four weeks prior to the given date.

7.1.2 Quorum for the Annual General Meeting shall be 10 Members.

7.2 Other General Meetings of the Association may be called by the Executive Committee.

7.2.1 Quorum for a General Meeting shall be 10 Members.

7.3 The Executive Committee shall meet at least twice a year at the call of the President or at the written request of any three members of the Executive Committee.

7.3.1 Quorum for meetings of the Executive Committee shall be five voting members.

**Article 8 - Finances and Fees**

8.1 Membership fees shall be recommended by the Executive Committee and approved at the Annual General Meeting.

8.2 The fiscal year of the Association shall be from July 1 to June 30.

**Article 9 - By-Laws**

9.1 The Executive Committee may make by-laws for the administration and government of the Association.

9.1.1 The Executive Committee may amend or repeal any such by-laws.

9.1.2 The Executive Committee shall report the adoption or change of any by-laws at the next Annual General Meeting of the Association.

**Article 10 - Amendment of the Constitution**

10.1 This Constitution may be amended at any Annual General Meeting of the Association.

10.2 Constitutional amendments may be recommended by the Executive Committee or by any five Members of the Association.
10.2.1 Members wishing to propose an amendment to the Constitution shall submit it in writing to the Executive Committee at least 60 days prior to the Annual General Meeting.

10.2.1.1 The Executive Committee shall present such an amendment to the Annual General Meeting, indicating whether it supports or does not support the amendment.

10.2.2 Recommended amendments shall be included in the notice of the Annual General Meeting.

10.3 A two-thirds majority of Members present and voting at the meeting is required for a constitutional change.

Adopted: October 16, 2004
Amended: October 14, 2006
Amended: October 15, 2011
Amended: October 13, 2012
Amended: October 19, 2019