

BOARD OF GOVERNORS

The material contained in this document is the Agenda for the next meeting of the Board of Governors.

Tuesday, March 17, 2015

**Alan A. Borger Sr. Executive Conference Room
E1-270 Engineering Information and Technology Complex
4:00 p.m.**

OPEN SESSION

Please call regrets to: 474-6165 no later than 9:00 a.m. the day of the meeting.

OFFICE OF THE UNIVERSITY SECRETARY







UNIVERSITY
OF MANITOBA

BOARD OF GOVERNORS OPEN SESSION

Alan A. Borger Sr. Executive Conference Room (E1-270 EITC)
Tuesday, March 17, 2015 at 4:00 p.m.

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	AGENDA	<u>Presenter</u>	<u>Page</u>	<u>Est. Time</u>
1.	ANNOUNCEMENTS	Chair		4:00 p.m.
	<u>FOR ACTION</u>			
2.	APPROVAL OF THE AGENDA	Chair	2	4:05 p.m.
3.	MINUTES (Open Session)			
3.1	Approval of the Minutes of the January 17, 2015 OPEN Session as circulated or amended	Chair	4	4:05 p.m.
3.2	Business Arising - none	Chair		
4.	UNANIMOUS CONSENT AGENDA	Chair		4:10 p.m.
	<i>If any member of the Board wants to ask a question, discuss or oppose an item that is marked for the consent agenda, the member can have an item removed from the consent agenda by contacting the Secretary of the Board prior to the meeting or by asking that it be removed before the Chair calls for a mover and seconder for the motion to approve or receive, by unanimous consent, the items listed.</i>			
	Consent items are: 6.1, 7.1, 7.2, 7.3, and 8.1			
5.	NEW BUSINESS			
5.1	Report from the President	President	9	4:15 p.m.
6.	FROM FINANCE, ADMINISTRATION, & HUMAN RESOURCES			
 6.1	Student Referenda	R. Zegalski		(consent)
	a) Faculty of Agricultural & Food Sciences		20	
	b) Department of Economics		24	
	c) College of Nursing		28	
	d) Faculty of Science		32	
	e) Faculty of Social Work		36	
6.2	University Bus Pass (U-PASS) Fee	R. Zegalski	40	4:25 p.m.
6.3	2015-2016 Residence Room and Meal Plan Rates	R. Zegalski	44	4:35 p.m.
7.	FROM SENATE			
 7.1	Report from the Senate Committee on Awards (Jan.13)	President	57	(consent)
 7.2	Report from the Senate Committee on Awards (Dec. 11)	President	67	(consent)
 7.3	Proposal to Establish a Professorship in Neurosciences	President	74	(consent)

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AGENDA

		<u>Presenter</u>	<u>Page</u>	<u>Est. Time</u>
7.4	Proposal for the Merger of the Departments of Textile Sciences and Biosystems Engineering	President	85	4:45 p.m.

FOR INFORMATION

8. FROM SENATE

 8.1	University Discipline Committee Report	President	162	(consent)
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MOTION TO MOVE TO CLOSED AND CONFIDENTIAL SESSION



UNIVERSITY
OF MANITOBA

**Minutes of the OPEN Session of the
Board of Governors
January 27, 2015**

Present: P. Bovey, Chair
J. Leclerc, Secretary

D. Barnard A. Berg T. Bock R. Dhalla J. Embree N. Halden
S. Jesseau R. Khatkar R. Kunzman J. Lederman B. Passey H. Reichert
L. Rempel H. Sector S. Senkbeil R. Sherbo A. Sych-Yereniuk
J. Taylor A. Turnbull

Regrets: M. Robertson B. Stone R. Zegalski

Assessors Present: C. Morrill

Officials Present: S. Foster D. Jayas J. Kearsey J. Keselman P. Kochan

Guests: D. Collins J. Danakas J. Doering S. Gottheil T. Lussier

1. ANNOUNCEMENTS

The Chair welcomed Ms. Ritika Khatkar and Mr. Ryan Sherbo to their first Board meeting. They are new students appointed by government for a term ending May 31, 2015. She reminded members of the Board of Governors Retreat on January 30 & 31st, 2015. It will be dinner and a keynote address on the Friday evening and then a full day of sessions on Saturday. All sessions will be held in Marshall McLuhan Hall, 2nd floor University Centre. She reviewed the background reading materials that were provided to Board members in advance of the retreat: the Strategic Research Plan, the 2014 – 2015 Estimates Document, and the 2015-2020 Strategic Plan.

Ms. Bovey welcomed the following guests who would give presentations at today's meeting; Dr. David Collins, Vice-Provost (Academic Affairs and Integrated Planning), Dr. Jay Doering Vice-Provost (Graduate Education) and Dean of the Faculty of Graduate Studies, Ms. Susan Gottheil, Vice-Provost (Students) and Ms. Thelma Lussier, Director of Institutional Analysis.

