

BOARD OF GOVERNORS

The material contained in this document is the Agenda for the next meeting of the Board of Governors.

Tuesday, November 21, 2017

**Alan A. Borger Sr. Executive Conference Room
E1-270 EITC**

4:00 p.m.

OPEN SESSION

Please call regrets to: 474-6165 no later than 9:00 a.m. the day of the meeting.

OFFICE OF THE UNIVERSITY SECRETARY



UNIVERSITY
OF MANITOBA

BOARD OF GOVERNORS OPEN SESSION

Alan A. Borger Sr. Executive Conference Room

E1-270 EITC

Tuesday, November 21, 2017

4:00 p.m.

Page 1 of 3

AGENDA

	<u>Presenter</u>	<u>Page</u>	<u>Est. Time</u>
1. ANNOUNCEMENTS	Chair		4:00 p.m.
2. PRESENTATION			4:05 p.m.
Respectful Work and Learning Environment: Policy and Procedures			

FOR ACTION

3. APPROVAL OF THE AGENDA	Chair	2	4:50 p.m.
4. MINUTES (Open Session)			
4.1 Approval of the Minutes of the September 21, 2017 OPEN Session as circulated or amended	Chair	4	4:50 p.m.
4.2 Business Arising – none	Chair		
5. UNANIMOUS CONSENT AGENDA	Chair		4:55 p.m.

If any member of the Board wants to ask a question, discuss or oppose an item that is marked for the consent agenda, the member can have an item removed from the consent agenda by contacting the Secretary of the Board prior to the meeting or by asking that it be removed before the Chair calls for a mover and seconder for the motion to approve or receive for information, by unanimous consent, the items listed.

Consent 5.1 From Senate for Approval

5.1.1 Report of the Senate Committee on Awards Part A [dated August 24, 2017]	President	10	consent
5.1.2 Report of the Senate Committee on Awards Part B [dated June 26, 2017]	President	30	consent
5.1.3 Report of the Senate Committee on Awards [Sept. 22, 2017]	President	48	consent
5.1.4 Report of the Senate Committee on Awards Part B [dated Sept. 22, 2017]	President	57	consent
5.1.5 Proposal to Revise the Name of the Department of English, Film, and Theatre	President	62	consent
5.1.6 Proposal to Revise the Name of the Department of Sociology	President	67	consent
5.1.7 Proposal to Revise the Name of the Department of Anesthesia	President	71	consent

	AGENDA	Presenter	Page	Est. Time
Consent	5.2 <u>From Senate for Information</u>			
	5.2.1 <i>Report of the Senate Committee on Academic Review</i>	<i>President</i>	77	<i>consent</i>
	5.2.2 <i>Implementation of the M.Sc. in Prosthodontics</i>	<i>President</i>	90	<i>consent</i>
	5.2.3 <i>Closure of Bachelor of Human Ecology (General)</i>	<i>President</i>	94	<i>consent</i>
	5.2.4 <i>Temporary Suspension of Admissions to Integrated Bachelor of Music/Bachelor of Education Program</i>	<i>President</i>	98	<i>consent</i>
	5.2.5 <i>Extension of Suspension of Admissions to Undergraduate and Graduate Programs</i>	<i>President</i>	102	<i>consent</i>
	5.2.6 <i>Temporary Increases to Admission Targets for the 2017/2018 Academic Year RE: I.H. Asper School of Business and Faculty of Kinesiology and Recreation Management</i>	<i>President</i>	106	<i>consent</i>

FOR INFORMATION

6. NEW BUSINESS

6.1	Report from the President	President	116	5:00 p.m.
6.2	UM Properties Board Search Update	J. Leclerc	125	5:10 p.m.

7. FROM SENATE

7.1	Report on the Review of the Academic Schedule	President	138	5:20 p.m.
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FOR DISCUSSION/ADVICE

8. FROM SENATE

8.1	Suspension of Admissions to the Baccalaureate Program for Registered Nurses (BPRN)	President	164	5:30 p.m.
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MOTION TO MOVE TO CLOSED AND CONFIDENTIAL SESSION



UNIVERSITY
OF MANITOBA

**Minutes of the
OPEN Session of the Board of Governors
September 26, 2017**

Present: J. Lieberman, Chair
J. Leclerc, Secretary

J. Anderson (by telephone)	D. Barnard	J. Beddoes	S. Connelly	S. Demmings	
L. Hyde	A. Kilgour	J. Knysh	H. Kroeker	K. Lee	J. Linden
R. Mohammed	M. Mollot	M. Moshiri	T. Nagra	C. Neumann	
K. Osiowy (by telephone)	H. Secter	M. Silicz	J. Taylor		

Assessors Present: S. Woloschuk

Officials Present: S. Foster J. Kearsey (phone) J. Ristock M. Watson
L. Zapshala-Kelln

Regrets: M. Hudson J. MacKenzie H. Maxted

Guests: B. Postl

1. **ANNOUNCEMENTS**

The Chair welcomed Maryam Moshiri and Hillary Kroeker to their first Board meeting since being appointed to the Board by the provincial government. He noted that as students they are appointed to a term of one year. The Chair noted that, since the last Board meeting in June, a number of events have occurred, including the Board of Governors Barbecue on June 27, the Board of Governors tour of the Fort Garry Campus on September 8, and Homecoming. He noted that he had personally attended three of the Homecoming events, the grand opening of the Taché Hall, the Homecoming Football Game, and the Homecoming brunch, which were all outstanding.

The Chair thanked Dr. Brian Postl for allowing members of the Board to tour the College of Medicine and Mr. Shaun Beach for taking the time to show the Board around the Clinical Simulation Lab. He then asked Dr. Barnard to introduce the presentation.

Dr. Barnard introduced Dr. Brian Postl, Dean of the Rady Faculty of Health Sciences, Dean of the Max Rady College of Medicine, and Vice-Provost (Health Sciences). He stated that Dr. Postl received his doctor of medicine degree from the University of Manitoba in 1976 and his Royal College Fellowship in Community Medicine and in Pediatrics in 1981 and 1982 respectively. He noted that Dr. Postl was the founding president and CEO of the Winnipeg Regional Health

Authority (WRHA) from 1999-2010. Dr. Barnard said that Dr. Postl's work and professional involvement has focused on Aboriginal child health, circumpolar health and human resource planning and he currently serves as a member of many organizations, not the least of which is as Chair of the Canadian Institute for Health Information (CIHR) and co-chair of the Premier's Council on Poverty, Education and Citizenship. Dr. Barnard noted that Dr. Postl was inducted as a fellow in the Canadian Academy of Health Sciences in 2011 and invested in the Order of Manitoba in 2012. Dr. Barnard explained that Dr. Postl was a much sought after candidate for the Deanship of a number of Faculties of Medicine in Canada and the University of Manitoba is fortunate to have him leading the Rady Faculty of Health Sciences.

Dr. Postl began his presentation with an overview of the structure of the Rady Faculty of Health Sciences, noting that it comprises five colleges: the College of Dentistry (and School of Dental Hygiene), the Max Rady College of Medicine, the College of Nursing, the College of Pharmacy, and the College of Rehabilitation Sciences, with a total enrolment of 3501 students. He said that in 2016 the Max Rady College of Medicine had the highest enrolment at 1738 students, the College of Nursing had 951 students, and the colleges of Dentistry, Pharmacy, and Rehabilitation Sciences each had approximately 250 students. He noted that there were also 79 students enrolled in the Rady Faculty of Health Sciences Integrated Health Program; more than double the number enrolled in 2016.

Dr. Postl noted that the Faculty offers a number of different undergraduate and graduate programs, including:

- Doctor of Dental Medicine (DDM)
- Bachelor of Science (Dentistry)
- Diploma in Dental Hygiene (School of Dental Hygiene)
- Bachelor of Science in Dental Hygiene
- Bachelor of Science (Medicine) (B.Sc. (Med))
- Master of Physician Assistant Studies (MPAS)
- Bachelor of Nursing (B.N.)
- Baccalaureate Program for Registered Nurses (BPRN)
- Master of Nursing and Nurse Practitioner
- Ph.D. in Nursing
- Bachelor of Pharmacy (B.Sc.) transitioning in the next two years to Pharm. D.
- Bachelor of Respiratory Therapy
- Master of Occupational Therapy
- Master of Physical Therapy
- M.Sc. in Rehabilitation Sciences
- Ph.D. In Applied Health Sciences
- Bachelor of Health Sciences (B.HSc.)
- Bachelor of Health Studies (B.HSt.)

Dr. Postl stated that the Faculty is very diverse, both in its faculty and staff population as well as its student body, and noted that working together is perceived positively in many areas. He

added that although the Faculty has five different cultures all doing their work differently, there is sufficient common ground among the colleges that a number of functions can and have been elevated to the Faculty level.

Dr. Postl referred to a table of admissions data, and noted that in each of the Faculty's programs only a fraction of applicants are admitted. He said the most competitive admissions processes are in the College of Medicine where only 110 of 1070 applicants were admitted, and the College of Dentistry where only 29 of 233 applicants were admitted. Dr. Postl explained that the application process for medicine applicants involves interviews and writing the MCAT aptitude test and students do learn to work that system so it is a challenge to level the playing fields. He added that there has been some consideration to adding a personality-based exam to help ascertain which applicants would function well as medical students.

Dr. Postl said that a survey of the class of 2021 in Medicine showed significant diversity and provided the following figures based on 90 out of 110 students responding:

- 12 % self-declared Indigenous ancestry (mostly Métis, but a few First Nations members)
- 33 % have rural attributes
- 5 % identify as a member of a sexual minority
- 3 % have a participation or activity limitation
- 34 % identify as a member of a visible minority
- 24 % were born outside of Canada and nearly 4 % came to Canada as refugees
- 23 % speak a first language other than English or French
- 73 % come from parents or guardians who did not graduate from college or university
- 28 % from a family with annual income under \$75,000 during their second decade of life
- 20 % contributed to family income in second decade of life
- 9 % were dependent upon social assistance at one time

Dr. Postl explained that external accreditation processes are required so students can be certified in their particular practice, and multiple accreditation processes are necessary for each college. He noted that this is a time-consuming and expensive process that puts significant pressure on the entire Faculty.

Dr. Postl said that the University of Manitoba medical students are very successful; in the top quartile of national licensing exams in Canada. He attributed this in part to the fact that Manitoba has the sickest population in Canada which in an excellent environment in which to train. He noted that this is the case throughout the Faculty.

Regarding research, Dr. Postl stated that the Faculty has the largest proportion of the research grants at the University of Manitoba; surpassing \$100 million in the College of Medicine alone. He added that the other colleges have a somewhat smaller research focus so work is being done to augmenting their research activities.

Dr. Postl stated that the total operating budget is \$145 million in fiscal allocations and \$73.7 million in central annual baseline allocations. He added that some units in the colleges are

revenue-generating and the 600 full-time university-appointed physicians in the University Medical Group generate total billings of approximately \$239 million with an annual tithe of \$21.8 million; one third of which goes to the University and the remainder of which goes to the Winnipeg Regional Health Authority. He explained that the tithe is paid by these physicians to reimburse the University for overhead.

Dr. Postl said that the faculty's total operating budget is \$145 million (fiscal) with a central annual baseline allocation of \$73.7 million. He added that the Rady family's donation of \$30 million in May of 2016 will impact generations of students in the health professions. He noted that the Faculty has been able to save \$1 million by creating new faculty-wide administrative structures for human resources, finance, communications, legal services, capital projects and space, administration, and information services and technology.

Dr. Postl stated that the faculty has an inter-disciplinary structure throughout and students are placed in multi-disciplinary cohorts of seven in their first two years to help foster interprofessional collaboration.

Dr. Postl said that the Indigenous Institute of Health and Healing (Ongomiizwin) had been launched in June of 2017 to address the health needs of Indigenous people and increase the number of First Nations, Métis and Inuit graduates from the five colleges. He added that Ongomiizwin will strengthen and coordinate educational, research and clinical activities in Indigenous Health, and provide support for Indigenous student success with guidance from knowledge keepers.

Mr. Osiowy asked whether the intake of students is adequate to compensate for the number of doctors retiring. Dr. Postl said that there is a surplus of graduates, due in part to the fact that doctors do not usually retire and the pattern of those who do is unpredictable. He noted that the proposed new tax laws may have an effect on the retirement pattern of doctors in Canada.

In response to a question from Mr. Neumann, Dr. Postl said that educating doctors has traditionally focused primarily on science, however there is a growing recognition of the importance of the humanities in training a well-rounded doctor. He explained that things like an appreciation of the arts, and solid writing skills can be significant in managing stress. He said the culture in the profession has been sink or swim and he has seen a culture shift away from that. He added that training students to be more productive and more patient-focused is becoming more important.

FOR ACTION

2. APPROVAL OF THE AGENDA

It was moved by Ms. Connelly and seconded by Mr. Neumann:

THAT the agenda for the September 26, 2017 meeting be approved as circulated.

CARRIED

3. MINUTES (Open) Session

- 3.1 Approval of the Minutes of the June 27, 2017 Open Session as circulated or amended

Some changes have been made to the minutes since there were distributed. These were noted by a Board member who had attended the meeting but was not recorded as being present.

It was moved by Ms. Nagra and seconded by Mr. Demmings:

THAT the minutes of the June 27, 2017 Open session be approved as circulated.

CARRIED

- 3.2 Business Arising

- 3.2.1

4. UNANIMOUS CONSENT AGENDA

The Chair reminded members that this part of the agenda is used to approve routine matters that are not controversial and do not normally generate much discussion and said that if any member of the Board wants to ask a question, discuss, or oppose an item on the consent agenda, they can request that in advance through the Secretary's Office or ask that it be removed before the Chair calls for a mover and seconder for the motion.

It was moved by Mr. Knysh and seconded by Mr. Mohammed:

THAT the Board receive for information the following items previously approved by the Executive Committee:

- 4.1.1 *Report of the Senate Committee on Awards – Part A [dated May 2, 2017]*
- 4.1.2 *Report of the Senate Committee on Awards – Part B [dated May 2, 2017]*
- 4.1.3 *Report of the Senate Committee on Awards – Part A [dated June 26, 2017]*
- 4.1.4 *Suspension of Admissions to the Bachelor of Science (Honours) and Bachelor of Science (Major) in Biotechnology*
- 4.1.5 *Revisions to the Accessibility Policy*

CARRIED

FOR INFORMATION

5. Report from the President

The President thanked those who had participated in the tour just before the meeting and those who had joined the tour on September 8. He noted that Andrew Konowalchuk did an excellent

job of illustrating some of the challenges faced by the University with respect to the physical plant. He added that another tour will be planned in the coming year and encouraged Board members to attend.

MOTION TO MOVE TO CLOSED AND CONFIDENTIAL

It was moved by Ms. Lee and seconded by Ms. Linden:
THAT the meeting move into Closed and Confidential Session.

CARRIED

Chair

University Secretary

DRAFT



AGENDA ITEM: Report of the Senate Committee on Awards [dated August 24, 2017]

RECOMMENDED RESOLUTION:

THAT the Board of Governors approve nine new offers, sixteen amended offers, and the withdrawal of two offers, as set out in Appendix A of the Report of the Senate Committee on Awards [dated August 24, 2017].

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

At its meeting on August 24, 2017, the Senate Committee on Awards approved nine new offers, sixteen amended offers, and the withdrawal of two offers, as set out in Appendix A of the Report of the Senate Committee on Awards [dated August 24, 2017].

RESOURCE REQUIREMENTS:

The awards will be funded from the sources identified in the Report.

IMPLICATIONS:

N/A

ALTERNATIVES:

N/A

CONSULTATION:

These award decisions meet the published guidelines for awards, as approved by Senate. They were reported to Senate for information on October 4, 2017.

REPORT OF THE SENATE COMMITTEE ON AWARDS

Preamble

Terms of reference for the Senate Committee on Awards include the following responsibility:

On behalf of Senate, to approve and inform Senate of all new offers and revised offers of awards that meet the published guidelines presented to Senate on November 3, 1999, and as thereafter revised by Senate. Where, in the opinion of the Committee, acceptance is recommended for new offers and revised offers which do not meet the published guidelines or which otherwise appear to be discriminatory under the policy on the *Non-Acceptance of Discriminatory Awards*, such offers shall be submitted to Senate for approval. (Senate, October 7, 2009)

Observations

At its meeting of August 24, 2017 the Senate Committee on Awards approved 9 new offers, 16 revised offers, and the withdrawal of 2 awards, as set out in Appendix A of the *Report of the Senate Committee on Awards* (dated August 24, 2017).

Recommendations

On behalf of Senate, the Senate Committee on Awards recommends that the Board of Governors approve 9 new offers, 16 revised offers, and the withdrawal of 2 awards as set out in Appendix A (dated August 24, 2017). These award decisions comply with the published guidelines of November 3, 1999, and are reported to Senate for information.

Respectfully submitted,

Dr. Phil Hultin
Chair, Senate Committee on Awards

SENATE COMMITTEE ON AWARDS

Appendix A August 24, 2017

1. NEW OFFERS

Barbara Humphreys Memorial Graduate Scholarship in Architecture

In memory of Barbara Humphreys (B.Arch./41), Douglas Humphreys and his daughter, Gwyneth, have established an endowment fund with the initial gift of \$250,000 at the University of Manitoba in 2017. The purpose of the fund is to reward the academic achievements of graduate students pursuing studies in the Master of Architecture program in the Faculty of Graduate Studies. Beginning in the 2019–2020 academic year, the available annual interest from the fund will be used to offer one scholarship to a graduate student who:

- (1) is enrolled full-time in the first or second year of study in the Faculty of Graduate Studies in the Master of Architecture program at the University of Manitoba;
- (2) has graduated with a Bachelor of Environmental Design offered through the Faculty of Architecture at the University of Manitoba;
- (3) has achieved a minimum grade point average of 3.5 based on previous 60 credit hours (or equivalent) of university level study;
- (4) submits a concise statement (maximum 250 words) describing their research area of interest.

Preference will be given to students with an interest in Canada's architectural heritage and the impact architecture has on the built and natural environments.

Recipients may hold the Barbara Humphreys Memorial Graduate Scholarship in Architecture concurrently with any other awards, consistent with policies in the Faculty of Graduate Studies.

The Vice-Provost (Graduate Education) and Dean of the Faculty of Graduate Studies (or designate) will ask the Dean of the Faculty of Architecture (or designate) to name the selection committee for this award.

This agreement may be revised by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

BUGS Scholarship

The Biology Undergraduates Students' Association will make an annual contribution of \$250 for a five-year term to offer the BUGS Scholarship. The purpose of the award is to support undergraduate students interested in Biological Sciences, Microbiology, or Genetics in the Faculty of Science. Beginning in 2017-2018 and ending in 2021-2022, one scholarship will be offered to an undergraduate student who:

- (1) is enrolled full-time (minimum 80% course load) in any year of study in the Faculty of Science at the University of Manitoba;
- (2) has completed at least one 2000 level course in Biological Sciences, Microbiology, or Genetics;
- (3) has achieved a minimum degree grade point average of 3.5;
- (4) has, in the opinion of the selection committee, submitted the best essay*.

*In consultation with the Departments of Biological Sciences and Microbiology, essay topics will change on an annual basis and will be advertised by BUGS. Essay topics to be considered may include the following:

- How will your study of biological sciences/microbiology contribute to your immediate or long range career plans?
- Describe a special attribute or accomplishment that sets you apart in the field of biological sciences/microbiology?
- In your opinion, what was an interesting/novel/impactful scientific discovery that was made this year?

Essays (maximum 500 words, including references) are to be submitted to the Department of Biological Sciences.

Preference will be given to members of the Biology Undergraduate Students' Association (BUGS).

BUGS executives are not eligible to receive this scholarship.

The donor will contact the Financial Aid and Awards office by no later than March 31 in any year this award is not to be offered.

The selection committee will be jointly named by the Department Heads of Biological Sciences and Microbiology (or their designates) and include an executive member of BUGS.

This agreement may be revised by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

Harvey & Merle Boyd Bursary

Merle Boyd (né: Pringle) Cert.Nurs. (P.H.)/46 bequeathed \$201,199.36 to the University of Manitoba in 2015 to establish an endowment fund. The purpose of the fund is to support undergraduate students pursuing studies in the College of Nursing in the Baccalaureate Nursing Program. Beginning in 2017-2018, the available annual income from the fund will be used to offer bursaries to undergraduate students who:

- (1) are enrolled full-time (minimum 60% course load) in any year of study in the Baccalaureate Nursing Program in the College of Nursing at the University of Manitoba;
- (2) has achieved a minimum degree grade point average of 2.5;
- (3) has demonstrated financial need on the standard University of Manitoba bursary application form.

The selection committee will have the discretion to determine the number and value of scholarships offered each year. In any year when there is excess annual income, the revenue from the fund will be re-capitalized as per the donor's wishes.

The selection committee shall be the Student Awards Committee of the College of Nursing.

This agreement may be revised by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

John H. McEown and A. Lewis Watt Bursary

Mr. John McEown (B.Comm./48) has established an endowment fund at the University of Manitoba, with a bequest of \$100,000 in 2016. The purpose of the fund is to provide bursaries for students in the I.H. Asper School of Business. The available annual interest from the fund will be used to offer one or more bursaries to undergraduate students who:

- (1) are enrolled full-time in the I.H. Asper School of Business, in the Bachelor of Commerce (Honours) degree;
- (2) have achieved a minimum degree grade point average of 3.0;
- (3) have demonstrated community service through participation in student government and/or professional, charitable, or cultural organizations;
- (4) have demonstrated financial need on the standard University of Manitoba bursary application form.

The selection committee will have the discretion to determine the number and value of awards offered each year based on the available revenue and the level of financial need demonstrated by candidates for this bursary.

Candidates must submit the online University of Manitoba General Bursary Application and Supplemental Bursary Application. Candidates must demonstrate their involvement in community service in the online University of Manitoba Supplemental Bursary Application.

The selection committee will be named by the Dean of the I.H. Asper School of Business (or designate).

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

Katz Family Scholarship

The Katz Family has generously established an endowment fund with an initial gift of \$20,000 at the University of Manitoba in 2017. The purpose of the fund is to reward the academic achievements of undergraduate students pursuing studies in the Undergraduate Medical Education Program in the Max Rady College of Medicine. One award will be given to a student who has completed Med I and a second award will be given to a student who has completed Med II. The Katz family has made an additional gift of \$800 to offer the first prize in the 2017-2018 academic year. Beginning in the 2018-2019 academic year, the available annual interest will be used to offer two prizes, equal in value, to undergraduate students who:

- (1) were enrolled full-time (minimum 80% course load) in either:
 - (a) the first year of study in the Undergraduate Medical Education program offered by the Max Rady College of Medicine; or
 - (b) the second year of study in the Undergraduate Medical Education program offered by the Max Rady College of Medicine
- (2) in the next ensuing academic year continue to be enrolled full-time in the Undergraduate Medical Education program offered by the Max Rady College of Medicine
- (3) are in good standing in the program;
- (4) have achieved the highest standing in the Endocrine and Metabolism course.

The Dean of the Max Rady College of Medicine (or designate) will name the selection committee for this award.

This agreement may be revised by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

Murray J. Taylor Actuarial Community Involvement Scholarship

Mr. Murray Taylor B.Sc. (Hons)/76 and his wife Mrs. Charlotte Taylor have together established an endowment fund at the University of Manitoba. The purpose of the fund is to reward community involvement and academic achievements of undergraduate students pursuing studies in Actuarial Mathematics in the Faculty of Science or the I. H. Asper School of Business. Beginning in the 2018-2019 academic year, the available annual income from the fund will be used to offer one scholarship of \$4,000 to an undergraduate student who:

- (1) is enrolled full-time (minimum 80% course load) in either:
 - (i) the Faculty of Science in a Bachelor of Science (Honours) degree with a declared major in Actuarial Mathematics or the Actuarial Mathematics and Statistics Joint Program at the University of Manitoba; or
 - (ii) the I.H. Asper School of Business in a Bachelor of Commerce (Honours) degree with a declared major in Actuarial Mathematics;
- (2) has achieved a minimum degree grade point average of 3.0;
- (3) has successfully completed at least one professional examination set by the Society of Actuaries/Casualty Actuarial Society;
- (4) has demonstrated leadership through volunteer activities in the community or at the University of Manitoba (volunteer activities may include, but are not limited to, involvement with student-run organizations (clubs, student councils, etc.), faith-based organizations, not-for-profit organizations, and commitments to coaching or organizing sporting teams or events).

In order to demonstrate criterion (4), candidates must submit a letter of application (maximum 250 words) outlining how they meet the leadership and/or volunteer requirements in the most recent year and previous years.

Previous recipients are encouraged to apply if they continue to meet the eligibility criteria as outlined above.

The selection committee shall be named by Dean of the Faculty of Science (or designate) and the Dean of the I.H. Asper School of Business (or designate) and will include the Director of the Warren Centre for Actuarial Studies and Research (or designate), and donors (or their designates).

This agreement may be revised by the mutual consent of the donors (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donors (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donors in establishing the award.

Rosemary Armstrong Memorial Bursary

The Rosemary Armstrong Memorial Bursary Fund was established as a permanent endowment through The Winnipeg Foundation in December 2016. This bursary is intended to support nursing students with an interest in pediatrics and children's health who can further the work that Rosemary would have loved

to continue. Each year, The Winnipeg Foundation will report the available earnings from the fund to Financial Aid and Awards at the University of Manitoba to offer one bursary which will be offered to an undergraduate student who:

- (1) is enrolled full-time (minimum 60% course load) in the fourth year of the Bachelor of Nursing Program in the College of Nursing at the University of Manitoba;
- (2) is enrolled in Family/Child Health course (currently NURS 4510);
- (3) has achieved a minimum degree grade point average of 2.5;
- (4) has demonstrated financial need on the standard University of Manitoba bursary application form.

The selection committee will be the Student Awards Committee of the College of Nursing.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award. Any future modifications that may be necessary due to changed conditions will require complete consultation with The Winnipeg Foundation.

Sharpe Memorial Prize

In memory of William Joseph Sharpe, an endowment fund was established at the University of Manitoba. The purpose of the fund is to recognize the academic excellence of a student who has completed the course Avian Production Systems. Each year, beginning in 2017-2018, the available annual income will be used to offer one prize to an undergraduate student who:

- (1) was enrolled full-time (minimum 80% course load) in the Faculty of Agricultural and Food Sciences in the year the prize is tenable;
- (2) has achieved a minimum degree grade point average of 3.0;
- (3) achieved the highest standing in the course Avian Production Systems (currently numbered ANSC 4550).

In the event of a tie, the prize will be awarded to the student with the highest degree grade point average.

Students in their final term of study are eligible to receive the prize, provided that they have declared graduation and were registered full-time (minimum 80% course load) in the term the prize is tenable.

If the course Avian Production Systems is no longer offered, a scholarship can be offered to a full-time undergraduate student (minimum 80% of a full-course load) who has declared a Major in Animal Systems, and achieved a minimum degree grade point average of 3.5.

The selection committee will be the Faculty of Agricultural and Food Sciences Award Committee.

This agreement may be revised by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

William A. Gray Memorial Scholarship

In memory of her husband, William A. Gray (B.S.A./74), Karen Gray and their children Madison and Laurel, together with Bill's friends and colleagues from the Royal Bank of Canada, have established an endowment fund at the University of Manitoba. The purpose of the fund is to encourage students to pursue studies in the Department of Agribusiness and Agricultural Economics, in the Faculty of

Agricultural and Food Sciences. Beginning in the 2017-2018 academic year, the available annual income from the fund will be used to offer one scholarship to an undergraduate student who:

- (1) is enrolled full-time (minimum 80% course load) in the Faculty of Agricultural and Food Sciences,
- (2) is in the third year of the Bachelor of Science in Agribusiness program;
- (3) has achieved the highest degree grade point average with a minimum of 3.5.

The selection committee will be the Awards Committee of the Faculty of Agricultural and Food Sciences. The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

2. AMENDMENTS

Alice Meredith Jones Memorial Bursary

The following amendments were made to the terms of reference for the Alice Meredith Jones Memorial Bursary:

- The numbered criteria were revised to:
 - (1) *are enrolled full-time (minimum 60% course load) in the Bachelor of Nursing Program in the College of Nursing at the University of Manitoba;*
 - (2) *have achieved a minimum degree grade point average of 2.5;*
 - (3) *have demonstrated financial need on the standard University of Manitoba bursary application form.*
- The following paragraphs were removed:

**Applicants will be required to submit a brief letter outlining why he/she feels that he/she has the potential for becoming a successful, contributing member of the nursing profession.*

The bursary may be renewed for an additional year provided the recipient maintains a 3.00 grade point average in the first year of the program.

Applications for this award will be available from the Financial Aid and Awards Office at the university. The application deadline each year shall be October 1st.
- The selection committee paragraph was revised to:

The selection committee for this bursary will be the Student Awards Committee of the College of Nursing.
- The standard Board of Governors statement was added.

Bruce D. Campbell Bursaries

The following amendments were made to the terms of reference for the Bruce D. Campbell Bursaries:

- Criterion (3) was revised to:
 - (3) (i) *as degree students, have achieved the required minimum entrance average based on those courses used for admission to the University of Manitoba or are being admitted via Advanced Entry with a minimum grade point average of 2.0;*

- (ii) as diploma students, have achieved the required minimum entrance average of 60% based on their Grade 12 high school courses (or equivalent);

Catherine E. Reimer Memorial Scholarship

The following amendments were made to the terms of reference for the Catherine E. Reimer Memorial Scholarship:

- Criterion (3) in both scholarships were revised to:
(3) has achieved a minimum degree grade point average of 3.5;
- The standard Board of Governors statement was updated.

George Weston Scholarship

The following amendments were made to the terms of reference for the George Weston Scholarship:

- The name of the scholarship was revised to: *Weston Family Scholarship*
- The opening paragraph was revised to:
The W. Garfield Weston Foundation has established a fund at the University of Manitoba to support exceptional undergraduate students. This fund will support undergraduate scholarships which will be given on an annual basis until the fund has been exhausted. Two scholarships valued at \$6,000 each will be offered to students enrolled in the Faculty of Agricultural and Food Sciences, two scholarships valued at \$6,000 each will be offered to students enrolled in the Faculty of Arts, and one scholarship valued at \$6,000 will be offered to a student enrolled in the Desautels Faculty of Music. Each of these scholarships will be offered to students who:
- The numbered criteria were revised to:
(1) have completed at least 24 credit hours of full-time study (80 % course load);
(2) have achieved a minimum degree grade point average of 3.5;
(3) have registered for 24 credit hours (80 % course load) of full-time study for the subsequent year of undergraduate study;
(4) is a Canadian citizen; and
(5) demonstrates exceptional community involvement, excellent communication skills (both verbal and written), and have outstanding abilities and achievements.
- The following paragraph was revised:
As part of the application process, the applicants will be required to submit a brief biographical essay that both demonstrates their excellent communication skills and outlines the scope of their community involvement, abilities and achievements. The short-listed candidates will, if necessary, be interviewed by members of the selection committees.
- A renewal paragraph was added:
The scholarship is renewable for a maximum of three years, providing the recipient continues to meet the above criteria. If the student is in their final year (declared graduating year) of their undergraduate degree program, they will not have to meet criterion (3) for it to be renewable for that year.

- The following sentence was added:

The number and value of the scholarships may be adjusted in the final year to ensure the fund is exhausted.

- The selection committee paragraph was revised to:

The selection committee for the Faculty of Agriculture and Food Science scholarship will be the Agricultural and Food Sciences Awards Committee. The selection committee for the Faculty of Arts scholarships will be named by the Dean of the Faculty of Arts (or designate). The selection committee for the Desautels Faculty of Music scholarships will be named by the Dean of the Desautels Faculty of Music (or designate).

- The standard Board of Governors statement was updated.

Graduate Nursing Students Association Scholarship

The following amendments were made to the terms of reference for the Graduate Nursing Students Association Scholarship:

- The opening paragraph was revised to:

The Graduate Nursing Students Association (GNSA) offers five scholarships to graduate nursing students at the University of Manitoba, when funds are available. The awards will be valued at \$2500 at the Master's level and \$3,000 at the PhD level, for a total of \$13,000 as approved by the endowment fund. The purpose of the scholarships is to promote excellence in academic and clinical settings by acknowledging and encouraging academic excellence and strong leadership abilities, including leadership in student governance.

- The numbered criteria in the following scholarships were revised to:

One scholarship will be offered to a graduate student who:

(1) is enrolled full-time in the Faculty of Graduate Studies, in the Master of Nursing, Nurse Practitioner stream;

(a) if there are no full-time applicants who fulfill the terms of reference then a part-time applicant from the Nurse Practitioner stream may be considered for this award at the discretion of the selection committee.

(2) has achieved a minimum grade point average of 3.5 in the previous 60 credit hours (or equivalent) of study;

(3) has demonstrated nursing leadership in the graduate program, in previous and/or current employment positions, and /or in the community at large.

One scholarship will be offered to a graduate student who:

(1) is enrolled part-time in the Faculty of Graduate Studies, in the Master of Nursing, Nurse Practitioner stream;

(a) if there are no part-time applicants who fulfill the terms of reference then a full-time applicant from the Nurse Practitioner stream may be considered for this award, at the discretion of the selection committee.

(2) has achieved a minimum grade point average of 3.5 in the previous 60 credit hours (or equivalent) of study;

(3) has demonstrated nursing leadership in the graduate program, in previous and/or current employment positions, and /or in the community at large.

One scholarship will be offered to a graduate student who:

- (1) is enrolled full-time in the Faculty of Graduate Studies, in the Master of Nursing, in any stream (not Nurse Practitioner);*
 - (a) if there are no full-time applicants who fulfill the terms of reference, then a part-time applicant from the Master's streams, except the Nurse Practitioner stream, may be considered for this award, at the discretion of the selection committee.*
- (2) has achieved a minimum grade point average of 3.5 in the previous 60 credit hours (or equivalent) of study;*
- (3) has demonstrated nursing leadership in the graduate program, in previous and/or current employment positions, and /or in the community at large.*

One scholarship will be offered to a graduate student who:

- (1) is enrolled part-time in the Faculty of Graduate Studies, in the Master of Nursing, in any stream (not Nurse Practitioner);*
 - (a) if there are no part-time applicants who fulfill the terms of reference then a full-time applicant from the Master's stream, except the Nurse Practitioner stream, may be considered for this award at the discretion of the selection committee.*
- (2) has achieved a minimum grade point average of 3.5 (or equivalent) in the previous 60 credit hours of study;*
- (3) has demonstrated nursing leadership in the graduate program, in previous and/or current employment positions, and /or in the community at large.*

One scholarship will be offered to a graduate student who:

- (1) is enrolled full- or part-time in the Faculty of Graduate Studies, in the PhD of Nursing program;*
- (2) has achieved a minimum grade point average of 3.5 in the previous 60 credit hours (or equivalent) of study;*
- (3) has demonstrated nursing leadership in the graduate program, in previous and/or current employment positions, and /or in the community at large.*

- The tie breaking sentences were revised to:

Where two or more candidates are otherwise considered to be equal, the scholarship will be offered to the candidate who has achieved the highest degree grade point average based on the last 60 credit hours (or equivalent) of study. In the event that two or more of these candidates are also tied with respect to degree grade point average, the scholarship will be divided equally among these candidates.

- The selection committee paragraph was revised to:

The Vice-Provost (Graduate Education) and Dean of the Faculty of Graduate Studies (or designate) will ask the Chair of the Graduate Studies Committee of the College of Nursing to convene the selection committee for this award.

- The standard Board of Governors statement was added.

