



UNIVERSITY
OF MANITOBA

**Minutes of the
OPEN Session of the Board of Governors
March 20, 2018**

Present: J. Lieberman, Chair
J. Leclerc, Secretary

J. Anderson	D. Barnard	J. Beddoes	S. Demmings	L. Hyde	A. Kilgour
J. Knysh	K. Lee	J. MacKenzie	H. Maxted	M. Mollot	M. Moshiri
T. Nagra	C. Neumann	K. Osioy	M. Silicz	J. Taylor	

Via Teleconference: J. Linden

Assessors Present: M. Hudson S. Woloschuk

Officials Present: S. Foster T. Hay D. Jayas J. Kearsey J. Ristock
L. Zapshala-Kelln

Regrets: S. Connelly H. Kroeker R. Mohammed H. Sector

Guests: Sarah Bonner-Proulx, Vice President Advocacy-elect, UMSU
Jakob Sanderson, President-elect, UMSU

1. **ANNOUNCEMENTS**

The Chair congratulated and welcomed members of the newly-elected executive of the University of Manitoba Students' Union (UMSU), Jakob Sanderson, President-elect, and Sarah Bonner-Proulx, Vice President Advocacy-elect. He noted that they were in attendance today as visitors and would join the Board when they take office May 1.

The Chair offered congratulations on behalf of the Board to the University of Manitoba Bison Women's Hockey team on winning their first national championship over the weekend.

The Chair informed the Board that the election is now open for an Alumni representative to the Board of Governors. He noted that Shona Connelly will not be running for re-election, however there are 25 candidates who have put their name forward. He explained that all alumni are eligible to vote and could do so online through the Alumni Association website.

FOR ACTION

2. APPROVAL OF THE AGENDA

It was moved by Ms. Nagra and seconded by Ms. Kilgour:

THAT the agenda for the March 20, 2018 meeting be approved as circulated.

CARRIED

3. MINUTES (Open) Session

3.1 Approval of the Minutes of the January 30, 2018 Open Session as circulated or amended

It was moved by Mr. Knysh and seconded by Dr. Anderson:

THAT the minutes of the January 30, 2018 Open session be approved as circulated.

CARRIED

3.2 Business Arising - none

4. UNANIMOUS CONSENT AGENDA

The Chair reminded members that this part of the agenda is used to approve routine matters that are not controversial and do not normally generate much discussion and said that if any member of the Board wants to ask a question, discuss, or oppose an item on the consent agenda, they can request that in advance through the Secretary's Office or ask that it be removed before the Chair calls for a mover and seconder for the motion.

It was moved by Ms. Kilgour and seconded by Mr. Knysh:

- 4.1.1 THAT the Board of Governors approve four new offers, six amended offers, and the withdrawal of nine offers, as set out in Appendix A of the Report of the Senate Committee on Awards – Part A [dated December 19, 2017].**
- 4.1.2 THAT the Board of Governors approve three amended offers, as set out in Appendix A of the Report of the Senate Committee on Awards – Part B [dated December 19, 2017].**
- 4.1.3 THAT the Board of Governors approve four new offers, three amended offers, and the withdrawal of two offers, as set out in Appendix A of the Report of the Senate Committee on Awards – Part A [dated January 16, 2018].**
- 4.1.4 THAT the Board of Governors approve one new offer, as set out in Appendix A of the Report of the Senate Committee on Awards – Part B [dated January 16, 2018].**
- 4.1.5 THAT the Board of Governors approve the establishment of an endowed research Chair in Child Health Evidence Based Medicine [as recommended by Senate, March 7, 2018].**



- 4.1.6 **THAT the Board of Governors approve the establishment of an endowed research Chair in Pediatrics and Child Health [as recommended by Senate, March 7, 2018].**
- 4.1.7 **THAT the Board of Governors approve the establishment of an endowed research Chair in Human Rights and Social Justice [as recommended by Senate, March 7, 2018].**
- 4.2.1 **THAT the Board of Governors approve a change to the title of the Safe Disclosure Policy from “Safe Disclosure Policy” to “Safe Disclosure (Whistleblower) Policy”, to be effective upon approval.**