FOR ACTION

2. APPROVAL OF THE AGENDA

It was moved by Mr. Turnbull and seconded by Ms. Lederman:

THAT the agenda for the Open session of the January 27, 2015 Board of Governors meeting be approved as circulated.

CARRIED

3. MINUTES (Open Session)

3.1 Approval of the Minutes of the November 25, 2014 OPEN Session as circulated or amended

It was moved by Ms. Reichert and seconded by Ms. Lederman:

THAT the minutes of the Open session of the November 25, 2014 meeting be approved as circulated.

CARRIED

3.2 Business Arising

3.2.1 Building Codes

Referring to Mr. Zegalski's question about building codes from the previous meeting, Mr. Kochan clarified that it was actually the Manitoba Building Code that had some improvements to it, not the City of Winnipeg, and that the changes were not related to accessibility of buildings. He noted that the City of Winnipeg has developed a set of strict guidelines, but not Codes. He added that the University has adopted the City of Winnipeg's guidelines as best practice.

4. **UNANIMOUS CONSENT AGENDA**

The Chair asked whether any member had concern with any of the items on the Consent Agenda. No items were identified for removal.

It was moved by Ms. Lederman and seconded by Dr. Taylor:

That the Board of Governors approve and/or receive for information the following:

6.1 **THAT the Board of Governors approve two new offers and one amended offer, as set out in Appendix A of the Report of the Senate Committee on Awards – Part A [dated October 20, 2014].**

6.2 **THAT the Board of Governors approve six new offers, one amended offer, and the withdrawal of four offers, as set out in Appendix A of the Report of the Senate Committee on Awards – Part A [dated November 13, 2014].**

6.3 **THAT the Board of Governors approve the closure of the Master of Mathematical, Computational and Statistical Sciences program, effective immediately [as recommended by Senate December 3, 2014].**

CARRIED

5. NEW BUSINESS

5.1 President's Report

In addition to his written report provided with the meeting materials, Dr. Barnard commented on some of the highlights from the recent President's Town Hall meeting so that Board members were aware of the conversations we are having on campus. The Strategic Plan endorsed by the Board this past November becomes an important part of operational thinking and the Strategic Research Plan went to the December meeting of Senate for information and has been shared with the Board of Governors. He reported that the Faculty of Health Sciences had held its first faculty council meeting and has approved its bylaws so is moving forward in its development. Dr. Barnard then informed the Board about the Three Minute Thesis Competition on February 25, and encouraged Board members to attend. He noted that it is quite exciting to see the students present their theses in 3 minutes with only one slide. Dr. Barnard reported also that the Royal Society had recognized University of Manitoba researchers and elected three University of Manitoba faculty members to a junior college for young academics; Essylt Jones from History, Kiera Ladner, Political Studies and Canada Research Chair in Indigenous Politics and Government, and Laura Loewen from the Desautels Faculty of Music. He added that Gerald Friesen, History, was awarded the J.B. Tyrell Historical Medal by the Royal Society this year. He added that many other good things happened over the past year, highlighting the Distinguished Alumni Awards and the Comprehensive Campaign.

Dr. Barnard noted that most of the Town Hall had been focused on conversation about the University's budget process. He stated that the real issue facing the University in terms of the budget is that increases in costs are exceeding increases in revenue. He explained a few options to address this but reminded the Board that costs are to some extent determined by the University, and the revenues are controlled largely by the government. He stated that the U of M has less money per student and tuition fees are among the lowest in the country, and, additionally, the University of Manitoba receives less support for research and graduate students. Dr. Barnard said that there were strong advocacy efforts ongoing through regular meetings with members of the government. He stated that the University will move ahead facing these issues and the budget process will continue as it has in the past. He reported that there would be a meeting with department heads to go over some of the material that had been covered at the Town Hall. He reminded the Board that the University's revenue will not be known until the provincial government releases its budget and because the federal government has delayed its budget and there is some political uncertainty in the province, it will likely be some time before that happens. Lastly, Dr. Barnard informed members that budget information is available online, and as more becomes known it will be posted online and brought to the Board's attention.

The Chair thanked Dr. Barnard for his report.

5.2 Draft Enrolment Targets

Dr. Keselman spoke to this item. Strategic enrolment management framework is in place to guide decision making on enrolment targets. She explained that Ms. Gottheil and Dr. Doering reviewed enrolment targets for programs and reported this to the Board for information. She added there were no significant changes to the report from previous year and noted that some changes were made in relation to the creation of the new Faculty of Health Sciences. Dr. Keselman also noted that these targets would be reported on an annual basis.

Dr. Morrill asked whether some programs are being downsized, referring to the targets in the Faculty of Human Ecology where the numbers do not add up. Dr. Keselman responded that the change reflects the fact that the previous year's targets were not met and the revised targets better reflect reality.