James Walker Wood, M.D. Convocation Prize in Family Medicine

The following amendments were made to the terms of reference for the James Walker Wood, M.D. Convocation Prize in Family Medicine:

- The prize was renewed for an additional 5 year term starting in 2018-2019 after the current 4 year term expires.
- The standard Board of Governors statement was added.

Jenny Fraser Memorial Award

The following amendments were made to the terms of reference for the Jenny Fraser Memorial Award:

- Criteria (1) and (3) were revised to:
 - (1) *is enrolled full-time in the Faculty of Graduate Studies, in the second year of the Master of Science in the Department of Community Health Sciences (As of July 1, 2015 the Department of Family Social Sciences, Faculty of Human Ecology merged with the Department of Community Health Sciences, Max Rady College of Medicine, Rady Faculty of Health Sciences);*
 - (3) *has achieved a minimum grade point average of 3.5 (or equivalent) based on the last 60 credit hours (or equivalent); and*
- The selection committee paragraph was revised to:

The Vice-Provost (Graduate Education) and Dean of the Faculty of Graduate Studies (or designate) will ask the Head, Department of Community Health Sciences (or designate) to name the selection committee.
- The standard Board of Governors statement was updated.

Manitoba Association of Home Economists Bursary

The following amendments were made to the terms of reference for the Manitoba Association of Home Economists Bursary:

- The preamble was revised to:

The Manitoba Association of Home Economists (MAHE) offers two annual bursaries to support students who are pursuing studies in areas of health and education which would assist people in improving their quality of life. MAHE represents home economists throughout the province. Members work in all areas of the public, non-profit and private sectors to assist people in improving their quality of life. MAHE is governed by a 12 member Board of Directors that sets the strategic direction of the association and administers The Professional Home Economists Act. The Act, passed in 1990, recognizes the right of qualified members to use the Professional Home Economist (PHEc) designation. This registered status provides for self-regulation via an established code of professional conduct.

Each year one bursary valued at half of the available annual interest, along with a one year membership to the Manitoba Association of Home Economists, will be offered to an undergraduate who:
- Criteria (1) and (2) were revised to:
 - (1) *is enrolled full-time (minimum 60% course load) in a Bachelor of Education degree program (e.g., After-Degree Bachelor of Education program) in the Faculty of Education, and in any year of the program, with a declared major in Home Economics;*

(2) *has a minimum degree grade point average of 2.0, or has met admission requirements for the Bachelor of Education degree program (e.g., After-Degree Bachelor of Education program) in the Faculty of Education;*

- A second bursary was added within the terms of reference:

Each year one bursary valued at half of the available annual interest, along with a one year membership to the Manitoba Association of Home Economists, will be offered to an undergraduate student who:

(1) *is enrolled full-time (minimum 60% course load) in the Rady Faculty of Health Sciences in either the Bachelor of Health Sciences or Bachelor of Health Studies program;*

(2) *has a minimum degree grade point average of 2.0;*

(3) *has demonstrated financial need on the standard University of Manitoba bursary application form.*

- The following sentence was removed:

This bursary may be held with other bursaries and scholarships.

- The following paragraph was added:

If there are no eligible students who meet the criteria for the Faculty of Education bursary, a second bursary will be offered to a student in the Rady Faculty of Health Sciences who meets the above criteria in that Faculty. If there are no eligible students who meet the criteria in the Rady Faculty of Health Sciences who meets the above criteria, then a second bursary will be offered to a student in the Faculty of Education who meet the above criteria in that Faculty.

- The selection paragraph was revised to:

The selection committee for the Faculty of Education will be named by the Dean, Faculty of Education (or designate). The selection committee for the Rady Faculty of Health Sciences will be named by the Dean, Rady Faculty of Health Sciences (or designate).

- The standard Board of Governors statement was added.

Manitoba Public Insurance Occupational Therapy and Physical Therapy Tuition Scholarships

The following amendments were made to the terms of reference for the Manitoba Public Insurance Occupational Therapy and Physical Therapy Tuition Scholarships:

- Criteria (1) and (3) were revised to the following for both the Master of Occupational Therapy (MOT) and the Master of Physical Therapy (MPT) scholarship sections:

(1) *be residents of Manitoba, who have graduated from a Manitoba high school and have received a recognized degree from a Manitoba post-secondary institute;*

(3) *have maintained a minimum grade point average of 3.75 based on the previous 60 credit hours (or equivalent) of study, with no grade lower than C+, throughout the MOT program;*

- The advertisement sentence was revised to:

The College of Rehabilitation Sciences Awards Committee will advertise the application deadline each year.

- The title of the Vice-Provost (Graduate Education) and Dean of the Faculty of Graduate Studies was updated.
- The standard Board of Governors statement was added.

MARRT Professional Award

The following amendments were made to the terms of reference for the MARRT Professional Award:

- The name of the award has been changed to: *Manitoba Association of Registered Respiratory Therapists Future Leader Prize*

- The opening paragraph was revised to:

The Manitoba Association of Registered Respiratory Therapists (MARRT) is the professional association and licensing body for the discipline of respiratory therapy in Manitoba. Each year, the association offers a prize valued at \$500.00 to a student graduating from the Bachelor of Respiratory Therapy program who demonstrates the potential for future growth as a leader within the profession.

- The numbered criteria were revised to:

The prize will be offered to a student who:

- (1) *has completed the third year of study in the Respiratory Therapy Program in the University of Manitoba's College of Rehabilitation Sciences;*
- (2) *has achieved a minimum degree grade point average of 3.0;*
- (3) *has demonstrated characteristics and behaviours of a leader (ie. has good communication skills, demonstrates initiative, networks with others, is a self-manager, and actively seeks new opportunities and challenges);*
- (4) *has demonstrated leadership qualities within the Department of Respiratory Therapy through their interactions with students and faculty;*
- (5) *promotes the delivery of services and care for individuals with respiratory disease.*
- (6) *demonstrates advocacy for the profession through participation in at least three of the following:*
 - i. *Student council.*
 - ii. *Committees within the Respiratory Therapy Department or the College of Rehabilitation Sciences.*
 - iii. *Campus representative for the Canadian Society of Respiratory Therapists.*
 - iv. *Involvement in planning and implementing Canadian Society of Respiratory Therapists student activities.*
 - v. *Involvement in planning and implementing Respiratory Therapy Week events at the university or within the community.*
 - vi. *Involvement in planning and implementing other department or College events which promote the profession of respiratory therapy.*
 - vii. *Involvement in planning and implementing student Interprofessional Education Activities within the College of Rehabilitation Sciences or the Rady Faculty of Health Sciences.*
 - viii. *Participation in professional education conferences (presentation, poster, conference planning etc.)*
 - ix. *Volunteered or worked for a community organization for one or more years in a leadership role.*

- The following was added:

Applicants must submit the following:

- 1) *A completed application form.*
 - 2) *Resumé or curriculum vitae.*
 - 3) *One letter of recommendation from a Respiratory Therapist (faculty member or a clinical practitioner).*
 - 4) *A letter of intent (500 words minimum) that describes:*
 - a. *Their involvement in service and leadership activities as listed in the criteria.*
 - b. *The challenges that they see in the future for the profession.*
 - c. *How they see the profession evolving to meet the challenges.*
 - d. *What their professional goals are in promoting respiratory therapy.*
- The standard Board of Governors Statement was added.

Oakes-Riewe Aboriginal Environmental Studies Research Award

The following amendments were made to the terms of reference for Oakes-Riewe Aboriginal Environmental Studies Research Award:

- The name of the award has been changed to: *Oakes-Riewe Environmental Studies Research Award*
- The following was removed from the opening paragraph:
...which includes Aboriginal peoples' perspectives.
- The numbered criteria were revised to:
 - (1) *are enrolled full-time in the Faculty of Graduate Studies at the University of Manitoba, either in a Master's or a Ph.D. program; and*
 - (2) *have achieved a minimum grade point average of 3.0 based on the previous 60 credit hours (or equivalent) of study;*
 - (3) *are conducting or have proposed to conduct environmental research.*
- The preference list was revised to:
 - (1) *students conducting interdisciplinary environmental (integration of physical, biological, and human processes) research within a Canadian Indigenous context;*
 - (2) *students conducting interdisciplinary environmental (integration of physical, biological, and human processes) research within a Circumpolar context;*
 - (3) *students in a Master's program;*
 - (4) *students with financial support which is inadequate to cover the proposed field work expenses.*
- The following was revised to:
Applicants will be required to submit the following in order to be considered for this award:
 - a) *a two-page research proposal including the purpose, objectives, and methods of the project;*

- b) *a statement signed by the student's thesis advisor which states that the research proposal has been approved by the Thesis Advisory Committee;*
 - c) *proof of approval by the Research Ethics Board of the University of Manitoba;*
 - d) *letters of approval and/or copies of research licenses signed by the appropriate authority from the Community or Research Authority which will participate in, be influenced by, or benefit from the research;*
 - e) *a statement from the applicant indicating how they plan to familiarize themselves with the protocols practiced by the community in which the research will be conducted;*
 - f) *a budget detailing how the outlined costs relate to particular aspects of the project;*
 - g) *a statement that the applicant, if successful, will present his/her research findings at an interdisciplinary seminar with an environmental focus such as the Faculty of Environment Seminar at the University of Manitoba upon completion of the project and will submit the findings for publication in a refereed publication).*
- The following paragraph was removed:
These awards will be presented to the recipients in accordance with the guidelines and procedures used by the Northern Scientific Training Program (NSTP) at the University of Manitoba. Recipients may receive this award only once.
 - The selection committee paragraph was revised to:
The Vice-Provost (Graduate Education) and Dean of the Faculty of Graduate Studies (or designate) will ask the Dean of the Clayton H. Riddell Faculty of Environment, Earth, and Resources to designate a Chair for the Committee. Committee membership shall include academic representatives with expertise conducting environmental research, the Associate Dean of the Faculty of Graduate Studies - Interdisciplinary Programs (or designate), and a representative from the Office of Research and Contract Services.
 - The standard Board of Governors Statement was added.

Schwartz/Reisman Scholars Program

The following amendments were made to the terms of reference for the Schwartz/Reisman Scholars Program:

- Criterion (2) in the first scholarship to an undergraduate student was revised to:
 - (2) *have achieved either:*
 - (i) *as an I.H. Asper School of Business student, a minimum degree grade point average of 3.75; or, if entering directly from high school, a minimum average of 85% on those courses used for admission;*
 - (ii) *as a First Year Faculty of Law student, a cumulative grade point average of 3.5 in course work completed prior to entrance into the Faculty of Law;*
 - (iii) *as a Second or Third Year Faculty of Law student, a minimum 3.5 degree grade point average;*
- Criterion (3) in the first scholarship to an undergraduate student and in the second scholarship to a graduate student was revised to:
 - (3) *have demonstrated recent community involvement and/or leadership.*

The O. Bjornson Prize in English

The following amendments were made to the terms of reference for the The O. Bjornson Prize in English:

- The preamble was revised to:

In memory of the late Dr. Oafur Bjornson and his contributions to the University during his tenure as a member of the teaching staff in the Faculty of Medicine, his daughters have established an endowment fund at the University of Manitoba.

- The numbered criteria was revised to:

Each year, the available annual income from the fund will be used to offer one prize to an undergraduate student who:

- (1) was enrolled full-time (minimum 60% course load) in any undergraduate program at the University of Manitoba in the year in which the award was tenable;*
- (2) has, in the opinion of the selection committee, written an outstanding essay on Shakespeare in any class offered by the Department of English, Film, and Theatre out of all applicants;*
- (3) has achieved a minimum degree grade point average of 3.5.*

- The following statements were added:

Preference will be given to students who have written an essay on Shakespeare in a course beyond the 1000-level on Shakespeare's works that is offered by the Department of English, Film, and Theatre.

In order to be considered for this prize, candidates will be required to submit a piece of work for consideration to the Associate Head of the Department of English, Film, and Theatre.

In a year when no worthy candidate is identified, no prize will be offered and any unspent interest shall be capitalized with the capital of the fund.

- The standard Board of Governors statement was added.

The Skuli Johnson Gold Medal in Classics

The following amendments were made to the terms of reference for The Skuli Johnson Gold Medal in Classics:

- The preamble has been revised to:

In memory of Skuli Johnson, his son, Harold A. C. Johnson, has established an endowment fund to create a gold medal award for high-achieving students in the Department of Classics in the Faculty of Arts. The first medal was awarded in 1956. The recipient will receive a gold medal and well as a monetary gift. A portion of the endowment fund will be set aside to cover the costs associated with the medal. The Department of Classics is responsible for ordering the medal on an annual basis.

- The numbered criteria has been revised to:

Each year, the annual available income from the fund will be used to award one undergraduate student who:

- (1) has successfully completed at least one full-time year of study (minimum 80% course load) majoring in the Department of Classics in the Faculty of Arts at the University of Manitoba;*
- (2) has completed at least two courses in the Department of Classics with a grade of B or better, one of which must be a Latin or Greek language course;*

(3) *has achieved a minimum degree grade point average of 3.5.*

- The following statements have been added:

In the event of a tie, a duplicate medal shall be awarded.

A student may not receive the gold medal more than once.

In any year that there is no eligible candidate, the medal will not be awarded and the unspent interest will be reinvested into the fund.

- The selection committee paragraph has been revised to:

The Head of the Department of Classics (or designate) will name the selection committee for this award.

- The standard Board of Governors statement was added.

UMSU – Bison Athletes Award for Outstanding Contribution in Athletics

The following amendments were made to the terms of reference for the UMSU – Bison Athletes Award for Outstanding Contribution in Athletics:

- The numbered criteria were revised to:

(1) *is eligible to compete in U Sports and is a member of one of the above named Bison varsity teams;*

(2) *is enrolled full-time, as defined by U Sports regulations, in any undergraduate degree or diploma program in any faculty, college, or school at the University of Manitoba;*

(3) *is enrolled in a minimum of 9 credit hours in each of the terms of competition;*

(4) *has achieved a minimum degree grade point average of 3.0 and completed a minimum of 18 credit hours in the previous academic year as a Bison student athlete;*

(5) *has made an outstanding extracurricular contribution to the quality of student life and has exhibited special leadership in athletics on campus.*

- The selection committee paragraph was revised to:

The selection committee will include the Director of Athletics and Recreation (or designate) who will serve as Chair, and the coach(es) of the team(s).

- The following paragraph was removed:

(The terms of this award will be reviewed annually against the criteria of Canadian Interuniversity Sport Governing Athletic award - alumni, private, booster club and corporate funded, currently numbered 50.10.5.6 in the C.I.S. Manual).

- The following paragraph was added:

The terms of this award will be reviewed annually against the U Sports criteria governing “Athletic Financial Awards Policy” (also referred to as “Athletics Scholarships Policy”), currently numbered C50.10 in the U Sports Operations Manual.

- The standard Board of Governors statement was added.

Women’s Health Research Foundation of Canada Graduate Scholarship

The following amendments were made to the terms of reference for the Women’s Health Research Foundation of Canada Graduate Scholarship:

- There will now be two scholarships offered annually.

- The numbered criteria were revised to:
 - (1) *are enrolled full-time in the Faculty of Graduate Studies, in any Master's or Doctoral program;*
 - (2) *have achieved a minimum grade point average of 3.5 (or equivalent) based on the last 60 credit hours of study;*
 - (3) *have demonstrated superior intellectual ability and academic accomplishment;*
 - (4) *are undertaking or has proposed to undertake research in any area of women's health for his/her thesis or practicum.*
- The selection committee paragraph was revised to:
The Vice-Provost (Graduate Education) and Dean of the Faculty of Graduate Studies (or designate) will name the selection committee.
- The following paragraph was revised to:
** The Women's Health Research Foundation of Canada will provide an annual contribution of \$3,000 in addition to the available annual interest to fully support the Scholarships until such time that the endowment fund generates enough interest to offer two awards of \$3,000 each, for a total of \$6,000 per year.*
- The standard Board of Governors statement was updated.

3. WITHDRAWALS

Animal Nutrition Association of Canada (Manitoba Division) Scholarship

This award is being withdrawn at the request of the donor.

Animal Nutrition Association of Canada Scholarship

This award is being withdrawn at the request of the donor.



AGENDA ITEM: Report of the Senate Committee on Awards – Part B
[dated June 26, 2017]

RECOMMENDED RESOLUTION:

THAT the Board of Governors approve seven new offers and five amended offers, as set out in Appendix A of the Report of the Senate Committee on Awards – Part B [dated June 26, 2017].

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

- At its meeting on June 26, 2017, the Senate Committee on Awards approved seven new offers and five amended offers that appear to be discriminatory according to the policy on the *Non-Acceptance of Discriminatory Awards*, as set out in Appendix A of the Report of the Senate Committee on Awards – Part B [dated June 26, 2017].
- The Harland Family Award would be offered to female undergraduate or graduate students in any faculty, college, or school at the University, who have been involved in the sport of rugby in Manitoba within the previous three years.
- The Henry Linklater – Vale Canada Scholarship would be awarded to Canadian Indigenous undergraduate students who have graduated from a high school in Northern Manitoba and are enrolled in any Bachelor of Science in Engineering degree or the Bachelor of Science in Geological Sciences degree.
- The Indigenous Master’s Excellence Award would be offered to Canadian Indigenous graduate students enrolled in the Faculty of Graduate Studies, in any Master’s degree program.
- The UMSU Award for Indigenous Community Leaders would be offered to Canadian Indigenous undergraduate students enrolled in University 1 or in any faculty, college, or school, who are leaders in their communities.
- The UMSU Bursaries for Indigenous Single Parents would be offered to Canadian Indigenous undergraduate students who are custodial single parents and who are enrolled in University 1 or in any faculty, college, or school, in any degree or diploma program.
- The UMSU Bursaries for Indigenous Students would be offered to Canadian Indigenous undergraduate students who are enrolled in University 1 or in any faculty, college, or school, in any degree or diploma program.
- The UMSU Education Grants for Youth in Care would be offered to Canadian Indigenous undergraduate students who are enrolled in University 1 or in any faculty, college, or school, in any degree or a diploma program, and who are currently, or were formerly, a youth in care of the child welfare system.
- The College of Nursing Bursary (Indigenous), the College of Nursing Bursary (Indigenous Year 2), the College of Nursing Bursary (Indigenous Year 3), and the College of Nursing Bursary

(Indigenous Year 4) are offered to Canadian Indigenous undergraduate students enrolled in the College of Nursing, in the Bachelor of Nursing program.

- The Indigenous Leader of Tomorrow Entrance Scholarships are offered to Canadian Indigenous undergraduate students who enter University 1 or any faculty, college, or school directly from high school.

RESOURCE REQUIREMENTS:

The awards would be funded from the sources identified in the Report.

IMPLICATIONS:

All of these awards, with the exception of the Harland Family Award, would support the recruitment and retention of Canadian Indigenous undergraduate and graduate students in various programs at the University. The Harland Family Award would support the academic achievements of female students who participate in the sport of rugby in the province of Manitoba.

CONSULTATION:

These award offers were approved by Senate at its meeting on October 4, 2017.

REPORT OF THE SENATE COMMITTEE ON AWARDS – PART B

Terms of reference for the Senate Committee on Awards include the following responsibility:

On behalf of Senate, to approve and inform Senate of all new offers and amended offers of awards that meet the published guidelines presented to Senate on November 3, 1999, and as thereafter amended by Senate. Where, in the opinion of the Committee, acceptance is recommended for new offers and amended offers which do not meet the published guidelines or which otherwise appear to be discriminatory under the policy on the *Non-Acceptance of Discriminatory Awards*, such offers shall be submitted to Senate for approval. (Senate, October 7, 2009)

Observation

At its meeting of June 21, 2017, the Senate Committee on Awards reviewed seven new offers and five amended offers that appear to be discriminatory according to the policy on the *Non-Acceptance of Discriminatory Awards*, as set out in Appendix A of the *Report of the Senate Committee on Awards - Part B* (dated June 26, 2017).

Recommendation

The Senate Committee on Awards recommends that Senate and the Board of Governors approve seven new offers and five amended offers, as set out in Appendix A of the *Report of the Senate Committee on Awards - Part B* (dated June 26, 2017). This award decision complies with the published guidelines of November 3, 1999, and is reported to Senate for information.

Respectfully submitted,

Dr. Phil Hultin
Chair, Senate Committee on Awards

SENATE COMMITTEE ON AWARDS

Appendix A June 26, 2017

BUSINESS ARISING

1. NEW

Harland Family Award

In honour of her family, Kathleen Hughes has established an endowment fund with an initial gift of \$25,000 at the University of Manitoba in 2017. The purpose of the fund is to reward the academic achievements of female undergraduate or graduate students who participate in rugby in the Province of Manitoba. Beginning in the 2018– 2019 academic year, the available annual income from the fund will be used to offer a scholarship to one or more students who:

- (1) are enrolled full-time (for undergraduate students, minimum 80% course load) in any faculty, college, or school at the University of Manitoba;
- (2) have achieved either:
 - a. as an entering student, a minimum average of 85% on those high school courses used for admission to the University;
 - b. as an undergraduate student, a minimum degree grade point average of 3.0;
 - c. as a graduate student, has achieved a minimum grade point average of 3.0 based on the previous 60 credit hours (or equivalent) of study;
- (3) have been involved in the sport of rugby in Manitoba within the last three years in one or more of the following ways:
 - a. have played rugby, either with the University of Manitoba club team or on a team in the Manitoba Rugby Union;
 - b. have played on the provincial or national rugby team;
 - c. have a background of community service to the sport through volunteer refereeing, coaching, running clinics, or volunteering as an athletic therapist;
 - d. have contributed to the sport as an administrator, organizer, or developer.

Candidates will be required to submit: i) a statement (maximum 250 words) describing the nature of their involvement with the sport of rugby, and ii) a letter of reference from a person who can speak directly to the candidate's participation.

In any year that there are no suitable candidates, the scholarship will not be awarded and the interest will be reinvested into the endowment fund.

The selection committee will have the discretion to determine the number and value of the scholarships based on the available income from the fund.

The selection committee will be named by the Director of Financial Aid and Awards (or designate). If the successful candidate is a graduate student, the award will be vetted by the Faculty of Graduate Studies.

This agreement may be amended by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

(Attachment I)

Henry Linklater – Vale Canada Scholarship

In honour of Henry Linklater, a long-time employee of Inco (now Vale Manitoba Operations), Vale Canada established an endowment fund at the University of Manitoba. The purpose of the fund is to reward the academic achievements of Canadian Indigenous students pursuing studies in the areas of Engineering and Geological Sciences. Beginning in the 2017-2018 academic year, the available annual income from the fund will be used to offer one scholarship to an undergraduate student who:

- (1) is Canadian Indigenous (First Nations, Métis, Inuit);
- (2) graduated from a high school in northern Manitoba (for this award, defined as north of and including Grand Rapids);
- (3) is enrolled full-time (minimum 80% course load) in at least the second year of study in either:
 - (a) any degree program offered by the Faculty of Engineering;
 - (b) the Geological Sciences program offered by the Clayton H. Riddell Faculty of Environment, Earth, and Resources;
- (4) has achieved the highest degree grade point average (minimum of 3.0).

The scholarship will rotate each year between a student of the Faculty of Engineering (odd-numbered years) and a student from the Clayton H. Riddell Faculty of Environment, Earth, and Resources (even-numbered years). If, in any given year there is no eligible recipient in the designated faculty, the award will be offered to a student from the other faculty and the rotation will reset.

In the event that there are no students who meet all of the above criteria, the funds may be directed in the following order:

- (i) to a student enrolled full-time (minimum 80% course load) in at least the second year of study in the Bachelor of Commerce (Honours) with a declared major in Accounting, Generalist, or Human Resource Management/Industrial Relations who otherwise meets criteria (1), (2), and (4);
- (ii) to a student enrolled full-time (minimum 80% course load) in at least the second year of study in any faculty, college, or school at the University of Manitoba who otherwise meets criteria (1), (2), and (4).

Each year, Vale Canada will consider the scholarship recipient for a summer work placement in Thompson, Manitoba.

The Director of Financial Aid and Awards (or designate) will name the selection committee for this award. In the event the award is to be offered to a student under the options (i) or (ii), the selection committee will include a representative from Vale Manitoba Operations.

This agreement may be amended by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

(Attachment II)

Indigenous Master's Excellence Award

Available funds contributed by the Manitoba Scholarship and Bursary Initiative and the Faculty of Graduate Studies will be used to offer the Indigenous Master's Excellence Award. The funds will be used to provide merit-based awards to Canadian Indigenous graduate students enrolled full-time in a Master's program at the University of Manitoba. Awards will be offered to meritorious graduate students who

demonstrate significant research ability and scholarly potential. Not all applicants who meet the minimum eligibility requirements are guaranteed to receive an award. The Faculty of Graduate Studies will confirm the availability of funds for this award annually.

In years when funds are available, awards with a maximum value of \$10,000 will be offered to graduate students who:

- (1) are Canadian Indigenous (First Nations, Métis, Inuit);
- (2) are enrolled full-time in the Faculty of Graduate Studies within the first two years of any Master's program;
- (3) have achieved a minimum grade point average of 3.75 based on the last 60 credit hours (or equivalent) of study; and
- (4) if continuing students, are in good standing with the Faculty of Graduate Studies.

Preference will be given to students who graduated from a high school in Manitoba, but all eligible applicants are encouraged to apply.

In years when funds are available, one competition will be held for both incoming and continuing Master's students. The Faculty of Graduate Studies will set the deadline each year. The award is not automatically renewable; therefore, continuing students are required to submit a subsequent application, which will be reviewed in competition with all other applicants. Completed applications must be submitted directly to the Faculty of Graduate Studies by the application deadline.

The selection committee will determine the number and value of awards offered based on the funds available. No awards will be offered in years when no funding is available.

Recipients may hold this award concurrently with any other awards consistent with policies in the Faculty of Graduate Studies.

The selection committee will be named by the Vice-Provost (Graduate Education) and Dean of the Faculty of Graduate Studies (or designate) and will include the Vice-Provost (Indigenous Engagement) (or designate).

This agreement may be amended by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

(Attachment III)

UMSU Award for Indigenous Community Leaders

The University of Manitoba Students' Union will make an annual contribution valued at \$25,000 per year for a twelve-year term to offer the UMSU Award for Indigenous Community Leaders. The purpose of the award is to recognize Canadian Indigenous students who are leaders in their communities. Beginning in 2017-2018, and ending in the 2028-2029 academic year, up to 25 awards will be offered to undergraduate students who:

- (1) are Canadian Indigenous (First Nations, Métis, Inuit);
- (2) are enrolled full or part-time in any year of study at the University of Manitoba in the year in which the award is tenable;
- (3) have either:
 - (a) as entering students, met the minimum admission requirements for University 1 or any faculty, college, or school at the University of Manitoba with a direct-entry option; or

- (b) as continuing students, achieved a minimum degree grade point average of 2.0;
- (4) are leaders in their communities.

Nominations for this award will be invited from students, faculty, and staff of the University of Manitoba and members of the community. Nominations must be accompanied by a description and explanation of the candidate's community service activities and demonstrated leadership qualities (maximum one page).

Students may receive the UMSU Award for Indigenous Community Leaders more than once, provided that they continue to be nominated and meet the above criteria.

The Indigenous Student Awards Committee will act as the selection committee for this award.

This agreement may be amended by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

(Attachment IV)

UMSU Bursaries for Indigenous Single Parents

The University of Manitoba Students' Union will make an annual contribution valued at \$50,000 per year for a twelve-year term to offer the UMSU Bursaries for Indigenous Single Parents. The purpose of the bursaries is to provide financial support for single parents as they pursue their education at the University of Manitoba. Beginning in 2017-2018, and ending in the 2028-2029 academic year, 10 bursaries of \$5,000 each will be offered to undergraduate students who:

- (1) are Canadian Indigenous (First Nations, Métis, Inuit);
- (2) are custodial single parents;
- (3) are or will be enrolled full or part-time in any undergraduate degree or diploma program at the University of Manitoba;
- (4) have either:
 - (a) as entering students, met the minimum admission requirements for University 1 or any faculty, college, or school that offers a direct-entry option; or
 - (b) as continuing students, achieved a minimum degree grade point average of 2.0;
- (5) have demonstrated financial need on the standard University of Manitoba bursary application.

The Director of Financial Aid and Awards (or designate) will name the selection committee for this bursary.

This agreement may be amended by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

(Attachment IV)

UMSU Bursaries for Indigenous Students

The University of Manitoba Students' Union will make an annual contribution valued at \$325,000 per year for a twelve-year term to offer the UMSU Bursaries for Indigenous Students. The purpose of the bursaries is to provide financial support for students as they pursue their education at the University of

Manitoba. Beginning in 2017-2018, and ending in the 2028-2029 academic year, bursaries will be offered to undergraduate students who:

- (1) are Canadian Indigenous (First Nations, Métis, Inuit);
- (2) are or will be enrolled full or part-time in any undergraduate degree or diploma program at the University of Manitoba;
- (3) have either:
 - (a) as entering students, met the minimum admission requirements for University 1 or any faculty, college, or school at the University of Manitoba that offers a direct-entry option;
 - (b) as continuing students, achieved a minimum degree grade point average of 2.0;
- (4) have demonstrated financial need on the standard University of Manitoba bursary application.

The selection committee will have the discretion to determine the number and value of bursaries offered each year.

The Director of Financial Aid and Awards (or designate) will name the selection committee for this bursary.

This agreement may be amended by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

(Attachment IV)

UMSU Education Grants for Youth in Care

The University of Manitoba Students' Union will make an annual contribution valued at \$25,000 per year for a twelve-year term to offer the UMSU Education Grants for Youth in Care. The purpose of the grants is to provide the opportunity for Canadian Indigenous students who are or who have been in the care of Child and Family Services in Canada to attend post-secondary studies. Beginning in 2017-2018, and ending in the 2028-2029 academic year, 10 grants of \$2,500 each will be offered to undergraduate students who:

- (1) are Canadian Indigenous (First Nations, Métis, Inuit);
- (2) are or will be enrolled full-time or part-time in any undergraduate degree or diploma program at the University of Manitoba;
- (3) have either:
 - (a) as entering students, met the minimum admission requirements for University 1 or any faculty, college, or school at the University of Manitoba that offers a direct-entry option;
or
 - (b) as continuing students, achieved a minimum degree grade point average of 2.0;
- (4) are currently or formerly a youth in care of the child welfare system in Canada;
- (5) have demonstrated financial need on the Youth in Care Tuition Grant application.

In the event there are not enough eligible students who meet all of the criteria, the grants will be offered to students who meet criteria (2) through (5).

The Director of Financial Aid and Awards (or designate) will name the selection committee for this grant.

This agreement may be amended by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and

providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

(Attachment IV)

2. AMENDMENTS

College of Nursing Bursaries

The following amendments were made to the terms of reference for the College of Nursing Bursary (Indigenous), College of Nursing Bursary (Indigenous Year 2), College of Nursing Bursary (Indigenous Year 3), and College of Nursing Bursary (Indigenous Year 4):

- The bursaries were changed from endowment funded awards to annually funded awards; the wording was changed to reflect this.
- Criterion (3) was revised to:
(3) are Canadian Indigenous (First Nations, Métis, Inuit);
- The following sentence was added to each award:
The donor will contact the Financial Aid and Awards office by no later than March 31 in any year this award will not be offered.
- The standard Board of Governors statement was updated.

(Attachment V)

Indigenous Leader of Tomorrow Entrance Scholarships

The following amendments were made to the terms of reference for the Indigenous Leader of Tomorrow Entrance Scholarships:

- Criteria (1) and (2) were amended to:
(1) are Canadian Indigenous students (First Nations, Métis, Inuit);
(2) are entering University 1 or any faculty, college, or school at the University of Manitoba with a direct entry option, directly from high school;
- The Indigenous Student Awards Committee will review the candidate pool.
- The renewal portion of the award was removed, and replaced with the statement:
These scholarships are renewable as the BMO Financial Group Indigenous Leader of Tomorrow Scholarships.
- The following statements were revised to:
The Indigenous Leader of Tomorrow Entrance Scholarship can be held concurrently with the University of Manitoba General Entrance Scholarships. The Scholarships may be held in name only with the Isabel Auld Entrance Scholarship, the Chancellors' Entrance Scholarship, and the President's Laureate Entrance Scholarship.
The Indigenous Leader of Tomorrow Entrance Scholarship may not be held with the Leader of Tomorrow Entrance Scholarship.

The selection committee will be chaired by the Director of Financial Aid and Awards (or designate) and will include the Chancellor (or designate), the Chair of the Senate Committee on Awards (or designate), the Executive Director of Enrolment Services (or designate), the Director of the Indigenous Student Centre (or designate), an Associate Dean, and one rotating member.

- The Board of Governors statement was updated.

(Attachment VI)



UNIVERSITY
OF MANITOBA

June 20, 2017

Dr. Philip Hultin
Chair, Senate Committee on Awards
c/o Mabelle Magsino,
Awards Establishment Coordinator
424E University Centre
University of Manitoba

RE: Harland Family Award

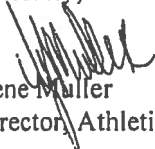
Dear Dr. Hultin,

Athletics and Recreation supports the establishment of the Harland Family Award, as female rugby players are underrepresented in the sport of rugby at the University of Manitoba. Female student data for the past five years is provided for context in the table below.

Year	Number of rugby participants in Manitoba	Number of female rugby participants in Manitoba	% of female rugby participants in Manitoba	Number of students in U of M Rugby Club	Number of female students in U of M Rugby Club	% of female students in U of M Rugby Club
2016	3000	1200	40%	9	2	22%
2015	2100	750	36%	23	2	9%
2014	2000	700	35%	14	1	7%
2013	2000	700	35%	16	2	13%
2012	n/a	n/a	n/a	18	4	22%

We are intent on supporting female students who play rugby or who are associated with the sport. Increasing the number of scholarships, bursaries, and awards for females in this area contributes to this endeavor.

Sincerely,


Gene Muller
Director, Athletics and Recreation



UNIVERSITY
OF MANITOBA
June 6, 2017

Enrolment Services

Financial Aid & Awards
422 University Centre
Winnipeg, Manitoba
Canada R3T 2N2
Telephone (204) 474-9531
Fax (204) 474-7543
awards@umanitoba.ca

Dr. Philip Hultin
Chair, Senate Committee on Awards
c/o Adrienne Domingo, Awards Establishment Coordinator
422 University Centre
University of Manitoba

RE: Henry Linklater – Vale Canada Scholarship

Dear Dr. Hultin,

Financial Aid and Awards supports the establishment of the **Henry Linklater – Vale Canada Scholarship**.

In the Fall Term of 2016, the University of Manitoba's Indigenous undergraduate student population was 8.5% of total enrolment, compared to Manitoba's Indigenous population of 16.7%¹. Indigenous student enrolment data for the past five years at the University of Manitoba is provided for context in the table below.

Year (Fall Term)	Number of Indigenous Students (undergraduate)	Total Students	% Indigenous Students
2016	2,170	25,611	8.5
2015	1,974	25,460	7.8
2014	1,997	25,298	7.9
2013	1,973	25,363	7.8
2012	1,933	24,996	7.7

As an institution, our commitment is to increase the number of Indigenous students on our campuses. Increasing the number of bursaries, scholarships and awards for Indigenous students contributes to this commitment. This scholarship will provide the opportunity to recruit, support and retain Indigenous students at the University of Manitoba and, in doing so; will also contribute to the success of individual Indigenous students.

Sincerely,

Ms. Jane Lastra
Director, Financial Aid and Awards
University of Manitoba

¹ Statistics Canada. *Aboriginal Peoples in Canada: First Nations People, Metis and Inuit, National Household Survey, 2011*, Catalogue no. 99-011-X2011001, <http://www12.statcan.gc.ca/nhs-enm/2011/as-sa/99-011-x/2011001/tbl/tbl02-eng.cfm>.