The Board received for information the following items:

- *The Annual Report of the University Discipline Committee*
- *Approval of Suspension of Admissions to the Baccalaureate Program for Registered Nurses (BPRN).*

CARRIED

5. FROM FINANCE, ADMINISTRATION, & HUMAN RESOURCES

5.1 Residence Room and Meal Plan Rates

Ms. Lee said that the Finance, Administration, and Human Resources Committee had discussed the proposed rates at the last meeting and recommends approval by the Board of Governors.

Ms. Zapshala-Kelln noted that the submission provided the details of the proposed rate increases. She reminded the Board that this would be the fourth year of a of a five year business plan designed to stabilize the financial position and in order for Student Residences to become self-sustaining.

In response to a question from Ms. Nagra, Mr. Hay said that the meal plans vary depending on the location of each residence in relation to the nearest dining facilities.

Ms. Kilgour expressed a concern about affordability for residence students given that there are many other rising costs. Mr. Hay said the proposed increases balance affordability for students with the need to maintain and enhance residence facilities to provide the services that students require both now and in the coming years. Ms. Lee remarked that the revenue generated covers the general operating costs so the unit will break even.

It was moved by Ms. Lee and seconded by Dr. Mollot:

THAT the Board of Governors approves:

- A) Residence room rates (per term) for 2018-19 of:**
Pembina Hall Residence- \$3,716
Arthur Mauro Residence- \$3,974
Mary Speechly Hall Residence- \$2,838 (single); \$1,813 (double)
University College Residence- \$2,890 (single); \$1,847 (double)



- B) Meal plan rates (per term) for 2018-19 of:
 - 10 Meals per Week plus \$250 Food Bucks - \$2,525
 - 15 Meals per Week plus \$250 FoodBucks - \$2,715
 - 7-Day Unlimited plus \$100 FoodBucks - \$2,799
 - UC FoodBucks Plan - \$1,575
 - UC Flex Plan (\$750 FoodBucks plus 100 meals at Fresh Food Company) - \$1,970
- C) Tenants insurance program (per term) for 2018-19: \$30
- D) Extended stay fee (holiday break) for 2018-19 of: \$110

CARRIED

5.2 Revised Student Fee Deadlines and Late Payment Fees

Ms. Lee said that the Finance, Administration, and Human Resources Committee had discussed this proposal at the last meeting and recommends approval by the Board of Governors.

Ms. Zapshala-Kelln said that this proposal is intended to improve the fee processes in order to be more supportive of student success.

Mr. Hay explained that this proposal is part of a larger initiative to improve the student fee deadlines by making them more convenient so that students are clear about the amount they owe, they have more time to arrange their financial affairs, and the routine adjustments have all been processed. He added that the new process will be better for students and will allow Administration to be more efficient in collecting the fees. He noted that he anticipates there will be minimal impact on the actual amount of fees actually collected.

Ms. Nagra expressed her appreciation for the consideration of the needs of students. She added that this change will also assist the University of Manitoba Students' Union (UMSU) in their processes related to students who opt out of some services.

Ms. Maxted asked if it is typical for universities to have a 10% late payment fee. Mr. Hay responded that the amount of the fee varies widely and added that some universities' fees are higher.

It was moved by Mr. Demmings and seconded by Ms. Lee:

THAT the Board of Governors approve student late payment fees of \$50 on all term balances greater than \$100 not paid by the due date, plus an additional late payment fee on fall/winter balances not paid at the beginning of the next month as follows: balance owing less than \$500 - no fee; balance owing \$500 to \$1,000 - \$50 fee; balance owing greater than \$1,000 - \$100 fee.