5.3 Policy Revision: Flag Etiquette

The President explained this was a straightforward housekeeping matter and there was no substantial change.

It was moved by Ms. Lederman and seconded by Mr. Bock:

THAT the Board of Governors approve the revised Flag Etiquette Policy and Procedures.
CARRIED

6. FROM SENATE

- 6.1 Report of the Senate Committee on Awards [October 20, 2014] (consent)
- 6.2 Report of the Senate Committee on Awards [November 13, 2014] (consent)
- 6.3 Closure of Master of Mathematical, Computational and Statistical Sciences Program (consent)
- 6.4 Policy Revision: Naming of Academic Units

Dr. Barnard stated that this item is also straightforward. Ms. Lederman asked about naming of academic units for businesses or corporations and why that wasn't in the policy. Dr. Barnard responded that had already been part of the policy and was not changed in this revision.

It was moved by Ms. Lederman and seconded by Dr. Halden:

THAT the Board of Governors approve the revised policy on Naming of Academic Units [as recommended by Senate, January 7, 2015].

CARRIED

FOR INFORMATION

7. UPDATES

- 7.1 Update from the GSA President

The Chair noted that Ms. Rempel's report was included in the materials and asked if she had anything to add. Ms. Rempel highlighted a few items from her report, including graduate student concerns about the quality of their education, potential course cancellations, program closures and the possibility of a reduced number of positions available for teaching or research assistantships.

Dr. Morrill asked what sorts of things the Graduate Students' Association is concerned about. Ms. Rempel listed a number of areas where graduate students may be affected by budget cuts, noting that it remains unclear where cuts will be made and how they will impact an affordable and high quality education. She stated that some of the concerns relate to a potential decline in student support services.

Mr. Dhalla asked for the President's perspective on the Graduate Students' Association report. Dr. Barnard stated that he had already commented on the overall financial situation of the University. He explained that the University is evolving continually as it has always done. He stated his job, and the job of the Board of Governors, is to take the University in the direction we think it should be taken, based on what is best for the University as a whole in the long term. Regarding supervisory load, he stated that he feels it may not be appropriate to compare workloads of graduate student supervision at this University to that at other institutions, but that will be taken into account just as many other things are taken into account.

Mr. Dhalla commented that because graduate students are the lifeblood of the University, this is another example of where the Board must make serious decisions about how to apply financial constraints, whether that be uniformly or by choosing winners and losers by allocating funding based on future needs and past performance. Dr. Barnard responded that the Strategic Plan, endorsed by the Board of Governors at the last meeting, discussed the importance of those considerations. He added that student support is a high priority in the Strategic Plan and also in the Comprehensive Campaign.

MOTION TO MOVE TO CLOSED AND CONFIDENTIAL SESSION

It was moved by Ms. Reichert and seconded by Mr. Berg:

THAT the meeting move into Closed and Confidential Session.

CARRIED

The Chair thanked the visitors for attending and announced a ten minute break before beginning the Closed Session.

Chair

University Secretary

PRESIDENT'S REPORT: March 17, 2015

GENERAL

On March 9th, the University of Manitoba launched the annual Faculty, Staff, and Retirees Campaign. In addition to raising funds for the University's strategic priorities, the goal of the campaign is to promote the culture of philanthropy within our internal community. Dr. Emily Etcheverry (Dean, College of Rehabilitation Sciences), Ms. Christine Cyr (Director, Aboriginal Student Centre), and Dr. Daniel Sitar (Professor Emeritus, Internal Medicine/Pharmacology) have agreed to co-chair the campaign. This campaign will be promoted by faculty and staff ambassadors and through the web and social media channels until March 31st.

This year's Three Minute Thesis (3MT) competition came to its conclusion on February 25. Twelve impressive finalists, competing in the finals, each had three minutes and could use a single slide to explain the nature, goals and significance of his or her research. Rebecca Dielschneider, a doctoral student in Immunology, was awarded first place and the People's Choice award for her work on *Lysosomes as Targets in Leukemia*. Second place was awarded to Diego Rodriguez Herrera, a Master's student in Physics and Astronomy, for his work on *Using Radio Waves for Breast Cancer Detection*. Rebecca Dielschneider will now represent the University of Manitoba at the western regional 3MT competition, which will take place in May.

The new Advanced Satellite Integration Facility (ASIF) at the Winnipeg site of Magellan Aerospace, which was funded by an investment of \$2.4 million from Western Economic Diversification Canada, was unveiled in early March. This partnership between the University, Magellan and the federal government will support research, development, construction and testing of satellite systems and components. A \$1.5 million investment from Magellan contributed to the construction of the facility, research and development and the establishment of an Industrial Research Chair within the Faculty of Engineering.

