

## **Discipline Appeal Form**

- You should consult with Student Advocacy, 520 University Centre, 204-474-7423, before submitting your appeal.
- Your appeal must be completed in full, meaning that all applicable supporting documentation (e.g., medical) is submitted to the Faculty of Graduate Studies by the appeal deadline. Please append additional pages as required.
- Discipline Appeal Deadline: Within ten (10) working days of notification of action/decision to be appealed.

Name		Student Number	
Address			
Phone: (Home) (Cell)	_	(Work)	
Email			
The Faculty of Graduate Studies (FGS) shall only hear discipling 2.7.2 of the Student Discipline Bylaw: Procedures). See also See			apted from Sec.
Please check off your Grounds for Appeal:			
☐ The finding of facts; and/or			
☐ The disposition determined by the disciplinary authority.			
Clearly specify the remedy you are seeking:			
You must include:  • A letter clearly explaining the grounds for your appeal  • A copy of the letter of decision from the last action/appeal  • A copy of all the documentation submitted to the last app		vious appeal was submitte	d
Are you registered with Student Accessibility Services (SAS) ?	Yes	No	
If Yes, Please provide the name of your SAS advisor:			
The Dean/Associate Dean and his/her Confidential Assistant may a your case.	cquire additiona	l files and speak to relevan	t parties regarding
Please provide the name of your student advocate			
Student Signature		Date	(AAAA /DD (AAAA)

This personal information is being collected under the authority of the *University of Manitoba Act* and it will be used to process your discipline appeal. The personal information that you provide will be used only for the purpose for which it is collected, unless you consent or we are authorized to do so under *The Freedom of Information and Protection of Privacy Act* (FIPPA). If you have any questions about the collection of your personal information, contact the Access and Privacy Office (ph. 474-9462), 233 Elizabeth Dafoe Library, University of Manitoba, Winnipeg, R3T 2N2.

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## **Student Discipline By-Law Appeals Process**

Student	Suspected breach of Student Discipline By-Law by instructor or other authority at the unit level (Faculty, School, Department).
Instructor	Triggers automatic reporting and referral to the FGS from the initial point (e.g., instructor) at which suspected breach of Student Discipline By-Law is identified.
AD, FGS	<ul> <li>Associate Dean (AD) responsible for the student's respective program assesses the situation based on the submitted evidence; consults as required to ensure full context of the allegation is examined. Student has the opportunity to meet with the AD, and to bring a representative from the Student Advocates's office.</li> <li>AD renders a decision, and if warranted sets forth subsequent consequences.</li> </ul>
Dean, FGS	Student entitled to appeal AD FGS decision to the Dean of FGS (i.e., the AD acts independently of the Dean at the investigation and disposition stage - akin to Department Head role in Undergraduate Discipline processes).
FGS Appeals Committee	The local discipline committee (LDC) of FGS is the body to whom a student can appeal if unsatisfied with previous rulings.
UDC	The University Discipline Committee (UDC) is the final opportunity to appeal Student Discipline decisions rendered by subsequent authorities.