CARRIED



6. **FROM SENATE**

6.1 Proposal for a Bachelor of Music (Music Education)

It was moved by Dr. Barnard and seconded by Mr. Neumann:

THAT the Board of Governors approve a proposal to establish a Bachelor of Music (Music Education) [as recommended by Senate, March 7, 2018].

CARRIED

FOR INFORMATION

7. **FROM FINANCE, ADMINISTRATION, & HUMAN RESOURCES**

7.1 University of Manitoba Budget Framework

Ms. Lee said that the Budget Framework had been reviewed by the Finance, Administration, and Human Resources Committee on March 6 and by the Board at the March meeting of 2017.

Ms. Zapshala-Kelln noted that the purpose of the document is to explain the budget in layman's terms. She noted that this is the third year a version of this document has been provided to the Board and to the public. She added that her office has received positive feedback.

Mr. Hay said the Budget Framework document is a major project coordinated by the Financial Planning Office each year, and includes contributions from many other areas of the University. He noted that because the Budget Model Redesign project is in full swing, the focus was on updating the Framework document rather than make any significant changes, other than reporting on the Budget Model Redesign itself.

Mr. Osiowy noted that the projects listed in the summary of critical infrastructure renewal projects in Appendix 1 of the meeting materials are individual components of individual buildings and asked whether there is a long- term plan for each building.

Ms. Zapshala-Kelln said that the University does as much as possible proactively on the infrastructure while responding or adapting to unanticipated failures. She added that there is a financial estimate of the amount of deferred maintenance that is addressed gradually. She said the University also looks at the buildings in a holistic way.

Mr. Osiowy asked if capital infrastructure renewal ties in with the University's overall plan. Dr. Barnard said that included in the campus master plan are the University's aspirations for the future, in very generic terms. He noted that it is difficult to predict where the growth will be in the coming years so the master plan addresses general questions to provide guidelines to be used when making building decisions in the future. He explained that the campus master plan is a foundational document which lays out the University's principles and how they should be



reflected on campus. He added that the plan allows room for opportunistic decisions based on research programs, enrolment growth, and availability of government funding.

Dr. Barnard said that the University does not have life cycle plans for each building, but builds with the expectation that the buildings will be renewed as necessary and will be around for a very long time. He noted that systems within the buildings often become more critical than the buildings themselves.

8. FROM SENATE

8.1 Proposed Admission Targets, 2018/19

Dr. Barnard stated that the Provost's office develops this gradual evolutionary plan for the University's enrolment targets.

Dr. Ristock said there is a process by which targets are determined after consultation with the Deans, following this the proposed targets go to Senate and then to the Board for information. She stated that there are no changes to the admission targets in place the previous year for any faculty, college, or school other than within the Faculty of Education where the enrolment target for the Education After Degree (Weekend) has been removed. Dr. Ristock explained that this was not a separate program from the After Degree Bachelor of Education, rather it was a structure for delivering the program on weekends. She added that recent changes to the After Degree B.Ed. curriculum, changes to the student body, and decreased demand for this scheduling option, the weekend delivery model is no longer available to students.

Dr. Molloy asked whether there is consultation with professional associations regarding what the profession needs from the University as far as graduates.

Dr. Barnard said in the Rady Faculty of Health Sciences there is collaboration with the government to determine the appropriate admission targets. He added that there is also some consultation with the community and industry regarding anticipated personnel needs in the future in the Faculties of Engineering and Architecture.

Dr. Ristock explained that the Asper School of Business maintains somewhat formalized connections with the business community to determine what the School can do to accommodate the needs of business.

In response to a question from Mr. Osiowy, Dr. Ristock explained that the Faculties of Arts and Science each have an open admission policy whereas other faculties have limits on enrolment.

Dr. Taylor noted that University 1 (U1) also has open admission and there is an automatic transit for students from U1 to either Arts or Science. He added that enrolments are relatively stable, however there is some variation within the faculty. He noted the highest enrolment increases in Arts are seen in criminology, psychology, and sociology.