The University of Manitoba community continues to take part in discussions related to the University's financial situation, the preparation of the 2015/16 budget and ways to ensure the ongoing sustainability of the institution. Presentations followed by Q&A sessions have occurred at Senate, with Deans, Associate Deans, Department heads and administrative unit leaders and at a President's Town Hall, the Budget Advisory Committee has had its first meeting, and a budget information website has been created that is updated as information becomes available.

http://www.umanitoba.ca/admin/budget_2015-16/message.html

As had been signaled in the initial response to the Canadian Association of University Teachers (CAUT) Report of the *Ad Hoc Investigatory Committee Into the Faculty of Architecture at the University of Manitoba* on February 10, 2015, a more detailed response was released on March 5, 2015. It is online at <http://news.umanitoba.ca/president-barnards-message-on-caut-report-on-faculty-of-architecture/>.

ACADEMIC MATTERS

- Christopher Johnson, english, film & theatre, was honored by The Manitoba Writers' Guild and the Manitoba Association of Playwrights who named their new playwriting award the "Chris Johnson Award" in recognition of his contribution to Winnipeg theatre over the past three decades.
- Richard Hechter, education, and Mark Guy, an associate professor of education at the University of North Dakota, were presented with an award from the National Technology Leadership Initiative (NTLI) for their project in which elementary school science teacher candidates are asked to create short movies about scientific concepts to be shown to students. The award will be presented at the Society for Information Technology and Teacher Education conference in March, 2015.
- Oliver Botar, art, work's *Sensing the Future: Moholy-Nagy, die Medien und die Künste/Sensing the Future: Moholy-Nagy, Media and the Arts* was on display at the Bauhaus-Archiv, Museum für Gestaltung in Berlin from October 8th 2014 until February 2nd, 2015. In conjunction with the Berlin showing of the exhibition he held a public lecture entitled "Sensing the Future: László Moholy-Nagy, Media and the Arts" at the Embassy of Canada in Berlin on December 5, 2014.
- Christine Cyr, Aboriginal student centre, was selected to attend the prestigious Governor General's Canadian Leadership Conference in May 2015.
- Kristine Blair, animal science graduate student, was named as one of two recipients of The Environmental Stewardship Award (TESA) for 2014 at the Manitoba Beef Producers annual meeting. The award recognizes producers who go above and beyond standard industry conservation practices and set positive examples for other cattle producers and the general public. Provincial recipients of the award move forward as nominees for national recognition from the Canadian Cattlemen's Association.
- Braden Calvert, agriculture diploma student, skipped his Manitoba team to the gold medal at the Canadian Juniors men's championship on February 1. The team now advances to the 2015 World Junior Championships beginning February 28 in Tallinn, Estonia.
- Asper School participated in the 2015 MBA Games competition hosted by DeGroote Business School of McMaster University. MBA Games competition hosts teams from MBA programs across Canada and it is a challenge of academics, athletics, and spirit. This is only the second time Asper MBAs have participated in the MBA Games. As a result, Amanda Macdonald, Henry Tse, and Geeta Chopra placed 2nd out of 20 in the Finance case competition at the MBA Games.
- Graham Halford and Quinn Kirkpatrick, business students, placed third place in the Ethics event of the prestigious Intercollegiate Business Competition (ICBC) -- Canada's longest-running case competition. To qualify for a coveted spot in the final round, Halford and Kirkpatrick competed this fall against 29 other Canadian and international universities. Only teams whose submission ranked in the top five were invited to compete in the finals. This is the first time Asper has placed in the Ethics category.

- Kieran Cairney, Aaron Wojnowski, Lorenzo Gentile and Garrett Suss, computer science students, competed in *Battlecode 2015*; the largest AI programming competition in the world. The event was held at the Massachusetts Institute of Technology and they were the only Canadian team to participate in this prestigious computer programming competition.
- January marked Career Month at the University of Manitoba featuring over 16 events with Career Fair as the main event and hosting over 100 employers and 2,500 students.
- The University held its annual President's Scholars event on January 21, 2015. A President's Scholar is a student who entered the University of Manitoba with a 95% average or higher and they remain a President's Scholar if they maintain a 4.0 GPA in subsequent years. The event welcomes new President's Scholars and recognized 15 students who reached their fourth year in the program.
- Asper School was named Jeux du Commerce (JDC) West School of the Year. This is the largest undergraduate business student competition in Western Canada, showcasing academics, athletics, debate, community involvement, and an out-of-the-box social competition. This marks the highest JDC West finish ever in the School's history.

In addition, Asper's 'Team Toba' also brought home honours in the following categories:

- First Place: Social, Marketing
 - Second Place: MIS, International Business, Taxation
 - Third Place: Athletics, Entrepreneurship, Debate, Business Strategy
- The Faculty of Health Sciences held its inaugural symposium, "Forging Our Future", bringing together more than 150 faculty members, support staff, researchers and learners to strength their new integrated health sciences community. Honorable Sharon Blady, Minister of Health brought greetings and the keynote speaker, was UBC's Dr. Louise Nasmith, Associate-Provost, Health, who presented their story on why and how its health disciplines are coming together. The day also included four entertaining "pitches" exploring exciting opportunities to propel the new faculty forward.

