



UNIVERSITY  
OF MANITOBA

**Minutes of the  
OPEN Session of the Board of Governors  
May 21, 2019**

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Present: J. Lieberman, Chair  
J. Leclerc, Secretary

D. Barnard	J. Beddoes	S. Bonner-Proulx	S. Demmings	J. Knysh
K. Lee	J. Linden	C. Loewen	J. MacKenzie	M. Mollot
C. Neumann	K. Osiowy	J. Sanderson	H. Sector	

By Telephone: J. Anderson

Regrets: L. Hyde K. Kieloch R. Mohammed M. Silicz J. Taylor

Absent: M. Sharma T. Taves

Assessors Present: M. Hudson S. Woloschuk

Officials Present: J. Adams D. Collins D. Davidson S. Foster D. Jayas  
G. Martel J. Ristock M. Walc L. Zapshala-Kelln

Officials Sending Regrets: J. Kearsey

Guest: J. Danakas

**1. ANNOUNCEMENTS**

The Chair noted that it was the last meeting for Jonathan Beddoes, who was elected to the Board by Senate in 2016; and this would have been the last meeting for Michael Silicz, who was not able to attend this meeting. He noted that Mr. Silicz has served on the Board since January 2017.

The Chair congratulated Sandra Woloschuk, who has been re-elected as Support Staff Assessor to the Board.

Lastly, the Chair said that this is the last meeting for Chancellor Harvey Sector. He noted that there was a special event held in his honour earlier in the day for faculty, staff, and students to celebrate his nine years as Chancellor. He thanked the Chancellor for his service to this Board and for his dedication to the University of Manitoba.

**FOR ACTION**

**2. APPROVAL OF THE AGENDA**

It was moved by Ms. Lee and seconded by Mr. Knysh:

**THAT the agenda for the May 21, 2019 meeting be approved as circulated.**

**CARRIED**

**3. MINUTES (Open) Session**

**3.1 Approval of the Minutes of the April 23, 2019 Open Session as circulated or amended**

Mr. Demmings noted that his name should be listed under regrets, as he was not present at the meeting.

It was moved by Mr. Osiowy and seconded by Dr. Mollot:

**THAT the minutes of the April 23, 2019 Open session be approved as amended.**

**CARRIED**

**2.2 Business Arising - none**

**FOR RECOMMENDATION**

**4. FROM FINANCE ADMINISTRATION, & HUMAN RESOURCES**

**4.1 General Operating Fund Budget 2019-20 and Financial Plans For Restricted and Endowment Funds for 2019-20**

Ms. Lee stated that the Finance, Administration, and Human Resources Committee reviewed and discussed this item on May 7 and is recommending it to the Board for approval.

Ms. Zapshala-Kelln introduced her colleagues: Dr. David Collins Vice-Provost (Integrated Planning/Academic Programs), Gisele Martel, Executive Director, Financial Planning, Mark Walc, University Budget Officer, and Cassandra Davidson, Academic Program Specialist. She noted that through detailed budget planning by all units, the University has been able to respond to evolving circumstances and develop the balanced general operating budget being proposed today.

Ms. Martel said that the balanced general operating fund budget for 2019-2020 is based on revenues of \$675,281,000, expenditures of \$644,388,000, and net fund transfers of \$30,893,000. She said the planning parameters used were:

1. An operating grant reduction of \$3.5 million, or 1%,
2. A tuition increase of 3.75%, and

3. Steady state enrolment.

Ms. Martel summarized the 2019/20 Operating budget, as follows:

- Revenue
  - Increased tuition revenue of \$10.3 million
  - Provincial Operating Grants reduction of \$3.5 million
  - Manitoba Graduate Scholarship funding reduction of \$2.1 million
  - Other revenue sources increase of \$6.6 million
- Expenses and net transfers
  - Salaries and Benefits increase of \$14.1 million, or 3.1%
  - Student Assistance increase of \$14.1 million, or 11.2%
  - Other expenses decrease of \$4.4 million, or 2.4%
- Overall, the operating budget is increasing by \$11.3 million, or 1.7%

Ms. Martel broke down the sources of revenue by percentage of the total, indicating that:

- Provincial operating grants account for 52%,
- Tuition and fees account for 28%,
- Ancillary services account for 6%,
- Other government grants provide 5%,
- The sale of goods and services accounts for 5%,
- Other sources make up the remaining 4%.

She noted that the tuition budget would increase by \$10.3 million, from \$182.1 million in 2018-2019 to \$192.4 million in 2019/20.

With respect to operating fund expenses & transfers, Ms. Martel noted the following:

- Salaries and benefits account for 70% of total expenses,
- Materials, supplies, and services account for 14%,
- Student Assistance accounts for 2.0%,
- Utilities, municipal taxes and insurance account for 4.0%,
- Other expenses account for 5% of total expenses, and
- Net transfers amount to 5.0%.

