

## Annex A – Max Rady College of Medicine Tutor Code of Ethics

Please read the following carefully and sign in pen below.

1. I will maintain the confidentiality of information pertaining to the tutee, both during and after my tutoring sessions.
2. I understand my role is not to complete or do portions of the tutee's assignments, papers, or research.
3. My ultimate tutoring goal is the tutee's independence, building his/her academic self-confidence, and enabling the tutee to transfer learning from one situation to another.
4. My top priority in my task as tutor is to relay subject matter proficiency and knowledge.
5. I must be able to admit my own limitations and will refer the tutee to another tutor or another source of assistance if necessary.
6. The tutee deserves and will receive my total attention.
7. Respect for the tutee's personal dignity means I accept that individual without judgment.
8. I will be open to learning from the tutee content knowledge and process knowledge (how to better tutor).
9. I will not impose my personal value system or lifestyle on the tutee.
10. I will strive for a mutual relationship of openness and honesty as I tutor.
11. I will demonstrate professional standards in deportment, appearance, and communication while performing my tutoring responsibilities.
12. I will respect professors and refrain from criticism of an assignment, mark, or other condition of the course.
13. I will do my best to be punctual and keep appointments, not only out of courtesy but as an example for the tutee to follow.
14. The Max Rady College of Medicine has no further obligation, implied or otherwise, for any issues that may arise as a result of tutor/tutee interaction.
15. The Max Rady College of Medicine, at their own discretion, reserve the right to bar tutors and those requesting tutors.

I have read the above Tutor Code of Ethics and agree to abide by the items listed.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Print name: \_\_\_\_\_

Portions of this application have been adapted from:

*The UM Writing Tutor Program Commitment to Ethical Conduct* (2006). Learning Assistance Centre, University of Manitoba.

*Tutor Code of Ethics* (2006). Brown University's Tutoring Program Tutor Manual. Retrieved November 30, 2006