RESEARCH MATTERS

- On January 19, the Honourable Michelle Rempel, Minister for Western Economic Diversification Canada announced \$2.4 million in funding to Drs. Jörg Stetefeld and Gregg Tomy (Chemistry) to establish the Centre for Oil and Gas Research and Development (COGRaD). The facility will be an internationally-accredited analytical centre in environmental monitoring and remediation services. WD's investment will be used to purchase highly specialized equipment which will allow COGRaD to collaborate with private industry on research and development, test samples from the environment, and develop tools and techniques to assist oil and gas companies to meet existing environmental monitoring and remediation challenges.

- On January 20, 2015 the Government of Canada announced \$1,025,839 in funding to four University of Manitoba research projects from the Canada Foundation for Innovation (CFI) John E. Evans Leaders Fund (JELF). The project investigators are: Dr. Robert Duncan (Plant Science, \$155,777) to develop high oil and meal protein content canola/rapeseed cultivars, Drs. Behzad Kori, Derek Oliver and Sherif Sherif (Electrical and Computer Engineering, \$179,293) for the development of new and improved techniques for both online and offline condition monitoring of high voltage power systems, Drs. David Lobb and Philip Owen (Soil Science and University of Northern B.C., \$310,361) to expand and enhance an innovative research and development program in soil erosion and sedimentation, and Drs. Mark Tachie and Shawn Clark (Mechanical Engineering and Civil Engineering, \$380,408) for a time-resolved tomographic particle image velocimetry (TRTPIV) and water tunnel for turbulence and ice engineering research.
- The Canadian Institutes of Health Research (CIHR) and Public Health Agency of Canada (PHAC) recently awarded Dr. Jonathan McGavock (Pediatrics & Child Health/Children’s Hospital Research Institute of Manitoba) an Applied Public Health Chair in Resilience and Childhood Obesity (\$925,000). The Chair will focus on promotion of healthier lifestyles to combat obesity and type 2 diabetes in First Nations youth. Guided by an Indigenous-based framework called the Circle of Courage, the model relies on older students to deliver after-school programs designed to promote resilience, rather than specifically focusing on diet and exercise.
- The ninth annual Science, Engineering and Technology (SET) Day was held on campus on February 20, 2015, hosted and organized by the Office of the Vice-President (Research and International). More than 175 grade 11 and 12 high school students and their teachers participated in faculty-hosted hands on activities: Hearts and Rec (Science), Pizza 101 (Human Ecology/Agricultural and Food Sciences), Intro to Intelligent Robots (Science), Build-A-Bridge (Engineering), and Greenhouse Gases from Agriculture at Glenlea Research Station (Agricultural and Food Sciences). WISE Kid-Netics provided a newspaper chair building challenge. The participants listened to three SET Talks given by Dr. Pourang Irani (Computer Science), graduate student Amy Scott (Anthropology/Graduate Studies), and Dr. Debbie Kelly (Psychology). Students and teachers were very engaged throughout the day both in the activities, talks and via social media. There were 84 Instagram posts and more than 300 tweets using #SETDay2015.
- Fifteen international partnership agreements were recently signed. They are:

Country	Partner Institution	Agreement Type	Initiating Faculty
Colombia	Escuela de Ingenieria de Antioquia	Memorandum of Understanding	Extended Education
Denmark	Aarhus University	Student Exchange Renewal	Environment, Earth & Resources
France	Blais Pascal University	Student Exchange	Arts
Germany	Technische Universitat Munchen	Student Exchange Renewal	Architecture
Germany	University of Greifswald	Student Exchange Renewal	Arts

Germany	University of Trier	Student Exchange Renewal	Arts
Germany	Universitat Duisberg-Essen	Memorandum of Understanding	Science-Computer Science
Hungary	University of Szeged	Student Exchange Renewal	Arts
Japan	Nagasaki Junshin Catholic University	Memorandum of Understanding	Extended Education
Japan	Toyko Metropolitan University	Memorandum of Understanding	Extended Education
Japan	Toyko Metropolitan University	Program Service Provider	Extended Education
Kenya	Partners for Health and Development	Research & Development	PHDA-Univ. of Manitoba
Nigeria	West African Centre for Public Health and Development	Memorandum of Understanding	Medicine
Pakistan	CGPH Pakistan (Private) Ltd.	Memorandum of Understanding	Medicine
South Korea	Korea University	Student Exchange Renewal	Arts

- The University of Manitoba hosted six visiting delegations from November 2014 thru January 2015. They were as follows:

Country	Name of Institution	Date at UM	UM Host
Canada	ELAP Mission	November 17, 2014	International Office
China	Nanjing University of Finance & Economics	November 26, 2014	Agriculture, Engineering
China	Feng Chia University	January 29, 2015	Extended Education
Mexico	Ministry of Economy of Mexico	December 11, 2014	Sr. Administration, I. H. Asper School of Business
New Zealand	Massey University	January 27, 2015	Arts