Dr. Ristock said that the total funding to be allocated from the University Fund is \$112,075,000. She added that all faculties would be fully subvented with the exception of the Faculty of Arts and the I.H. Asper School of Business, both of which are able to cover expenses. She noted the following allocations to the University's strategic priorities:

- Subvention allocated to faculties \$94,967,000
- Respectful Work and Learning Environment \$ 250,000



• Scholarships and bursaries	\$ 900,000
• International student health care (April to August 2019)	\$ 835,000
• Learning space renewal and enhancement	\$ 3,500,000
• Research initiatives	\$ 4,300,000
• Information technology renewal	\$ 500,000
• Contingency/strategic allocations reserve	\$ 6,823,000

Ms. Martel stated that the restricted and endowment funds include the following: research and special funds, capital and capital trust fund, staff benefits fund, the trust fund, and the endowment fund. She noted that revenue in these funds is projected to be \$228,140,000 for the year ending March 31, 2020, which is a net increase of \$65 million over the previous year.

Ms. Martel said that the capital spending estimate for 2019-2020 includes the following:

• Infrastructure renewal projects	\$15,825,000
• Miscellaneous capital projects	\$ 3,020,000
• Major capital projects	\$17,540,000
• Renovations – classroom and other renewal projects	\$18,390,000
• Operating – equipment	\$ 5,079,000
• Capital Research – Canada Foundation for Innovation, research equipment, construction	\$ 5,000,000

It was moved by Ms. Lee and seconded by Mr. Knysh:

**THAT the Board of Governors approve:**

- **A balanced General Operating Fund budget for the year ending March 31, 2020 based on revenues of \$675,281,000, expenditures of \$644,388,000, and net fund transfers of \$30,893,000; and**
- **Financial plans for Restricted and Endowment Funds with revenue of \$228,140,000 for the year ending March 31, 2020.**

In response to a question, Dr. Ristock stated that the budget's commitment to student support is to needs-based bursaries at the graduate and undergraduate level for all students, so specific allocations to each group, such as International students, are not proposed. She noted that part of the role of the Financial Aid and Awards Office is to track the number of bursary applications from different student categories. She added that there is no specific plan to dedicate a portion of student support funds to hardship loans for international students.

Dr. Ristock said that although this is the last year of the hold harmless policy, subvention would always be a part of the budget model. She added that if there were a surplus, the faculty would retain that carryover to spend in the following year.

It was suggested that in future it would be helpful to see a list of expenses presented by function as there has been in previous years as well as budgeted salary expenses by compensation group and unit.



Ms. Zapshala-Kelln said that the faculties have managed quite well overall and were not directly affected by the reduction in funding. She noted that deferred maintenance is an ongoing challenge; however, there is \$10 million built into the budget and the University will continue to work on addressing deferred maintenance.

**THE MOTION WAS CARRIED**

The Chair thanked the presenters and their teams for the excellent work in preparing the budget.

#### 4.2 2019-2020 Proposed Tuition and Course Fee Submission

Ms. Lee stated that the Finance, Administration, and Human Resources Committee reviewed and discussed the proposed tuition and course fees on May 7 and recommends it to the Board for approval.

Ms. Zapshala-Kelln stated that the recommendation is that the Board approve an increase of 3.75% to tuition fees and university-wide fees for the 2019-2020 academic year.

Ms. Martel explained that the University's tuition fees are low, relative to other universities, which creates an ongoing challenge to address the needs of the University and its students. She noted that the proposed increase of 3.75% is within the provincial government's maximum allowable increase of 7.5%. She said this increase is expected to result in an additional \$10.3 million in revenue.

It was moved by Ms. Lee and seconded by Mr. Knysh:

**THAT the Board of Governors approve an increase of 3.75% to tuition fees and university-wide fees for the 2019/20 academic year.**

In response to a request that future tuition increase proposals include the amount that students actually pay in tuition, net of scholarships and bursaries, Dr. Ristock said she was uncertain whether that was possible but could look into it.

The Board discussed the figures presented on tuition fees in faculties of arts and faculties of science at Canadian Universities. A question was raised about how other faculties compare across different universities. Dr. Collins responded, noting that the comparisons are highly variable depending on the program. He noted, for example, that University of Manitoba tuition in the faculty of law is in the lower third of comparable universities and that tuition fees in medicine are very low compared to other universities. He added that tuition fees in dentistry are comparable to other universities.

**THE MOTION WAS CARRIED**

#### 4.3 Student Referenda



Ms. Lee stated that the Finance, Administration, and Human Resources Committee reviewed this at its meeting on May 7 and is recommending it to the Board for approval.

Mr. Leclerc stated that students in the faculties and departments listed in the submission have voted to donate to their respective endowment funds in the amounts stated. He explained that these donations will be assessed through each student's registration and will be in addition to their tuition and course fees. He observed that students at the University have been very generous over many years.