UNIVERSITY
OF MANITOBA

Faculty of Graduate Studies

500 University Centre
Winnipeg, Manitoba
Canada R3T 2N2
Telephone (204) 474-9377
Fax (204) 474-7553

June 9, 2017

Dr. Philip Hultin
Chair, Senate Committee on Awards
c/o Adrienne Domingo, Awards Establishment Coordinator
422 University Centre
University of Manitoba

RE: Indigenous Master's Excellence Award

Dear Dr. Hultin,

The Faculty Graduate Studies supports the establishment of the **Indigenous Master's Excellence Award**. In the Fall Term of 2016, the self-declared Indigenous graduate student population was 5.6% of graduate enrolment, compared to Manitoba's Indigenous population of 16.7%.¹ The Indigenous student enrolment data for the past five years at the graduate level is provided for context in the table below.

Year (Fall Term)	Number of Graduate Indigenous Students at the U of M ₂	Total Graduate Student Population at the U of M	% Indigenous Students
2016	208	3700	5.6%
2015	183	3800	4.8%
2014	158	3719	4.2%
2013	158	3748	4.2%
2012	147	3580	4.1%

As an institution, our commitment is to increase the number of Indigenous students on our campuses. Increasing the number of bursaries, scholarships, and awards for Indigenous students contributes to this commitment. This award will provide the Faculty of Graduate Studies the opportunity to recruit, support, and retain Indigenous students at the University of Manitoba and, in doing so, will also contribute to the success of individual Indigenous students.

Sincerely,

Dr. Todd A. Mondor
Acting Vice-Provost (Graduate Education) and Dean of the Faculty of Graduate Studies

¹ Statistics Canada. *Number and distribution of the population reporting an Aboriginal identity and percentage of Aboriginal people in the population, Canada, provinces and territories, 2011*, Catalogue no. 99-011-X2011001 [cited November 18, 2016 on Statistics Canada website: <https://www12.statcan.gc.ca/nhs-enm/2011/as-sa/99-011-x/2011001/tbl/tbl02-eng.cfm>].

² The University of Manitoba's Office of Institutional Analysis. Cited December 13, 2016



UNIVERSITY
OF MANITOBA

Enrolment Services

Attachment IV

Financial Aid & Awards
422 University Centre
Winnipeg, Manitoba
Canada R3T 2N2
Telephone (204) 474-9531
Fax (204) 474-7543
awards@umanitoba.ca

June 20, 2017

Dr. Philip Hultin
Chair, Senate Committee on Awards
c/o Adrienne Domingo, Awards Establishment Coordinator
422 University Centre
University of Manitoba

RE: UMSU Awards

Dear Dr. Hultin,

Financial Aid and Awards supports the establishment of the **UMSU Award for Indigenous Community Leaders, UMSU Bursaries for Indigenous Single Parents, UMSU Education Grants for Youth in Care, and the UMSU Indigenous Student Bursaries.**

In the Fall Term of 2016, the University of Manitoba’s Indigenous undergraduate student population was 8.5% of total enrolment, compared to Manitoba’s Indigenous population of 16.7%¹. Indigenous student enrolment data for the past five years at the University of Manitoba is provided for context in the table below.

Year (Fall Term)	Number of Indigenous Students (undergraduate)	Total Students	% Indigenous Students
2016	2,170	25,611	8.5
2015	1,974	25,460	7.8
2014	1,997	25,298	7.9
2013	1,973	25,363	7.8
2012	1,933	24,996	7.7

As an institution, our commitment is to increase the number of Indigenous students on our campuses. Increasing the number of bursaries, scholarships and awards for Indigenous students contributes to this

¹ Statistics Canada. *Aboriginal Peoples in Canada: First Nations People, Metis and Inuit, National Household Survey, 2011*, Catalogue no. 99-011-X2011001, <http://www12.statcan.gc.ca/nhs-enm/2011/as-sa/99-011-x/2011001/tbl/tbl02-eng.cfm>.

commitment. This scholarship will provide the opportunity to recruit, support and retain Indigenous students at the University of Manitoba and, in doing so; will also contribute to the success of individual Indigenous students.

Sincerely,

A handwritten signature in black ink, appearing to read 'Lastra', with a large, sweeping flourish extending to the right.

Ms. Jane Lastra
Director, Financial Aid and Awards
University of Manitoba



UNIVERSITY
OF MANITOBA
February 14, 2017

Rady Faculty of
Health Sciences

College of Nursing
Helen Glass Centre for Nursing
89 Curry Place
Winnipeg, Manitoba
Canada R3T 2N2
Telephone: 204-474-7452
Fax: 204-474-7682

Dr. Philip Hultin
Chair, Senate Committee on Awards
c/o Pamela Gareau,
Awards Establishment Coordinator
420 University Centre
University of Manitoba

RE: College of Nursing Bursary (Indigenous), College of Nursing (Indigenous Year 2), College of Nursing (Indigenous Year 3), and College of Nursing (Indigenous Year 4)

Dear Dr. Hultin,

The College of Nursing supports the establishment of the **College of Nursing Bursary (Indigenous), College of Nursing (Indigenous Year 2), College of Nursing (Indigenous Year 3), and College of Nursing (Indigenous Year 4)**.

In the Fall Term of 2016, the University of Manitoba's Indigenous undergraduate student population was 7.8% of total enrolment, compared to Manitoba's Indigenous population of 16.7%¹. Indigenous student enrolment data for the past five years in the College of Nursing is provided for context in the table below.

Year (Fall Term)	Number of Indigenous Students	Total Students	% Indigenous
2016	100	717	4.2%
2015	97	718	4.4%
2014	82	807	3.8%
2013	52	674	7.7%
2012	58	674	8.6%

As an institution, our commitment is to increase the number of Indigenous students on our campuses. Increasing the number of bursaries, scholarships and awards for Indigenous students contributes to this commitment. This scholarship will provide the College of Nursing the opportunity to recruit, support and retain Indigenous students at the University of Manitoba and, in doing so, will also contribute to the success of individual Indigenous students.

Sincerely,

Dr. Beverly O'Connell
Dean, College of Nursing

¹ Statistics Canada. *Indigenous Peoples in Canada: First Nations People, Metis and Inuit, National Household Survey, 2011*, Catalogue no. 99-011-X2011001 [cited July 18, 2017]. Employment and Social Development Canada website: <http://well-being.esdc.gc.ca/misme-iowb/3ndic.lt4r@eng.isp?id=36>.



UNIVERSITY
OF MANITOBA

Enrolment Services

Financial Aid & Awards
422 University Centre
Winnipeg, Manitoba
Canada R3T 2N2
Telephone (204) 474-9531
Fax (204) 474-7543
awards@umanitoba.ca

June 19, 2017

Dr. Philip Hultin
Chair, Senate Committee on Awards
c/o Adrienne Domingo, Awards Establishment Coordinator
422 University Centre
University of Manitoba

RE: Indigenous Leader of Tomorrow Entrance Scholarships

Dear Dr. Hultin,

Financial Aid and Awards supports the establishment of the **Indigenous Leader of Tomorrow Entrance Scholarships**.

In the Fall Term of 2016, the University of Manitoba's Indigenous undergraduate student population was 8.5% of total enrolment, compared to Manitoba's Indigenous population of 16.7%¹. Indigenous student enrolment data for the past five years at the University of Manitoba is provided for context in the table below.

Year (Fall Term)	Number of Indigenous Students (undergraduate)	Total Students	% Indigenous Students
2016	2,170	25,611	8.5
2015	1,974	25,460	7.8
2014	1,997	25,298	7.9
2013	1,973	25,363	7.8
2012	1,933	24,996	7.7

As an institution, our commitment is to increase the number of Indigenous students on our campuses. Increasing the number of bursaries, scholarships and awards for Indigenous students contributes to this commitment. This scholarship will provide the opportunity to recruit, support and retain Indigenous students at the University of Manitoba and, in doing so; will also contribute to the success of individual Indigenous students.

Sincerely,

Ms. Jane Lastra
Director, Financial Aid and Awards
University of Manitoba

¹ Statistics Canada. *Aboriginal Peoples in Canada: First Nations People, Metis and Inuit, National Household Survey, 2011*, Catalogue no. 99-011-X2011001, <http://www12.statcan.gc.ca/nhs-enm/2011/as-sa/99-011-x/2011001/tbl/tbl02-eng.cfm>.



AGENDA ITEM: Report of the Senate Committee on Awards – Part A
[dated September 22, 2017]

RECOMMENDED RESOLUTION:

THAT the Board of Governors approve three new offers, eight amended offers, and the withdrawal of three offers, as set out in Appendix A of the Report of the Senate Committee on Awards – Part A [dated September 22, 2017].

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

At its meeting on September 22, 2017, the Senate Committee on Awards approved three new offers, eight amended offers, and the withdrawal of three offers, as set out in Appendix A of the Report of the Senate Committee on Awards – Part A [dated September 22, 2017].

RESOURCE REQUIREMENTS:

The awards will be funded from the sources identified in the Report.

IMPLICATIONS:

N/A

ALTERNATIVES:

N/A

CONSULTATION:

These award decisions meet the published guidelines for awards, as approved by Senate. They were reported to Senate for information on November 1, 2017.

REPORT OF THE SENATE COMMITTEE ON AWARDS

Preamble

Terms of reference for the Senate Committee on Awards include the following responsibility:

On behalf of Senate, to approve and inform Senate of all new offers and revised offers of awards that meet the published guidelines presented to Senate on November 3, 1999, and as thereafter revised by Senate. Where, in the opinion of the Committee, acceptance is recommended for new offers and revised offers which do not meet the published guidelines or which otherwise appear to be discriminatory under the policy on the *Non-Acceptance of Discriminatory Awards*, such offers shall be submitted to Senate for approval. (Senate, October 7, 2009)

Observations

At its meeting of September 22, 2017, the Senate Committee on Awards approved 3 new offers, 8 revised offers, and the withdrawal of 3 awards, as set out in Appendix A of the *Report of the Senate Committee on Awards* (dated September 22, 2017).

Recommendations

On behalf of Senate, the Senate Committee on Awards recommends that the Board of Governors approve 3 new offers, 8 revised offers, and the withdrawal of 3 awards as set out in Appendix A (dated September 22, 2017). These award decisions comply with the published guidelines of November 3, 1999, and are reported to Senate for information.

Respectfully submitted,

Dr. Phil Hultin
Chair, Senate Committee on Awards

SENATE COMMITTEE ON AWARDS

Appendix A

September 22, 2017

1. NEW OFFERS

Dr. Kofi Freeman K. Adane Graduate Scholarship

Dr. Kofi Freeman Adane has established an annually funded scholarship to honour his passion for thermo-fluid engineering, specifically its multi-disciplinary applications such as (but not limited to): energy, water, environment, and health to the benefit of our society. The purpose of the award is to foster the next generation of professionals in thermo-fluid engineering related fields. Each year, beginning in the 2017-2018 academic year, one scholarship valued at \$600 will be offered to a graduate student who:

- (1) is enrolled full-time in a Master's or Ph.D. program offered by the Faculty of Graduate Studies;
- (2) has achieved a minimum grade point average of 3.5, based on the previous 60 credit hours (or equivalent) of study;
- (3) has demonstrated leadership abilities and/or volunteerism;
- (4) has a research focus on thermo-fluid engineering, specifically in the field of energy, water, environment, and/or health.

In order to be considered for the scholarship, students must submit: (i) un-official transcript(s), (ii) a curriculum vitae, (iii) a statement on their leadership abilities and/or volunteerism (maximum 250 words) (iv) a research/thesis proposal (maximum 1000 words).

The selection committee will base their decision as follows:

- grade point average (40%)
- leadership and/or volunteerism (10%)
- applied research (50%)

Preference in selection will be given to those whose thesis demonstrates one or more of the following:

- entrepreneurial spirit, by identifying ways in which their research thesis results can be used to either optimize, develop, or improve products and/or processes to benefit society;
- wide practical applications, especially in short to medium terms;
- advanced knowledge in thermo-fluid engineering.

A student shall receive the Dr. Kofi Freeman K. Adane Graduate Scholarship only once. Recipients may hold this award concurrently with any other awards consistent with policies in the Faculty of Graduate Studies.

The Vice-Provost (Graduate Education) and Dean of the Faculty of Graduate Studies (or designate) will ask the Head of the Department of Mechanical Engineering (or designate) to name the selection committee for this award.

This agreement may be amended by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. The requirement that a student can receive this award only once cannot be amended under any circumstances. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

Drs. Ormiston-Adane Prize

Dr. Kofi Freeman Adane has established an annually funded prize to honour Dr. Scott Ormiston, professor in thermodynamics in the Department of Mechanical Engineering at the University of Manitoba. The prize is intended to reward and encourage students to pursue a career in fluid or thermal engineering, and apply their knowledge to advance its applications in innovation and sustainable development. Each year, beginning in the 2017-2018 academic year, one prize valued at \$500 will be offered to an undergraduate student who:

- (1) was enrolled full-time (minimum 80% course load) at the University of Manitoba, in the year in which the award was tenable;
- (2) has achieved a minimum degree grade point average of 3.5;
- (3) has achieved the highest standing in the course Thermodynamics (currently MECH 2202).

In the event of a tie, the prize will be awarded to the student with the highest standing calculated based on the compulsory and elective subjects the tied students have in common.

The selection committee will be the Scholarships, Bursaries, and Awards Committee of the Faculty of Engineering.

This agreement may be amended by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. The requirement that a student can receive this award only once cannot be amended under any circumstances. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

Drs. Tachie-Adane Prize

Dr. Kofi Freeman Adane has established an annually funded prize to honour Dr. Mark Francis Tachie, professor in fluid dynamics in the Department of Mechanical Engineering at the University of Manitoba. The prize is intended to reward and encourage students to pursue a career in fluid or thermal engineering, and apply their knowledge to advance its applications in innovation and sustainable development. Each year, beginning in the 2017-2018 academic year, one prize valued at \$500 will be offered to an undergraduate student who:

- (1) was enrolled full-time (minimum 80% course load) at the University of Manitoba, in the year in which the award was tenable;
- (2) has achieved a minimum degree grade point average of 3.5;
- (3) has achieved the highest standing in the course Fundamentals of Fluid Mechanics (currently MECH 2262).

A student can receive this prize only once.

In the event of a tie, the prize will be awarded to the student with the highest standing calculated based on the compulsory and elective subjects the tied students have in common.

The selection committee will be the Scholarships, Bursaries, and Awards Committee of the Faculty of Engineering.

This agreement may be amended by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. The requirement that a student can receive this award only once cannot be amended

under any circumstances. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

2. AMENDMENTS

Canadian Association of Occupational Therapists Student Award

The following amendments were made to the terms of reference for the Canadian Association of Occupational Therapists Student Award:

- The preamble was revised to:
The Canadian Association of Occupational Therapists (CAOT) will provide an award to the graduating student in each Canadian university occupational therapy education program who demonstrates consistent and exemplary knowledge of occupational therapy theory. Each year the CAOT will send a certificate of recognition and a CAOT gift certificate of \$200 (with an expiry of two years) to a graduating student who:
- The numbered criteria were revised to:
 - (1) *has completed the requirements of the Master of Occupational Therapy degree in the College of Rehabilitation Sciences at the University of Manitoba;*
 - (2) *has received the highest academic standing among all graduating students in the Master of Occupational Therapy degree program.*
- The tie breaking paragraph was revised to:
In the event of a tie, each recipient would receive a CAOT certificate of recognition and the monetary value of the gift certificate will be divided by the number of recipients.
- The recipient information paragraph was added:
Recipients of the previous year's award are announced at the Awards Ceremony of the Canadian Association of Occupational Therapists Annual Conference. Names of the recipients are published in Occupational Therapy Now following the Annual Conference and posted on the Canadian Association of Occupational Therapists website. Where possible, the Canadian Association of Occupational Therapists Student Award will be presented to the recipient by the provincial Elected Board Director or designate.
- The standard notification paragraph was added:
The donor will contact the Financial Aid and Awards office by March 31 in any year this award will not be offered.
- The selection committee paragraph was revised to:
The Vice-Provost (Graduate Studies) and Dean of the Faculty of Graduate Studies (or designate) will ask the Chair of the College of Rehabilitation Sciences Awards Committee to name the selection committee for this award. The selection committee will then notify the CAOT of the name of the recipient.
- The standard Board of Governors statement was added.

Desautels Faculty of Music Annual Scholarship Fund

The following amendment was made to the terms of reference for the Desautels Faculty of Music Annual Scholarship Fund:

- The minimum grade point average has been changed to 3.0.

Douglas Rennie Graduate Scholarship

The following amendments were made to the terms of reference for the Douglas Rennie Graduate Scholarship:

- The scholarship will now be awarded to one or more graduate students.
- The selection committee paragraph was revised to:
The selection committee will have the discretion to determine the number and value of awards offered each year based on the available funds.
- The title of the Dean of the Faculty of Graduate Studies has been updated to include “Vice-Provost (Graduate Education)”.
- The standard Board of Governors statement was added.

Dr. Joan F. de Pena Prize in Anthropology

The following amendments were made to the terms of reference for the Dr. Joan F. de Pena Prize in Anthropology:

- The numbered criteria were revised to:
 - 1) *was enrolled full-time (minimum 80% course load) in the four-year advanced major or Honours program in Anthropology at the University of Manitoba in the year in which the award was tenable;*
 - 2) *has achieved a minimum degree grade point average of 3.75;*
 - 3) *has achieved the overall highest degree grade point average.*
- The following sentence has been added:
If there are no eligible candidates the prize will not be awarded and the annual income will be reinvested into the fund.
- The selection committee has been revised to:
The Head of Department of Anthropology (or designate) will name the selection committee for this award.
- The standard Board of Governors paragraph has been added.

Dr. Vivian Bruce Scholarship

The following amendments were made to the terms of reference for the Dr. Vivian Bruce Scholarship:

- The preamble was revised to:
The University Women's Club of Winnipeg offers to provide an annual award of \$600 to the University of Manitoba for a student in the Rady Faculty of Health Sciences. One scholarship will be offered to an undergraduate student who:

- The numbered criteria were revised to:
 - (1) *is enrolled full time (80% course load) in their second year of one of the following:*
 - (a) *the Bachelor of Health Sciences degree program; or*
 - (b) *the Bachelor of Health Studies degree program;*
 - (2) *has achieved a minimum degree grade point average of 3.50;*
 - (3) *in the next ensuing academic session, is enrolled full-time (minimum 80% course load) in the Rady Faculty of Health Sciences in the third year of one of the degree programs listed in criterion (1).*
- The selection committee paragraph was revised to:

The Dean of the Rady Faculty of Health Sciences & Vice-Provost (Health Sciences) (or designate) will name the selection committee.
- The standard Board of Governors statement was added.

Marcel A. Desautels Faculty of Music Graduate Scholarship

The following amendments were made to the terms of reference for the Marcel A. Desautels Faculty of Music Graduate Scholarship:

- The minimum grade point average has been changed to 3.0.
- The title of the Dean of the Faculty of Graduate Studies has been updated to include “Vice-Provost (Graduate Education)”.
- The standard Board of Governors paragraph has been added.

Mildred Simmons Memorial Scholarship

The following amendments were made to the terms of reference for the Mildred Simmons Memorial Scholarship:

- The preamble was revised to:

In memory of his wife, Mildred Simmons, B.Sc. (Home Economics)/30, member of the University Women's Club of Winnipeg, Mr. Bertram Simmons has placed funds in the keeping of the University Women's Club Scholarship Trust Fund to provide a scholarship at the University of Manitoba. An annual scholarship of \$600 will available to an undergraduate student who is:
- The numbered criteria were revised to:
 - (1) *enrolled full-time (minimum 80% course load) in a Bachelor of Education degree program (e.g., After-Degree Bachelor of Education program) in the Faculty of Education, and in any year of the program;*
 - (2) *has declared a major in Home Economics;*
 - (3) *has achieved a minimum grade point average of 3.0, or has met admission requirements for the Bachelor of Education degree program (e.g., After-Degree Bachelor of Education program) in the Faculty of Education.*
- The preference paragraph was revised to:

Preference will be given to those students who are planning to teach Human Ecology or Home Economics at the Senior Years level and have community service/volunteer experience during

their program focusing on Home Economics (e.g., extra-curricular experiences in a practicum school, community programs, etc.).

- The selection committee paragraph was revised to:
The Dean of the Faculty of Education (or designate) will name and chair the selection committee.
- The standard Board of Governors statement was added.

MMCF – Anna Widiner B.Sc.(Med.) Scholarship

The following amendments were made to the terms of reference for the MMCF – Anna Widiner B.Sc.(Med.) Scholarship:

- The following sentence was added in the paragraph following the numbered criteria:
The award will have a maximum value of \$7,500 each year. If the available earnings from the fund exceed \$7,500, the award will be split between 2 students equally.
- The standard Board of Governors statement was added.

3. WITHDRAWALS

Paul and Margaret Wright Scholarship in Classical Guitar

This award is being withdrawn at the request of the donor.

Paul and Margaret Wright Scholarship in Jazz Instrument

This award is being withdrawn at the request of the donor.

Paul and Margaret Wright Scholarship in Jazz Vocals

This award is being withdrawn at the request of the donor.



AGENDA ITEM: Report of the Senate Committee on Awards – Part B
[dated September 22, 2017]

RECOMMENDED RESOLUTION:

THAT the Board of Governors approve one new offer, as set out in Appendix A of the Report of the Senate Committee on Awards – Part B [dated September 22, 2017].

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

- At its meeting on September 22, 2017, the Senate Committee on Awards approved one new offer that appears to be discriminatory according to the policy on the *Non-Acceptance of Discriminatory Awards*, as set out in Appendix A of the Report of the Senate Committee on Awards – Part B [dated September 22, 2017].
- The Price Engineering Access Bursary would be offered to Canadian Indigenous undergraduate students in the Faculty of Engineering.

RESOURCE REQUIREMENTS:

The award would be funded from the source identified in the Report.

IMPLICATIONS:

The Price Engineering Access Bursary would support the recruitment and retention of Canadian Indigenous undergraduate students in the Faculty of Engineering.

CONSULTATION:

This award offer was approved by Senate at its meeting on November 1, 2017.

REPORT OF THE SENATE COMMITTEE ON AWARDS – PART B

Terms of reference for the Senate Committee on Awards include the following responsibility:

On behalf of Senate, to approve and inform Senate of all new offers and amended offers of awards that meet the published guidelines presented to Senate on November 3, 1999, and as thereafter amended by Senate. Where, in the opinion of the Committee, acceptance is recommended for new offers and amended offers which do not meet the published guidelines or which otherwise appear to be discriminatory under the policy on the *Non-Acceptance of Discriminatory Awards*, such offers shall be submitted to Senate for approval. (Senate, October 7, 2009)

Observation

At its meeting of September 22, 2017, the Senate Committee on Awards reviewed one new offer that appear to be discriminatory according to the policy on the *Non-Acceptance of Discriminatory Awards*, as set out in Appendix A of the *Report of the Senate Committee on Awards - Part B* (dated September 22, 2017).

Recommendation

The Senate Committee on Awards recommends that Senate and the Board of Governors approve one new offer, as set out in Appendix A of the *Report of the Senate Committee on Awards - Part B* (dated September 22, 2017). This award decision complies with the published guidelines of November 3, 1999, and is reported to Senate for information.

Respectfully submitted,

Dr. Phil Hultin
Chair, Senate Committee on Awards

SENATE COMMITTEE ON AWARDS

Appendix A

September 22, 2017

BUSINESS ARISING

1. NEW

Price Engineering Access Bursary

The Price Family has established an endowment fund with a gift of \$250,000 in 2016. The Manitoba Scholarship and Bursary Initiative has made a contribution to the fund. The purpose of the fund is to support Canadian Indigenous undergraduate students pursuing studies in the Faculty of Engineering through the Engineering Access Program (ENGAP). Beginning in the 2018 – 2019 academic year, bursaries will be offered to undergraduate students who:

- (1) are members of ENGAP;
- (2) are enrolled full-time (minimum 60% course load) in any year of any program in the Faculty of Engineering at the University of Manitoba;
- (3) have achieved either:
 - a. as an entering student, the minimum requirements for admission to the ENGAP program; or
 - b. as a continuing student, a minimum degree grade point average of 2.0 in their previous year of study;
- (4) have demonstrated financial need on the standard University of Manitoba bursary application form.

Recipients of this bursary will not be eligible to receive an ENGAP bursary.

The selection committee will have the discretion to determine the number and value of awards offered each year based on student need and the amount of available funds.

The selection committee will be the ENGAP Scholarships and Bursaries Committee.

This agreement may be amended by the mutual consent of the donor (or designate) and the University of Manitoba. All such amendments shall be in writing. In the absence of the donor (or designate), and providing all reasonable efforts have been made to consult, the Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

(Attachment I)



UNIVERSITY
OF MANITOBA

Faculty of Engineering
Office of the Dean

E2-290 Engineering Building
Winnipeg, Manitoba
Canada R3T 5V6
Telephone 204-474-9809
Fax 204-275-3773

18 September 2017

Dr. Philip Hultin
Chair, Senate Committee on Awards
University of Manitoba
c/o Mabelle Magsino,
Awards Establishment/Selection Coordinator
424F University Centre

Dear Dr. Hultin:

RE: Price Engineering Access Bursary

The Faculty of Engineering supports the establishment of the Price Engineering Access Bursary.

In the Fall Term of 2016, the Faculty of Engineering's self-declared Canadian Indigenous student population was 6.1% of total enrolment, compared to Manitoba's Indigenous population of 16.7%¹. The Indigenous student enrolment data for the past five years in Engineering is provided for context in the table below.

Year (Fall Term)	Number of Indigenous students in Engineering	Total Number of Engineering Students	% Indigenous students
2016	109	1,785	6.1
2015	98	1,722	5.7
2014	92	1,653	5.6
2013	84	1,644	5.1
2012	81	1,497	5.4

As an institution, our commitment is to increase the number of Indigenous students on our campuses. Increasing the number of scholarships, bursaries, and awards for Indigenous students contributes to this commitment. This scholarship will provide the Faculty of Engineering with the opportunity to recruit, recognize and retain Indigenous students at the University of Manitoba, and, in doing so, will also contribute to the success of individual Indigenous students.

Sincerely,

J. Beddoes

Jonathon Beddoes, Ph.D., P.Eng.
Professor and Dean

¹ Statistics Canada. *Number and distribution of the population reporting an Aboriginal identity and percentage of Aboriginal people in the population, Canada, provinces and territories, 2011*, Catalogue no. 99-011-X2011001 [cited November 18, 2016 on Statistics Canada website: <https://www12.statcan.gc.ca/nhs-enm/2011/as-sa/99-011-x/2011001/tbl/tbl02-eng.cfm>].



AGENDA ITEM: Proposal to Revise the Name of the Department of English, Film, and Theatre

RECOMMENDED RESOLUTION:

THAT the Board of Governors approve a proposal to revise the name of the Department of English, Film, and Theatre, to the “Department of English, Theatre, Film & Media” [as recommended by Senate on November 1, 2017].

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

The Department of English, Film, and Theatre, in the Faculty of Arts, is proposing to change the name of the unit to the “Department of English, Theatre, Film & Media”.

The revised name would reflect teaching that has been carried out in the Department, in undergraduate and graduate programs in the areas of English, Film, and Theatre, for more than twenty years. It would also reflect the increasing convergence among these three disciplinary fields studying text and image-based media during the past two decades.

RESOURCE REQUIREMENTS:

N/A

CONNECTION TO THE UNIVERSITY PLANNING FRAMEWORK:

N/A

IMPLICATIONS:

The proposed name, “Department of English, Theatre, Film & Media,” would better reflect the teaching and research now carried out within the Department.

ALTERNATIVES:

N/A

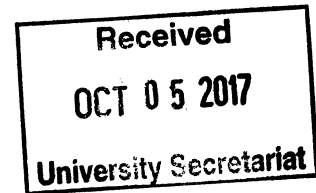
CONSULTATION:

A proposal to change the name of the Department of English, Film, and Theatre to the “Department of English, Theatre, Film & Media” was endorsed by the Department Council on September 30, 2016, the Arts Faculty Council, on September 27, 2017, and by the Senate Executive Committee, on October 18, 2017. The proposal was considered and recommended by Senate on November 1, 2017.




UNIVERSITY
OF MANITOBA Faculty of Arts

Dean of Arts
310 Fletcher Argue Building
University of Manitoba
Winnipeg, Manitoba
Canada R3T 5V5
Phone (204) 474-9271
Facsimile (204) 474-7590
Email jeff.taylor@umanitoba.ca



September 29, 2017

To: Jeff Leclerc, University Secretary

From: Jeff Taylor, Dean of Arts 

Subject: **Items for Senate Approval**

The attached department name change for the Department of English, Film, & Theatre was approved by Faculty Council on September 27, 2017.

Please forward to the appropriate Senate Committees for approval. Should you have any questions regarding these items, please contact either myself, or Brenda Austin Smith, Head of the Department of English, Film, & Theatre.

Thank you

Cc: B. Austin Smith



UNIVERSITY
OF MANITOBA

Faculty of Arts
Department of English, Film, and Theatre

General Office
625 Fletcher Argue
15 Chancellors Circle
Winnipeg, Manitoba
Canada R3T 5V5
Telephone 204-474-9678
Fax 204-474-7669

May 16, 2017

To: Rob Hoppa, Acting Dean, Faculty of Arts
From: Brenda Austin-Smith, Head, Department of English, Film, and Theatre *BA-S*
Subject: **DEPARTMENT NAME CHANGE**

At our regularly scheduled meeting of Department Council on September 30, 2016, members voted in favour of a motion to change our department name from the Department of English, Film, and Theatre, to English, Theatre, Film & Media. The new name reflects the teaching we already do and the courses we have offered for over twenty years, in all three programs of the department, from the 2000 through to the 7000-level (we first offered our graduate course in Media, in 1994).

Courses we have offered with a media component include the following:

- ENGL Literature, Communication, and Media (1994)
- THTR Introduction to Cultural Studies, Media/Film Studies (1999)
- FILM Television: The New Millenium (2002)
- ENGL Soaps and Talk Shows (2002)
- ENGL Media and Nation (2003)
- ENGL Victorian Literature and Visual Culture (2003)
- FILM Film and Other Media (2007)
- ENGL Media and Memory (2009; 2010; 2014)
- FILM Special Topics: *Mad Men* and American Popular Culture (2012)
- FILM The Comic Book Film (2011)
- FILM Writing for Television (2012)
- ENGL Digital Culture and New Media (2012)
- FILM Television Narrative: *Breaking Bad* (2013)
- FILM Special Topics: Video Games and Theory (2010; 2012)
- ENGL Literature in the Digital Age (2014)
- FILM Film and Photography (2015)
- FILM Surveillance, Privacy, Anonymity: Cinema and Media After Snowden (2016)
- FILM Panels and Frames: Comic Books on Film (2017)

No administrative changes will accompany this change in name. If possible, we would like the name change to take effect for Summer Session 2018.

Addendum for Senate:

Members of DEFT met at a retreat held in January 2017 to discuss a number of matters, among them, the renaming of our department. We reviewed our history as an interdisciplinary department that has supported teaching and research in a wide range of media and cross-media topics for over two decades. The department offers courses across all programs that engage the formal and thematic elements of media, from a course on Literature and Film housed in the Film program (FILM 2280), to a graduate course called Studies in Media housed in the English program (ENGL 7170). At that retreat, we decided to change the name of the department to English, Theatre, Film & Media, since courses with media content appear in all three programs, and this name more accurately reflects the teaching and research we already do as a collective. This proposal was passed at a meeting of our department Council on September 30, 2016, and subsequently passed at a meeting of Arts Faculty Council on September 27, 2017.

For more than twenty years, department members have worked in an area experiencing increasing convergence among disciplinary fields studying text and image-based media. International academic bodies to which our members and students belong, and at whose conferences they give papers, such as the Modern Language Association (MLA) and the Society for Cinema and Media Studies (SCMS) have long embraced the transmedial study of literary, cinematic, and theatrical texts. Academic departments around the world have also made this shift in scholarly attention clear, naming their departments in order to keep pace with these disciplinary changes. Examples such as English and Media Studies (Bentley), English and Media Studies (U of Portsmouth), and English and Media Studies (Sussex) serve as examples. Colleagues hired in the last decade have signaled their interest in teaching more courses that take advantage of our intermedial nature in order to explore topics such as disaster narratives in fiction and cinema, and the superhero figure in comics, literature, theatre, and film. Undergraduate students have taken our Honours course in Digital Humanities, while our graduate students currently pursue projects on topics such as multimedia celebrity. The formal and thematic features of media have been integral to our teaching and research activities for decades, and this name is more consistent with that experience.



AGENDA ITEM: Proposal to Revise the Name of the Department of Sociology

RECOMMENDED RESOLUTION:

THAT the Board of Governors approve a proposal to revise the name of the Department of Sociology, to the “Department of Sociology and Criminology” [as recommended by Senate on November 1, 2017].

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

The Department of Sociology, in the Faculty of Arts, is proposing to change the name of the unit to the “Department of Sociology and Criminology”.

The revised name would reflect teaching and research carried out in the Department and would increase the visibility of undergraduate teaching in the area of criminology.

RESOURCE REQUIREMENTS:

N/A

CONNECTION TO THE UNIVERSITY PLANNING FRAMEWORK:

N/A

IMPLICATIONS:

The proposed name, “Department of Sociology and Criminology,” would better reflect the teaching and research now carried out within the Department. One objective for the change is to make the undergraduate program in Criminology more visible within the Department name, in the Academic Calendar and on the Department’s webpage.

ALTERNATIVES:

N/A

CONSULTATION:

A proposal to change the name of the Department of Sociology to the “Department of Sociology and Criminology” was endorsed by the Department Council on April 21, 2017, the Arts Faculty Council, on September 27, 2017, and by the Senate Executive Committee, on October 18, 2017. The proposal was considered and recommended by Senate on November 1, 2017.



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Department Council, Sociology, _____	<u>April 21, 2017</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Arts Faculty Council _____	<u>September 27, 2017</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Senate Executive _____	<u>October 18, 2017</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Senate _____	<u>November 1, 2017</u>
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____

Submission prepared by: Senate

Submission approved by: University Secretary

Attachments

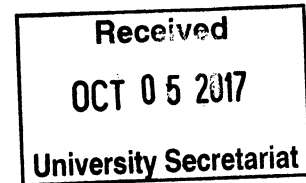
- Proposal to Revise the Name of the Department of Sociology




UNIVERSITY
OF MANITOBA Faculty of Arts

Dean of Arts
310 Fletcher Argue Building
University of Manitoba
Winnipeg, Manitoba
Canada R3T 5V5
Phone (204) 474-9271
Facsimile (204) 474-7590
Email jeff.taylor@umanitoba.ca

September 29, 2017



To: Jeff Leclerc, University Secretary

From: Jeff Taylor, Dean of Arts 

Subject: **Items for Senate Approval**

The attached department name change for the Department of Sociology was approved by Faculty Council on September 27, 2017.

Please forward to the appropriate Senate Committees for approval. Should you have any questions regarding these items, please contact either myself, or Frank Cormier, Acting Head of the Department of Sociology.