Russia	North Caucuses University	November 28, 2014	Social Work
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- Eighty-seven projects received \$6,979,826 in funding from various sources. Those projects over \$25,000 are as follows:

PI	Sponsor	Title	Awarded
Azad, Meghan (Pediatrics and Child Health)	Children's Hospital Foundation of Manitoba Inc.	Determinants and outcomes of breast milk composition: A sub-study of the Canadian Healthy Infant Longitudinal Development (CHILD) study	\$40,000
Barclay-Goddard, Ruth (Physical Therapy)	Research Manitoba	Getting older adults out-of-doors (GO-OUT): A randomized controlled trial of a community-based outdoor walking program	\$65,000
Bartlett, Judith (Community Health Sciences)	Simon Fraser University	International Network in Indigenous Health Knowledge and Development (INIHKD) Conference 2014	\$25,000
Becker, Allan (Pediatrics and Child Health)	Andison (D.Elaine) Foundation Inc.	Diagnosing wheezing syndromes in children using mHealth technology	\$25,000
Bolton, James (Psychology)	CIHR	A longitudinal study of risk factors, correlates, course and treatment outcomes of adults who engage in non-suicidal self-injury	\$105,000
Burgener, Adam (Medical Microbiology)	CIHR	Mucosal predictors of HIV acquisition	\$990,288
Chernomas, Wanda (Faculty of Nursing)	CIHR	Nursing students' experiences with Arts-based learning: A constructivist grounded theory study	\$105,000
Cook, Catherine (Community Health Sciences)	Dalhousie University	CIHR Network Environments for Aboriginal Health Research - Manitoba NEAHR Program	\$1,070,000
Currie, Robert (Entomology)	Saskatchewan Agriculture Development Fund	Honey bee health: Management of varroa mites and viruses	\$120,000

Fernyhough, Paul (Pharmacology and Therapeutics)	University of California, San Diego	Cholinergic constraint and diabetic neuropathy	\$144,897
Filizadeh, Shaahin (Electrical and Computer Engineering)	Manitoba Hydro	Alternative HVDC design	\$48,875
Ho, Juliet (Internal Medicine)	Centre Hospitalier de L'Universite de Montreal (CHUM)	The Canadian National Transplant Research Program (CNTRP): Favouring engraftment and preventing rejection/graft-vs-host disease through targeted disruption of danger and death signals: From cells to patients	\$50,000
Ivanco, Tammy (Psychology)	Power Corporation of Canada	Stress and resiliency in military populations	\$155,302
Jordan, Larry (Physiology & Pathophysiology)	Research Manitoba	Restoring locomotion in paraplegic rats by selective activation of grafted serotonergic neurons	\$45,500
Kauppinen, Tiina (Pharmacology and Therapeutics)	Research Manitoba	Microglial modulation, a potential therapeutic approach in neurological diseases	\$100,000
Klassen, Terry (Pediatrics and Child Health)	CIHR	Applied chair resilience and childhood obesity	\$500,000
Lix, Lisa (Community Health Sciences)	Research Manitoba	Statistical methods for patient-reported outcome measures	\$65,000
Mansouri, Behzad (Internal Medicine)	University Medical Group	Visual functional connectivity in amblyopia before and after binocular and/or TMS treatment	\$26,000
McGavock, Jonathan (Pediatrics and Child Health)	CIHR	Applied chair in resilience and childhood obesity	\$425,000
Miller, Donald (Pharmacology and Therapeutics)	CIHR	Phospholipids receptors as targets for enhancing drug permeability to the brain	\$94,376
Miller, Donald (Pharmacology and Therapeutics)	Research Manitoba	Phospholipids receptors as targets for enhancing drug permeability to the brain	\$94,376

Mookherjee, Neeloffer (Internal Medicine)	Canadian Respiratory Research Network (CRRN)	Regulation of airway inflammation and remodeling by innate defense regulator peptides	\$50,000
Nickel, Nathan (Manitoba Centre for Health Policy (MCHP))	Research Manitoba	Manitoba infant feeding database - a capture recapture proof of concept study	\$161,448
Roberts, Daniel (Internal Medicine)	CIHR	Bleeding, transfusion, and the use of anticoagulants in patients with critical illness: Generating evidence to inform practice change and improve outcomes	\$300,000
Russell, Kelly (Pediatrics and Child Health)	Research Manitoba	Understanding youths' attitudes and practices with regard to high- risk behaviors while skiing and snowboarding	\$60,000
Russell, Kelly (Pediatrics and Child Health)	CIHR	Understanding youths' attitudes and practices with regard to high- risk behaviors while skiing and snowboarding	\$60,000
Shay, Barbara (Physical Therapy)	CancerCare Manitoba	The role of nerve entrapment in chemotherapy-induced peripheral neuropathy and the potential role for physical therapy: Could a dual nerve disorder be responsible for severity of symptoms?	\$49,800
Singh, Harminder (Internal Medicine)	Research Manitoba	Optimizing colonoscopy procedures and reducing unnecessary and over use	\$200,000
Tangri, Navdeep (Internal Medicine)	Research Manitoba	Knowledge translation interventions to prevent the early initiation of dialysis: A cluster randomized trial	\$215,350
Tenuta, Mario (Soil Science)	BASF Canada	A matter of timing and source: Enhanced efficiency nitrogen fertilizers and products to reduce nitrous oxide emissions in the Prairie Provinces	\$45,000
Tenuta, Mario (Soil Science)	Koch Agronomic Services LLC	A matter of timing and source: Enhanced efficiency nitrogen fertilizers and products to reduce nitrous oxide emissions in the Prairie Provinces	\$30,000