It was moved by Ms. Lee and seconded by Mr. Knysh:

**THAT the Board of Governors approve the following contributions be assessed against students beginning in the fall of 2019:**

<u>Unit</u>	<u>Contribution</u>	<u>Length</u>	<u>Requested by</u>
Arts	\$ 0.33/credit hour	1 year	J. Taylor, Dean
Architecture	\$25.00/term	3 years	J. Beddoes, Dean
City Planning	\$50.00/term	3 years	J. Beddoes, Dean
Environmental Design	\$37.50/term	3 years	J. Beddoes, Dean
Landscape	\$40.00/term	3 years	J. Beddoes, Dean
Environment, Earth, and Resources	\$ 3.00/credit hour	2 years	N. Halden Dean
Kinesiology & Recreation Management	\$ 4.74/credit hour	3 years	D. Brown, Dean
Pharmacy	\$80.00/term	2 years	L. Raman-Wilms, Dean
Science	\$ 7.00/credit hour	3 years	S. Baum, Dean
CARRIED			

#### 4.4 Indexation of UMGSA Fees

Ms. Lee stated that the Finance, Administration, and Human Resources Committee reviewed this at its meeting on May 7 and is recommending it to the Board for approval.

Mr. Neumann said that the submission provides the details of a recent referendum of all graduate students regarding an increase to the UMGSA fees. He noted that the UMGSA fees have not increased in the last ten years and this increase will allow the association to meet increased costs. He added that a clear majority of the students voted in favour of the increase.

It was moved by Ms. Lee and seconded by Mr. Knysh:

**THAT the Board of Governors approve the indexation of the fees collected on behalf of the UMGSA to inflation, based on the inflation calculated for the previous calendar year in accordance with the Manitoba Consumer Price Index, starting with Fall Term fees in 2019.**

CARRIED

## **FOR INFORMATION**

### **5. NEW BUSINESS**

#### **5.1 Report from the President**

President Barnard highlighted the following from the written report that was included with the meeting materials:

- The University has received another Canada Excellence Research Chair. The CERC in Arctic Sea Ice, Freshwater-Marine Coupling and Climate Change will receive \$10 million in funding over a seven-year term. He said he was very proud and thanked the team that made that possible.
- The Distinguished Alumni Awards Celebration took place recently. This event, held annually, recognizes the achievements of and contributions made by members of the Alumni Association to the University and the global community.
- The President's Reception for members of the University of Manitoba Retirees Association was held on April 13. More than 80 members of the Association attended and received an update on university events and an overview of the Southwood land development plans, as well as a number of presentations.
- Many faculty members have received awards recently, including Dr. Brian Postl, Vice-Provost (Health Sciences) and Dean of the Rady College of Medicine, who received the Lieutenant Governor's Award for Excellence in Public Service.
- A number of special events were held to celebrate the contributions of Chancellor Harvey Sector who has served nine years as the Chancellor of the University and a member of this Board.

## **FOR DISCUSSION/ADVICE**

### **6. FROM SENATE**

#### **6.1 Admission Targets**

Dr. Barnard explained that the admission targets are presented annually to the Board of Governors to set out the admission targets for the upcoming year. He said that changes for this year include restoring the original enrolment targets for the Bachelor of Health Studies and Bachelor of Health Sciences to 40 spaces each, from 25. He added that there would be no

admissions to the Bachelor of Science in Pharmacy this year, as the College of Pharmacy transition to the new Doctor of Pharmacy (Pharm. D.) program.

Dr. Barnard explained that the Strategic Enrolment Management Committee has been working over the last year on new SEM plan, and expects to bring more on that to the Board in the fall.

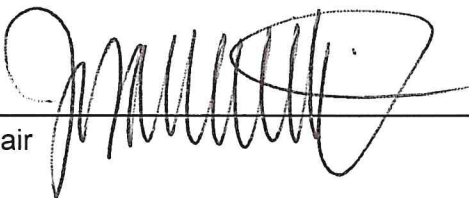
In response to a question, Mr. Adams, Executive Director of Enrolment Services, explained that in many cases, changes in enrolment targets are tied to demographic changes in the students coming to the University. He added that the numbers presented are not real enrolment data but set out the maximum number of students that will be admitted to a particular program; the numbers do not necessarily reflect the actual number of students admitted.


Mr. Adams noted that there are no maximum targets for University 1, the Faculty of Arts, and the Faculty of Science. A question arose regarding whether any faculties are oversubscribed and how many applications are denied admission. Mr. Adams responded that this varies from program to program. He explained that student demand for a program is reviewed every year to determine if the admission targets require some adjustment.

#### **MOTION TO MOVE TO CLOSED AND CONFIDENTIAL**

It was moved by Dr. Anderson and seconded by Mr. Demmings:  
**THAT the meeting move into Closed and Confidential Session.**

**CARRIED**

  
Chair

  
University Secretary