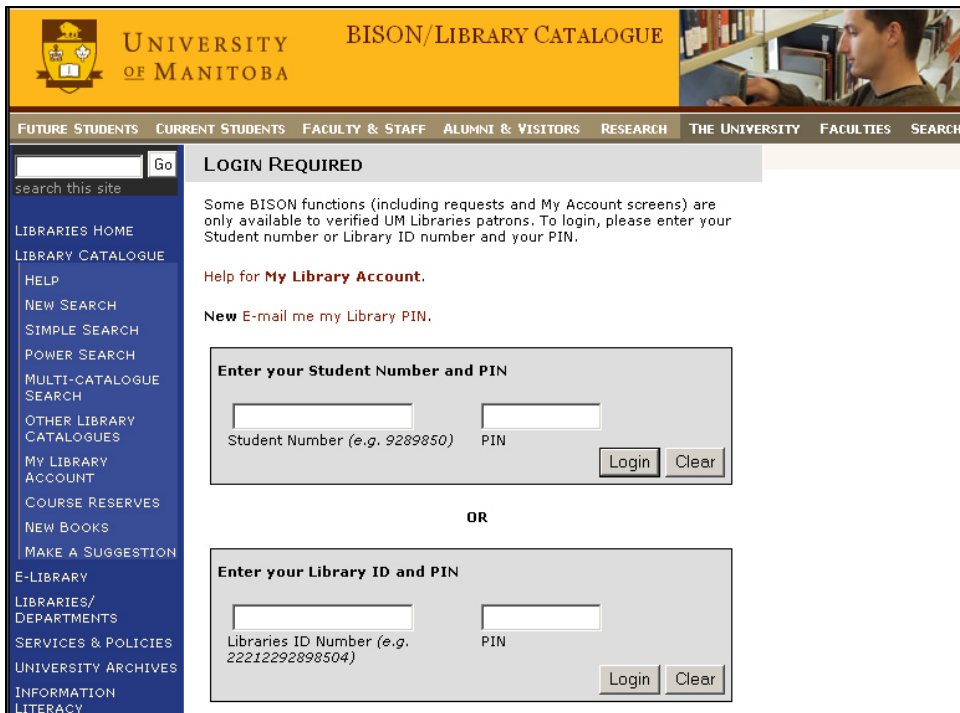


My Library Account at UML

My Library Account allows you to check the status of your own UM Libraries account online. To access My Library Account go to the UML Home Page: www.umanitoba.ca/libraries. Click on **My Library Account** on the left-hand menu. The following screen will appear:



UNIVERSITY OF MANITOBA BISON/LIBRARY CATALOGUE

LOGIN REQUIRED

Some BISON functions (including requests and My Account screens) are only available to verified UM Libraries patrons. To login, please enter your Student number or Library ID number and your PIN.

[Help for My Library Account.](#)

[New E-mail me my Library PIN.](#)

Enter your Student Number and PIN

Student Number (e.g. 9289850) PIN

OR

Enter your Library ID and PIN

Libraries ID Number (e.g. 22212292898504) PIN

Enter your student/staff number and PIN **OR** your Library ID and PIN.

Click on **Login** button.

To determine your Library ID number and PIN, consult the appropriate section below:

UM Students	UM Faculty and Staff	External borrowers
<p>ID number: Your 7-digit student number</p> <p>Default PIN: Your birth date in the format YYMMDD. For example: 870223 equals February 23, 1987.</p>	<p>Current cards: ID cards issued after 1 January, 1997:</p> <p>ID number: All 14 digits on the card without hyphens.</p> <p>Default PIN: Last four digits before the final hyphen.</p> <p>-----</p> <p>Older cards: ID cards issued prior to 1 January, 1997:</p> <p>ID number: 22212+ all 9 digits on the card (including the two numbers in black)</p> <p>Default PIN: Last four red digits of the ID number.</p>	<p>ID number: All 14 digits on your UM Libraries card without hyphens.</p> <p>Default PIN: Issued at the time of registration.</p>
<p>You must change the default PIN before using it to access the Proxy Server or other restricted resources.</p>		

My Library Account contains the following sections:

[Log Out](#)

Please remember to [log out](#) when you are finished using BISON to protect your personal account information.

MY LIBRARY ACCOUNT

Patron Name: JOE SMITH

Summary:

You currently have **1** items checked out.

You currently have **1** requests

- [Change your Personal Identification Number \(PIN\)](#)
- [View your current email address](#)
- [Email your checked out items list](#)

Items checked out to this account:

Sort Items Checked Out by: Sort Descending

Title	Volume	Times Renewed	Due Date (dd/mm/yyyy)
<input type="checkbox"/> Celestial navigation. -	PS 3570 Y45 C4 1974	0	30/6/2006,23:59

Items are listed 10 at a time.

Select the materials you wish to renew and then click the "**Renew Items**" button.

Renew Items

Titles on request by this account:

Sort Requests by: Sort Descending

Title	Pickup Location	Request List Information
<input type="checkbox"/> A patchwork planet	DAFOE	Place in queue: 1

Cancel Selected Requests

Cancel All Requests

Fees / Fines due for this account:

You currently owe **\$14.50** in fees/fines.

Sort Fees/Fines by: Sort Descending

Title	Amount	Incurred Date (dd/mm/yyyy)	Reason
Human anatomy & physiology	\$14.50	28/1/2006,11:28	OVERDUE

View All Fees/Fines

1. Change your Personal Identification Number (PIN): Click the link to change your Library PIN.

2. View your current e-mail address: Check to see if the Libraries has your current e-mail address on file. It is important because library notices regarding overdues, recalls, etc. are sent by e-mail ONLY

3. Email your checked out items list: This will email your checked out item information to the e-mail address the Libraries' has on file for you.

3. Items checked out to this account: All items you have borrowed appear here.

To renew an item(s), click the blank box beside the title(s), and then click on **Renew Items**. Note the new due date.

4. Titles on request by this account: Your requests appear here. To cancel a request, click the blank box beside the title, and then click **Cancel Selected Requests**. Note: BISON will not accept cancellations of items that are already waiting for you to be picked-up.

5. Fees/Fines due for this account: Any amounts accrued for overdue, lost, or damaged items.

The amount shown does not include fines on overdue items that have not been returned yet.