

Information Services & Technology

INDIVIDUAL

SPONSORED COMPUTER ACCOUNT APPLICATION

Do not use this form for functional accounts

A university department must sponsor a computer account for an individual who is <u>not</u> a University of Manitoba employee but who will be doing work for the benefit of the department or University.			
The department must designate a University of Manitoba emplo provided for contact purposes. An expiry date will be set on the account. The sponsorship mus relationship before the expiry date, the department must notify	st be renewed if the account is	blicant. The sponsor's phone number and email address must be required past this date. If there is a change in the sponsoring	
relationship before the expiry date, the department must notify	the IST Service Desk.		
For information on IST accounts: <u>umanitoba.ca/ist/acco</u>	<u>unts</u>		
APPLICANT INFORMATION			
Required information for all accounts:			
Will the applicant become a University of the second of the second will be automatically created or enable			
If Yes, and they require access now but have not receiv	[,] ed a UMNet ID, please hav	e your Department Administrator call their HR Consultant.	
Applicant's name: First	Middle	Last	
Organization:	IVIIdale		
Work address:			
Phone (work):			
Applicant (not sponsor) title/position:			
Appointment/Project termination date: (Maximum time allowed is one year. The sponsorship may be renewed at that time.)			
Former student and/or employee accounts	s can be re-activated,	please also complete the following:	
Existing UMNetID:U of M employe	ee number:	U of M student number:	
You may be contacted if additional verification information is required.			
Notice Regarding Collection, Use, and Disclosure of	f Personal Information by	the University	
Protection of Privacy Act. The information you provide a former computer account. Your data will not be used	e will be used by the Univer d or disclosed for other purp y questions about the colled	y of Manitoba Act and The Freedom of Information and sity to create a sponsored computer account or reinstate poses unless permitted by <i>The Freedom of Information</i> ction of your personal information, contact the Access & nitoba, Winnipeg, MB, R3T 2N2.	
Applicant's Declaration of Responsibility			
In accepting this sponsored account, I agree to use it or responsible use outlined at <u>http://umanitoba.ca/ist/accountersponsible</u>			
I understand that misuse of this account will lead to the result in the withdrawal of computing privileges and may account, if suspended for misuse, is subject to a \$25 fee	y lead to legal action by the	ng privileges to allow investigation. Confirmed abuse will University. I understand that the reinstatement of my	
Applicant's signature:	Date:		

Access requested Staff/Student: Vetwork Access (Wired and Wire) UNIX/Linux logins JUMP (web portal) Email UM Learn	eless) Staff only: Aurora Student Aurora Finance EPIC (eProcurement) Concur (travel and expense tool Vendor VPN)
\Box RAS (Research Administration S	ystem)	
DEPARTMENTAL AUTHORIZATION		
Sponsor:		
Sponsor's name:		
Deletienskin te englisent		
Sponsor's UMNetID:	Dept	
Sponsor's phone:	Office location:	
Sponsor's signature:	Date:	
Sponsors Department Head		
Dept./Unit Head:	Dept./Unit:	
Signature:	Date:	
If you have any questions, contact the Service Des	k:	
Service Desk Information Services and Technology 123 Fletcher Argue 204-474-8600 <u>servicedesk@umanitoba.ca</u>	SUBMIT VIA EMAIL	

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