Thank you

Cc: F. Cormier



UNIVERSITY
OF MANITOBA

Department of Sociology
Inter-Departmental Correspondence

Date: June 2, 2017
To: Dr. Robert Hoppa, Acting Dean, Faculty of Arts
From: Andrew Woolford, Head, Sociology Department
Re: Request for Departmental Name Change

At the April 21, 2017 meeting of Sociology’s Department Council, the following motion was put forward and approved:

Motion: We apply to change the name “Department of Sociology” to the “Department of Sociology and Criminology”

Moved by: Advisory Council
Second: L. Wilkinson
Opposed: 1
Abstentions: 0

CARRIED.

In all, twenty voting members of Department Council voted in favour of the motion. We request approval from the Dean of Arts to implement this name change. Please note that this does not involve a change in name for either of our programs (Sociology and Criminology). It is merely intended to make the Criminology program more visible within our departmental name, such as on our website and in the University Calendar.



AGENDA ITEM: Proposal to Revise the Name of the Department of Anesthesia

RECOMMENDED RESOLUTION:

THAT the Board of Governors approve a proposal to revise the name of the Department of Anesthesia to the “Department of Anesthesiology, Perioperative and Pain Medicine,” [as recommended by Senate on October 4, 2017].

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

The Department of Anesthesia, in the Max Rady College of Medicine, Rady Faculty of Health Sciences, is proposing to change the name of the unit to “Department of Anesthesiology, Perioperative and Pain Medicine”. Rationale for the revised name include:

- the adoption of the terminology “anesthesiology” by the Canadian Anesthesiologists’ Society;
- the expansion of perioperative medicine within the specialty of anesthesiology in the past decade and the current involvement of anesthesiologists in the Department in perioperative medicine activities, including, among others, in pre-anesthesia clinics, the Surgical Special Care Unit (Health Sciences Centre), and acute and chronic pain clinics;
- the relocation of the Perioperative Anesthesia Clinical Trials group from Dalhousie University to the Department, in the Fall 2017, which will provide opportunities to expand capacity for knowledge creation in this developing area; and
- the existence of Fellowship training programs in the areas of perioperative medicine and acute and chronic pain medicine, within the Department.

RESOURCE REQUIREMENTS:

N/A

CONNECTION TO THE UNIVERSITY PLANNING FRAMEWORK:

N/A

IMPLICATIONS:

The proposed name, “Department of Anesthesiology, Perioperative and Pain Medicine,” would better reflect the research now carried out by faculty members in the Department.

ALTERNATIVES:

N/A

CONSULTATION:

A proposal to change the name of the Department of Anesthesia to “Department of Anesthesiology, Perioperative and Pain Medicine” was endorsed by the Rady Faculty of Health Sciences Executive Council, on June 13, 2017, and by the Senate Executive Committee, on September 20, 2017. The proposal was considered and recommended by Senate on October 4, 2017.



UNIVERSITY
OF MANITOBA

Rady Faculty of
Health Sciences

MEMORANDUM

Date: June 14, 2017

To: Mr. Jeff Leclerc
University Secretary

From: Dr. Brian Postl
Dean, Faculty of Health Sciences

Re: Proposed Department of Anesthesia Name Change

The Department of Anesthesia Council voted unanimously in favour of changing the name of the department to “Department of Anesthesiology, Perioperative and Pain Medicine” as per attached proposal.

The proposal was reviewed at Faculty of Health Sciences Executive Council on June 13, 2017 and approved. It is being forward for final Senate approval.

Please let me know if you require additional information or clarification.

Thank you.

Max Rady College of Medicine
Office of the Dean
230 Basic Medical Sciences
Building
745 Bannatyne Avenue
Winnipeg, Manitoba
Canada R3E 0J9
Phone: 204-789-3485
Fax: 204-789-3661



UNIVERSITY
OF MANITOBA

Rady Faculty of
Health Sciences

Max Rady College of Medicine
Department of Anesthesia
AE200 - 671 William Avenue
Winnipeg, MB R3E 0Z2

Phone: 204-787-1125
Fax: 204-787-4291

May 10, 2017

Dr. Brian Postl
Dean, Rady Faculty of Health Sciences & Vice-Provost (Health Sciences)
230 Basic Medical Sciences Building
745 Bannatyne Avenue.
Winnipeg, MB
R3E 0J9

For College
Council
BP

Dear Brian,

RE: Department of Anesthesia Name Change

As discussed at our recent meeting, I would like to proceed with renaming our department from the Department of Anesthesia to the ***Department of Anesthesiology, Perioperative and Pain Medicine***. A formal Faculty vote was held in support of the name change.

The reasons for the name change include:

1. The adoption of the word Anesthesiology by our national organization, the Canadian Anesthesiologists' Society.
2. The expansion of Perioperative Medicine within our specialty the past decade to facilitate the creation of knowledge and clinical excellence in this very important and developing area. Anesthesiologists are involved in multiple Perioperative Medicine activities including Pre-Anesthesia Clinics, Surgical Special Care Unit (Health Sciences Centre), Acute and Chronic Pain Clinics and in addition provide consultation to numerous specialties for diagnostic and therapeutic services. The Department has a formal Fellowship training program in Perioperative Medicine that has trained numerous local and national graduates. Examples of recent Perioperative Medicine initiatives include the development of guidelines with multiple stakeholder inputs to enhance appropriate preoperative testing (Choosing Wisely Canada campaign) as well as the regional implementation of Enhanced Recovery after Surgery (ERAS) programs. The Perioperative Anesthesia Clinical Trials (PACT) group, which is relocating to our Department from Dalhousie University in the fall of 2017, will provide many opportunities to further expand our knowledge creation capacity in this exciting and evolving area of our specialty.
3. Pain Medicine: The Royal College of Physicians and Surgeons has formally recognized Pain Medicine as a subspecialty as of 2013. Pain Medicine is a medical subspecialty concerned with the prevention, evaluation, diagnosis, treatment, and

rehabilitation of patients with acute and chronic cancer and non-cancer pain. The Department has a formal Fellowship training program in Acute and Chronic Pain Medicine that has trained numerous local and national graduates. The growing opioid crisis in Canada has resulted in local and national strategies aimed at curbing the escalating morbidity and mortality associated with addiction. Pain Medicine leadership at the clinical, academic and research levels will be instrumental in the coming years in advocating for policies and management strategies centered on opioid prescription, management and safety.

Please do not hesitate to contact me if you have any additional questions or require additional supporting documentation. Thank you for supporting this important name change of the department.

Best Wishes,
Chris

A handwritten signature in black ink, appearing to read 'Chris Christodoulou', with a stylized flourish at the end.

Chris Christodoulou, MBChB, Cum Laude DA (UK), FRCPC
Head, Department of Anesthesia
Max Rady College of Medicine, Rady Faculty of Health Sciences
Medical Director, Winnipeg Regional Health Authority Anesthesia Program
Winnipeg, Canada



AGENDA ITEM: Report of the Senate Committee on Academic Review RE: Annual Report on the Status of Academic Program Reviews and Accredited Programs, May 1, 2016 – May 15, 2017

RECOMMENDED RESOLUTION:

For information only.

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

- The review of academic programs at the University is governed by the policy and procedure on *Academic Program Reviews*. The reason for the policy is to maintain the academic integrity of academic programs at the University through a process of periodic formal reviews of all academic programs.
- Section 2.1 of the policy stipulates that all academic programs shall undergo both periodic and formal reviews, on a schedule set by the Provost and Vice-President (Academic). Section 2.1.1 specifies further that such reviews shall take place at least once in each ten years.
- The objective of the periodic review of academic programs is to assess the quality of undergraduate and graduate programs and to stimulate strategic planning and actions for future enhancements.
- The purpose of the *Annual Report on the Status of Academic Program Reviews and Accredited Programs, May 1, 2016 – May 15, 2017*, is to summarize the current status of program reviews at the University.
- The *Annual Report* was prepared in response to a request from the Board of Governors, to receive information on the outcomes of the academic program review process.

RESOURCE REQUIREMENTS:

N/A

CONNECTION TO THE UNIVERSITY PLANNING FRAMEWORK:

N/A

IMPLICATIONS:

N/A

ALTERNATIVES:

N/A

CONSULTATION:

The *Annual Report on the Status of Academic Program Reviews and Accredited Programs, May 1, 2016 – May 15, 2017* was provided to the Senate Committee on Academic Review (May 29, 2017), Senate Executive (September 20, 2017), and Senate (October 4, 2017), for information.



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Senate Committee on Academic Review	May 29, 2017
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Senate Executive	September 20, 2017
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Senate	October 4, 2017
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____

Submission prepared by: Senate

Submission approved by: University Secretary

Attachments

- Report of the Senate Committee on Academic Review RE: Annual Report on the Status of Academic Program Reviews and Accredited Programs, May 1, 2016 – May 15, 2017

May 29, 2017

Report of the Senate Committee on Academic Review RE: Annual Report on the Status of Academic Program Reviews and Accredited Programs, May 1, 2016 – May 15, 2017

Preamble:

1. The Terms of Reference for the Senate Committee on Academic Review are found on the web at:
http://www.umanitoba.ca/admin/governance/governing_documents/governance/sen_committees/489.htm
2. At its meeting on May 29, 2017, the Committee received the *Annual Report on the Status of Academic Program Reviews and Accredited Programs, May 1, 2016 – May 15, 2017*, for information.

Observations:

1. The Committee received the *Annual Report on the Status of Academic Program Reviews and Accredited Programs, May 1, 2016 – May 15, 2017*, for information. The *Annual Report* (attached) will also be provided to Senate and to the Board of Governors, in October 2017, for information.
2. Production of the *Annual Report* responds to a request from the Board, which had asked to receive information on the outcomes of the academic program review process.

Respectfully submitted,

David Collins, Chair
Senate Committee on Academic Review



Date: May 29, 2017
To: Members of the Senate Committee on Academic Review (SCAR)
From: Cassandra Davidson, Academic Program Specialist
Subject: **Annual Report on the Status of Academic Program Reviews and Accredited Programs:
May 1, 2016-May 15, 2017 (revised from May 17, 2017)**

In May 2000, the Senate of the University of Manitoba endorsed a process for the periodic review of academic programs to assess the quality of undergraduate and graduate programming presently provided at the University, and to stimulate strategic planning and actions for future enhancements. The purpose of this report is to summarize the current status of program reviews at the university. Details around individual reviews can be found in the reports to Senate by the Senate Committee on Academic Reviews (SCAR).

1. Status of Undergraduate Program Reviews

The university is currently approaching the end of the first-cycle of reviews at the undergraduate level. The second-cycle of reviews, originally scheduled to begin in the 2017-2018 academic year, has been delayed to the 2018-2019 academic year to accommodate the completion of a number of the remaining first-cycle reviews and to allow for a review of the current Academic Program Reviews policy and procedures (http://umanitoba.ca/admin/governance/governing_documents/academic/364.html).

In the last year, six undergraduate reviews were initiated (the last of the first-cycle reviews), five site visits took place, and four reviews were presented to SCAR. In addition, five reviews are currently in the follow-up period, during which changes resulting from the review begin moving through the approval and implementation processes. Five units have submitted their final follow-up reports to the Provost, completing the review process. Two site visits, including one of the reviews piloting a combined evaluation of both graduate and undergraduate programs, were delayed due to the labour action in the fall of 2016. These site visits have since taken place.

Based on feedback received from the external review teams participating in the undergraduate program reviews, the Provost's Office has identified a number of emerging trends. Reviewers often comment on the complexity of the various program offerings and streams, and highlight the need to provide students with clearer curricular pathways towards program completion—both in terms of simplifying course selection, providing regular scheduling of required courses, and/or modifying programs.

Concerns are also raised over the availability of teaching resources required to successfully deliver existing programs and required coursework; this is often exacerbated by small class enrolments in comparison to other programs with which reviewers are familiar. More generally, it is often noted that there is a misunderstanding (or miscommunication) of the various roles and responsibilities of the different levels of administrative and governance bodies, and that the institution as a whole could do better in providing clarity on these structures. Discussions in this regard have in some instances raised debate about the potential/requirement for broader unit reviews, at the Department and/or Faculty level. Finally, units continue to report difficulties in finding the resources required to complete the reviews in a timely and thoughtful manner.

2. Status of Graduate Program Reviews

Graduate program reviews are currently approaching the end of the second-cycle of reviews. Plans to commence the third-cycle in 2017 have been postponed to 2018 to accommodate any remaining second-cycle reviews and to allow for a formal review of current policy and procedures. In the last year, five graduate reviews were initiated, eleven site visits took place, and eleven reviews were presented to SCAR. Eight reviews are currently in the follow-up stage, during which changes resulting from the review begin moving through the approval and implementation processes. Twelve programs have submitted final follow-up reports to FGS, completing the review process. Three site visits, including a combined pilot review, were delayed due to the labour action in the fall of 2016. These site visits have since taken place.

Based on feedback received from the external review teams participating in the graduate program reviews, the Provost's Office has identified a number of emerging trends. Review teams continue to raise concerns over levels of graduate student funding, time-to-completion, and, in some units, the practice of pairing graduate courses with undergraduate courses. Reviewers often recommend units evaluate the number of required courses within degree programs and this has led to Senate considering a number of proposals to reduce course requirements at both the masters and doctoral levels. Similarly to the undergraduate reviews, there is often confusion over the roles of different offices, and the institution could do better at communicating and providing clarity on administrative functions and responsibilities. As well, units continue to raise concerns over the time and resources required to complete the reviews.

3. Pilot Project: Combined Program Reviews

In 2015, in response to observations raised by both academic units and external review teams about the lack of integration between undergraduate and graduate program reviews, SCAR authorized the Provost's Office to commence a pilot project combining undergraduate and graduate reviews into a single review process. The intent of the project is to determine whether a combined review process provides a more comprehensive, integrated evaluation of the University's programs, while at the same time saving on the time and resources required to complete reviews at the unit level.

The Departments of History and Biological Sciences agreed to participate in the pilot and, to date, both have completed the review process up to, and including the site visits that took place in February 2017. Reports from the external review teams have been received for both reviews and these are now with the respective units who are preparing their formal responses.

While the review team for Biological Sciences found the site visit somewhat intensive, they were overwhelmingly positive about the experience. However, the review team for History advised that there may have been too much content to be addressed in a single review and raised concerns over the difficulty of providing the same level of attention and consideration to all programs. In this regard, the concerns may have been warranted by the additional complexity inherent in the joint master’s program with UW that required the review team to spend a full-day on the UW campus. Given the equivocal nature of feedback from the two pilot reviews, a third combined review has been initiated in the Department of Statistics. This pilot review will be the second-cycle review for both the undergraduate and graduate programs in Statistics. The site visit is expected to take place in the winter 2018 term.

Throughout the pilot exercise, the Departments concerned, their respective Dean’s Offices, and other units involved in the pilot continue to be encouraged to provide feedback on all stages of the review process— including self-evaluation, external review and site visit, responses, and follow-up with SCAR. The outcomes and feedback garnered will be used to inform the review of the existing policies and procedures pertaining to academic program review. It is expected that a more formal review of the existing policy and procedures will begin over the upcoming months and that any resulting changes will be brought forward to Senate for consideration through the usual mechanisms. In the meantime, the Provost’s Office will continue to provide status updates and inform SCAR of any concerns arising from the project as the pilot’s move forward.

4. Current Status of Academic Program Reviews

The following is a list of programs currently undergoing an academic program review; the list has been sorted by where in the process the review stands as of May 15, 2017. Reviews marked with an (†) indicate instances where a review has been rescheduled from previous reporting.

STAGE 1: SELF-EVALUATION

Program	Level	Round	Self-Evaluation Report Due
1. Agriculture (Diploma)	Undergrad.	1	Postponed (revisit in Fall 2018)
2. Applied Health Sciences	Graduate	1	SER due Summer 2017
3. Art (M.F.A.)	Graduate	2	SER due Spring 2017
4. Asian Studies	Undergrad.	1	SER due Fall 2018
5. Canadian Studies	Undergrad.	1	SER due Winter 2018†
6. Design & Planning (Ph.D.)	Graduate	2	Postpone until 3 rd cycle
7. General Science (B.Sc.)	Undergrad.	1	SER due Winter 2018
8. Genetics	Undergrad.	1	SER due Winter 2018
9. Global Political Economy	Undergrad.	1	SER due Fall 2017†
10. Icelandic	Undergrad.	1	SER due Winter 2017
11. Ind. Interdisciplinary Studies (IIS)	Graduate	1	TBD†
12. Integrated Studies (B.A.I.S.)	Undergrad.	1	SER due Fall 2017
13. Interdisc. Health (BHSc/BHSt)	Undergrad.	1	SER due Winter 2018
14. Linguistics	Undergrad.	1	SER due Fall 2017†
15. Natural Resources (MNRM, PhD)	Graduate	2	SER due Summer 2017
16. Philosophy	Undergrad.	1	SER due Fall 2018
17. Political Studies	Graduate	2	SER due Winter 2017 (overdue)
18. Public Administration (MPA)	Graduate	2	SER due Fall 2018

19. Statistics	Combined	2	SER due Winter 2018
20. Ukrainian Canadian Heritage Studies	Undergrad.	1	SER due Fall 2018 ⁺

STAGE 2: EXTERNAL REVIEW

Program	Level	Round	Date of Site Visit
1. Mgmt. Information Systems (MIS) (B.Comm. Hons.)	Undergrad.	1	TBD
2. Anthropology	Undergrad.	1	May 2017
3. Community Health Sciences	Graduate	2	March 2017
4. Native Studies	Graduate	2	May 2017

STAGE 3: PROGRAM AND DEAN/DIRECTOR RESPONSES

Program	Level	Round	Program Category ¹
1. Agribusiness & Agricultural Econ.	Undergrad.	1	Not provided.
2. Agriculture	Undergrad.	1	Minor revisions (2)
3. Agroecology	Undergrad.	1	Minor revisions (2)
4. Biological Sciences	Combined	1-2	Minor revisions (2)
5. Canadian Studies	Graduate	2	Minor revisions (2)
6. Food Science	Undergrad.	1	Minor revisions (2)
7. History	Combined	1-2	Minor revisions (2)
8. Linguistics	Graduate	2	Minor revisions (2)
8. Native Studies	Undergrad.	1	Major revisions (3)
9. Oral & Maxofacial Surgery (DDSS)	Graduate	2	Minor revisions (2)

STAGE 4: PROVOST OR FGS RESPONSE

Program	Level	Round	Program Category
1. Art (B.FA.)	Undergrad.	1	Minor revisions (2)

STAGE 5: REVIEW BY SCAR (MEETING OF MAY 29, 2017)

Program	Level	Round	Program Category
1. Education (USB)	Graduate	2	Minor revisions (2)
2. Environment & Geography	Undergrad.	1	Not provided.
3. Geological Sciences	Graduate	1	Not provided.
4. Peace & Conflict Studies (Ph.D.)	Graduate	1	Minor revisions (2)
5. Political Studies	Undergrad.	1	Major revisions (3)
6. Orthodontics (PDS)	Graduate	2	Continue as is (1)
7. Pediatric Dentistry (PDS)	Graduate	2	Continue as is (1)
8. Periodontics (DDSS)	Graduate	2	Continue as is (1)

¹ As per the Senate-approved procedures on Academic Program Reviews, review teams are asked to categorize programs into the following:

- (a) "Adequate" and should continue as is (1);
- (b) "Adequate" but requiring minor revision or restructuring (2); or
- (c) "Inadequate" and requiring major revision or restructuring (3).

STAGE 6: REVIEW FOLLOW-UP

Program	Level	Round	Category	Follow-up
1. Environmental Design	Undergrad.	1	Major revisions (3)	2 nd Interim report received Fall 2016
2. Civil Engineering	Graduate	2	Minor revisions (2)	Due Fall 2017
3. Electrical & Computer Eng.	Graduate	2	Minor revisions (2)	Due Fall 2016
4. French, Spanish, and Italian	Undergrad.	1	Not provided	Due Winter 2018
5. German & Slavic Studies	Graduate	2	Continue as is (1)	Due Fall 2017
6. Human Nutritional Sciences	Graduate	2	Minor revisions (2)	Due Winter 2018
7. Interior Design	Graduate	2	Continue as is (1)	Due Summer 2017
8. Labour Studies	Undergrad.	1	Minor revisions (2)	Due Fall 2017
9. Law	Undergrad.	1	Continue as is (1)	Due Summer 2017
10. Mechanical Engineering	Graduate	2	Minor revisions (2)	Due Fall 2017
11. Music	Undergrad.	1	Not provided	Due Fall 2017
12. Psychology	Graduate	2	Continue as is (1)	Due Fall 2017
13. Sociology	Graduate	2	Minor revisions (2)	Due Fall 2017

STAGE 7: COMPLETED (FOLLOW-UP PRESENTED TO SCAR)

Program	Level	Round	Program Category
1. Animal Science	Graduate	2	Minor revisions (2)
2. Architecture	Graduate	1	Minor revisions (2) (SCAR – May 29, 2017)
3. Biochemistry & Medical Genetics	Graduate	2	Continue as is (1)
4. Biosystems Engineering	Graduate	2	Minor revisions (2)
5. Computer Science	Graduate	2	Minor revisions (2)
6. Economics	Undergrad.	1	Minor revisions (2) (SCAR – May 29, 2017)
7. Geological Sciences	Undergrad.	1	Continue as is (1)
8. Human Anatomy & Cell Science	Graduate	2	Major revisions (3)
9. Immunology	Graduate	2	Continue as is (1)
10. Kinesiology & Recreation Mgmt.	Graduate	2	Minor revisions (2)
11. Mathematics	Graduate	2	Continue as is (1) (SCAR – May 29, 2017)
12. Medical Rehabilitation	Graduate	2	Minor revisions (2)
13. Pharmacology & Therapeutics	Graduate	2	Minor revisions (2)
14. Physics & Astronomy	Undergrad.	1	Minor revisions (2) (SCAR – May 29, 2017)
15. Religion (PhD)	Graduate	2	Minor revisions (2)
16. Sociology	Undergrad.	1	Continue as is (1)
17. Women's & Gender Studies	Undergrad.	1	Minor revisions (2)

5. Accredited Programs

The current Senate policy on academic program reviews, allows for academic programs that are required to undergo reviews by external accreditation bodies to use these reviews in lieu of a formal program review, unless otherwise determined by the Provost. In considering whether an accreditation review will be considered equivalent to an academic program review, the Provost considers all elements of the accreditation process, including the mandatory nature of the accreditation, and the appropriateness of the information provided to, and commented on, by an external review team.

Currently, there are 36 external bodies accrediting and/or certifying over 45 academic programs at the university. Five programs were reviewed and renewed in the 2016-2017 academic year and seventeen reviews are scheduled for the 2017-2018 academic year. A list of all accredited programs can be found below. Those programs where an accreditation review has been used in lieu of an academic program review are marked with an asterisk (*).

List of Accredited Programs, 2016-2017

Faculty of Agricultural and Food Sciences

B.Sc. (Food Science), Science Option

Institute for Food Technologists (IFT) 2014-2019

B.Sc. (Human Nutritional Sciences) *

Partnership for Dietetic Education and Practice (PDEP) 2010-2018

Faculty of Architecture

Master of Architecture (M.Arch.)

Canadian Architectural Certification Board (CACB) 2015-2018

Master of City Planning (M.C.P.)*

Canadian Institute of Planners (CIP); Manitoba Professional Planners Institute (MPPI) 2015-2020

Master of Interior Design (M.I.D.)

Council for Interior Design Accreditation (CIDA) 2012-2018

Master of Landscape Architecture (M.L.A.)*

Canadian Society of Landscape Architects (CSLA) 2015-2021

Faculty of Arts

Ph.D., Psychology (Clinical Stream)

Canadian Psychological Association (CPA) 2014-2018

I.H. Asper School of Business, Faculty of Management

B. Comm. (Hons.)*

Association to Advance Collegiate Schools of Business (AACSB) 2014-2019

Canadian Association of Co-operative Education (CAFCE) 2012-2018

Co-operative Option

Chartered Professional in Human Resources (CPHR) 2017-2019

Major in Human Resources

M.B.A.

Association to Advance Collegiate Schools of Business (AACSB) 2014-2019

M.Sc., Ph.D., Management

Association to Advance Collegiate Schools of Business (AACSB) 2014-2019

B.Sc. (Hons.), Actuarial Mathematics (joint program with Faculty of Science)

Canadian Institute of Actuaries (CIA) 2015-2020

Centre of Excellence (CEA), Society of Actuaries (SOA) 2014-2019

Faculty of Engineering

B.Sc. (Biosystems Engineering)*	Canadian Engineering Accreditation Board (CEAB)	2013-2019
B.Sc. (Civil Engineering)*	Canadian Engineering Accreditation Board (CEAB)	2013-2019
B.Sc. (Computer Engineering)*	Canadian Engineering Accreditation Board (CEAB)	2013-2019
B.Sc. (Electrical Engineering)*	Canadian Engineering Accreditation Board (CEAB)	2013-2019
B.Sc. (Manufacturing Engineering)*	Canadian Engineering Accreditation Board (CEAB)	2013-2019

Clayton H. Riddell Faculty of Environment, Earth, and Resources

Bachelor of Environmental Science (B.Env.Sc.)	Canadian Environmental Accreditation Commission and ECO Canada	2011-2018
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Rady Faculty of Health Sciences

COLLEGE OF DENTISTRY

Doctor of Dental Medicine (D.M.D.)*	Commission on Dental Accreditation of Canada (CDAC)	2015-2022
M.Dent., Dental Diagnostic & Surgical Sciences (Oral & Maxillofacial Surgery)	Commission on Dental Accreditation of Canada (CDAC)	2015-2022
M.Dent., Dental Diagnostic & Surgical Sciences (Periodontics)	Commission on Dental Accreditation of Canada (CDAC)	2015-2022
M.Dent., Preventive Dental Science (Pediatric Dentistry)	Commission on Dental Accreditation of Canada (CDAC)	2014-2017
M.Sc., Preventive Dental Science (Orthodontics)	Commission on Dental Accreditation of Canada (CDAC)	2015-2022
Diploma, Dental Hygiene*	Commission on Dental Accreditation of Canada (CDAC)	2015-2022
B.Sc., Dental Hygiene*	Commission on Dental Accreditation of Canada (CDAC)	2015-2022

MAX RADY COLLEGE OF MEDICINE

Undergraduate Medical Education – UGME (M.D.)*	Committee on Accreditation of Canadian Medical Schools (CACMS)	2016-2024
Post-graduate Medical Education - PGME*	Canadian Residency Accreditation Consortium (CanRAC)	2014-2021
	Canadian College of Microbiologists (FCCM) <i>NEW</i> <i>Clinical Microbiology Training Program</i>	T.B.D.
	Canadian Psychological Association (CPA) <i>Clinical Psychology Training Program</i>	2011-2018

Post-graduate Medical Education - PGME* (continued)	
Canadian College of Medical Geneticists	2013-2018
<i>Molecular Genetics and Cytogenetics</i>	
Physician Assistant Studies (M.P.A.S.)*	
Canadian Medical Association (CMA)	2016-2022
Commission on Dental Accreditation of Canada (CDAC)	2015-2022
Continuing Professional Development (C.P.D.)*	
Committee on Accreditation of Continuing Medical Education (CACME)	2016-2024

COLLEGE OF NURSING

Bachelor of Nursing (B.N.)*	
College of Registered Nurses of Manitoba (CRNM)	2014-2018
Master of Nursing (M.N.) – Nurse Practitioner Stream*	
College of Registered Nurses of Manitoba (CRNM)	2015-2018

COLLEGE OF PHARMACY

B.Sc., Pharmacy*	
Canadian Council for Accreditation of Pharmacy Programs (CCAPP)	2013-2019

COLLEGE OF REHABILITATION SCIENCES

Bachelor of Respiratory Therapy (B.R.T.)*	
Council on Accreditation for Respiratory Therapy Education (CoARTE)	2013-2019
Master of Occupational Therapy (M.O.T.)*	
Canadian Association of Occupational Therapists (CAOT)	2012-2019
Master of Physical Therapy (M.P.T.)*	
Physiotherapy Education Accreditation Canada (PEAC)	2014-2020

Faculty of Kinesiology and Recreation Management

Bachelor of Kinesiology (B.Kin.)	
Canadian Council of Physical Education & Kinesiology Administrators (CCUPEKA)	2011-2018
Bachelor of Kinesiology (B.Kin.), Athletic Therapy	
Canadian Athletic Therapists Association (CATA)	2016-2020
Bachelor of Physical Education (B.P.E.)	
Canadian Council of Physical Education & Kinesiology Administrators (CCUPEKA)	2011-2018

Faculty of Law

Juris Doctor (J.D.), Common Law	
Federation of Canadian Law Societies	2016-2017

Faculty of Science

B.Sc. (Hons.), Actuarial Mathematics (*joint program with Faculty of Management*)

Canadian Institute of Actuaries (CIA) 2015-2020

Centre of Excellence (CEA), Society of Actuaries (SOA) 2014-2019

B.Sc. (Maj.), B.Sc. (Hons.), Biochemistry

Canadian Society for Chemistry (CSC) 2015-2020

B.Sc. (Maj.), B.Sc. (Hons.), Chemistry*

Canadian Society for Chemistry (CSC) 2015-2020

B.Sc.(Maj.), B.Sc.(Hons.), B.C.Sc.(Hons), Computer Science*

Canadian Information Processing Society (CIPS) 2012-2018

With additional accreditation for Software Engineering Specialization

B.Sc. (Maj.), B.Sc. (Hons.), Statistics – 3000 and 4000 level courses

Statistical Society of Canada 2012-2017

M.Sc., Ph.D. – Physics (Medical Physics)

Commission on Accreditation of Medical Physics Education 2012-2017

Programs, Inc. (CAMPEP)

Faculty of Social Work

Bachelor of Social Work (B.S.W.)*

Canadian Association for Social Work Education (CASWE) 2014-2022

Master of Social Work (M.S.W.)

Canadian Association for Social Work Education (CASWE) 2014-2022

Cc: David Collins, Vice-Provost (Integrated Planning and Academic Programs)

Jeff Leclerc, University Secretary



AGENDA ITEM: Implementation of Master of Science in Prosthodontics

RECOMMENDED RESOLUTION:

For information only.

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

The Master of Science in Prosthodontics was approved by the Board of Governors at its meeting of March 21, 2017. The University received notification on July 26, 2017 that the program had been approved by Manitoba Education and Training.

The Provost and Vice-President (Academic) has authorized the implementation of the program effective September 2017.

RESOURCE REQUIREMENTS:

The new program will utilize existing resources and will not require additional financial support. The College of Dentistry has the infrastructure, human resources, and equipment required to offer the program.

CONNECTION TO THE UNIVERSITY PLANNING FRAMEWORK:

N/A

IMPLICATIONS:

N/A

ALTERNATIVES:

N/A

CONSULTATION:

N/A



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Senate Executive	September 20, 2017
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Senate	October 4, 2017
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		

Submission prepared by: Senate

Submission approved by: University Secretary

Attachments

- Correspondence from the Provost and Vice-President (Academic) RE: Master of Science in Prosthodontics
- Correspondence from Assistant Deputy Minister, Manitoba Education and Training



UNIVERSITY
OF MANITOBA

Office of the Provost
& Vice-President (Academic)

208 Administration Building
Winnipeg, Manitoba
Canada R3T 2N2
Telephone (204) 480-1408
Fax (204) 275-1160

August 23, 2017

To: Todd Mondor, Dean, Faculty of Graduate Studies and Vice-Provost (Graduate Education)

From: Janice Ristock, Provost and Vice-President (Academic)

Subject: Master of Science in Prosthodontics

On July 26, 2017, the University received formal notification from Manitoba Education and Training (MET) that the proposal to establish a new Master of Science program in Prosthodontics has been approved.

I understand that the College of Dentistry has the necessary infrastructure, human resources, and equipment required to sustain this program as well as the other existing programs in the College. Further, as no ongoing funding request accompanied the program proposal, no additional funding or other resource requests associated with this program will be provided by government.

For your information, accompanying this memorandum are details, provided by the Dean of the College of Dentistry, addressing tuition and other course related fees, additional revenue, and other resources that will be associated with this program. On this basis I am approving implementation of the Master of Science in Prosthodontics commencing September 2017.

Please note that as per Section 9.7(1) of The Advanced Education Administration Act, if you wish to make any significant modifications to, or cease to provide the M.Dent.(Prosth.) program in the future, it is required that you seek and receive prior approval from the MET. In this respect, the program is and will be subject to any regulations prescribed under section 9.7(1) of The Advanced Education Administration Act.

On behalf of the University of Manitoba, I extend my congratulations to all those who have worked so hard to design this exciting new graduate program.

cc. David Collins, Vice-Provost (IPAP)
Brian Postl, Dean, Rady Faculty of Health Sciences
Anthony Iacopino, Dean, College of Dentistry
Jeff Leclerc, University Secretary
Neil Marnoch, Registrar
Randy Roller, Executive Director, Institutional Analysis
Kathleen Sobie, Executive Director, Financial Planning
Cassandra Davidson, Chair, TFCC

Manitoba



Education and Training

Post-Secondary Education and Workforce Development Division
405 – 800 Portage Avenue, Winnipeg, Manitoba, Canada R3G 0N4
T 204-945-3990 F 204-945-1557
www.manitoba.ca

Dr. David Barnard
President and Vice-Chancellor
The University of Manitoba
<david.barnard@umanitoba.ca>

Dear Dr. Barnard:

I am pleased to advise that Manitoba Education and Training has approved the University of Manitoba's proposal to establish the Graduate Prosthodontics Program, as submitted. Please note that the approval of this program proposal does not obligate the University of Manitoba to implement the program.

I understand from the proposal that the College of Dentistry at the University of Manitoba has the infrastructure, human resources, and equipment required to sustain the program as well as the other existing dentistry programs at the College. Also, the University has committed internal funds to support the operation of the program. As such, there will be no funding or other resource requests associated with this program to the government.

I trust that this program will provide great educational opportunities for future prosthodontists, and will contribute to enhancing Manitobans' access to quality dental care in the specialty area. I wish the University and students success with this program.

Should you have any questions regarding this program approval, please contact Ms Colleen Kachulak, Executive Director, Post-Secondary Education and Labour Market Outcomes, at 204-945-7584 or at <Colleen.Kachulak@gov.mb.ca>.

Sincerely,

A handwritten signature in blue ink that reads "Jan Forster".

Jan Forster

c. Dr. David Collins, Vice-Provost, University of Manitoba
Ms Colleen Kachulak, Manitoba Education and Training



AGENDA ITEM: Closure of Bachelor of Human Ecology (General) Program

RECOMMENDED RESOLUTION:

For information only.

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

The closure of the Bachelor of Human Ecology (General) program was approved by the Board of Governors at its meeting of March 21, 2017. The University received notification on June 28, 2017 that Manitoba Education and Training had approved the University's request to close the program.

The Rady Faculty of Health Sciences will continue to work with the Faculty of Education to ensure that students who wish to pursue a teachable area in Home Economics would continue to have alternative pathways to meet this objective.

RESOURCE REQUIREMENTS:

N/A

CONNECTION TO THE UNIVERSITY PLANNING FRAMEWORK:

N/A

IMPLICATIONS:

N/A

ALTERNATIVES:

N/A

CONSULTATION:

N/A



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Senate Executive	September 20, 2017
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Senate	October 4, 2017
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		

Submission prepared by: Senate

Submission approved by: University Secretary

Attachments

- Correspondence from the Provost and Vice-President (Academic) RE: Notification – Closure of the General Human Ecology Program [dated July 10, 2017]
- Correspondence from Assistant Deputy Minister, Manitoba Education and Training [dated June 28, 2017]



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OF MANITOBA

Office of the Provost & Vice-President (Academic)

208 Administration Building
Winnipeg, Manitoba
Canada R3T 2N2
Telephone (204) 480-1408
Fax (204) 275-1160

REVISED

Date: July 10, 2017

To: Dr. Brian Postl, Dean, Rady Faculty of Health Sciences and Vice-Provost (Health Sciences)

From: Dr. Janice Ristock, Provost and Vice-President (Academic)

Re: Notification – Closure of the General Human Ecology Program

Please find attached Manitoba Education and Training's approval of the UM proposal to permanently close the General Human Ecology Program (*B.H.Ecol. - General*). This decision follows Senate's recommendation on March 1, 2017 and the Board of Governor's approval on March 21, 2017 to close the program.

