

## Dean's Support Staff Award **NOMINATION FORM**

The Dean's Support Staff Award recognizes a support staff who has made sustained and meaningful contributions to the Faculty of Kinesiology and Recreation Management.

Sustained and meaningful contributions can take many forms such as creating an outstanding work environment by initiating new operating efficiencies, demonstrating the exceptional levels of collegiality, or ingenuity and resourcefulness in their day-to-day activities over an extended period time. Up to two awards may be offered annually.

**DEADLINE:** June 15 of any calendar year

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Name of Nominee: \_\_\_\_\_

Department: \_\_\_\_\_

Telephone: (204) \_\_\_\_\_ Email: \_\_\_\_\_

Nominator: \_\_\_\_\_

Nominator Telephone: \_\_\_\_\_

Nominator Email: \_\_\_\_\_

### **Eligibility**

Any full-time support staff (AESES, EMAPS, Other Academics) who have been employed within FCRM for at least two years at the time of nomination.

The recipient(s) of the award will not normally be eligible for a further award for five years.

Please describe why the nominee(s) should be considered for this award. Nominators may refer to the following criteria in developing their case:

- demonstration of excellence in overall work performance
- promotion of positive morale through a congenial, supportive attitude and by providing service to others
- putting forth an effort to improve self as well as to develop and recognize others
- exhibit initiative and creativity resulting in improving operating efficiency of a work unit or the Faculty/University as a whole
- enhancing the image and profile of the unit and or Faculty/University
- other worthy contributions

**Reason for Nomination:**

Submit completed nomination forms to on or before June 15 to:  
**Chair of Faculty of Kinesiology and Recreation Management Awards Committee**  
via email to [brandi.smith@umanitoba.ca](mailto:brandi.smith@umanitoba.ca)