Tenuta, Mario (Soil Science)	Agrium Inc	A matter of timing and source: Enhanced efficiency nitrogen fertilizers and products to reduce nitrous oxide emissions in the Prairie Provinces	\$45,000
Thiyam-Hollander, Usha (Human Nutritional Sciences)	Hemp Oil Canada	Biocatalytic reduction of Chlorophyll pigments in hemp seed oil and its synergistic effects	\$74,000
Unger, Bertram (Medical Education)	Health Sciences Centre Foundation	Mixed-reality simulation for temporal bone surgical training	\$70,000
Walker, John (Clinical Health Psychology)	IWK Health Centre	Developing a web-based program to assist parents in helping the anxious child: A public health approach to prevention and early intervention	\$30,000

ADMINISTRATIVE MATTERS

- On January 28, 2015, the Province of Manitoba’s Round Table for Sustainability Development awarded the University of Manitoba the Manitoba Excellence in Sustainability Award in the category of Action of Climate Change, Air Quality and Energy Efficiency. This award recognizes the University’s 25-year record of achievement on energy demand reduction and energy efficient design (including green buildings). Since 1990/91 the University of Manitoba’s Fort Garry campus has reduced its natural gas consumption by over 39% per square foot and electricity consumption by over 35% per square foot despite significant expansion. This reduction in non-renewable energy also dramatically reduced greenhouse gas emissions per square foot.
- The University launched a renewed university-wide IT Governance model and website on January 20, 2015. IT governance provides strategic leadership for the investments in information technology, establishes campus-wide IT priorities and policies in accordance with the University Strategic Plan, and is accountable to the University. The University IT Advisory Committee (UITAC) is the new Executive-level committee engaging senior-level leaders from across the University; replacing the former PACITi. The UITAC is supported by five committees structured into “portfolios” that represent the University’s faculty, student, research and administrative business needs and supported by a cross-campus information technology body.

EXTERNAL MATTERS

- For the period of April 1, 2014 to February 26, 2015, the University has raised \$35,018,212.02 for the 2014/2015 fiscal year. As of this date, we have raised \$15.9 million more in our current fiscal year, as compared to last fiscal year.

- Significant gifts and activities in the last reporting period include:
 - The Riddell Faculty of Environment, Earth and Resources received a donation of \$258,000 from Keith Caldwell in support of Named TA'ships in the Department of Geological Science which is the first of its kind for the department and faculty.
 - Wawanesa Insurance has made a gift of \$250,000 directed to the Active Living Centre.
- Vice-President (External) John Kearsey met with newly appointed Minister of Education and Advanced Learning, Peter Bjornson, to present the University of Manitoba's case for support video and discuss our comprehensive fundraising campaign Front and Centre.
- President and Vice-Chancellor, David Barnard, John Kearsey, and Campaign Chair, Paul Soubry, met with Premier Selinger to discuss the University of Manitoba's comprehensive fundraising campaign Front and Centre and to show the case for support video.
- The Minister for Western Economic Diversification, Michelle Rempel, was at the University of Manitoba to announce WED funding for the Centre for Oil and Gas Research and Development to two researchers in the Department of Chemistry. The researchers received \$2.4 million to help establish the centre.
- President Barnard, Tyler MacAfee and Ry Moran met with Minister of Canadian Heritage and Official Languages, Shelly Glover, in her capacity as senior federal minister for Manitoba to discuss the University of Manitoba's federal funding priorities for 2015 and our plan to secure federal funding for the NCTR.
- Newly appointed Minister of Healthy Living and Seniors, Deanne Crothers, met with Dean Douglas Brown and others from the Faculty of Kinesiology and Recreation Management (FKRM) to discuss the role of the University of Manitoba in the community and in promoting healthy and active living. Following the meeting, Minister Crothers had a tour of the Active Living Centre given by Gordon Giesbrecht, Associate Dean (External Relations), FKRM.
- The University of Manitoba hosted the fourth Visionary Conversations of 2014-2015 - "Popular Science - Has Innovation Caught Up with Imagination?" Panelists included Dr. Jayanne English, Associate Professor, Department of Physics and Astronomy in the Faculty of Science; Dr. Pourang Irani, Professor, Department of Computer Science in the Faculty of Science and a Canada Research Chair in Ubiquitous Analytics; and Scott Young (Alumnus), Manager of Science Communication and Visitor Experience at The Manitoba Museum.
- Alumni Relations partnered with Career Services, the Faculty of Arts, and the Arts Student Body Council to host a Faculty of Arts Career Round Table for students pursuing a humanities degree. The networking event took place on Thursday, January 29, 2015 and provided students the opportunity to learn more about various career options/paths from alumni with a humanities degree. Over 30 students participated and gained valuable career advice from the eight alumni participants. Barbara Axworthy, Director, Alumni Relations provided greetings at the event.
- On February 24th, the 2015 Distinguished Alumni Awards Selection Panel met to determine the recipients of this year's awards in each of our five categories. The public announcement of the recipients will take place mid-March and the Celebration of Excellence will be held on May 12th 2015 at the Winnipeg Art Gallery. Please mark your calendars for this exciting event.