Historically, the General Human Ecology program has acted as a pathway for students looking to pursue positions of home economists or human ecologists in the province and elsewhere. However, in 2012, the then Faculty of Human Ecology raised concerns over low student demand and lack of positions in the field and moved forward with a recommendation to suspend admissions to the program. With this move to permanently close the program, I understand that the Rady Faculty of Health Sciences will continue to work with the Faculty of Education to ensure that individuals who wish to pursue a teachable in Home Economics continue to have alternative pathways for this purpose.

As there are currently no students enrolled in the program, the closure of the program is effective **July 1, 2017**.

Thank-you to everyone involved in this process.

Cc.: Dr. David Barnard, President and Vice-Chancellor
Dr. David Collins, Vice-President (Academic) and Provost
Mr. Jeff Leclerc, University Secretary
Mr. Jeff Adams, Director, Enrolment Services
Mr. Neil Marnoch, Registrar
Mr. Randy Roller, Executive Director, OIA
Ms. Cassandra Davidson, Academic Programs Specialist



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405 – 800 Portage Avenue, Winnipeg, Manitoba, Canada R3G 0N4
T 204-945-3990 F 204-945-1557
www.manitoba.ca

June 28, 2017

Dr. David Barnard
President and Vice-Chancellor
University of Manitoba
Room 202 Administration Building
Winnipeg MB R3T 2N2

Dear Dr. Barnard:

I am pleased to inform you that Manitoba Education and Training has approved the University of Manitoba's proposal to permanently cease the General Human Ecology program, as submitted.

As the Assistant Deputy Minister, Post-Secondary Education and Workforce Development, I understand that the cessation of this program is intended to improve the efficiency of program operation at the University of Manitoba and the alignment of educational programming with labour market demands. I appreciate the University's ongoing efforts to ensure that programs meet the evolving needs of the province.

Should you have any questions regarding this program, please contact Ms Colleen Kachulak, Executive Director, Post-Secondary Education and Labour Market Outcomes, at 204-945-7584 or at <Colleen.Kachulak@gov.mb.ca>.

Sincerely,

Jan Forster

c. Dr. David Collins
Ms Colleen Kachulak



AGENDA ITEM: Temporary Suspension of Admissions to Integrated Bachelor of Music / Bachelor of Education Program

RECOMMENDED RESOLUTION:

For information only.

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

The Board policy on *Admission Targets* (section 2.6) specifies that the President may suspend admissions to a program for defined time periods at intervals of no more than 24 months following consultation and discussion with the applicable Unit's dean or director, with Senate and with the Board of Governors, subject to the provisions of the provincial Programs of Study Regulation.

The President consulted the Board of Governors on a request to temporarily suspend admissions to the Integrated Bachelor of Music / Bachelor of Education at its meeting on March 21, 2017. The President's decision to approve the request was reported to the Board on June 27, 2017.

On June 28, 2017, the University received notice that Manitoba Education and Training had approved the University's request to temporarily suspend admissions for a period of one year. The Provost and Vice-President (Academic) has confirmed that admissions will be suspended effective July 2017 to July 2018, to allow time for the Desautels Faculty of Music to develop a proposal for a program to replace the Integrated Bachelor of Music / Bachelor of Education.

RESOURCE REQUIREMENTS:

N/A

CONNECTION TO THE UNIVERSITY PLANNING FRAMEWORK:

N/A

IMPLICATIONS:

N/A

ALTERNATIVES:

N/A

CONSULTATION:

N/A



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Senate Executive	September 20, 2017
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Senate	October 4, 2017
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		

Submission prepared by: Senate

Submission approved by: University Secretary

Attachments

- Correspondence from the Provost and Vice-President (Academic) RE: Suspension of Admissions to the Integrated Bachelor of Music / Bachelor of Education Program [dated July 6, 2017]
- Correspondence from Assistant Deputy Minister, Manitoba Education and Training [dated June 28, 2017]



UNIVERSITY
OF MANITOBA

Office of the Provost & Vice-President (Academic)

208 Administration Building
Winnipeg, Manitoba
Canada R3T 2N2
Telephone (204) 480-1408
Fax (204) 275-1160

Date: July 6, 2017

To: Dr. Edmund Dawe, Dean, Desautels Faculty of Music
Dr. David Mandzuk, Dean, Faculty of Education

From: Dr. Janice Ristock, Provost and Vice-President (Academic)

Re: Suspension of Admissions to the Integrated Bachelor of Music/Bachelor of Education Program

Please find attached Manitoba Education and Training's approval of the UM proposal to temporarily cease the Integrated Music Education program for one year. This follows Dr. Barnard's decision of March 31, 2017 to approve the request to suspend admissions to the program, following consultation with Senate and the Board.

Accordingly, suspension of admissions to this program is effective as of July, 2017 and will be in place until July, 2018. The decision to suspend admissions to this program should be raised for review no later than February 1, 2018. It is my understanding that during this time, a proposal to replace the integrated program will be developed and submitted to the Office of the University Secretary for consideration by Senate and the Board.

Cc.: Dr. David Barnard, President and Vice-Chancellor
Dr. David Collins, Vice-President (Academic) and Provost
Dr. Edmund Dawe, Dean, Faculty of Music
Dr. David Mandzuk, Dean, Faculty of Education
Mr. Jeff Leclerc, University Secretary
Mr. Jeff Adams, Director, Enrolment Services
Mr. Neil Marnoch, Registrar
Mr. Randy Roller, Executive Director, OIA
Ms. Cassandra Davidson, Academic Programs Specialist



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T 204-945-3990 F 204-945-1557
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June 28, 2017

Dr. David Barnard
President and Vice-Chancellor
University of Manitoba
Room 202 Administration Building
Winnipeg MB R3T 2N2

Dear Dr. Barnard:

I am pleased to inform you that Manitoba Education and Training has approved the University of Manitoba's proposal to temporarily cease the Integrated Music Education program for one year in 2017 - 2018, as submitted.

As the Assistant Deputy Minister, Post-Secondary Education and Workforce Development, I understand the University of Manitoba will bring forward a proposal to establish an alternate programming structure for music education in 2018 - 2019. I trust that the University will develop ways to improve the coherence of music education programming at the institution. I look forward to the future proposal.

Should you have any questions regarding this program please contact Ms Colleen Kachulak, Executive Director, Post-Secondary Education and Labour Market Outcomes at 204-945-7584 or at <Colleen.Kachulak@gov.mb.ca>.

Sincerely,

Jan Forster

c. Dr. David Collins
Ms Colleen Kachulak



AGENDA ITEM: Extension of Suspension of Admissions to Undergraduate (B.Sc. in Textile Sciences, P.B.Dip. in Agrology) and Graduate (Ph.D. in Cancer Control, M.Sc. in Family Social Sciences, M.A. in Icelandic, M.Sc. in Textile Sciences) Programs

RECOMMENDED RESOLUTION:

For information

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

The Board policy on *Admission Targets* (section 2.6) specifies that the President may suspend admissions to a program for defined time periods at intervals of no more than 24 months following consultation and discussion with the applicable Unit's dean or director, with Senate and with the Board of Governors, subject to the provisions of the provincial Programs of Study Regulation.

At the October 4, 2017 meeting, Senate was informed that the President had approved requests to extended the suspension of admissions to a number of undergraduate and graduate programs, as detailed below, to May 2018.

The President had previously consulted with Senate (June 22, 2016) and with the Board of Governors (June 27, 2017) regarding requests to extend the suspension of admissions to the programs on the dates indicated.

- Bachelor of Science in Textile Sciences (B.Sc.(T.S.)), including the Product Development and the Textile Development streams
- Post-baccalaureate Diploma in Agrology (P.B.Dip. in Agrology; Internationally Educated Agrologists Program)
- Doctorate (Ph.D.) in Cancer Control
- Master of Science (M.Sc.) in Textile Sciences
- Master of Science (M.Sc.) in Family Social Sciences
- Master of Arts (M.A.) in Icelandic

RESOURCE REQUIREMENTS:

N/A

CONNECTION TO THE UNIVERSITY PLANNING FRAMEWORK:

N/A

IMPLICATIONS:

Decisions to extend the suspension of admissions to the various program will not adversely affect students currently enrolled in the programs, who would be allowed to complete their programs.

ALTERNATIVES:

N/A

CONSULTATION:

The President's decisions to suspend admissions to the various programs was communicated to Senate Executive (September 20, 2017) and to Senate (October 4, 2017), for information.



UNIVERSITY
OF MANITOBA

Office of the President

202 Administration Building
Winnipeg, MB
Canada R3T 2N2
Telephone: 204-474-9345
Fax: 204-261-1318

DATE: August 31, 2017

TO: Jeff Leclerc
University Secretary

FROM: David T. Barnard, Ph.D.
President and Vice-Chancellor

RE: Extension – Suspension of Admissions to Programs

The recommendations that the current suspension of admissions for the following programs be extended to May 2018 were brought forward for consultation at the Senate meeting of May 17, 2017 and Board meeting of June 27, 2017, with little concern expressed. Under the Admission Targets Policy, it is the President who approves changes to, or the introduction of, enrolment limits following consultation and discussion with the dean or director and with Senate and the Board. As a result, admissions to the following programs should remain suspended and I would ask that you proceed accordingly.

Undergraduate Programs

- Textile Sciences, [B.Sc. (T.S.) – Product Development and B.Sc. (T.S.) – Textile Development]
- Internationally Education Agrologists Post-Baccalaureate Diploma Program (IEAP)

Graduate Programs

- Cancer Control, Ph.D.
- Family Social Sciences, M.Sc.
- Icelandic, M.A.
- Textile Sciences, M.Sc.

Cc: Dr. Janice Ristock, Provost and Vice-President (Academic)
Dr. David Collins, Vice-Provost (Integrated Planning and Academic Programs)
Dr. Jeff Taylor, Dean, Faculty of Arts
Dr. Todd Mondor, Vice-Provost (Graduate Education) & Dean, Faculty of Graduate Studies
Dr. Beverly O'Connell, Dean, College of Nursing, Rady Faculty of Health Sciences
Dr. Brian Postl, Dean, Max Rady College of Medicine, Dean, Rady Faculty of Health Sciences, & Vice-Provost (Health Sciences)
Dr. Karin Wittenberg, Dean, Faculty of Agricultural and Food Sciences
Mr. Jeff Adams, Executive Director, Enrolment Services
Ms. Cassandra Davidson, Academic Programs Specialist
Mr. Neil Marnoch, Registrar
Mr. Randy Roller, Executive Director, Office of Institutional Analysis



AGENDA ITEM: Temporary Increases to Admission Targets for the 2017/2018
Academic Year RE: I.H. Asper School of Business and Faculty of
Kinesiology and Recreation Management

RECOMMENDED RESOLUTION:

For information

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

The Board policy on *Admission Targets* (section 2.4) specifies that the President has the authority to approve changes to, or the introduction of, Admission Targets following consultation and discussion with the applicable Unit's dean or director, with Senate and with the Board of Governors, subject to the provisions of the provincial Programs of Study Regulation.

Timing and circumstances prevented advising Senate and the Board in advance, as decisions were required subsequent to Senate and Board meetings that were held in June 2017.

At the October 4, 2017 meeting, Senate was informed that the President had approved requests to temporarily increase admission targets for the following programs, only for the 2017/2018 academic year.

- Enrolment in the I.H. Asper School of Business was increased to admit a maximum of thirty (30) additional students from Red River College (RRC), under an existing Articulation Agreement between RRC and the University. The faculty had requested that it be permitted to use unfilled quota seats from Articulation Agreements between the University and: University College of the North, the Université de Saint-Boniface, and Assiniboine Community College.
- Enrolment in the Bachelor of Kinesiology program, in the Faculty of Kinesiology and Recreation Management, was increased by three (3) students. Three waitlisted students would be admitted via Advanced Entry to Year 2 of the program, so they might complete the current curriculum for the program. The Faculty has implemented a revised curriculum, effective Fall 2018, which would require that these students complete additional coursework if their admission was delayed until next Fall.

RESOURCE REQUIREMENTS:

N/A

CONNECTION TO THE UNIVERSITY PLANNING FRAMEWORK:

N/A

IMPLICATIONS:

The additional spaces would be accommodated using existing resources in the various units.

ALTERNATIVES:

N/A

CONSULTATION:

The President's decisions to increase admissions to the various programs was communicated to Senate Executive (September 20, 2017) and to Senate (October 4, 2017), for information.



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	President	June 19, 2017 / August 21 2017
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Senate Executive	September 20, 2017
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Senate	October 4, 2017
<input type="checkbox"/>	<input type="checkbox"/>		

Submission prepared by: Senate

Submission approved by: University Secretary

Attachments

- Correspondence from the President and Vice-Chancellor RE: Temporary Admission Target Increases, RRC Articulation – Asper School of Business 2017 – 2018 [dated June 19, 2017]
- Correspondence from Vice-Provost (Integrated Planning and Academic Programs) RE: Recommendations for Temporary Admission Target Increases, Asper School of Business 2017 – 2018 [dated June 13, 2017]
- Correspondence from the President and Vice-Chancellor RE: Quota Increase for the Faculty of Kinesiology and Recreation Management [dated August 21, 2017]
- Correspondence from Vice-Provost (Integrated Planning and Academic Programs) RE: Quota Increase for the Faculty of Kinesiology and Recreation Management [dated August 15, 2017]



UNIVERSITY
OF MANITOBA

Office of the President

202 Administration Building
Winnipeg, MB
Canada R3T 2N2
Telephone: 204-474-9345
Fax: 204-261-1318

Date: June 19, 2017

To: Jeff Leclerc
University Secretary

From: Dr. David Barnard
President and Vice-Chancellor

Re: Temporary Admission Target Increases, RRC Articulation - Asper School of Business
2017-2018

I approve the attached recommendation from Dr. David Collins that the Asper School of Business be permitted to use unfilled quota seats from its articulations with UCN, USB, and ACC to accept additional students from RRC for up to a maximum of 30 students for 2017-2018 only.

Under the Admissions Target Policy, it is the President who approves changes to, or the introduction of, enrolment limits following consultation and discussion with the Dean or Director and with Senate. Timing and circumstances prevent advising Senate in advance as a decision had to be made after the agenda was finalized and distributed for the last meeting of Senate on June 21, 2017.

Please place this item on the agendas for the September 20th Senate Executive meeting and the October 4th Senate Committee meeting.

Cc: Dr. Janice Ristock, Provost and Vice-President (Academic)
Dr. David Collins, Vice-Provost (Integrated Planning and Academic Programs)
Ms. Susan Gottheil, Vice-Provost (Students)
Dr. Michael Benarroch, Dean, I.H. Asper School of Business, Faculty of Management
Mr. Neil Marnoch, Registrar
Mr. Jeff Adams, Executive Director, Enrolment Services
Ms. Cassandra Davidson, Undergraduate Program Analyst
Mr. Randy Roller, Active Executive Director, Office of Institutional Analysis



UNIVERSITY
OF MANITOBA

Office of the Provost & Vice-President (Academic)


208 Administration Building
Winnipeg, Manitoba
Canada R3T 2N2
Telephone (204) 480-1408
Fax (204) 275-1160

June 13, 2017

To: Dr. David T. Barnard, President and Vice-Chancellor

From: Dr. David Collins, Vice-Provost (Integrated Planning & Academic Programs)

Re: Recommendations for temporary Admission Target Increases, Asper School of Business 2017-2018



Under the Admissions Target Policy, and at the request of Dr. Michael Benarroch, Dean, Asper School of Business, I am requesting that you consider temporarily increasing admissions targets for the Asper-RRC Articulation Agreement for the 2017-2018 academic year.

The Asper School of Business requests that it be permitted to use unfilled quota seats from its articulations with UCN, USB, and ACC to accept additional students from RRC, up to a maximum of 30 students. All students accepted from RRC would be required to meet or exceed the Tier 1 GPA of 3.3 and 20 spaces would be reserved for students from the RRC University Stream as outlined in the current articulation agreement between the institutions.

Note that Senate has approved a new articulation agreement between Asper and RRC that allows for the reallocation of unfilled seats on a go forward basis starting in September 2018.

Given the Senate approval of the new articulation agreement and past precedent, I would endorse this recommendation.

Cc: Dr. Janice Ristock, Provost and Vice-President (Academic)
Ms. Susan Gottheil, Vice-Provost (Students)
Dr. Michael Benarroch, Dean, I.H. Asper School of Business, Faculty of Management
Mr. Jeff Leclerc, University Secretary
Mr. Neil Marnoch, Registrar
Mr. Jeff Adams, Executive Director, Enrolment Services
Ms. Cassandra Davidson, Undergraduate Program Analyst
Mr. Randy Roller, Active Executive Director, Office of Institutional Analysis

202 Administration Building
Winnipeg, Manitoba
Canada R3T 2N2
Fax (204) 261-1318

UNIVERSITY
OF MANITOBA

Office of the President

August 21, 2017

To: Jeff Leclerc, University Secretary

From: David T. Barnard, President and Vice-Chancellor



Re: Quota increase for the Faculty of Kinesiology and Recreation Management

I approve the attached recommendations from Dr. Janice Ristock regarding a one-time quota increase of three students for the Fall 2017 intake into the Advanced Entry Bachelor of Kinesiology program in the Faculty of Kinesiology and Recreation Management. Under the Enrolment Limitations Policy, it is the President who approves changes to, or the introduction of, enrolment limits following consultation and discussion with the dean or director and with Senate. Timing and circumstances prevented advising Senate in advance as decisions had to be made after Senate last met on June 21, 2017.

Please place this item on the Agendas for the September 20th, 2017 Senate Executive Committee meeting and the October 04th, 2017 Senate Committee meeting.

Cc: Dr. Janice Ristock, Provost and Vice-President (Academic)
Dr. David Collins, Vice-Provost (IPAP)
Ms. Susan Gottheil, Vice-Provost (Students)
Dr. Douglas Brown, Dean, FCRM
Mr. Jeff Leclerc, University Secretary
Mr. Neil Marnoch, Registrar
Mr. Jeff Adams, Executive Director, Enrolment Services
Ms. Cassandra Davidson, Undergraduate Program Analyst
Mr. Randy Roller, Active Executive Director, Office of Institutional Analysis



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Office of the Provost
& Vice-President (Academic)

208 Administration Building
Winnipeg, Manitoba
Canada R3T 2N2
Telephone (204) 480-1408
Fax (204) 275-1160

August 15, 2017

To: Dr. David T. Barnard, President and Vice-Chancellor
From: Dr. David Collins, Vice-Provost (Integrated Planning & Academic Programs)
Subject: Quota increase for the Faculty of Kinesiology and Recreation Management

Under the Admissions Target Policy, and at the request of Dr. Douglas Brown, Dean, Faculty of Kinesiology and Recreation Management (FKRM), I am requesting that you consider a one-time quota increase of three students for the Fall 2017 intake into the Advanced Entry Bachelor of Kinesiology program.

As noted in the attached, the FKRM is implementing a new curriculum in Fall 2017, and this year's Advance Entry intake will be the last admitted under the current program admissions requirements. This request is to allow for three waitlisted applicants to be admitted to the second year of the current program so that they are not required to complete additional coursework under new program requirements being implemented for Fall 2018.

Also as noted in the attached, there are no negative resource implications that would affect the Faculty by admitting three additional students to the 3Km program in Year 2.

Cc: Dr. Janice Ristock, Provost and Vice-President (Academic)
Ms. Susan Gottheil, Vice-Provost (Students)
Dr. Douglas Brown, Dean, FKRM
Mr. Jeff Leclerc, University Secretary
Mr. Neil Marnoch, Registrar
Mr. Jeff Adams, Executive Director, Enrolment Services
Ms. Cassandra Davidson, Undergraduate Program Analyst
Mr. Randy Roller, Executive Director, Office of Institutional Analysis



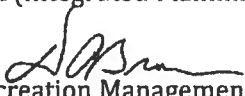
UNIVERSITY
OF MANITOBA

Faculty of Kinesiology
and Recreation Management

102 Frank Kennedy Centre
Winnipeg, Manitoba
Canada R3T 2N2

MEMORANDUM

TO: Dr. David Collins, Vice-Provost (Integrated Planning & Academic Programs)

FROM: Dr. Douglas Brown, Dean, 
Faculty of Kinesiology and Recreation Management

DATE: August 15, 2017

RE: **FKRM One Time Increase in Admissions Target- Fall 2017**

This is a written request for a temporary admissions target increase of three additional spaces for the Fall 2017 admissions intake in the Faculty of Kinesiology and Recreation Management for Advanced Entry Bachelor of Kinesiology. The Director of Admissions has been consulted and is supportive of this request.

The Faculty of Kinesiology and Recreation Management will be implementing new curriculum in Fall 2017. This year's Advance Entry intake will be the last cohort of students admitted under the previous curriculum and admissions requirements. This request is to allow for three waitlisted applicants to be admitted so that they are not required to complete additional coursework under the revised curriculum and revised admission requirements for Fall 2018 admission.

There are no negative resource implications that would affect the Faculty by admitting three additional students to the BKIn program in Year 2.

cc. E. Stone, Director of Admission
K. Nowak-Bailey, Undergraduate Program Administrator, FKRM



UNIVERSITY
OF MANITOBA

Office of the Provost
& Vice-President (Academic)


208 Administration Building
Winnipeg, Manitoba
Canada R3T 2N2
Telephone (204) 480-1408
Fax (204) 275-1160

August 15, 2017

To: Dr. David T. Barnard, President and Vice-Chancellor

From: Dr. David Collins, Vice-Provost (Integrated Planning & Academic Programs)

Subject: Quota increase for the Faculty of Kinesiology and Recreation Management



Under the Admissions Target Policy, and at the request of Dr. Douglas Brown, Dean, Faculty of Kinesiology and Recreation Management (FKRM), I am requesting that you consider a one-time quota increase of three students for the Fall 2017 intake into the Advanced Entry Bachelor of Kinesiology program.

As noted in the attached, the FKRM is implementing a new curriculum in Fall 2017, and this year's Advance Entry intake will be the last admitted under the current program admissions requirements. This request is to allow for three waitlisted applicants to be admitted to the second year of the current program so that they are not required to complete additional coursework under new program requirements being implemented for Fall 2018.

Also as noted in the attached, there are no negative resource implications that would affect the Faculty by admitting three additional students to the BKin program in Year 2.

Cc: Dr. Janice Ristock, Provost and Vice-President (Academic)
Ms. Susan Gottheil, Vice-Provost (Students)
Dr. Douglas Brown, Dean, FKRM
Mr. Jeff Leclerc, University Secretary
Mr. Neil Marnoch, Registrar
Mr. Jeff Adams, Executive Director, Enrolment Services
Ms. Cassandra Davidson, Undergraduate Program Analyst
Mr. Randy Roller, Executive Director, Office of Institutional Analysis



UNIVERSITY
OF MANITOBA

Faculty of Kinesiology
and Recreation Management

102 Frank Kennedy Centre
Winnipeg, Manitoba
Canada R3T 2N2

MEMORANDUM

TO: Dr. David Collins, Vice-Provost (Integrated Planning & Academic Programs)

FROM: Dr. Douglas Brown, Dean, 
Faculty of Kinesiology and Recreation Management

DATE: August 15, 2017

RE: **FKRM One Time Increase in Admissions Target- Fall 2017**

This is a written request for a temporary admissions target increase of three additional spaces for the Fall 2017 admissions intake in the Faculty of Kinesiology and Recreation Management for Advanced Entry Bachelor of Kinesiology. The Director of Admissions has been consulted and is supportive of this request.

The Faculty of Kinesiology and Recreation Management will be implementing new curriculum in Fall 2017. This year's Advance Entry intake will be the last cohort of students admitted under the previous curriculum and admissions requirements. This request is to allow for three waitlisted applicants to be admitted so that they are not required to complete additional coursework under the revised curriculum and revised admission requirements for Fall 2018 admission.

There are no negative resource implications that would affect the Faculty by admitting three additional students to the BKin program in Year 2.

cc. E. Stone, Director of Admission
K. Nowak-Bailey, Undergraduate Program Administrator, FKRM

PRESIDENT'S REPORT: November 21, 2017

GENERAL

The University of Manitoba officially began construction of the Campus Day Care Centre expansion at a ground-breaking ceremony on October 5. When complete, the day care will have up to 52 new spaces and new programming that will advance reconciliation. This project received \$600,000 of capital funding from the Province of Manitoba. Through the Front and Centre campaign, the Graduate Students' Association provided \$300,000 and the University of Manitoba Students' Union gave \$2.4 million.

The University of Manitoba hosted *The Journey Toward a Reconciled Education System*, the 3rd annual Building Reconciliation Forum from November 8 – 9, 2017. This forum, which takes place in response to the calls to action from the Truth and Reconciliation Commission of Canada, brought together more than 350 leaders from universities, colleges and Indigenous communities to pursue meaningful and lasting institutional change. At the closing of the conference, the University of Victoria was announced as the host of the 4th annual Building Reconciliation Forum, which will focus on Indigenous language revitalization and economic growth of Indigenous communities.

Seven finalist teams presented their solutions at the Grand Finale of the Game Changer competition on November 14, 2017. The teams presented solutions to a diverse range of problems ranging from how to provide better mental health care to marginalized groups to how to use artificial intelligence to assist us in sustainable development. Team Hour Off presented a solution to the question, "With technology filling all our free time, how can we reclaim boredom as a productive or creative force?" and was selected as this year's winning team.

Drs. Adele Perry (History) and Michael Matthews (Desautels Faculty of Music) were elected Fellows of the Royal Society of Canada (RSC), the country's most esteemed association of scholars and scientists. Perry is internationally recognized for her award-winning research on the history of colonialism in Canada and beyond. Matthews has been a significant, important figure in Canadian music, composing more than 100 works, including three symphonies, an opera, five concerti and four string quartets. The two professors are among 89 new Fellows elected for 2017, bringing the university's total to 47.

Professors Tracie Afifi (Community Health Sciences) and Salah Mahmud (Community Health Sciences, Pharmacy) have been elected as members of the RSC's College of New Scholars, Artists and Scientists. Afifi's research program investigates child maltreatment: its effects on a child's mental and physical health, what factors provide children with resilience to its harms, and what interventions work to halt the maltreatment. Mahmud holds a Canada Research Chair in Pharmacoepidemiology and Vaccine Evaluation and leads research that will develop cost effective ways to prevent and treat some cancers and common infections.

The College is Canada's first national multidisciplinary recognition system, which honours emerging and productive academics for their contributions to society, with an emphasis on those who take interdisciplinary approaches to their research. Afifi and Mahmud join five other University of Manitoba faculty who have been elected members of the RSC College.

The new Fellows and Members will be inducted in Winnipeg at the RSC's annual Celebration of Excellence, November 23-26.

A search has been launched for directors for the founding Board of UM Properties GP Inc., which will develop the former Southwood Golf Course land, consistent with the principles articulated in the Visionary (re)Generation Master Plan: connected; a destination, sustainable; a community; an example of Indigenous design and planning; and transformative. The mixed-use community that will be constructed will meet the University's future needs in a way that recognizes the Indigenous reality of Manitoba, integrates with surrounding communities, and supports environmental and resource sustainability.

ACADEMIC MATTERS

- Cary Miller, department head, native studies, was elected as the Secretary for the American Society for Ethnohistory.
- Mike Harlos, family medicine, received the Canadian Hospice and Palliative Care Association's Award of Pediatric Excellence.
- Cheryl Rockman-Greenberg, pediatrics and child health, biochemistry and medical genetics, will be inducted into the Canadian Medical Hall of Fame in the spring of 2018. The pediatrician and geneticist has advanced the understanding of rare genetic disorders. She helped to establish the first clinical lab specializing in the use of DNA testing to diagnose genetic disorders.
- Jonathon Bellas, medicine and medical director of the Master of Physician Assistant Studies program received the 2017 Physician Assistant Educator of the Year Award from the Canadian Physician Assistant Education Association and the Canadian Association of Physician Assistants.
- Kendra Rieger, nursing student, became the first PhD graduate of the College of Nursing.
- Zacharie Raymond Fowler, business student, is a recipient of a Governor General's Academic Silver Medal.
- The newly formed Faculty of Agricultural and Food Sciences mentorship program for women held their kick-off event in October. This is the first of four formal events planned for the 40 mentors and 20 students participating in this year's program, which is sponsored by the Natural Sciences and Engineering Research Council of Canada and Chair for Women in Science and Engineering-Prairies.
- The 36th annual Aggie Bedpush raised over \$5100 for the Children's Rehabilitation Foundation.
- The Decolonizing Lens is a monthly film series sponsored by the Margaret Laurence Endowment Fund, Women's and Gender Studies, and the National Centre for Truth and Reconciliation. In September new films by Tasha Hubbard and Sonya Ballantyne, *"Birth of a Family"*, and Sonya Ballantyne's *"New Project"* were showcased. In October, *"Intervening the Image: Short Works and Lecture"* by Kent Monkman were presented.
- Students and staff from the College of Nursing participated in the annual Every Child Matters, Orange Shirt Day, in honour of residential survivors. Participants wore orange T-shirts for an Awareness Walk from the Helen Glass Centre for Nursing to the National Centre for Truth and Reconciliation (NCTR) on the Fort Garry campus. Nursing students delivered a pledge to the NCTR.

The pledge states that students will practice culturally safe nursing care and will ally *“with Indigenous children, youth and their families to create an environment that supports, affirms and celebrates all peoples.”*

- Dr. Alan Bernstein, president and Chief Executive Officer (CEO) of the Canadian Institute for Advanced Research was this year’s guest at the annual Dr. Patrick Choy Distinguished Lectureship event. Dr. Bernstein gave a lecture entitled, *“A golden age for health research: How Canada can best contribute.”*
- The Rady Faculty of Health Sciences held its annual Bug Day in October. This event attracts more than 1200 interprofessional healthcare providers and students, as well as the general public to learn more about infection prevention and control, public health and infectious diseases.
- An awareness campaign on academic integrity was held in October with this year’s theme, *“Be Honest, Be Real, Be You – Show Your Integrity.”*

RESEARCH MATTERS

- Distinguished Professor Emeritus Henry G. Friesen, was appointed a Distinguished Fellow by the Canadian Academy of Health Sciences (CAHS), the highest honour awarded by the Academy. This is in recognition of his accomplishments which are considered of such high distinction that only a select few are worthy of this designation. No more than one Distinguished Fellow can be elected in any given year, and there can be no more than ten CAHS Distinguished Fellows at any time.

Friesen discovered and successfully isolated and purified the human pituitary hormone prolactin and determined that excessive circulating prolactin caused infertility. This observation laid the groundwork for other investigators and resulted in the development of an antagonist drug, bromocriptine, to treat this cause of infertility.

His influence on academic medicine has gone far beyond his own field of research. In 1991, he was appointed president of the Medical Research Council of Canada (MRC), the pre-eminent leadership position in Canadian medical research. He led the transformation of the MRC to the Canadian Institutes of Health Research to support the breadth of health research in Canada. The Canadian Medical Discoveries Fund, the Canadian Breast Cancer Initiative, the Canadian Health Services Research Foundation and the partnership between the Council and the pharmaceutical industry are some of the other outgrowths of Dr. Friesen’s imaginative leadership and determination.

In the mid-1990s, he chaired a working group that led to the creation of the Canadian Health Services Research Foundation, and in 2000, he was appointed the founding chair of Genome Canada, the federal government’s lead corporation supporting genomics research in Canada and served in that role for five years.

In 1998, the University of Manitoba awarded Dr. Friesen an honorary doctor of science degree, and also recognized Friesen’s achievements through the creation of the Henry G. Friesen Endowed Chair in Metabolic and Endocrine Diseases.

- Dr. Marc Del Bigio (Pathology), Canada Research Chair in Developmental Neuropathology and research scientist at the Children’s Hospital Research Institute of Manitoba was elected a Fellow of the CAHS. He received the honour in recognition of his achievements in pediatric and developmental neuropathology. He is a world expert in the diagnosis of pediatric disorders of the nervous system and a highly sought out educator who has won numerous awards including the 2014 Mentor of the Year by the Royal College of Physicians and Surgeons of Canada.

Fellows are chosen by their peers based on their demonstrated leadership, creativity, distinctive competencies and commitment to advancing academic health sciences. The University of Manitoba now has 27 Fellows of the CAHS.

- Minister of Science, Kirsty Duncan, was at the University of Manitoba on October 12 with Dr. Roseann Runte, President and CEO of the Canada Foundation for Innovation (CFI) to announce the results of the CFI Innovation Fund competition. Four University of Manitoba professors were awarded funding totaling \$1.2 million:
 - Malcolm Xing (Mechanical Engineering, Biochemistry & Medical Genetics) received \$360,000 to set up the Biomaterials and Nanomedicine Laboratory.
 - Physics and Astronomy Professors Stefi Baum, Christopher O’Dea and Samar Safi-Harb received \$365,280 as collaborating partners with the University of Toronto led project titled Unlocking the Radio Sky with Next-Generation Survey Astronomy.
 - Andrew Frederiksen (Geological Sciences) received \$350,000 as a collaborating partner on the project led by Dalhousie University to develop a National Facility for Seismic Imaging.
 - Evelyn Forget (Community Health Sciences) received \$137,987 for the CRDCN Transition to High Performance Computing: Liberating Data for Research and Policy project led by McMaster University.
- Sixty-eight PIs were awarded a total of \$1,918,470.51 from various sponsors. Those awarded more than \$25,000 are:

PI	Sponsor	Title	Awarded
Barber, David (Centre for Earth Observation Science)	Mitacs Inc.	An investigation on the detection of oil-based pollutant spills in ice- infested Arctic waters utilizing active microwave remote sensing	\$45,000
Cattini, Peter (Physiology & Pathophysiology)	Mitacs Inc.	Genetic profiling of disease progression in myeloma	\$30,000
Dolinsky, Vernon (Pharmacology and Therapeutics)	Research Manitoba	Epigenetic biomarkers and the mechanistic basis of childhood obesity	\$73,500
Entz, Martin (Plant Science)	Ostara Nutrient Recovery Technologies Inc.	Struvite as a phosphorous source in	\$45,000

		organic grain and forage production	
Hensel, Jennifer (Psychiatry)	Health Sciences Centre	Program of mental health service development and improvement	\$75,000
Klassen, Terry (Pediatrics and Child Health)	Research Manitoba	Innovation in pediatric clinical trials	\$600,000
Kuzyk, Zou (Geological Sciences)	Dalhousie University	Canadian Ocean Acidification Research Network extension (COARp)	\$31,600
Mai, Sabine (Physiology & Pathophysiology)	Research Manitoba	Characterization of DNA-poor space in haematological malignancies	\$36,750
Mai, Sabine (Physiology & Pathophysiology)	CancerCare Manitoba	Characterization of DNA-poor space in haematological malignancies	\$36,750
Mundy, Christopher (Centre for Earth Observation Science)	Research Manitoba	Southampton Island Marine Ecosystem Project (SIMEP)	\$35,100
Ominski, Kimberly (Animal Science)	Mitacs Inc.	Impact of feeding and vaccination strategies on carcass outcomes in beef cattle	\$30,000
Russell, Kelly (Pediatrics and Child Health)	Canadian Traumatic Brain Injury Research Consortium (CTRC)	The effect of individually tailored sub-maximal exercise prescription in adolescent physiological post-concussion disorder: A multi-institutional randomized controlled trial	\$60,000
Snider, Carolyn (Emergency Medicine)	Children's Hospital Foundation of Manitoba Inc.	Impact of an emergency department violence intervention program (EDVIP) for youth on resilience, violence risk, repeat injury, substance abuse, and mental health	\$35,000
Yao, Xiao-Jian (Medical Microbiology)	Laval University	Development of a safe, effective and clinically	\$35,000

		acceptable VSF-based HIV vaccine	
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ADMINISTRATIVE MATTERS

- The Human Rights and Conflict Management Officer along with the Director of Student Advocacy and Accessibility, presented a workshop on the Respectful Work and Learning Environment Policy and Sexual Assault Policy to the faculty of music at their faculty retreat on September 9, 2017. Additionally, two presentations were held on September 11 and 13, 2017, over the lunch hour for the faculty of music students, who received concert credit for attending the sessions. Case scenarios were included in all sessions.
- The Human Rights and Conflict Management Office set up and hosted an information table at the Healthy Sexuality Week put on by UMSU on September 28, 2017. Students were provided with information on the services of the Office of Human Rights and Conflict Management and the Respectful Work and Learning Environment and Sexual Assault policies.
- The Human Rights and Conflict Management Officer presented the first of four “Responding to Sexual Assault Disclosures Courses” through Learning and Organizational Development in partnership with the Associate Director of Residence Life, the Director of Student Advocacy and Accessibility and the Health and Wellness Educator on October 18, 2017.
- The Copyright Advisory Committee was briefed on possible copyright options pending the outcome of the Access Copyright v. York University litigation. The Committee decided to maintain the status quo while reviewing current practices and guidelines. The Copyright Office reviewed broad areas (Course Packs, Learning Management Systems, Alternatives to Fair Dealing, Fair Dealing Guidelines, Licenses, Permissions & Record Keeping, and Safeguards for Monitoring Compliance).
- Human Resources and Student Affairs announced the launch of the “Success Through Wellness” grants on October 18, 2017. Valued at up to \$10,000 each, they are open to students, staff and faculty for projects that support the campus mental health strategy. These grants will fund projects that engage the campus community and promote positive mental health and wellbeing.
- On August 28, 2017, Learning & Organizational Development launched its fall staff development calendar offering over 50 workshops between September 15 and December 15, 2017. Topics range from supervisory skills, to project management and providing excellent service.
- The University is participating in the Canadian Network for the Advancement of Research Industry and Education (CANARIE) national information security project.
- A new sidewalk and building entrance snow clearing plan has been developed for the Fort Garry Campus identifying primary entrance and fire exits for each building. The new plan, a combined effort between Caretaking and General Services, is to ensure entrances and main walking paths are cleared quickly after a snowfall.