Mr. Demmings noted that the table presented in the proposal does not show the growth in enrolment across faculties. Dr. Barnard explained that there is no definitive information on enrolment and it is difficult for the University to budget based on uncertain enrolment projections. He noted that some programs have limited enrolment because of limited resources or capacity. Dr. Barnard said that in the longer-term the University can accommodate some growth in enrolment.

Dr. Anderson commented that often a student who is not accepted into a professional program will apply to a faculty with open admission, i.e. Arts or Science and neither of those faculties can deny admission to those students. He added that this can result in long waiting lists to get into certain courses.

9. NEW BUSINESS

9.1 Report from the President

9.2 Strategic Plan Progress Report

Sharing our Progress on Taking our Place: University of Manitoba Strategic Plan 2015 - 2020

Dr. Ristock reported on the progress to date on the University's Strategic Plan for 2015 to 2020. She explained that the Strategic Plan had been built on the successes and progress of the previous strategic plan and an extensive consultation process. She said the Plan was unanimously endorsed at Senate and approved by the Board of Governors in 2014.

Dr. Ristock noted the following themes that emerged from the consultations: Sense of Community, Positive Working Environment, Innovations in Learning, Technology, Indigenous Student Success, Changing Role of Universities, and Reputation. She explained that these themes were the foundation for the five pillars of the current Strategic Plan and highlighted progress on each of them.

1) Inspiring Minds – through innovative and quality teaching

- Achieved and exceeded the goals for increasing international student enrolments as a percentage of the total student population
- New initiatives were also introduced that have contributed to the success of our international students, including providing additional scholarship and bursary support for both undergraduate and graduate students, supporting English language development skills through clinics, technical writing boot camps, extra courses, and workshops as well as improving tutoring options, supporting instructors, and adding an International Student Advocate
- Provided leadership on a project to create a provincial transfer credit database to facilitate student mobility between Manitoba's post-secondary institutions.



- Implemented 18 of the 33 recommendations by the Blended and Online Learning Task Force, and the others are in process, pending, or no longer relevant.
- Between April 1, 2014 and March 31, 2017, 136 classrooms were renovated or upgraded with AV equipment replacements and other improvements, and wireless access points were increased by 40%.
- The Teaching and Learning Enhancement Fund was established and supported 29 new projects by faculty on innovative pedagogical and research approaches and teaching and learning scholarship.
- 66 faculty members have entered the Teaching and Learning Certificate program (TLC), a two-year competency-based program for faculty members in the early part of their teaching careers. 20 have graduated and 37 remain active in the program.
- The Certificate in Higher Education Teaching (CHET) program for graduate students was revised and graduated 87 students.
- In 2016 funding was allocated for the appointment of six Indigenous scholars with an additional six scholars in 2017.
- An Indigenous Initiatives Fund (IIF) was created to support unit-based projects in support of the goal of ensuring students understand the importance and the contributions of Indigenous peoples.
- Going forward more work is being done to achieve the goals within this pillar, including increasing academic program reviews to enhance quality and sustainability of programs
- Experiential learning opportunities will be initiated by a new task force
- Inclusion of Indigenous content in academic programs will be facilitated through the Vice-Provost (Indigenous Engagement).
- The next Strategic Enrolment Management plan will have a strong focus on reducing program completion time.

2) Driving Discovery – through excellence in research, scholarly work and other creative activities.

- Research income has increased.
- A number of initiatives were undertaken to better support researchers, including specialized staff in the Office of Research Services, and enhanced start-up funding for new faculty members.
- A number of new professorships and chairs were developed to support and recognize high quality research and scholarly work.
- Several internal grant programs created to facilitate collaborative research and to support scholarly activities.

3) Creating Pathways to Indigenous Achievement.

- Convocation stoles were designed by community members and approved by Senate as official convocation dress for Indigenous students.
- Establishment of an Indigenous Awareness week
- Weekly fireside chats on Indigenous Knowledges led by Elders and Traditional Teachers on a wide range of topics.

