



## CLINICAL LEARNING AND SIMULATION PROGRAM USER AGREEMENT

By signing this agreement, the User acknowledges and agrees to the following terms and conditions:

### Background/Definitions:

1. The following terms shall have the following meanings:
  - a) **“Clinical Learning and Simulation Program” or “CLSP”** means designated simulation-based learning spaces and resources for the Rady Faculty of Health Sciences (Faculty) and its member colleges. The program encompasses the Clinical Learning and Simulation Facility (CLSF or Sim Lab); the Clinical and Procedural Skills Lab (Skills Lab or Theatre D), and the Standardized Patient Program (SPP). The CLSP faculty and staff aim to provide Users with access to high-quality simulation-based learning experiences in a safe and positive learning environment.
  - b) **“Healthcare Simulation”** means a technique that creates a situation or environment to allow participants to experience a representation of a real healthcare event for the purpose of practice, learning, evaluation, testing, or to gain understanding of systems or human actions.
  - c) **“Safe Learning Environment”** means a learning environment where it is clarified that learners feel physically and psychologically safe to make decisions, take actions and interact in the simulation; A learning environment of mutual respect, support, and respectful communication among supervisors and participants;
  - d) **“Simulation-based Learning Experience”** (or simply, **“simulation”**) means an array of structured activities that represent actual or potential situations in education and practice. These activities allow participants to develop or enhance their knowledge, skills, and attitudes, or to analyze and respond to realistic situations in a simulated environment.
  - e) **“Participant”** means a **“User”** who takes part as a learner or support role in any CLSP activity (including patients), but is not a **“Supervisor”** nor tour participant (for whom tour supervisors are responsible).
  - f) **“Resource”** means equipment, devices and/or other resources of the CLSP.
  - g) **“Supervisor”** means a **“User”** who assumes responsibility for supervising Participants, and includes tour supervisors, course preceptors and preceptors of individual sessions, using the time, resources, and/or equipment of the CLSP.
  - h) **“User”** means any person who participates in any CLSP activity, including **“Supervisors”** and **“Participants”**.

### Respect and Professionalism:

2. The Sim Lab and Skills Lab are a shared learning environment. The User will conduct himself/herself in a respectful and professional manner. This includes:
  - a) Refraining from excessive noise or other disruptive behavior;
  - b) Maintaining dress and general deportment consistent with Faculty and College expectations and policies.

### Confidentiality and Privacy:

3. The User acknowledges and agrees as follows:
  - a) **Participants:** It is extremely important that all Simulation-based Learning Experiences occur in a safe learning environment in which Participants can be free to practice and

engage in learning activities without fear of embarrassment or exposure. Users shall refrain from sharing information about the performance or actions of other Users.

- b) **Patients:** Many individuals generously provide their services as volunteer patients and simulated or standardized patients, thereby placing themselves in a vulnerable position for the educational benefit of others. All Users must maintain confidentiality as they would with a true patient in a clinical setting.
- c) **Intellectual Property:** The immersive experiences in the CLSP require significant effort on the part of the course instructors and are subject to intellectual property laws and policies. The quality of future educational experiences of the CLSP may be adversely affected when learners have advance knowledge of the content and/or objectives of learning experiences. Users are required to refrain from discussing the content of their simulation and immersive experiences with other participants.

### Safety

- 4. Certain aspects of simulation may pose a threat to the safety of users, as well as, simulation resources; therefore, the User acknowledges and agrees to:
  - a) comply with CLSP policies and procedures related to safety including adhering to universal precautions; wearing appropriate personal protective equipment as required and safely disposing of needles and sharps in approved containers;
  - b) follow the instruction provided by Supervisors or CLSP Staff with respect to safety, including stopping the simulation activity if warranted
  - c) immediately report all injuries or any other safety concerns to the session supervisor and CLSP staff;
  - d) only use simulation resources as instructed and for their intended purpose so as to avoid personal injury and/or injury to others, as well as unnecessary damage to equipment.

### Audio Visual Recordings:

- 5. All Users must comply with CLSP policies and procedures regarding appropriate use of audio and visual recordings, as they are updated from time to time.
- 6. Users are required to sign a CLSP approved audio visual recording consent form. However, recorded activities in the CLSP will only be used learning, evaluation and assessment or order to protect the intellectual property associated with the CLSP learning experiences.

### Booking:

- 7. Users must comply with all requirements for the CLSF regarding the booking of facilities and Resources, including as set out in policies and procedures, from time to time.

### AGREEMENT:

The undersigned User agrees to the foregoing terms and conditions this \_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
(User Signature)

User Name (Print): \_\_\_\_\_