- Implementation of the Sustainable Transportation Strategy continues with conversion of the University's Fort Garry staff bike fleet into a winter bike fleet to support intercampus commuting. Secure bike parking facilities have been installed at the William Norrie Centre to support active transportation opportunities for staff and students at the Fort Garry campus.
- Results from pedestrian and cycling counters installed on the access points into campus from the south (Kings Drive) and north ends of campus (Southwood Lands) are being used to strategically plan pedestrian and cycling improvements. With approximately 900 people daily accessing the University from Kings Drive, crosswalk improvements and path widening have been undertaken to provide safer access onto campus.
- The President of the General Assembly challenged the world's universities to undertake real action on the UN Sustainable Development Goals, ensuring that students are engaged on the goals through research, teaching, and studies. In support, the Office of Sustainability (OOS) ran an awareness campaign September 18 through the end of October under the UN's banner of the 'The World's Largest Lesson' to introduce the UN Sustainable Development Goals (SDGs). The 17 Global Goals focus on accomplishing three big things by 2030: end extreme poverty, fight inequality and injustice and tackle climate change. For five weeks, @SustainableUofM (Facebook, Instagram and Twitter) highlighted the work of various individuals and groups at the U of M that were working toward the 17 goals. Groups like PACA (Poverty Awareness & Community Action Workshops), Leaf Rapids Service-Learning Experience, and Careers that Fight Climate Change Mentorship Program were highlighted to showcase how individuals and groups tackle poverty, inequality, injustice, and climate change on campus and in our communities.
- Throughout October 2017, the Office of Sustainability (OOS) organized a variety of events, workshops and walks for the university community with the goal of increasing awareness of sustainability and individual actions. Trashless Tuesday's, a weekly event, celebrated students who were reducing their waste on campus by using reusable coffee mugs, water bottles and dishware. In partnership with the UMCycle Bike Kiosk, two winter cycling workshops and a Fix a Flat Workshop were held on Fort Garry and Bannatyne campuses. In support of experiential learning, OOS partnered with Clayton Riddell to host 4 workshops; Foraging & Wild Edibles, Tree Audit, Plant Walk and Campus Cleanup. In total, there were 135 participants spread out throughout the four workshops. OOS participated in the Health Sciences Centre Wellness Fair on October 19, 2017, and engaged in discussions about sustainability practices with approximately 200 people at the Bannatyne campus. Sustainability Month was also the start of the monthly Green Flicks film series in partnership with the Graduate Students' Association. The last event of Sustainability Month on October 31st linked sustainability principles to social issues with a tour and discussion hosted by the National Centre for Truth & Reconciliation.
- In conjunction with 127 universities across North America and one of seven Canadian universities, on October 26, 2017 the University of Manitoba hosted the Inconvenient Sequel: Truth to Power with a live streamed Q&A with Al Gore, former Vice-President of the United States. The event was presented by the Office of Sustainability in partnership with Clayton H. Riddell Faculty of Environment, Earth, and Resources, Natural Resource Institute, Society for Earth Sciences and Environmental Students, Climate Change Connection and Green Action Centre, and resulted in the University earning a year of screening rights to show the film on campus.

EXTERNAL MATTERS

- For the period of April 1, 2017 to October 20, 2017, the University has raised \$17,895,957.96 towards the 2017/2018 fiscal year.
- As of October 20, 2017, we have raised \$299,027,384 in philanthropic gifts towards our cumulative campaign goal for 2017/2018 of \$305 million. We are continuing discussions with the provincial government regarding a \$150 million commitment towards our \$500 million goal for the Front and Centre campaign.
- Significant gifts in the last reporting period include:
 - Variety - The Children's Charity of Manitoba has continued its support of the Children's Dental Outreach Program with a gift of \$100,000
 - BMO Financial Group visited the University on October 4 to announce a \$1 million investment to advance Indigenous education and empower the next generation of leaders. Over ten years, the gift will establish the BMO Financial Group Indigenous Scholarship, which will support the outstanding students recognized as Indigenous Leaders of Tomorrow by the University of Manitoba.
- University of Manitoba alumni returned to their alma mater September 11-17 to reconnect with friends and celebrate the faculties that brought them together. During the more than 30 events that took place, University grads were able to build upon their memories of campus by seeing exciting new developments firsthand and celebrating the achievements of current students.
- On the evening of September 14, alumni and University of Manitoba community members were invited to explore state-of-the-art rehearsal spaces at the grand opening of the new addition to the Taché Arts Complex and enjoyed live musical performances by students, faculty and alumni. The 60,000 square foot home for music, theatre and fine arts will provide much-needed space for the Desautels Faculty of Music. During the event University of Manitoba alumnus and honorary degree recipient Marcel Desautels [BA(LatPh)/1955, LLB/1959, LM/1965, LLD/1999] and voice professor Robert McLaren performed 'O Sole Mio' to a standing-room-only crowd. Also honoured that evening was philanthropist, arts supporter and University of Manitoba honorary degree recipient Dr. Bonnie Buhler [LLD/2016], who announced \$1 million to support graduate students in music.
- New to this year's Homecoming celebrations was the Brown and Gold Brunch hosted by Chancellor Harvey Secter and President David Barnard. More than 200 alumni, faculty, students and friends celebrated their reunion with fellow classmates and commemorated the University of Manitoba's 140th birthday as they enjoyed musical performances and heard inspiring stories from students and alumni. Current students were seated at each table to share with alumni their areas of study and thoughts on the exciting developments taking place on campus. The Autonomous Agents Laboratory made up of undergraduate and graduate students were on hand displaying their award-winning humanoid robots that demonstrated archery, weightlifting, long jump and basketball.
- President David Barnard represented the University at "Day on the Hill" in Ottawa hosted by Universities Canada. President Barnard met with Senator Pat Bovey; David Lametti, Parliamentary Secretary to the Minister of Innovation, Science and Economic Development; Helene Laurendeaux, the Deputy Minister of Indigenous Affairs; Ralph Goodale, Canada's Minister of Public Safety; Deputy Clark Andrea Lyon, Deputy Minister University Champion; and the Manitoba Liberal Caucus.

- The Alumni Forum was held on Saturday, November 4. As per the 2012 agreement between the Alumni Association Inc. and the University of Manitoba, we host an alumni forum every three years. The focus of the forum was “Our story begins with you,” where we asked alumni to share how they would describe the University of Manitoba to others, their perceptions and stories about their time at the University, and evaluate and comment on the University’s identity, and creative expression and approach.

Update to the Board of Governors UM Properties GP Inc. Selection Committee

Background

In June, 2016, the Board of Governors approved the creation of a legal structure to develop the former Southwood Golf Course land that was acquired by the University in 2008. This structure involves a hybrid Limited Partnership and Trust that will operate independently of the University to develop the lands in a manner consistent with the principles articulated in the Visionary (re)Generation Master Plan as approved by the Board on April 12, 2016. Under this structure the development activities for the Southwood Lands will be undertaken by a separate corporation, UM Properties GP Inc., the directors of which are appointed by the University of Manitoba Board of Governors.

At its September, 2016 meeting, the Board of Governors approved an Initial Director Recruitment Process for UM Properties GP Inc. The process calls for a selection committee comprised of three members of the Board's Governance and Nominating Committee, named by the Chair and members of the University administration, to form a Selection Committee to conduct a search, recruit and recommend to the Board of Governors the directors of UM Properties GP Inc.

Update

Since last reporting to the Board in June, 2017, the Selection Committee has met on three occasions, and has established a meeting schedule through to the end of February, 2018.

The Selection Committee has been working closely with the search consultants from Odgers Berndtson to develop a candidate briefing for prospective candidates for the Board of UM Properties GP Inc. The briefing is attached for the information of the Board of Governors.

The Selection Committee developed a timeline for the search process, with the expectation that it will have recommendations for the Board of Governors in the spring of 2018.

Odgers Berndtson will be reaching out to stakeholders and prospective directors through November and December, 2017. The Committee will be communicating the opportunity through UM Today, the UM Today Alumni communications and through the Institute of Corporate Directors.

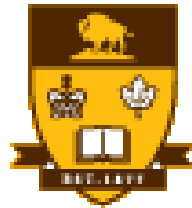
As the Selection Committee continues its work, members of the Board of Governors should feel free to share ideas of potential Directors with the University Secretary, who will pass them along to the Selection Committee and the search consultant. The composition of the Board of UM Properties GP Inc. includes "one Director (who) shall be a member of the Board of Governors of who is not an "officer" or a "senior officer" of the University", so any Board member who has an interest in this area can express that interest to the Chair of the Board, the President or the University Secretary.

November 3, 2017

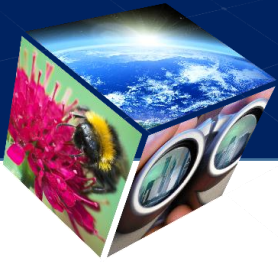
CANDIDATE BRIEFING DOCUMENT

Board Members
UM Properties GP Inc.

October 2017



UNIVERSITY
OF MANITOBA



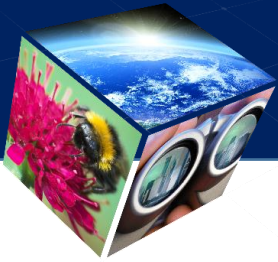
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CONTACT INFORMATION

Gerri Woodford Partner 416-366-1990 x 318 gerri.woodford@odgersberndtson.com	Greg Pocherewny Partner 403-313-5521 greg.pocherewny@odgersberndtson.com
Margaret Vanwyck National Director, Search Delivery 416-366-1990 x 341 margaret.vanwyck@odgersberndtson.com	Katrina Green Project Manager 403-313-5524 katrina.green@odgersberndtson.com
Odgers Berndtson Suite 3220 421-7 th Avenue SW Calgary, Alberta T2P 4K9	Odgers Berndtson Royal Bank Plaza, South Tower 200 Bay Street, Suite 3150 Toronto, ON M5J 2J3

www.odgersberndtson.com



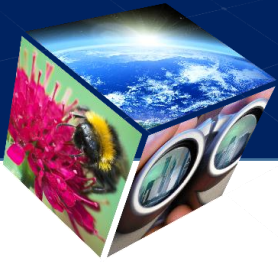
OVERVIEW

UM Properties GP Inc. has been created by the University of Manitoba to lead the development of the Southwood Lands, transforming the former golf course into a sustainable multi-use neighbourhood to improve the campus experience for the University's nearly 29,000 students. Six main principles guide the Southwood Local Area Plan which will position the development to be connected, a destination, sustainable, a community, an example of indigenous design and planning and transformative. The inaugural Board of Directors will have an extraordinary opportunity to contribute to the transformation of the campus – creating a space that meets the needs of the University's future, recognizes the Indigenous reality of Manitoba, integrates with surrounding communities, and supports environmental and resource sustainability. Developing the Southwood Lands is a once-in-a-generation chance to transform a university into a place like no other that enriches the daily lives of all who learn here, work here, play here or call it home.

UM PROPERTIES GP INC.

In 2007, the University of Manitoba approved the purchase of the Southwood Lands (the former 120 acre Southwood golf course, which operated for many years alongside the University's Fort Garry campus). At the time, the purchase was characterized as a "once-in-a-lifetime opportunity for the University". In the proposal presented to the University's Board of Governors, and through the planning process, a number of opportunities were identified that would be available through the acquisition of the Southwood Lands, namely to:

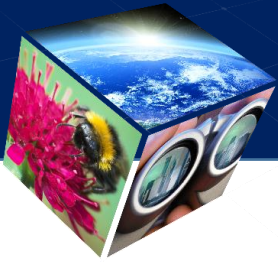
- Grow and develop the Fort Garry campus as a vibrant live-work-learn-play community – as opposed to forever being a commuter campus – thereby truly enhancing the University's efforts to attract and retain students, faculty and staff into the future. (As Peter Drucker said; "The best way to predict the future is to create it".)
- Protect and enhance a major part of the community and environs surrounding the University by applying University standards and influences under a University-driven master plan (otherwise development would be driven by private sector developers' return on investment needs and related criteria).



- Leverage Southwest rapid Transit Corridor routing through the site, along with new transit-oriented zoning innovations in Winnipeg. Capitalize on the opportunity to pursue development with higher densities that create a critical mass of users to support local commercial amenities and employment opportunities.
- Develop character gateways at key locations in the Southwood Lands that create a sense of place, thereby strengthening the University's presentation within and to the community.
- Re-envision current uses of north border and periphery lands – for example, the sports and recreational fields would no longer be at the campus fringe and their use and expansion could be viewed as being within a greater whole.
- Develop a long-term revenue stream from commercial and residential development that could supplement the University income as it does now at UBC, Simon Fraser University, University of Calgary, University of Saskatchewan and other Canadian universities.
- Maintain its place and potential over the long-term among competing universities. The Fort Garry campus would comprise 641 acres with the addition of the Southwood Lands. By comparison, the UBC Point Grey campus comprises 993 acres, smaller SFU has 590 acres, and the University of Saskatchewan campus in Saskatoon comprises 2,425 acres.

The University purchased the Southwood Lands in 2008. Subsequent to the purchase, the University created the Visionary (re)Generation Design Competition to identify designers to work with the University to develop a long-term master campus plan that incorporated the Southwood Lands. That process began in 2013 and will result in the creation of two important documents.

The first is the [Visionary \(re\)Generation Master Plan](#) for the Fort Garry Campus, which was approved by the University's Board of Governors on April 12, 2016. This Master Plan will be administered by the University, and establishes a vision and framework for the evolution of the academic campus over roughly the next 30 years. It also provides a general, high-level vision for the Southwood Lands. Greater detail on the former golf course will be provided in the second key document, currently being developed: a Local Area Plan for the Southwood Lands, which requires City of Winnipeg Council approval, given the status of the Southwood Lands as a "Major Redevelopment Site" in the City's Complete Communities direction strategy. The Local Area Plan will establish the framework for how the Southwood Lands are to be developed. It will demonstrate the development intent for the area, providing direction and guiding the regulation of public and private land development, infrastructure investment, and the built environment.



The document will be based on the vision and principles established through the planning process so far.

The Local Area Plan is currently being developed to a draft stage, with the understanding that UM Properties Inc. will review and finalize the document, in line with the established development vision. This process will include a final phase of public consultation as well as collaboration with the City of Winnipeg in preparation for City Council approval.

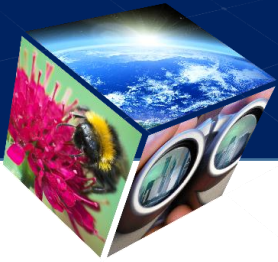
Alongside the planning process, a parallel process to identify the optimal structure for developing the Southwood Lands was undertaken. External legal and accounting counsel were engaged in this process.

Key to the development of a proposed structure was a number of factors, including:

- Preserving the University's charitable tax status.
- Maintaining, as far as possible, favourable property tax treatment.
- Limiting liability for the University.
- Ensuring that the development would conform to the University's overarching vision for the area.

The structure involves a hybrid Limited Partnership and Trust, with the University as principal beneficiary of the Trust and sole shareholder of the General Partner and of the Corporate Trustee (which is the sole Limited Partner of the Limited Partnership), and with the development being undertaken by the Limited Partnership under the guidelines of the Local Area Plan. The Board of Governors approved the legal structure on June 22, 2016.

With the legal structure for the development of the Southwood Lands formalized, it was deemed advisable to articulate the University's objective and principles with respect to the development. The following Principles and Objectives have been drafted to recognize the intent of the University's Board of Governors and leadership in 2007 when acquisition of the Southwood Lands was approved. They also take into account the evolution of the principles of the campus plan and the University's objectives since that time. These principles/objectives, along with the campus plan and the Local Area Plan, shall govern the development of the Southwood Lands and provide clarity and guidance on the intent and goals of the development.



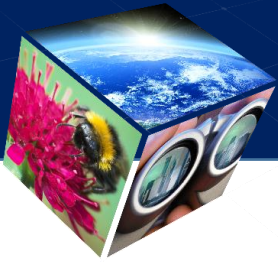
Proposed Principles and Objectives:

The Principles and Objectives of the University of Manitoba with respect to the development of the Southwood Lands are:

- To grow and develop the Fort Garry campus and area as a vibrant live-work-learn-play mixed-use community in accordance with the principles articulated in the Visionary (re)Generation Master Plan and the Southwood Local Area Plan.
- To create a community that both complements and enhances the Fort Garry campus by being sustainable, transit-oriented, compact and walkable, with high quality open spaces.
- To develop the lands preferably by means of long-term land leases in which the University retains ownership of the lands.
- To ensure that the areas around the University are protected, sustainable and developed to University standards and in a manner which complements the University's mission.
- To ensure that the development of the Southwood Lands is undertaken in a manner that does not impair the University's charitable status.
- To be eventually profitable in the aggregate and to develop a revenue stream from the development that will supplement operating revenue for the University.
- To benefit from, potentially serve as a catalyst for, and optimize opportunities to attract infrastructure (including transit) and amenities.
- To potentially advance or enhance Indigenous education, research, languages and cultures.
- To reserve ample land as may be needed for future growth of the University's core institutional needs.

In the ordering and drafting of these objectives, priority is placed on sustainable community building and shaping and situating the University within a vibrant community and setting, thereby creating long-term social, economic, environmental, and educational value.

For more information visit: [Visionary Regeneration](#)



POSITION DESCRIPTION



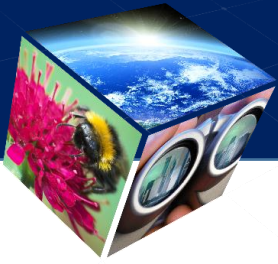
BOARD DIRECTORS

UM Properties GP Inc. is currently seeking a minimum of 4 external Board Directors, including a Chair, for its inaugural Board. The external directors will be joined on the Board by three Directors from the University including the President and two senior administrators. The role of a Director is to contribute positively and effectively to UM Properties GP Inc. as a member of a strong, active and independent Board.

The Board Profile will reflect the organization's needs (which will change over time) with respect to the knowledge, attributes, competencies and experience of members of the Board of Directors and Board Committees. In addition to sound governance and strategic vision, the Directors of UM Properties GP Inc. bring a comprehensive spectrum of skills, experience and thought leadership to the Boardroom table. The organization hopes to attract proven leaders in the community and accomplished leaders in their professional lives, with key competencies that complement the institutional Board members and address key priorities for the future.

In carrying out this role, each Director will demonstrate a clear understanding of the statutory and fiduciary duties and a continuing commitment to act at all times honestly, in good faith and in the best interests of the organization and to exercise the care, diligence and skill of a reasonably prudent person.

The Board will undertake the search to appoint a CEO for UM Properties GP Inc. as one of their first orders of business.



RESPONSIBILITIES AND PRIORITIES

KEY RESPONSIBILITIES:

General

To uphold the highest standards of governance, the Director will:

- act with ethical character, integrity and commitment to serving the public, with a sensitivity to the public environment in which UM Properties GP Inc. operates;
- respect confidentiality;
- be available as a resource to the management and the Board;
- communicate with the Board and with senior management between meetings as necessary and appropriate;
- understand conflict of interest issues and declare real or perceived conflicts; and
- demonstrate a commitment and an enthusiasm for the organization and be an effective ambassador.

Preparation and Attendance

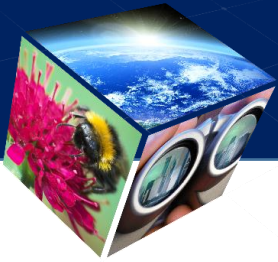
To enhance the effectiveness of Board and Committee meetings, the Director will:

- be highly motivated in preparing for each Board and Committee meeting, with the time and dedication to read and understand the reports and background materials provided for the meetings; and
- maintain an excellent Board and Committee meeting attendance record.

Communication

Communication is fundamental to Board effectiveness and therefore the Director will:

- understand the boundary between responsibilities of the Board versus the responsibilities and obligations of the CEO.
- participate fully and frankly in the deliberations of the Board and its Committees;
- encourage free and open discussion of the organization's affairs by the Board;
- establish an effective, independent and respected presence and a collegial relationship with other Directors;
- focus enquiries on issues related to strategy, policy and results rather than issues relating to the day-to-day management of the organization; and
- respect that the CEO is the chief spokesperson for UM Properties GP Inc. and individual Directors are involved in external communications only in coordination with the CEO.



Industry and Corporate Knowledge

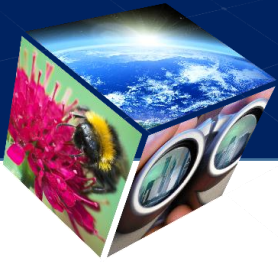
Recognizing that decisions can be made only by well-informed Directors, the Director will:

- maintain an understanding of the regulatory, legislative, business, social and political environments within which the organization and the University operates.

Board of Director Meetings/Time Commitment

Given the governance work required of a new organization, and considering the significant impact the organization will have in the community, a substantial time commitment is expected of directors for participation in meetings, preparation for meetings and travel. A further time commitment is expected from the Chair of the Board or Chair of a Committee.

Directors are reimbursed for allowable expenses as per the Board's policy.

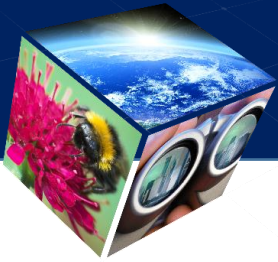


CANDIDATE PROFILE

The Board will represent an optimal combination of the following qualifications, experience, skills and abilities:

QUALIFICATIONS & EXPERIENCE

- Knowledge of and experience in at least one of the following functional areas: land use planning; real estate/land development; human and financial resources; legal issues; corporate performance and business strategy; audit and accounting; and public engagement and civil society;
- Prior or current board member or executive level experience, ideally with exposure to a similar type of real estate or land development project;
- Knowledge of corporate governance principles and best practices;
- Strong financial literacy and acumen;
- Experience working with municipal governments and government relations would be helpful;
- Ability to facilitate information-sharing and effective working relationships with other Board members, management, government officials, business partners, stakeholders and to demonstrate respect, ethics and extending trust in order to achieve organizational goals;
- Ability to anticipate emerging issues and lead organizational change;
- Superior communication skills, both written and oral, including negotiation and conflict management skills;
- Experience serving as a member of a board of directors for a public or private sector organization;
- Experience participating in a CEO selection process would be helpful;
- The qualifications, attributes and drive to assume greater Board/Committee leadership activities;
- Experience in inaugural or startup organizations, or post-merger integrations would be a strong asset;
- A strong and relevant educational background; a professional designation would be considered an asset.



PERSONAL ATTRIBUTES

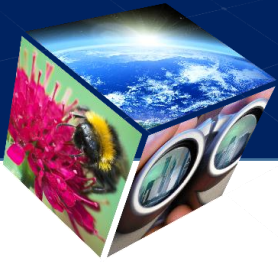
- Collaborative team player, with a can-do attitude, willingness to consider others' opinions, orientation towards constructively resolving conflicts, and a focus on adding value;
- A visionary who can see the potential of this project for the university and the city.
- Sound judgement combined with superior analytical problem solving and decision making skills, and the ability to balance the interests of multiple stakeholders;
- Strong communication skills, with the ability to listen carefully, raise questions constructively and encourage and build upon open discussion of key issues;
- Proven ability to build relationships and develop a strong network of industry contacts;
- Innovative and creative towards developing new ways to address business issues;
- Unquestionable integrity, ethics and standards.

The Appointment

The University of Manitoba is strongly committed to equity and diversity within its community and welcomes applications from women, members of racialized communities, Indigenous persons, persons with disabilities, persons of all sexual orientations and genders, and others who may contribute to the further diversification of ideas.

Application materials, including letters of reference, will be handled in accordance with "The Freedom of Information and Protection of Privacy Act" (Manitoba). Please note that curriculum vitae may be provided to participating members of the search process.

Appointments will be made in Spring of 2018.



CONFIDENTIALITY

Odgers Berndtson respects the privacy and confidentiality of personal information provided by candidates in our search assignments. In accordance with the Personal Information Protection and Electronic Documents Act (PIPEDA), a copy of our Privacy Policy is available for your review on our website: [Privacy Policy](#)

By providing us with a copy of your resume and any subsequent personal information directly or from third parties on your behalf such as references, you understand that it has been furnished with your consent for the purpose of possible disclosure to our client, who has agreed to comply with our Privacy Policy. We will not disclose your personal information to clients without your prior knowledge and consent.

Thank you for considering this important opportunity. This document is intended to provide the reader with information and is not a contractual document. Some of the material therefore may be subject to change. Please feel free to contact us should you have any questions.



AGENDA ITEM: Report on the Review of the Academic Schedule

RECOMMENDED RESOLUTION:

For information only.

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

The Senate Executive Committee endorsed a framework for a review of the Academic Schedule at its meeting on January 18, 2017. The review was prompted by the introduction of a Fall Term Break, which was approved by Senate, November, 4, 2015. The proposal for a Fall Term Break included a commitment from the Registrar for an annual review, for a period of three years, that would include broad consultation with academic units to determine the effect of the break on instruction. It was anticipated that a review of the Fall Term Break might also include and require an exploration of alternate models of the academic schedule with respect to teaching hours, start and end dates for the Fall Term, and the timing and length of the break and the final examination period.

The framework for the review identified the following guiding principles:

- Provision of sufficient contact hours required to deliver the full course curriculum in a variety of teaching modalities and for programs to meet professional accreditation standards;
- Afford optimal time to students for learning, discovery, study, and completion of projects, assignments, laboratory work, and term papers;
- Mid-term breaks should be based on a similar purpose, in both the Fall and Winter Terms.

As the review progressed and feedback was received from the University community, other considerations were to:

- provide an outstanding student experience;
- establish similar structures for the Fall and Winter Terms;
- maintain sufficient time for the final examination period;
- provide appropriate time for marking and submission of final grades;
- adjust drop and add dates (Last Date to Register/Registration Revision Deadline) to maximize enrolment;
- review academic structures used at peer institutions in the U-15.

RESOURCE REQUIREMENTS:

N/A

CONNECTION TO THE UNIVERSITY PLANNING FRAMEWORK:

N/A

IMPLICATIONS:

The review committee made seven recommendations, which have been approved by Senate and will inform the development of the Academic Schedule in future years, beginning in 2018/2019:

1. Standard vs. Non-Standard Schedules: Programs that share courses and students must follow the standard Academic Schedule. Professional programs whose students enroll only in courses offered within the faculty/college/school/program and whose courses are restricted to students registered in the program may develop non-standard academic schedules determined by the academic and discipline specific needs of the program.
2. Four-Day Fall Break in the week Remembrance Day is Observed: The standard schedule will include a week-long break in both the Fall and Winter Terms, with no scheduled classes, tests, or due dates for assignments. The Fall Break will occur the week in which Remembrance Day is observed. The Winter Break will continue to occur the week of Louis Riel Day.
3. Orientation Day and Start Date for Fall Term classes to occur Tuesday and Wednesday after Labour Day, respectively: To facilitate a longer Fall Break, the University's Orientation Day will be one day, rather than two days.
4. Fall and Winter Terms of 62 teaching days: The number of teaching days will be reduced from 63 days, in the Fall Term, and from 63 – 65 days, in the Winter Term, to 62 days in each Term, with 11 or 12 weeks of instruction for weekly lab and studio sections/classes. The number of contact hours would be more standardized for classes scheduled Monday/Wednesday/Friday (37 hours) and Tuesday/Thursday (37.5 hours).
5. Start Date for Winter Term classes to occur on Monday after University re-opens following Winter Holiday closure: Additional days between the University re-opening and the start of classes may be used for marking and submission of final Fall Term Grades, to ensure students know their standing in all Fall Term classes before finalizing registration decisions for the Winter Term.
6. Modify Add/Drop Deadlines: The deadline to drop classes without academic penalty will continue to be the 10th day of the Term, but the last day to add classes will be extended by one day, to the 11th day. The number of unfilled spaces in some classes would be reduced and students' opportunities to register for required courses with wait lists would be increased, as a result.
7. Retain current practices for scheduling Final Exams.
8. Extend the review of the Academic Schedule to the Summer Term: The scope of the initial review of the Academic Schedule was limited to the Fall and Winter Terms. The review committee identified issues related to the dates and structure of the Summer Session/Summer Term that should be the subject of review. The committee recommended that it be reconvened and/or reconstituted to conduct a review of the scheduling practices relate to offering courses in the summer months, including distance and online courses offered in the summer.

ALTERNATIVES:

With respect to recommendation 3, the review committee considered the possibilities of either scheduling Orientation Day or the start of classes prior to Labour Day (which, in some calendar years, might occur at the end of August) and the potential impacts on Orientation Day, student summer employment, residence move-in, and off-campus rental accommodations. The review committee decided against an earlier date for start of classes, given a lack of support for the idea in the University community, generally, as there were concerns regarding potential conflicts for

parents of school aged children, reduced summer employment earnings for students, and the need for students attending the University from outside of the City of Winnipeg to lease accommodations earlier.

With respect to recommendation 4, the review committee considered reducing the length of both the Fall and Winter Terms to 12 weeks (36 contact hours), as some other U15 institutions have done, but was mindful of the potential impact this would have on the ability of some professional programs to meet accreditation requirements related to a minimum number of contact hours.

CONSULTATION:

The Report on the Review of the Academic Schedule was reviewed and endorsed by the Senate Executive Committee at its meeting on October 18, 2017 and was approved by Senate on November 1, 2017. The Report of the Review Committee was informed by broad consultation with members of the University community, including the Provost and Vice-President (Academic), deans and directors, associate deans (undergraduate and research), faculty members, students, and administrative and advising staff, as detailed in the Report.



UNIVERSITY
OF MANITOBA

Office of the Dean
Faculty of Graduate Studies

500 University Centre
Winnipeg, Manitoba
Canada R3T 2N2
Telephone: (204) 474-9887
Fax: (204) 474-7553

MEMORANDUM

Date: October 5, 2017

To: Shannon Coyston, Academic Specialist,
Office of the University Secretary, 314C Admin Bldg

From: Todd A. Mondor, Vice-Provost (Graduate Education) & Dean of the
Faculty of Graduate Studies

A handwritten signature in blue ink, appearing to read 'TAM'.

Re: Proposed Academic Schedule

As Chair of the Review Committee, I am forwarding on recommendation of the Committee the proposed Academic Schedule to the Senate Executive Committee for consideration at its upcoming meeting.

ACADEMIC SCHEDULE REVIEW: SUMMARY OF PROCESS AND RECOMMENDATIONS

Note: A comprehensive report is appended to this summary document.

Consultation

- review committee comprised of faculty and staff representatives from across campus met several times in the spring and fall of 2017
- an invitation to the UofM community to submit opinions and feedback to the committee issued through UM Today in spring 2017
- recommended schedule presented to Deans and Directors in September 2017
- review committee reviewed feedback from Deans and Directors and recommended a schedule to be presented to Senate Executive

Considerations

- provide an outstanding student experience
- establish similar structures for the fall and winter terms
- ensure an appropriate number of contact hours
- maintain sufficient time for the final examination period
- provide appropriate time for marking and submission of final grades
- adjust drop and add dates to maximize enrollment
- academic structure used at peer institutions

Main Recommendations

- a 4-day Fall Break should be established on the same week as Remembrance Day
- set both Fall and Winter terms to consist of 62 teaching days
- Fall term classes should begin the Wednesday following Labour Day
- the 'Drop' date will be on the 10th day of classes. The 'Add' date will be on the 11th day of classes
- Winter term classes should begin on the Monday following re-opening of the University after the winter holiday closure

MOST SIGNIFICANT RECOMMENDED CHANGES AND COMPARATIVES

	Current	Proposed	U14
Fall Break	<ul style="list-style-type: none"> • 2 days (fall) • 4 days (winter) 	<ul style="list-style-type: none"> • 4 days (fall) • 4 days (winter) 	<ul style="list-style-type: none"> • 9 (and Winnipeg and Brandon) have a 4- or 5-day fall break • 1 has a 2-day break • 1 has a 1-day break • 3 have no fall break
# Teaching Days	<ul style="list-style-type: none"> • 63 days (fall) • 63-65 days (winter) 	<ul style="list-style-type: none"> • 62 days (fall) • 62 days (winter) 	<ul style="list-style-type: none"> • U14 average = 61.25
Start of Fall Term	<ul style="list-style-type: none"> • Thursday after Labour Day 	<ul style="list-style-type: none"> • Wednesday after Labour Day 	<ul style="list-style-type: none"> • 6 start Tuesday after Labour Day • 3 start Wednesday after Labour Day • 2 start Thursday after Labour Day • 1 starts before Labour Day • 2 start Monday after Labour Day
Fall Orientation	<ul style="list-style-type: none"> • 2 days following Labour Day 	<ul style="list-style-type: none"> • 1 day following Labour Day 	<ul style="list-style-type: none"> • 6 complete orientation by Labour Day • 4 hold a 1-day orientation on the day following Labour Day • 1 has a 4-day orientation that begins after Labour Day • 2 have a 6-day orientation that begins on Labour Day • 1 has a 7-day orientation that includes Labour Day

Report to Senate Executive on the Review of the Academic Schedule

INTRODUCTION

A Fall Term Break was approved by Senate in November 2015 and implemented in the Fall 2016 Term. The introduction of the break was prompted by a request from representatives of the University of Manitoba Student's Union (UMSU) as part of an effort to address the increased stress that students report is experienced during the Fall Term. The Registrar's Office attempted to meet this request within the existing constraints of the Fall Term schedule. Subsequently, a break was proposed to occur on the two days prior to the Thanksgiving Holiday in October. Although thought to be quite early in the Term, this format sought to minimize disruption to other aspects of the academic term – Orientation, the start and end dates of classes, teaching contact hours and the final examination period. With the exception of units that follow program specific academic schedules, all units agreed to the proposal. It was subsequently approved by Senate on a trial basis.