- Creation of a free, family-friendly POW Wow Practice Group where participants learn different POW wow styles, song and drum teachings.
- An improved self-declaration process to encourage students to declare their Indigenous ancestry.
- Increased supports for Indigenous students through more specific bursaries and scholarships, increased academic support at Migizii Agamik, the Qualico Bridge to success program, designed to ease the transition into post-secondary education.
- Indigenous Student Awards of Excellence established.
- Signed the Manitoba Collaborative Indigenous Education Blueprint along with the other six Manitoba universities, three colleges and the Manitoba School Boards Association. This Blueprint is a commitment to work together to make Indigenous education a priority.

4) Building community – that creates an outstanding learning and working environment

- As part of the University's commitment to making Indigenous culture, language and symbols visible throughout its campuses, Indigenous Design and Planning Principles were developed. These principles are to: commit to relationships and listening, demonstrate culturally relevant design, respect Mother Earth, foster a sense of belonging and community, and to embrace a "Seven Generations' view.
- Launched an accessibility plan to build a welcoming community for those with disabilities
- Progress has been made in all 67 recommendations of the campus mental health strategy, Success Through Wellness, including: activities designed to increase student success through addressing mental health within the academic environment; promoting help-seeking as a strategy for academic and career success; education about how to identify, respond to, and refer a person with mental health problems to appropriate resources; supporting a sense of community; and promoting respect, inclusion, and valuing of diversity.
- Construction has begun on a new childcare facility which will greatly expand capacity and prioritize the needs of Indigenous students.
- A Sexual Assault and Violence Steering Committee was established and a new Sexual Assault Policy was created.
- The Board of Governors approved a new sustainability strategy in 2016 which establishes priorities, targets and initiatives in six key areas: Transportation and Accessibility, Ecology and Environment, Land Use, Resource Conservation and Efficiency, Climate, and Campus Life.
- A steady decrease in electrical, water and natural gas consumption at the University and a 50% increase in the diversion of recyclables from the waste stream.
- Expanded professional development opportunities available to faculty and staff.
- Development of the University of Manitoba Leadership Learning Program to develop leadership skills as well as programs through the Provost's Office specifically for academic administrators.



5) Forging Connections – to foster high impact community engagement

- UM Today News network has had approximately five million page views since December 2014
- Significant engagement on UM social media channels: Twitter, Instagram, Facebook and YouTube.
- Launched a refreshed format for the Distinguished Alumni Awards Celebration of Excellence
- Seniors' Alumni Learning for Life Programs has held 29 lectures in total since being launched in 2015.
- Front and Centre campaign was launched in 2015 with a goal of raising \$500 million and had raised \$430,804,377 by March 31, 2017.
 - 27,483 donors contributed, of which 22,952 are alumni
 - 568 new student awards, bursaries and scholarships
 - 18 endowed Research Chairs and Professorships
 - 29 new and upgraded buildings

The Chair asked if there were any questions for the Provost. Mr. Neumann asked if the Graduate Students Teaching Certificate program is of one or two years duration and how much it cost. Dr. Ristock said she believed the program was one year in duration however students may take up to two years to complete the program. She noted that there is no cost to the student.

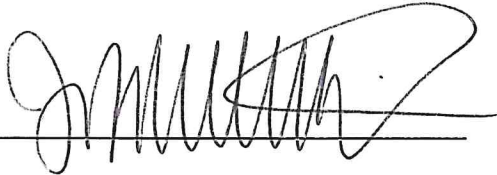
Dr. Jayas commented that UMSU has contributed substantially to the University of Manitoba Undergraduate Student Research Awards. He expressed his appreciation to UMSU.

MOTION TO MOVE TO CLOSED AND CONFIDENTIAL

It was moved by Ms. Nagra and seconded by Ms. Lee:

THAT the meeting move into Closed and Confidential Session.

CARRIED

Chair  University Secretary 