The implementation of a Fall Term Break in 2016 initiated a conversation regarding the optimal duration and dates of the academic term. The result was a commitment to review the controllable factors that determine the academic schedule.

Senate Executive approved a framework for the Review in January 2017, which outlined the following:

Guiding Principles in development of the Academic Schedule

- Provision of sufficient contact hours required to deliver the full course curriculum in a variety of teaching modalities.
- Provision of sufficient contact hours required for programs to meet Professional accreditation standards.
- Afford optimal time to students for learning, discovery, study, and completion of projects, assignments, laboratory work, and term papers.
- Mid-term breaks, regardless of the term in which they occur, should be based on a similar purpose.

Scope of the Review

- Standard and Non-Standard Schedules:
What are the criteria used to determine programs that must follow the standard schedule and the need for program specific schedules?
- Duration of Fall and Winter Terms:
How many contact hours are required to deliver the curriculum and meet professional accreditation standards?
- Start and end dates of the Fall and Winter Terms:

Consideration with respect to established start dates for the terms, timing of Orientation and Residence Move-in, summer earnings by students, the impact on the Summer Term, delivery of online courses, the impact on term spanning courses, and make up time for missed classes.

- Examination Periods:
Consideration with respect to the intensity of the examination schedule – exam periods per day, number of days, use of weekend days, optimal time for exam preparation.
- Mid-term breaks:
Discussion of the purpose and value of mid-term breaks, possible and optimal duration and timing of breaks, with consideration given to impacts on course delivery, including labs, experiential and hands-on learning activities.
- Related considerations:
 - End of Term Assessments
- including time for marking, grade processing and academic assessments.
 - Registration Revision Period
- Last day to drop classes without penalty and the last day to register for a class.

Membership of the Review Committee

Senate Executive approved the makeup of the Review Committee that included broad representation from the university community, including representation from the Provost, Associate Deans, faculty members, students and administrative and advising staff. Specific members were appointed by the Provost.

Membership on the Review Committee was as follows:

Todd Mondor - Chair	Vice Provost (Graduate Education) and Dean, Faculty of Graduate Studies
Allison Kilgour	Vice President – Advocacy, UMSU
Carl Neumann	President, UMGSA
Judy Anderson	Department of Biological Sciences
Junyon Im	Department of Business Administration
Carol Enns	Director of Clinical Education, College of Nursing
Sheryl Zelinitsky	College of Pharmacy
Lisa Landrum	Department of Architecture
Greg Smith	Associate Dean, Faculty of Arts
Nariman Sepehri	Associate Dean, Faculty of Engineering
Neil Marnoch	Registrar
Christine Mahé-Napastiuk	Registrar, Université de Saint-Boniface
Jonathan Kennedy	The Centre for Advancement of Teaching & Learning
Brigitte Wiebe	University Advising Services Coordinator, Student Engagement and Success
Nicole Gareau-Wilson	Registrar's Office

REVIEW OF SCHEDULING CONSTRAINTS AND IMPACTS

The committee met five times between March and September 2017. The committee discussed current scheduling practices and constraints at the University of Manitoba, and reviewed scheduling practices of several Canadian universities, most notably other Manitoba institutions and the U15 (Appendix 3). These discussions were followed by a request for feedback from the university community. The request for feedback was posted in a [UM Today article](#) and was directed to faculty, staff and students. Responses were received from 638 students and 105 faculty and staff members. Presentations and consultations were also conducted with associate deans (undergraduate and research), and with staff and students involved in various central orientation and start of term activities.

Several academic schedule models were developed and considered by the review committee.

Key findings and recommendations were presented and reviewed with the Provost's Council in September 2017. Following up on concerns that were expressed in regard to the recommendation to start Fall Term classes on the Wednesday after Labour Day and the impact that this would have on Orientation activities, further consultation regarding program specific Orientations for direct entry students were subsequently completed. The information from these consultations was considered by the review committee at a meeting September 29.

Areas of consideration

Standard and Non-Standard Schedules

Several academic programs do not follow the standard academic schedule.

Academic units that follow the standard schedule in whole:

- Agricultural and Food Sciences; Architecture; School of Art; Arts; Business; Engineering; Environment, Earth, and Resources; Kinesiology and Recreation Management; Music; Science

Academic units that follow the standard schedule in part:

- Education: condensed class schedule due to the need to schedule mid-term teaching practicums.
- Graduate Studies: MBA – earlier Fall Term start (late August), later Winter Term finish (late April); Occupational and Physical Therapy – see Rehabilitation Sciences below.
- Nursing: Classes follow standard schedule; Variable dates for Clinical rotations and Senior Practicums.
- Pharmacy (varies by Year): Years 1 and 2 and Fall Term Yr 3 follow standard class schedule; Year 3 Winter and Year 4 vary based on clinical experiences.
- Social Work: standard class dates, different dates for field instruction.

Academic units that do not follow the standard schedule:

- Agriculture Diploma: historically later start (mid-September), earlier finish (end of March) to accommodate the farming season.

- Dental Hygiene (varies by Year): Early Fall Term start (mid-August) and earlier finish (beginning of December); early finish of Winter Term (end of March)
- Dentistry (varies by year and program): Earlier Fall start (mid-August); later Winter finish (end of April)
- Law: Fall Term starts two days earlier and ends three days earlier.
- Medicine (varies by Year): Fall term starts mid to late August; Winter Term ends mid-May to early June.
- Rehabilitation Sciences:
 - Occupational Therapy: varies by year. Different dates for classes, based on timing of fieldwork.
 - Physical Therapy: Fall Term starts late August; Winter Term ends late March.
 - Respiratory Therapy: Fall Term starts two days earlier (Years 1 & 2) and mid-August (Year 3). Winter ends late May (Year 1 & 3) and late June (Year 2).

The committee briefly discussed the rationale for differing start and end dates of academic terms based on program specific factors. It was agreed that, although academic units must be able to offer courses and programs in a time frame that meets the specific needs of their discipline, it is important that programs that share courses, students, and to a lesser degree, space, must follow the same academic schedule.

Duration of Fall and Winter Terms

How many contact hours are required to deliver the curriculum and meet professional accreditations standards?

- Traditionally, the optimal number of teaching hours in a 13 week term is 39 hours. (Note: 50 minute classes are counted as 1 contact hour. 75 minute classes are counted as 1.5 contact hours.)
- Actual contact hours vary by calendar year and by the time pattern in which classes are offered. Each Term normally includes 63 – 65 teaching days.
 - We attempt to ensure that classes offered in standard time patterns are provided with a minimum of 37.5 contact hours.
 - Once per week classes often have fewer contact hours depending on the timing of statutory holidays. E.g. in Fall Term Thanksgiving is always on Monday, but the observance of Remembrance Day may be any weekday. When both Thanksgiving and the observance of Remembrance Day are on Monday, there will be fewer Monday only classes than would normally be expected – as few as 11 classes/33 contact hours.
- Many Canadian institutions have moved to a 12 week – 36 contact hour term. The committee gave consideration to implementation of the 12 week term at the University of Manitoba.
 - There was no clear consensus on the required or optimal number of contact hours.
 - Some committee members and respondents felt their curriculum could be delivered effectively within a 12 week/36 contact hour term. Others indicated that fewer full weeks in the term would have a detrimental effect on the ability to offer labs or include field work/trips during the term.
 - Committee members felt that ensuring sufficient contact hours for effective delivery of the curriculum should override the need for additional days to facilitate a mid-term

break.

- The Faculty of Engineering has indicated a commitment of a minimum of 37 contact hours has been made as part of the most recent accreditation review.
- It was noted that based on current scheduling practices, there is a variance in contact hours within each term, depending on the timetable pattern of the courses, and between Fall and Winter Terms. The Committee noted that consistency of contact hours within and across Terms would aid in curriculum preparation and delivery.

Start and end dates of the Fall and Winter Terms

Consideration was given to established start dates for the Terms, and related matters: timing of Orientation and Residence Move-in, summer earnings by students, the impact on the Summer Term, delivery of online courses, the impact on Term spanning courses, and make up time for missed classes.

- Fall Term traditionally begins the day after Labour Day in September. The first two days, as determined by Senate in the late 90's, have been set aside for new student Orientations. Classes in the Standard Term therefore begin on the Thursday after Labour Day.
- Winter Term begins a day after the university re-opens following the Christmas Closure. If this day is a Thursday or Friday, the start of Winter Term is normally set as the following Monday.
- The end of Fall and Winter Terms are determined by the need to include a minimum number of contact hours as discussed above and the number of days required for the respective Examination Periods. Additionally, the end of Fall Term is affected by the date of University Closure, which is determined in conjunction with Human Resources and in compliance with collective bargaining agreements. The end of Winter Term is also influenced by the start of Summer Session classes and the time required to process final grades and to make arrangements for graduation and Convocation.
- The committee discussed the possibility of an earlier Fall Term start date, with Orientation and/or classes being held before Labour Day. Depending on the calendar year, this may mean Orientation and/or classes may be held at the end of August. The committee discussed the impact of an earlier start on related activities. Orientation, summer earnings by students, Residence Move-in, and off-campus rental accommodations.
- With respect to starting classes before Labour Day, the committee heard consistent opposition to this idea. Starting the school year after the Labour Day is consistent with the current regulations that govern the primary and secondary school systems, as well as with established practice at Manitoba post-secondary institutions. Concern was expressed that starting earlier would cause conflicts for parents of school aged children, cause out of town students to lease accommodations earlier, and would reduce students' potential earnings from summer employment.
- The committee observed that there is no discernable benefit to starting classes as early as Tuesday after Labour Day instead of on the Wednesday. The addition of a Tuesday to the teaching days in the term would not affect the ending day of Friday, as it would not alter the number of contact hours in classes the follow the Monday/Wednesday/Friday timetable

pattern. However, the addition of a Tuesday would mean that classes that follow the Tuesday/Thursday timetable pattern would potentially have 39 contact hours rather than 37.5, thereby increasing the discrepancy in contact hours between timetable patterns. Starting classes on Wednesday after Labour Day addresses the desire to equalize the contact hours between classes offered in different timetable patterns and leaves a day for orientation activities.

- Feedback from organizers of central Orientation events was that holding Orientation and other start of term activities earlier could be made to work, but that attendance and participation would be reduced and would have a detrimental effect on Orientations and Residence Move-In. For example, if Orientation were held before Labour Day, Residence Move-In would be moved to the weekend prior to the Labour Day Weekend. It is likely that some students and families would delay arrival until the following weekend and miss the opportunity to be introduced to residence life through programs offered through the Move-In event.
- Orientation staff had similar concerns about participation rates for New Student Orientations should this event be held earlier. It was also noted that some specialized Orientation programming (e.g. International student Orientation) is currently held the week prior to New Student Orientation. If the main orientation event were held prior to the Labour Day Weekend, this would push these related activities further back into August.
- Organizers of the campus wide new student orientation indicated that the formal Orientation event could be contained within one day, with further orientation related activities to be delivered in other ways - such as online delivery. It was also observed that orientating new students to life as a post-secondary student is a process that cannot be accomplished on one or two days. It is a process that begins before registration and continues into the student's first term of classes. Changing Orientation to a one day event is seen as an opportunity to re-think the purpose of Orientation and the most effective ways to help students make the transition to university life.
- A few faculties run orientation events during the first two days of the term and would also be impacted by an earlier start of classes.
- The Faculty of Science introduced an Orientation event for direct entry Science students in 2017. The Science Orientation covers much of the same information as the central orientation, but adds some faculty specific content – such as an introduction to laboratory research and tours of lab facilities. Concerns were expressed about diminishing the effectiveness of this event by reducing it to one day.
- The Asper School of Business holds an orientation over a two day period, including one day in which new students are connected with business leaders through a luncheon with *The Associates* and faculty and senior students of the School; and one full day on campus.
- The Faculty of Engineering also offers a two day orientation that includes a group design project. Reducing the event to one full day would require changes to the structure and possible re-scheduling of the design project.
- The School of Art also indicated changes would be required to the School's orientation.
- The common message of the units to run orientations over the current two day period is that the events have been developed over several years and are considered to be effectively

packaged events. All units will need to re-think how the events are organized and alternative ways to deliver some content will need to be considered.

- With respect to the commencement of Winter Term, several years ago Senate approved a motion that, whenever feasible, Winter Term classes should commence the day after the university re-opens after the Christmas Closure. This was a change from starting classes on the day the university opens. The intention was that it would be beneficial for staff and faculty to have an opportunity to get systems up and running and to ensure classrooms arrangements were in place. Still, there is concern that commencing classes so soon after the holiday break means that some Fall Term grades are not available until well after the start of classes and end of term assessments regarding academic standing have not been completed. The committee considered the impacts of a later start to Winter Term in order to allow more time for marking and grade processing.
- The committee agreed that it would be beneficial to ensure that students are aware of their Fall Term grades and academic standing well before the deadlines for decisions on Winter Term course registrations. But, it was also felt that a later start to Winter Term should not result in an extension of Winter Term such that it would extend the April Exam period, delay the start of Summer Session, delay or compress processing of Spring graduation or reduce the earning potential of students through summer employment.
- It was also observed that there needs to be a sufficient gap between the end of the April Exam period and the beginning of Summer Session classes. The 2017 Winter Term schedule that was modified to compensate for time lost to the UMFA strike meant that exams ended on April 30 and Summer Session classes started on May 1. Feedback from students was that there needed to be more time to adjust from one term to the other and that it would have been beneficial to have Winter grades before needing to finalize Summer Session registrations.

Examination Periods

The committee also gave consideration to the scheduling of final examinations, including intensity of the examination schedule – exam periods per day, number of days, use of weekend days, and optimal time for exam preparation.

- Final Examination scheduling at the University of Manitoba is registration/student based, rather than based on the class schedule. Schedules are developed after registration for the term is complete. This allows for efficiencies in the schedule, while providing some control over the intensity of the schedule for individual students and minimizes conflicts.
- Under the current scheduling method, no students have four exams in two days or five exams in three days. It is also possible to control the timing of exams based on the nature of the exam and marking needs. E.g. essay based exams and exams requiring shared marking may be requested to be scheduled early in the exam period to allow more marking time.
- Current exam scheduling normally requires an Examination Period consisting of 10 or 11 exam days: three exam time slots per day, Monday to Saturday. Exams in each time slot may be 1, 2 or 3 hours duration.
- It has been suggested that the U of M move to scheduling exams along with the class schedule,

so that students are aware of the exam dates at the time of registration. Surveys have indicated that universities are fairly evenly split on each scheduling method.

- Two factors have prohibited the U of M from scheduling exams in advance of registration and posting exam times along with the class schedule: the concentration of classes during mid-day time slots, and a high number of multi-section courses that administer a common exam. When exams are scheduled based on class schedules, all course sections taught at the same time have an exam scheduled at the same time. Courses with common exams are scheduled in separate exam time slots. The result of past analysis of U of M schedules has been that the number of students potentially writing an exam at the same time would exceed the number of exam seats available and would require the addition of several exam timeslots and days to the exam period.
- The last analysis was performed many years ago. If there is sufficient desire to move to this type of scheduling, a thorough analysis on exam space and scheduling requirements would need to be completed.
- The number of exam periods per day is constrained by the high percentage of 3 hour exams. (In April 2017 60% of exams were of 3 hours duration). This in turn determines the minimum number of days needed to schedule exams (10).
- The committee felt that limiting final examinations to two hours in order to reduce the examination periods further was not desirable and may be detrimental to effectiveness of academic evaluations.

Mid-term breaks

The committee discussed the purpose and value of mid-term breaks; possible and optimal durations and timing of breaks, with consideration given to impacts on course delivery, including labs, experiential and hands-on learning activities.

- At the U of M mid-term breaks have been traditionally scheduled in the 7th or 8th week of Winter Term. With the establishment of Louis Riel Day as a statutory holiday on the third Monday in February, the Winter Break is currently scheduled to be held during this week, regardless of when the Winter Term begins. By doing so, only one week of the term is affected by both events.
- The Winter Term break was established at a time when most courses were offered over a full session, September to April. The mid-way point of Winter Term was a time in which it was common for major term papers and assignments to be due. Over time, many courses have been modified to one term courses offered in either Fall or Winter Term. Due to this shift, the Fall Term work requirements – tests and major assignments – have increased. For example, a course spanned over both terms may have a major mid-term test scheduled during the December Exam series and major papers due in February. When offered as one term courses, major mid-term tests and assignment due dates tend to be in October and November for Fall Term courses and February and March for Winter Term courses.
- Many institutions in Canada have recently introduced a Fall Term break. The introduction of the Fall Term Break is a response to the changing realities of the academic year, as well as concern for student mental health and wellness.
- UMSU representatives noted that a mid-term break in the Fall Term would help students

alleviate stress by providing students with dedicated time to prepare for tests and exams and to complete course papers. UMSU noted that the Winter Term has historically included such a break and it is important that students are afforded the same opportunity in Fall Term courses.

- When asked to consider introducing a Fall Term Break, the Registrar's Office considered this within the constraints of established scheduling practices. Based on the timing of the Winter Term Break, it appeared the optimal time for a break in Fall Term would be the seventh or eighth week of the term, which would be late October. However, Fall Term includes two statutory holidays, Thanksgiving in early October and Remembrance Day in mid-November. Neither falls within the time that is considered optimal. However, due to the constraints of the start and end dates of the term and the needed number of teaching days it was believed that the best manner in which to include a Fall Break was to break for two days adjacent to one of the Statutory Holidays.
 - Thanksgiving: a Break on the Tuesday and Wednesday on the same week as Thanksgiving would create a two day school week. Many students would have classes on just one day that week and it was felt that many students would choose to extend the break to these two days by missing classes scheduled on the Thursday and Friday. By scheduling the break to occur on the Thursday and Friday prior to Thanksgiving, students were provided with five consecutive days off – Thursday to Monday. This also made it feasible to make up the two lost days by adding two days to the end of the term – i.e. classes in Fall Term would end on Friday instead of the normal Wednesday.
 - Remembrance Day: occurring later in the term, the holiday is observed on November 11, unless the 11th occurs on a Saturday or Sunday, in which case the holiday is observed on the Friday or Monday. Aligning a two day break would mean the break days would shift from year to year. The classes effected and the plans for a make-up classes would vary annually.
- Aside from the observation that the current Fall Break occurs too early in the term, it has been noted that holding the break on the week prior to Thanksgiving is disruptive to laboratory schedules. For example, in Science courses for which labs are offered across all weekdays, it is common practice to hold labs only in full weeks so that labs can be held in all lab time slots. Labs are cancelled on the weeks on which a holiday is observed. Due to the scheduling of the Fall Break in the week prior to Thanksgiving, labs in some Science courses are not held for two consecutive weeks in October. Engineering has also observed that the Fall Break has reduced the number of lab days in October and has shifted the lab activity to December, close to the end of the term.
- The consensus of the committee, supported by feedback from students, was that the Fall Break should be more consistent with the week-long Winter Break and should provide a full week off. The consensus was also that a break in the week of Thanksgiving occurs too early in the term and that a break later in the term would be more beneficial to students.

Related considerations:

End of Term Assessments

- Instructors are normally provided with a minimum of four working days following the last exam in the series in which to mark exams and to calculate and submit final grades. In recent years the

Registrar's Office has extended this deadline by a day. However, because December exams are held very close to the date of University Closure for the Christmas Break and Winter Term begins the day after the university re-opens, the grade submit deadline occurs several days after the beginning of classes in Winter Term. For example, in 2017-18, December exams will end December 21, the University is closed December 22 – January 1. The University re-opens January 2 and Winter Term commences January 3. Final Fall Term grades will be due either Friday January 5 or Monday January 8 (TBD).

- Once grades are submitted, end of term processing is completed and student standing is determined by several academic units.
- It has been suggested that the time between notification of final grades and academic standing and the Registration Revision deadline does not allow sufficient time for students to obtain the necessary advice and make course adjustments. A later start to Winter Term may alleviate this problem.
- The committee felt that providing sufficient end of term processing time was important, but that the start of Winter Term should not be so late as to delay Winter Term exams and the commencement of Summer Term.

Registration Revision Period

The Registration Revision Period is the period at the beginning of each Term in which students may make changes to their registration by dropping classes without academic or financial penalty, or by adding classes. The Revision Period at the U of M is the first 10 days of the Fall and Winter terms. This period is prorated for condensed Summer Terms and classes that follow non-standard schedules.

- Last day to Add classes: It has been observed by several instructors that, by being permitted to join a class up to 10 days into the term, students may have potentially missed six contact hours of classes. It is difficult for students to make up for lost lecture time. In some cases, students will have missed an assignment, quiz or test during this time. Labs, however, do not generally start until after the Revision Period.
- Last day to drop classes: The Revision Period provides students an opportunity to determine if they have made the right course choices based on the course curriculum, teaching styles, assignments and evaluation methods.
- That some students join classes very late is in part due space made available by students who drop classes late in the Revision Period.
- Two suggestions regarding these dates have been made:
 - That the date to drop classes should be before the add date, so that space given up by students at the deadline may be taken by other students waiting to join a class.
 - That the date to add courses should be earlier, so that less instructional time is missed and the course may move at a better pace.
- Feedback from instructors favoured a shortened add/drop period. It was noted, however, that it is important that students are provided with a consistent amount of time in which to make a decision to withdraw. It is also important that one drop deadline be administered in each standard term, as opposed to setting add/drop dates based on the time pattern of the course. In order to administer a single drop deadline that provides a consistent number of contact hours regardless of time patterns, it is necessary to set the Revision Period in full week equivalents. i.e.

5, 10 or 15 days from the start of term. (5 term days = 3 contact hours)

- The committee felt that the deadline to drop courses without penalty could not be shortened from the current 10 days in order that students have sufficient exposure to the instructor and course content to be able to make informed decisions.
- The committee did feel, however, that setting the deadline to add courses after the drop deadline would help to address the current problem of seats being dropped close to the deadline and not being picked up by other students. It was felt that setting the deadline to add courses a day later than the drop deadline is a reasonable solution and would not significantly worsen the problems associated with students joining classes late.

RECOMMENDATIONS

1. Standard vs. Non-Standard Schedules

It is recommended that programs that share courses and students must follow the standard academic schedule. Professional programs in which students enroll only in courses offered within the faculty/college/school/program and whose courses are not available to students in other programs may develop non-standard academic schedules that are determined by the academic and discipline specific needs of the program.

Key Considerations

Academic units must be able to offer courses and programs in a time frame that meets the specific needs of their discipline. However, it is important that programs that share courses, students, and to a lesser degree, space, must follow the same academic schedule.

2. Establish a Fall Break of four days on the same week as the observance of Remembrance Day.

It is recommended that both Fall and Winter Terms standard schedules include a full week break; and that no classes, tests or assignment due dates occur during this time.

It is recommended that the Fall Break occur on the week in which Remembrance Day is observed. The Winter Break will continue to occur on the week of Louis Riel Day.

Key Considerations

Term breaks in the Fall Term provide students opportunities to alleviate stress by providing an opportunity to reconnect with family, to get away from studies for a short period, or to use as dedicated time to prepare for tests and exams and to complete course papers. This time has historically been provided in Winter Term. Due to the increase of single term courses and the resultant increased workload in Fall Term, this opportunity should also be provided in Fall Term.

Thanksgiving occurs very close to the beginning of term. A break at this time seems earlier than needed by students and disrupts courses soon after they have started. Although the week of the observance of Remembrance Day seems a little late in the term, this week occurs shortly after many midterm tests and may be used as a time to work on term papers and to use as a break or as study time prior to final examinations. There will be three or four full weeks of classes remaining after the Fall Term Break held on this week.

In order to increase the break time to four days from the current two, the committee proposes starting classes one day earlier in the Fall Term and reducing the teaching days to 62 from 63.

3. The First day after Labour Day is to be set aside for new student Orientation activities. Fall Term Classes will commence on the Wednesday after Labour Day

In order to facilitate the Fall Term Break, it is recommended that Fall Term classes begin one day earlier, on the Wednesday after Labour Day. This allows for a one day, university wide orientation for new students. Additional Orientation events may be scheduled to take place before and after the main Orientation Day, as class schedules permit.

Key Considerations

Orientation of new students is a process that includes a variety of contacts and activities.

Recruitment staff meet with students in high school and discuss the differences between high school and university. Head Start is a program offered for new students and their parents in June. On campus sessions and tours are offered to a variety of new student groups at the end of August and early September. The committee agreed with stakeholders that the main orientation program should not be held prior to the Labour Day weekend, due to potential impacts on participation rates and related activities (e.g. International Student Orientation; Residence Move-in Weekend) Organizers of the central Orientation indicated that orientation goals may be achieved by offering information and experiences in a variety of approaches and formats, and that one day set aside at the beginning of term should be sufficient for the primary on-campus Orientation. It was also noted that faculty run events aimed at new direct-entry students need not be limited to the one day set aside at the beginning of the term, and that organizers should consider other options. The committee felt that the reduction of one day set aside for Orientation is a reasonable trade off in order to facilitate a full week Fall Term Break.

4. Set both Fall and Winter Terms as consisting of 62 teaching days.

It is recommended that the term days be reduced from the current 63 days in Fall Term and 63 – 65 days in Winter Term to 62 days in each of Fall and Winter Term. The resulting contact hours in the Monday/Wednesday/ Friday and Tuesday Thursday time patterns would consistently be 37 and 37.5 hours in each term. Note that Monday/Wednesday time patterns in Fall Term would include 36 contact hours. Each term would include 11 or 12 full weeks of instruction for weekly labs and studios. The reduction of Fall Term to 62 days from 63 would also facilitate the Fall Term Break.

Key Considerations

Fall and Winter Term have historically been considered to include 13 weeks or 39 contact hours of instruction. In actuality, due to calendar constraints and varying timetable patterns, course contact hours range from 33 to 39 each term. Fall Term has included 63 teaching days and courses are normally no more than 38 contact hours. Winter Terms vary between 63 and 65 days, with teaching hours ranging between 36 and 39. The committee felt that it would be beneficial to achieve consistency of contact hours within each term and across Fall and Winter Terms. It is also important for the offering of labs and studios that the number of weeks shortened by holidays or breaks be minimized.

The committee considered reducing the Terms to 36 contact hours/12 weeks, as has occurred at several U15 and other Canadian institutions, but was mindful of the impact this reduction would have on the ability to meet accreditation requirements. A 62 day term can be consistently offered in both Fall and Winter Terms and provides contact hours of 37 and 37.5 hours, depending on timetable pattern, and a minimum of 11 full weeks of instruction.

5. Commence Winter Term the Monday after the university re-opens

It is recommended that Winter Term classes commence the Monday following re-opening of the university after the Winter Holiday Closure. The additional days may be used for start of term activities, marking and grades submission and administrative and registration processes related to Fall Term results.

Key Considerations

Winter Term commences the day after the university re-opens after the Christmas Closure. Final Grades for Fall Term are normally due four or five working days after the opening. This means that students do not know their Fall Term grades until several days into the Winter Term

classes. Academic standing in programs is assessed at this point and is known several days later. This issue would be alleviated to some degree by delaying the start of Winter Term. By establishing the teaching days of each term as 62, it is possible to delay the start of Winter Term to the Monday following the re-opening of the university without impacting significantly on the April Exam Period and without delaying the start of Summer Session.

6. Modify Add/Drop Deadlines

Retain the current deadline to drop classes without academic or financial penalty as the 10th day of the Term (6 contact hours). Modify the last date to add classes to one teaching day after the last date to drop classes without academic or financial penalty.

Key Considerations

The committee observed that the current practice of setting the last date to drop classes without penalty as the same date as the deadline to add classes results in spaces being left unfilled and students without registration in required courses. While the committee felt that students would not be well served by reducing the drop period by a week (to 3 contact hours), providing students with an additional day to add classes would not significantly affect the learning experience.

7. Retain current method of scheduling of Final Exams.

It is recommended that the current scheduling practices be maintained. Consideration may be given to an alternative scheduling method at such a time that classes are more evenly distributed throughout the day, or if the number of common exams is reduced.

Key Considerations

Current examination practices are best suited for the U of M and serve to optimize student exam schedules. Scheduling exams based on the timetable would require a longer examination period and would remove the ability to offer Orientation at the start of the Fall Term or a full week term break in Fall Term. Scheduling software used by the Registrar's Office produces a schedule that is based on student registration. Conflicts and the intensity of the exam schedule for individual students is minimized as a result.

8. Extend the review to Summer Session

The scope of the current review was limited to Fall and Winter Terms. The committee observed that there are issues related to the dates and structure of Summer Session/Summer Term that should also be the subject of review. It is recommended that the committee be reconvened and/or re-constituted to conduct a review of scheduling practices related to offering of courses in the summer months, including the offering of Distance and Online courses during this time period.

Appendix 1

Draft Schedule 2018 – 2019 based on recommendations

Fall Term 2018

Labour Day	Monday, September 3
Orientation	Tuesday, September 4
Classes Start	Wednesday, September 5
Revisions	
Drop without Penalty	Tuesday, September 18 (after 6 hrs classes attended)
Last Day to Add	Wednesday, September 19 (6 – 9 hrs of classes missed)
Thanksgiving Day	Monday, October 8
Remembrance Day observed	Monday, November 12
Fall Break	Tuesday, November 13 – Friday November 16 Break after Week 10; 3 weeks of classes remain after Break
Voluntary Withdrawal (First Day after the Break)	Monday, November 19 (Day 48 of the Term)
End of Classes	Friday, December 7 (62 Days)
Examinations	Monday, December 10 – Friday, December 21 Two day break between classes and exams 10 Day exam period; no Sundays – ends on second-last day university is open 3 - 3 hour exam period per day
Contact Hours	M 11 = 33hrs T 12 = 36 hrs W 13 = 39 hrs R 13 = 39 hrs F 13 = 39 hrs MWF = 37 hrs TR = 37.5 hrs MW = 36 hrs

Appendix 1 (cont'd)

Draft Schedule 2018 – 2019 based on recommendations

Winter Term 2019

University Re-Opens	Thursday, Jan 3
Classes Start	Monday, Jan 7
Fall Term Grades Due	Wednesday, Jan 9
Revisions	
Drop without Penalty	Friday, Jan 18 (after 6 hrs classes attended)
Last Day to Add	Monday, Jan 21 (6 – 9 hrs of classes missed)
Winter Break	Feb 18 -22 (includes Riel Day) Break after Week 6; 7 weeks of classes remain after Break
Voluntary Withdrawal	Wednesday, Mar 20 (Day 48 of the Term)
End of Classes	Tuesday, Apr 9 (62 Days)
Examinations	Thursday, April 11 – Friday, April 26 (April 19 is Good Friday) One day break between classes and exams 12 Day exam period; no Sundays No exams on Easter weekend 3 - 3 hour exam period per day
Contact Hours	M 13 = 39hrs T 13 = 39 hrs W 12 = 36 hrs R 12 = 36 hrs F 12 = 36 hrs MWF = 37 hrs TR = 37.5 hrs MW = 37.5 hrs

Appendix 2

Projected Fall Terms 2019 – 2024

	Labour Day	Orient	Classes Start	Break	VW	Classes End	Class Weeks after Break	Teaching Days	Exam Period – 10 Days
2019	Sept 2	Sept 3	Sept 4	Nov 11 - 15	Nov 18 Day 48	Dec 6	3	62	Dec 9 – 19
2020	Sept 7	Sept 8	Sept 9	Nov 9 - 13	Nov 23 Day 48	Dec 11	4	62	Dec 12 – 22
2021	Sept 6	Sept 7	Sept 8	Nov 8 – 12	Nov 22 Day 48	Dec 10	4	62	Dec 13 – 23
2022	Sept 5	Sept 6	Sept 7	Nov 7 – 11	Nov 21 Day 48	Dec 9	4	62	Dec 12 – 22
2023	Sept 4	Sept 5	Sept 6	Nov 6 - 10	Nov 20 Day 48	Dec 8	4	62	Dec 11 – 21
2024	Sept 2	Sept 3	Sept 4	Nov 11 – 15	Nov 18 Day 48	Dec 6	3	62	Dec 9 - 19

Projected Winter Terms 2020 – 2025

	University Re-Opens	Classes Start	Fall Term Grades Due	Drop/Add	Break	Classes End	Good Friday	Teaching Days	Exam Period – 11 or 12 Days
2020	Jan 2	Jan 6	Jan 8	Jan 17/20	Feb 17 - 21	Apr 7	April 10	62	Apr 13 - 25
2021	Jan 5	Jan 11	Jan 8	Jan 22/25	Feb 15 - 19	Apr 14	April 2	62	April 16 - 28
2022	Jan 4	Jan 10	Jan 10	Jan 21/24	Feb 21 - 25	Apr 14	April 15	62	April 18 – 29
2023	Jan 5	Jan 9	Jan 10	Jan 20/23	Feb 20 - 24	Apr 12	April 7	62	April 14 - 27
2024	Jan 4	Jan 8	Jan 9	Jan 19/22	Feb 19 - 23	Apr 10	March 29	62	April 12 - 25
2025	Jan 2	Jan 6	Jan 7	Jan 17/20	Feb 17 – 21	Apr 8	April 18	62	April 10 - 25

Appendix 3

Scheduling Practices at MB and U15 Universities

University	Fall Break?	Dates (2017)	Length of Break	Orient	Classes Start	Classes End	Length of Classes
U Manitoba Current	Yes	Thurs Oct 5 – Fri Oct 6	2 weekdays	Tues Sept 5 – Wed Sept 6	Thurs Sept 7	Fri Dec 8	63 days
U Manitoba Based on Proposed format	Yes	Tues Nov 14 - Fri Nov 17	4 weekdays	Tues Sept 5	Wed Sept 6	Fri Dec 8	62 days
U Winnipeg	Yes	Tues Oct 10 - Fri Oct 13	4 weekdays	Wed Aug 30 –Thurs Aug 31	Tues Sept 5	Mon Dec 4	59 days
Brandon U	Yes	Mon Nov 6 - Thurs Nov 9	4 weekdays	Tues Sept 5	Wed Sept 6	Wed Dec 6	60 days
U Alberta	Yes	Tues Nov 14 - Fri Nov 17	4 weekdays	Mon Sept 4	Tues Sept 5	Fri Dec 8	63 days
U British Columbia	No	/		Tues Sept 5	Wed Sept 6	Fri Dec 1	60 days
U Calgary	Yes	Fri Nov 10	1 weekday	Tues Sept 5 – Fri Sept 8	Mon Sept 11	Fri Dec 8	62 days
Dalhousie U	Yes	Mon Nov 6 - Thurs Nov 9	4 weekdays	Sat Sept 2 – Mon Sept 4	Tues Sept 5	Tues Dec 5 Mon classes held on Dec 5	60 days
Laval U	Yes	Mon Oct 30 - Fri Nov 3	5 weekdays	Mon Sept 5	Tues Sept 6	Fri Dec 22	15 weeks Includes exams
McGill U	No	/		Tues Aug 29 – Sun Sept 3	Tues Sept 5	Thurs Dec 7	65 days

McMaster U	Yes	Tues Oct 10 - Fri Oct 13	4 weekdays	Sat Aug 26 – Sat Sept 2	Tues Sept 5	Wed Dec 6	62 days
U Montreal	Yes	Mon Oct 23 - Fri Oct 27	5 weekdays	Thurs Aug 31	Thurs Aug 31	Wed Dec 6	15 weeks Includes exams
U Ottawa	Yes	Mon Oct 23 - Fri Oct 27	5 weekdays	Tues Sept 5	Wed Sept 6	Wed Dec 6	60 days
Queen's U	No	/		Sun Sept 3 – Sun Sept 10	Mon Sept 11	Mon Dec 1	60 days
U Saskatchewan	Yes	Tues Nov 14 - Fri Nov 17	4 weekdays	Tues Sept 5	Wed Sept 6	Thurs Dec 7	61 days
U Toronto	Yes	Tues Oct 10 to Fri Oct 13	4 weekdays	Mon Aug 28 – Wed Aug 30	Tues Sept 5	Mon Dec 4	60 days
U Waterloo	Yes	Tues Oct 10 - Wed Oct 11	2 weekdays	Sept 3 – Sat Sept 9	Thurs Sept 7	Mon Dec 4	60 days
Western U	Yes	Tues Oct 10 to Fri Oct 13	4 weekdays	Sept 3 – Sat Sept 9	Thurs Sept 7	Fri Dec 8	62 days



AGENDA ITEM: Suspension of Admissions to the Baccalaureate Program for Registered Nurses (BPRN)

RECOMMENDED RESOLUTION:

For discussion / advice.

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

- The Board policy on *Admission Targets* specifies that it is the President who has authority to approve changes to, or the introduction of, admission targets following consultation and discussion with the dean or director, with Senate and with the Board of Governors, subject to the provisions of the provincial Programs of Study Regulation.
- Section 2.6 of the policy specifies further, with respect to Temporary Suspension of Admission, that the President may suspend admissions to a program for defined periods of time at intervals of no more than 24 months.
- The President has received a request from the College of Nursing, Rady Faculty of Health Sciences, to temporarily suspend admissions to the Baccalaureate Program for Registered Nurses (BPRN).
- The request to temporarily suspend admissions was prompted by declining enrolments in the program over the previous ten years and the expectation that enrolments will not increase again, given (i) changing demographics of the nursing workforce, including that the majority of Registered Nurses, nationally and provincially, hold Bachelor of Nursing degrees, and (ii) the closure of the Diploma Nursing Accelerated Program (DNAP) at Red River College in 2012, which will further reduce the pool of potential applicants to the BPRN program.
- The Vice-Provost (Integrated Planning and Academic Programs) has endorsed the request and recommends that admissions to the program be suspended for a period of two years, with subsequent review.
- If approved, the suspension of admissions to the BPRN program would take effect for the Fall 2019 intake.

RESOURCE REQUIREMENTS:

N/A

CONNECTION TO THE UNIVERSITY PLANNING FRAMEWORK:

N/A

IMPLICATIONS:

Temporary suspension of admissions to the Baccalaureate Program for Registered Nurses would not adversely affect students currently enrolled the program, who would have an opportunity to complete their program of studies.

ALTERNATIVES:

N/A

CONSULTATION:

The President consulted Senate regarding the request to temporarily suspend admissions to the program at its meeting on November 1, 2017.



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Senate Executive	October 18, 2017
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Senate	November 1, 2017
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		

Submission prepared by: Senate

Submission approved by: University Secretary

Attachments

- Correspondence from President and Vice-Chancellor to the University Secretary RE: Suspension of Admissions to Baccalaureate Program for Registered Nurses (BPRN) [dated September 21, 2017]
- Correspondence from Vice-Provost (Integrated Planning and Academic Programs) to President and Vice-Chancellor RE: Suspension of Admissions to Baccalaureate Program for Registered Nurses (BPRN) [dated September 22, 2017]
- Correspondence from Dean, College of Nursing, to Vice-Provost (Integrated Planning and Academic Programs) [dated September 8, 2017]
- Application for Temporary Cessation of a Program of Study RE: Baccalaureate Program for Registered Nurses (BPRN)



UNIVERSITY
OF MANITOBA

Office of the President

202 Administration Building
Winnipeg, MB
Canada R3T 2N2
Telephone: 204-474-9345
Fax: 204-261-1318

Date: September 21, 2017

To: Jeff Leclerc
University Secretary

From: Dr. David Barnard
President and Vice-Chancellor

Re: Suspension of Admissions to Baccalaureate Program for Registered Nurses (BPRN)

I attach a recommendation from Dr. David Collins, Vice-Provost (Integrated Planning and Academic Programs) to temporarily suspend admissions to the Baccalaureate Program for Registered Nurses (BPRN) for the Fall 2019 intake.

Under the Admission Targets Policy, it is the President who approves changes to, or the introduction of, enrolment limits following consultation and discussion with the dean or director and with Senate and the Board.

Accordingly, please place this item on the agenda for the October 18, 2017 Senate Executive Committee meeting and the November 1, 2017 Senate meeting.

Cc: Dr. Janice Ristock, Provost and Vice-President (Academic)
Dr. David Collins, Vice-Provost (Integrated Planning and Academic Programs)
Dr. Brian Postl, Vice-Provost (Health Sciences) and Dean, Rady Faculty of Health Sciences
Dr. Beverly O'Connell, Dean, College of Nursing, Rady Faculty of Health Sciences
Mr. Jeff Adams, Executive Director, Enrolment Services
Mr. Neil Marnoch, Registrar
Mr. Randy Roller, Executive Director, Office of Institutional Analysis
Ms. Cassandra Davidson, Academic Programs Specialist



UNIVERSITY
OF MANITOBA

Office of the Provost & Vice-President (Academic)

208 Administration Building
Winnipeg, Manitoba
Canada R3T 2N2
Telephone (204) 480-1408
Fax (204) 275-1160

REVISED

Date: September 22, 2017

To: Dr. David Barnard, President and Vice-Chancellor

From: Dr. David Collins, Vice-Provost (Integrated Planning and Academic Programs)

Re: Suspension of Admissions to the Baccalaureate Program for Registered Nurses (BPRN)

Under the Admissions Targets Policy and at the request of the College of Nursing, please find attached a proposal to temporarily suspend admissions to the Baccalaureate Program for Registered Nurses for the Fall 2019 intake.

As detailed in the attached correspondence, this request was triggered by demographic changes in the nursing workforce, as well as the closure of an accelerated Nursing Diploma program at Red River College. These changes have resulted in declining interest and enrolments in the BPRN over the past five years.

Given the above circumstances, I would endorse this request with the recommendation that, consistent with the policy, the duration of the suspension be for two-years, with subsequent review. I understand that unless there is a major shift in demand and sufficient resources to meet that demand, following graduation of the last student the College will seek permission to close the program.

If considered favorably, the proposal will be forwarded to the province for their review and approval under the provincial Program of Study Regulations.

Cc.: Dr. Janice Ristock, Provost and Vice-President (Academic)
Dr. Brian Postl, Vice-Provost (Health Sciences) and Dean, Rady Faculty of Health Sciences
Dr. Bev O'Connell, Dean, College of Nursing
Mr. Jeff Leclerc, University Secretary
Mr. Jeff Adams, Director, Enrolment Services
Mr. Neil Marnoch, Registrar
Mr. Randy Roller, Executive Director, OIA
Ms. Cassandra Davidson, Academic Programs Specialist



September 8, 2017

Dr. David Collins
Vice-Provost, Integrated Planning and Academic Programs
University of Manitoba

Dear Dr. Collins:

The College of Nursing, Rady Faculty of Health Sciences is submitting an application to temporarily suspend admissions to the Baccalaureate Program for Registered Nurses (BPRN). Student interest and enrollment numbers in the BPRN has declined over the past decade and the College of Nursing anticipates that this trend will continue. Demand for this program has declined as a result of:

- The changing demographics of the nursing workforce.
 - The majority of Registered Nurses (RNs) in Canada are now degree prepared (53% nationally; 57.5% in Manitoba).
 - The majority of diploma prepared RNs are mid-career or approaching retirement age.
- The closure of the Diploma Nursing Accelerated Program (DNAP) at Red River College (RRC) in 2012. The 5 year window for eligibility for additional credits towards the BPRN program for DNAP graduates has elapsed, and it is likely that this applicant pool is no longer interested in pursuing a degree in nursing.

If you have any questions or concerns about this application, please do not hesitate to contact me.

Kind Regards,

Bev O'Connell
Dean

Universities and colleges requesting approval for the **temporary cessation** of a program of study from Education and Advanced Learning must apply using this application form. This form reflects the requirements set out in the Programs of Study Regulation (MR 134/2015) under *The Advanced Education Administration Act*.

UM INTERNAL REQUIREMENTS



**UNIVERSITY
OF MANITOBA**

1. Please refer to the Senate Policy and Procedures on Admission Targets (available online at: http://umanitoba.ca/admin/governance/governing_documents/academic/admission_targets.html).
2. Please complete the application below and submit with it the following supplemental documentation, to the Vice-Provost (Integrated Planning and Academic Programs):
 - a. A cover letter justifying and summarizing the rationale behind the request for suspension of admissions (*as outlined in section 2.3 on the Admission Targets Procedures*).
 - b. Letters of support from internal stakeholders that were consulted as part of this proposal.
 - c. Enrolment and graduation trends for the past five years and forecasted trends for the next three to five years.
3. Please direct questions to Cassandra Davidson, Academic Programs Specialist, at Cassandra.Davidson@umanitoba.ca in the Office of the Provost & Vice-President (Academic).

SECTION A – PROPOSAL DETAILS

Institution: **UNIVERSITY OF MANITOBA**

Applicable faculties/department with responsibility for the program:
College of Nursing, Rady Faculty of Health Sciences

If program is a joint program, list all participating institutions and the roles of each in delivering the program to be temporarily ceased:

Not applicable

Program name: Baccalaureate Program for Registered Nurses (BPRN)

Credential awarded: Bachelor of Nursing (BN)

Proposed start date for temporary cessation: 2019-09-01

Office Use Only

One-time funding: _____
On-going funding: _____

SECTION B – PROGRAM DESCRIPTION AND DELIVERY

B-1 Provide a general description of the program and its objectives: *(Include intended purpose, curriculum design, and highlight distinctive attributes)*

The BPRN program is designed for diploma-prepared Registered Nurses, acknowledging the students' cumulative nursing knowledge, values, and skills. This 45 credit hour program builds on that knowledge to enable students to attain a Bachelor of Nursing degree. Because the BPRN recognizes the previous diploma earned by students admitted to the program, the program length is 45 credit hours. Twenty-six credit hours of the program are required core courses in nursing, 10 credit hours are nursing electives and 9 credit hours are non-nursing electives.

Program outcomes

1. Consolidate meanings of caring within the context of nursing
2. Integrate systematic inquiry and research findings into the practice of nursing
3. Value the process of self-discovery in relationship to self and others
4. Engage in systems thinking in caring for the client, family and community
5. Maximize opportunities for optimal health for the client, family and community
6. Support the meaning of health as identified by individuals, families and community
7. Provide holistic nursing care to client family and community
8. Exhibit ethical and social responsibility in service to others
9. Demonstrate leadership behaviours at organizational and social level
10. Integrate new and existing knowledge to construct meaning from new learning experiences
11. Contribute to the advancement of nursing practice
12. Provide culturally competent care within the scope of nursing practice
13. Recognize professional education in relation to lifelong learning skills
14. Demonstrate the use of informatics in nursing practice
15. Engage in evidence based practice

Curriculum Design

The program consists of 45 credit hours. Twenty-six hours of the total are core courses on theory, research and practice. The remaining 19 credits are in the student's chosen focus of study and include electives and required courses.

Table 1:

BPRN Courses	Equivalent BN Courses
Core Courses	
STATS 1000 Basic Statistical Analysis (3)	
NURS 3210 Nursing Research Methods (3)	NURS 3550 Evidence Informed Practice in the Health Sciences (4)
NURS 3220 Community Health Nursing I (2)	
NURS 3430 Seminar in Professional Nursing Foundations (2)	
NURS 4210 Independent Study in Nursing (4)	
NURS 4200 Teaching & Learning Process in Nursing (3)	NURS 3520 Professional Foundations 2: Health Education (2)
NURS 4220 Law & Ethics in Nursing Practice (3)	NURS 3560 Professional Foundations 4: Law and Ethics in Nursing Practice (3)
NURS 4310 Nursing Leadership: Issues and Practices (4)	NURS 4550 Professional Foundations 6: Leadership and Change Management (4)
Focus Courses	
NURS 3200 Nursing of Individuals and Families with Long-Term Illness and Disability (4)	
NURS 3230 Perspectives on Mental Health Nursing (4)	
NURS 3330 Women & Health (3)	
NURS 3340 Providing Care in a Culturally Diverse Society (3)	NURS 2522 Client and Context 2: Human Diversity (3)
NURS 3350 Counselling Skills for Nurses (3)	
NURS 4250 Palliative Nursing Care (3)	NURS 3510 Client and Context 3: Supportive and Palliative Care (3)
NURS 4160 Community Health Nursing II (4)	
NURS 3400 Men's Health, Concerns, Issues and Myths (3)	

B-2 Length of Program: *(Define the length of the proposed program using measures appropriate to the schedule and delivery format. This will include total course credits and weeks/months, and, where relevant, hours and semesters of instruction)*

The program is 12 months in length (3 fulltime academic terms) requiring 45 credit hours. The program must be completed within 5 years.

B-3 Describe the mode of delivery for this program:

Courses are offered on-line through UMLearn and on-site on the Fort Garry campus.

SECTION C – INFORMATION REGARDING TEMPORARY CESSATION DEVELOPMENT PHASE

C-1 Identify and provide a detailed description of the rationale for the temporary cessation of this program of study:

(Such as changes in applications, enrolment, employer demand.)

Interest in the BPRN has declined over the past decade. The trend data for applications to the program and course registrations are set out in the table below:

Table 2:

Academic Year	Fall 2007	Fall 2008	Fall 2009	Fall 2010	Fall 2011	Fall 2012	Fall 2013	Fall 2014	Fall 2015	Fall 2016	Fall 2017
Applications	64	60	89	71	54	31	26	11	19	12	9
Eligible & Offered Admission	54	45	76	58	42	25	19	11	17	12	8
Registered for courses	35	36	46	33	17	4	17	8	14	10	4 (as of Sept. 8)

Enrolments in the program have similarly declined. As of September 2016, the program had 36 active students. The trend data for enrolments and graduation rates are set out in section E-4.

The College of Nursing anticipates that the decline in application and enrolment numbers will continue. Demand for this program has declined as a result of the demographics of the nursing workforce. The majority of Registered Nurses (RNs) in Canada are now degree prepared (53% nationally; 57.5% in Manitoba). Diploma nursing education programs began closing or establishing collaborative arrangements with degree programs in the 1990s and, with the exception of Quebec, a degree in nursing is now the minimum qualification for eligibility for initial registration as an RN in Canada. The majority of diploma prepared RNs still in practice are mid-career or approaching retirement age.

Another factor influencing the decline in admissions and enrolments in the BPRN was the closure of the Diploma Nursing Accelerated Program (DNAP) at Red River College (RRC) in 2012. The DNAP was established by the Government of Manitoba to address a shortage in the RN workforce in the early 2000s, but even at that time, the number of degree prepared nursing students exceeded the number of diploma prepared students. However, during its lifetime, the DNAP provided a significant applicant pool for the BPRN. In fact, graduates of the Red River Diploma Nursing Program received additional credits towards the BN degree if they were accepted to the BPRN within 5 years of their graduation from RRC. The closure of this program contributed to downward trend in applications and enrolments in the BPRN program, and now that the 5 year window for eligibility for additional credits has elapsed, the College of Nursing believes that this potential applicant pool is no longer interested in pursuing a degree in nursing.

The small number of students currently enrolled in the BPRN has created challenges in terms of the availability of course offerings that are timely and meet the educational interests of the students. The College of Nursing requires that at least 5 students are registered in a course. If enrolments fall below this threshold, the course is cancelled. Maintaining this

level of enrolment over 7 core and 8 focus nursing courses has required the College to put the majority of its BPRN course offerings on a bi-annual rotation. Many of the core courses and some focus courses are provided by using equivalent courses in the BN program rather than offering the BPRN course (see Table 1). Since the BN courses are offered during the day, taking these courses is not as convenient for the BPRN student, who may not live in Winnipeg and who is often working at least part time while pursuing their academic studies. As well, many BPRN students have expressed dissatisfaction with studying with students who have no practice experience in nursing as RNs.

Students who need a course that is offered at an inconvenient time/location or that is not offered in that academic year are directed to Athabasca University, where all courses are offered annually on-line. Increasingly, our students depend on Athabasca University to complete their degree in a timely fashion.

C-2 Describe the expected outcome of the temporary cessation of this program and the timeframe of the temporary cessation process:

In accordance with the UM Admission Targets Policy, the status of the suspension of admission to the Program will be reviewed after 24 months. At that time, enrolment data will be assessed and further decisions made.

It is expected that the temporary cessation of the BPRN program will provide current students with the opportunity to complete the program. Students enrolled in the BPRN program must complete their coursework within five years of admission. Therefore students admitted in Fall Term 2019 will complete by August 2024. The University of Athabasca offers an online BPRN program which is open to residents of Manitoba. Manitoban nurses who wish to attend a BPRN program can attain that degree through the University of Athabasca.

Unless there is a major shift in demand and sufficient resources are available to meet that demand, when the last student has graduated from the BPRN Program, the College of Nursing will apply for permission to close the program.

C-3 Outline the internal approval process (i.e. committees, governing bodies) for approving the temporary cessation of this program of study within your institution and indicate any dates of decision. (Governing Council, Board of Governors, Board of Regents, Senate, other)

UM INTERNAL REQUIREMENTS: dates will be inserted by the Provost's Office prior to submission to government.

UNIVERSITY OF MANITOBA:

Approval by President _____ **Date** _____

Consultation with Senate: _____

Consultation with Board of Governors: _____

Additional Consultation (*as needed*): _____ Details: _____

Final Decision: Y N _____

C-4 Responsibility to consult

c-3.1 What agencies, groups, or institutions have been consulted regarding the temporary cessation of this program?

1. Rady Faculty of Health Sciences: letter of support attached
2. Manitoba Nurses Union (MNU): letter of support attached
3. Association of Registered Nurses of Manitoba: letter of support attached
4. Winnipeg Regional Health Authority: letter of support attached
5. College of Registered Nurses of Manitoba: letter of acknowledgment attached
6. Interdisciplinary Health Program: letter of support attached
7. Option on Aging: letter of support attached

c-3.3 How have students and faculty been informed of the intent to temporarily cease this program?

Faculty members were informed that the University would explore temporary cessation of the program at College Council on April 27 2017. College of Nursing Council approved this application on August 28, 2017.

The BPRN students do not have a student council. Current BPRN students were informed that the College was exploring temporary cessation of admissions to the BPRN via letter from Beverly O'Connell, Dean of the College of Nursing dated August 11, 2017. The letter assured students that the program would be maintained until all current students completed their BN degree within the 5 year time-to-completion period required by the College (letter attached).

C-5 Describe the impact that the temporary cessation of this program may have on the labour market in Manitoba:

This temporary cessation will have negligible impact on the labour market in Manitoba. BPRN students are already employed in Registered Nurse positions. Ceasing admissions will not reduce the number of registered nurses available to the Manitoba labour market.

D-1 Describe how the temporary cessation of this program will affect any specific laddering, articulation and/or credit transfer options for students in Manitoba and Canada:

Temporary cessation of the BPRN program will not have any effect on laddering, articulation or credit transfer options. The opportunity for DPRN students from RRC to qualify for additional credits towards the BN degree at UM ended in 2017; five years after the program closed in 2012.

Two programs at the University of Manitoba, the Interdisciplinary Health Program and the Option on Aging use courses as electives in their programs that are part of the BPRN curriculum: NURS 3330: Women & Health, and NURS 3400: Men's Health: Concerns, Issues and Myths. As well, both programs also allow students to take NURS 2610: Health and Physical Aspects of Aging as elective courses. The College of Nursing plans to continue to offer these courses for the foreseeable future, since students in the Bachelor of Nursing program can also use these courses as electives in their program.

NURS 3350: Counselling Skills for Nurses is used as part of the coursework for First Nations Community Wellness Diploma. The College of Nursing has notified the Department of Extended Education of the application to temporarily suspend admissions to the BPRN and of the possible impact on their diploma program when this course is deleted.

D-2 Describe how the temporary cessation of this program may affect the academic, cultural, social and economic needs and interests of students and the province:

Temporary cessation will not affect the academic, cultural, social or economic needs of the students or province. Manitoban residents can register in a similar online program at Athabasca University and attain their degree in nursing.

SECTION E– STUDENT IMPACTS

E-1 Provide a program completion plan for students currently enrolled in the program that is being temporarily ceased:

Year 1

Year 2

Year 3

Year 4

There is no formal structure to the BPRN curriculum in terms of course sequencing except that students are strongly advised to take NURS 3430 Seminar in Professional Nursing Foundations in the first term of their academic program. The College of Nursing has managed student flow through the program in several ways over the past 5 years, and will continue this process until all students have completed the program.

- We notify students of the courses available for the next two academic years well ahead of the course registration period;
- We require each student to meet with a student advisor prior to May 15 of each academic year to establish, modify or confirm a program completion plan that is based on course availability as set out in the two year plan;
- We monitor each student's course registrations to ensure that their program completion plan is on track;
- We provide letters of permission for students to take courses at other universities (primarily Athabaska) if the course that they require to continue progress in the program is not available in the academic year that they require it;
- We have created academic regulations to ensure that students pursue their coursework in a timely manner.

E-2 Will previous graduates of this temporarily ceased program be negatively affected by the temporary cessation of this program?

No

E-3 What was the maximum seat capacity of the program that is being temporarily ceased?

100 seats

E-4 What was the enrolment and graduation rate for this program over the past 5 years?

Academic Year	2012	2013	2014	2015	2016	2017*
Enrolment	88	85	59	48	36	
Graduates	35	42	26	27	20	12**

*Data not yet available

**Does not include October 2017 Graduates

F-1 What portion of ongoing funding is allocated to this program?

Each College in the Rady Faculty of Health Sciences administers its own operating budget. The BPRN is funded out the general operating budget of the College of Nursing. No specific funds are allocated to the program.

F-2 Please provide a detailed description of how these funds will be reallocated during the temporary cessation of this program:

Because the BPRN is supported through general funding and many of its courses are actually part of the BN Program curriculum (see Table 1), the current operating budget will continue to be used towards offering courses for BPRN students.

SECTION G – FINANCIAL REALLOCATION

(A second signature section is provided for joint programs only)

SUBMITTED BY:

President:

Name:

Signature:

Date: Click here to enter a date.

Vice-President/Academic:

Name:

Signature:

Date: Click here to enter a date.

For use by joint programs only:

President:

Name:

Signature:

Date: Click here to enter a date.

Vice-President/Academic:

Name:

Signature:

Date: Click here to enter a date.

SUBMIT COMPLETED FORM

PROVOST’S OFFICE ONLY: Once completed and signed, please submit this application form to the Advanced Learning Division at ald@gov.mb.ca with the following attachments: *(double-click check box to engage)*

<input type="checkbox"/>	Cover letter
<input type="checkbox"/>	Any supporting documentation <i>(reviews, letters of support, etc.)</i>

If you have any questions or require further information, please contact:

Advanced Learning Division
 Manitoba Education and Advanced Learning
 608-330 Portage Avenue Winnipeg MB R3C 0C4
 (204) 945-1833
ald@gov.mb.ca



UNIVERSITY
OF MANITOBA

Rady Faculty of
Health Sciences

Max Rady College of Medicine
Office of the Dean
230 Basic Medical Sciences Building
745 Bannatyne Avenue
Winnipeg, Manitoba
Canada R3E 0J9
Phone: 204-789-3485
Fax: 204-789-3661

Aug 23 2017

Bev O'Connell
Dean College of Nursing

RE: Suspension of BPRN Program

I have reviewed the proposal to suspend admissions to Baccalaureate Program for Registered Nurses (BPRN) and the rationale for doing so.

I am fully supportive of the request for the reasons given.

Sincerely,

Dr. Brian Postl
Dean and Vice Provost, Rady Faculty of Health Sciences

August 25, 2017

Via Email

Dr. Beverly O'Connell
Dean, College of Nursing,
Rady Faculty of Health Sciences
287 Helen Glass Centre for Nursing
Winnipeg, Manitoba
R3T 2N2

Dear Beverly,

On behalf of the Board of Directors of the Manitoba Nurses Union I am writing to advise you that our concerns with respect to the temporary cessation of admission to the Baccalaureate Program for Registered Nurses (BPRN) have been addressed.

We have been assured that all nurses enrolled before the proposed cessation of admissions takes place will have the opportunity to complete the program. We have also been assured that nurses in Manitoba who still wish to pursue a baccalaureate following the cessation of admissions will have the opportunity to do so through other institutions.

We have no further concerns at this time.

I trust this information is satisfactory. Please do not hesitate to get in touch should you require anything further.

Regards,



Sandi Mowat
MNU President

SM.wmg.cope/342



Association of
Registered Nurses
of Manitoba

August 11, 2017

Re: Application to Suspend Admissions to the Baccalaureate Program for Registered Nurses, College of Nursing, Rady Faculty of Health Sciences, University of Manitoba

Dear Dr. O'Connell,

The Association of Registered Nurses of Manitoba is pleased to support the College of Nursing's application for approval to suspend admissions to the Baccalaureate Program for Registered Nurses (BPRN) as of September 2019. The discussion of this issue at the Association's Board meeting on August 2nd highlighted the value of the BPRN program, yet recognized that the members who are currently diploma-prepared are moving from mid-career towards retirement, resulting in diminished need for and interest in the program. However, for those that may want to pursue a baccalaureate degree in nursing, they can apply to Athabasca University, which offers all the courses on-line. The Association appreciates the thoughtful consideration of the various implications for this program suspension and the comprehensive plan developed to mitigate any negative consequences. We commend the College of Nursing for their commitment and assurance that students currently registered in the program will not be disadvantaged in any way and will be able to complete the program.

Sincerely,

Mary Smith
Executive Director
Association of Registered Nurses of Manitoba

The Professional Voice of Registered Nurses in Manitoba

890 Pembina Highway
Winnipeg, Manitoba
R3M 2M8

Toll Free 1-844-355-1520
181/187 292-1520
Fax 204-775-6052

arnm.ca
@MBnurses
Facebook.com/AssociationofRNsMB



August 14, 2017

Marion McKay RN PhD
Director, Curriculum Integrity and Program Approval
University of Manitoba
College of Nursing
Helen Glass Centre for Nursing
89 Curry Place
Winnipeg MB R3T 2N2

Dear Dr. McKay:

RE: Suspension of the University of Manitoba's Baccalaureate Program for Registered Nurses (BPRN)

I confirm receipt of your letter dated August 11, 2017 in which you notified the College of Registered Nurses of Manitoba (CRNM) of the University of Manitoba's College of Nursing application for approval to suspend admissions to the Baccalaureate Program for Registered Nurses (BPRN) as of September 2019. Thank you for including CRNM in your communication.

If CRNM receives any inquiries regarding this issue, we will direct them to the University of Manitoba's College of Nursing.

Sincerely,

Katherine Stansfield RN MN
Executive Director

Cc: Deb Elias RN MN, Director of Practice and Standards
Darlene O'Reilly RN MN MHS, Practice and Standards Consultant



August 8, 2017

Dr. Beverly O'Connell
Dean, College of Nursing, Rady Faculty of
Health Sciences
University of Manitoba
215 Helen Glass Centre
Winnipeg, MB R3T 2N2

Dear Dean O'Connell:

Re: Bachelor Post Registered Nursing (BPRN) Program

Please accept this letter supporting the cessation of the Bachelor Post Registered Nursing (BPRN) program in the College of Nursing in the Rady Faculty of Health Sciences at the University of Manitoba. In reviewing support for the BPRN Program with the WRHA Nursing Leadership Council, they have also expressed support for the cessation of the Program. We have seen a gradual reduction in the interest in pursuing this program over the last number of years.

The majority of registered nurses working in the WRHA are prepared at the baccalaureate level and we see this trend increasing as the average age of our workforce gets younger. Most diploma prepared nurses are in the latter stages of their careers and have not indicated a strong desire to enter into this program in recent years. Many of the nurses who are currently employed and who wish to pursue additional education tell us that they want and prefer on-line or distance options so that they can continue working. This option remains possible through the program offered by Athabasca University.

The WRHA enjoys a very collaborative relationship with the College of Nursing. We are committed to supporting the pre and post licensure education of nurses to ensure a well-educated and high quality nursing workforce but believe that this program no longer serves a pressing need in our region.

Sincerely,

A handwritten signature in black ink that reads "Lori Lamont".

Lori Lamont
Vice President Interprofessional Practice &
Chief Nursing Officer
Winnipeg Regional Health Authority



UNIVERSITY
OF MANITOBA

Rady Faculty of Health Sciences
Max Rady College of Medicine

Interdisciplinary Health Program
317 Human Ecology Building
35 Chancellor Circle
Winnipeg, MB R3T 2N2

August 28, 2017

Dr. Beverly O'Connell
Dean
College of Nursing

Re: Support for changes to College of Nursing BPRN admissions

Dear Dean O'Connell,

The Interdisciplinary Health Program (IHP) supports the application by the College of Nursing to suspend admissions to the Baccalaureate Program for Registered Nurses (BPRN) as of September 2019. It is our understanding that the three elective courses offered by the College of Nursing and available to students in the College of Nursing, IHP, and broader University of Manitoba community namely: *NURS 2610 Health and Physical Aspects of Aging*; *NURS 3330 Women and Health*; and *NURS 3400 Men's Health: Concerns, Issues and Myths* will continue to be offered for the foreseeable future, even after the planned closure of the BPRN. Therefore, there are no negative consequences anticipated for students in the IHP as a result of the anticipated suspension of admissions to the BPRN.

Best wishes,

Mark W. Nachtigal, Ph.D.
Director
Interdisciplinary Health Program



**UNIVERSITY
OF MANITOBA**

**Rady Faculty of
Health Sciences**

College of Nursing
Helen Glass Centre for Nursing
Winnipeg, Manitoba
Canada R3T 2N2
Telephone 204-474-7452
Fax 204-474-7682

August 11, 2017

Dear BPRN student:

Under the UM Admission Targets Policy, the College of Nursing is pursuing permission from the President of the University of Manitoba and the Government of Manitoba to temporarily suspend admissions to the Baccalaureate Program for Registered Nurses (BPRN). This letter outlines the rationale for this decision. Although we are seeking to temporarily suspend admissions to the BPRN program, the College of Nursing is committed to ensuring that every student currently enrolled in the BPRN is able to complete the program within the 5-year-to-completion time frame required by the College. There will be no changes to your program requirements and your courses will continue to be offered as they have in the past.

Interest in the BPRN has declined over the past decade. The trend data for applications to the program and course registrations are set out in the table below:

Table 1:

Academic Year	Fall 2007	Fall 2008	Fall 2009	Fall 2010	Fall 2011	Fall 2012	Fall 2013	Fall 2014	Fall 2015	Fall 2016	Fall 2017
Applications	64	60	80	63	68	29	60	11	19	12	9
Eligible & Offered Admission	60	46	67	49	50	25	39	11	17	12	8
Registered for courses	45	n/a	55	n/a	36	n/a	31	8	14	10	4 (as of Aug. 8)

Enrolments in the program have similarly declined. As of September 2016, the program had 36 active students.

Table 2

Academic Year	2012	2013	2014	2015	2016	2017*
Enrolment	88	85	59	48	36	
Graduates	35	42	26	27	20	12**

*Data not yet available

**Does not include October 2017 Graduates

The College of Nursing anticipates that the decline in application and enrolment numbers will continue. Demand for this program has declined as a result of the demographics of the nursing workforce. The majority of Registered Nurses (RNs) in Canada are now degree prepared (53% nationally; 57.5% in Manitoba). Diploma nursing education programs began closing or establishing collaborative arrangements with degree programs in the 1990s and, with the exception of Quebec, a degree in nursing is now the

minimum qualification for eligibility for initial registration as an RN in Canada. The majority of diploma prepared RNs still in practice are mid-career or approaching retirement age.

Another factor influencing the decline in admissions and enrolments in the BPRN was the closure of the Diploma Nursing Accelerated Program (DNAP) at Red River College (RRC) in 2012. The DNAP was established by the Government of Manitoba in the early 2000s to address a shortage in the RN workforce, but even at that time, the number of degree prepared nursing students exceeded the number of diploma prepared students in the province. However, during its lifetime, the DNAP provided a significant applicant pool for the BPRN. In fact, graduates of the RRC DNAP received additional credits towards the BN degree if they were accepted to the BPRN within 5 years of their graduation from RRC. The closure of this program contributed to downward trend in applications and enrolments in the BPRN program, and now that the 5 year window for eligibility for additional credits has elapsed, the College of Nursing believes that this potential applicant pool is no longer interested in pursuing a degree in nursing.

As you know, the small number of students currently enrolled in the BPRN has created challenges in terms of the availability of course offerings that are timely and meet the educational interests of the students. Maintaining sustainable levels of enrolment over 7 core and 8 focus BPRN courses has required the College to put the majority of its BPRN course offerings on a bi-annual rotation. Many of the core courses and some focus courses are provided by using equivalent courses in the BN program rather than offering the BPRN course. Since the BN courses are offered during the day, taking these courses is not as convenient for the BPRN student, who may not live in Winnipeg and who is often working at least part time while pursuing their academic studies. As well, many BPRN students have expressed dissatisfaction with studying with students who have no practice experience in nursing as RNs.

Students who need a course that is offered at an inconvenient time/location or that is not offered in that academic year are directed to Athabasca University, where all courses are offered annually on-line. Increasingly, our students depend on Athabasca University to complete their degree in a timely fashion.

The College of Nursing is committed to ensuring that every student currently enrolled in the BPRN is able to complete the program within the 5-year-to-completion timeframe required by the College. Thus, for example, if the program stops admitting students in the Fall of 2019, the program would continue to operate until 2023 or until the last student completes all required coursework. At that time, an application to close the program would be submitted.

If you are concerned about the impact of the Application on your ability to complete the BPRN, you can contact Audrey Richard, Student Advisor at:
Telephone: 204-474-6217
Email: Audrey.richard@umanitoba.ca

Please be assured that we will continue to keep you informed about this matter. Best wishes as you continue your studies in the College of Nursing.

Sincerely,



Dr. Beverly O'Connell
Dean



UNIVERSITY
OF MANITOBA

September 15, 2017

Marion McKay, RN PhD
Senior Instructor
Director, Curriculum Integrity
College of Nursing, Rady Faculty of Health Sciences

Dear Dr. McKay:

First, let me apologize for the late arrival of this letter.

The College of Nursing was one of five founding faculties for the Option in Aging when it first began in the early 1990's. Undergraduates in the Four Year Program and the Baccalaureate Program for Registered Nurses (BPRN) have participated in the Option in Aging since that time.

I understand that there is an application for the temporary cessation of admissions to the BPRN Program and I am writing to say that this decision will not affect the Option in Aging in a negative way. Therefore I offer my support for the application.

Yours truly,

Lorna Guse, RN, PhD
Chair, Management Committee, Option in Aging.