- An alumni event in Ottawa is being scheduled for April 9th to coincide with the presentation of the Governor General's Awards for Visual and Media Arts. The public announcement of the recipients will take place on March 24th.
- Planning for Homecoming 2015 is underway and currently there are 33 different reunions being organized. These reunion groups range from graduates of the class of 1955 to 2005 and represent ten different faculties. Homecoming 2015 will take place from September 28th – October 4th.
- The University of Manitoba was recognized as a Canadian advertising success story at the 22nd CASSIE Awards (Canadian Advertising Success Stories) held in Toronto on February 19, 2015. We received a bronze award in the "Long-Term Success" category for the Trailblazer advertising campaign. McKim Communications Group, the agency which worked with the University of Manitoba to develop its Trailblazer advertising campaign, was jointly recognized. The CASSIES have been awarded in Canada by national communications agencies since in 1993 to honour best practice in Canadian advertising, judged on measurable criteria such as demonstrated impact, the effectiveness of a campaign and creative excellence.



AGENDA ITEM: *Student Referendum, Faculty of Agricultural and Food Sciences*

RECOMMENDED RESOLUTION:

That a \$4.40 per credit hour contribution be assessed against the Degree students, and a \$2.84 per credit hour contribution be assessed against the Diploma students, in the Faculty of Agricultural and Food Sciences for a two year term commencing in the fall of 2015 as outlined in the letter from Karin Wittenberg, Dean, Faculty of Agricultural and Food Sciences, dated January 5, 2015.

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

On November 25th and 26th, the Faculty of Agriculture and Food Sciences Student's Organization held a referendum to support the Faculty of Agriculture and Food Sciences Endowment, and the Student Initiative funds with a contribution of \$4.40 per credit hour from each Degree student and \$2.84 per credit hour from each Diploma student, for a two year term beginning in the fall of 2015. This amounts to an approximate donation of \$132 per student per year. The students voted in favour of this proposal, resulting in a total contribution of approximately \$199,320 (pending student enrolment); designating 70% Agriculture and Food Sciences Endowment Fund, and 30% Agriculture and Food Sciences Student Initiative Fund. There was a 12% participation rate with 89 of the 755 eligible student voters casting a ballot. Of those votes, 83 were "yes" votes, 5 were "no" votes and there was 1 spoiled ballot.

RESOURCE REQUIREMENTS:

N/A

IMPLICATIONS:

N/A

ALTERNATIVES:

N/A

CONSULTATION: *[delete if not applicable]*

N/A



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	John Kearsley	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	David Barnard	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	FAHR	March 3, 2015
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		

John Kearsley
David Barnard
Jan 14, 2015

Jan 12, 2015

Sana Mahboob, Donor Relations

Submission prepared by:

Submission approved by:

This must be the President, a Vice-President, or the University Secretary.

Attachments

Please list any related material attached. Ideally attachments for any given submission will not exceed ten (10) pages.

- Letter from Karin Wittenberg, Dean, Faculty of Agricultural and Food Sciences
- Letter from Addison Cullen, Senior Stick and Jamie Fotheringham, UMSU Representative, Faculty of Agricultural and Food Sciences Student's Organization

December 8, 2014

Dr. Karin Wittenberg
Dean, Faculty of Agricultural and Food Sciences
257 Agriculture Building
University of Manitoba,
Winnipeg, MB R3T 2N2

Dear Dr. Wittenberg,

On November 25th and 26th, the Faculty of Agriculture and Food Science Student's Organization held a referendum to support the Endowment and the Student Initiative funds with a contribution of \$4.40 per credit hour from each Degree student and \$2.84 per credit hour from each Diploma student, for a two year term beginning in the fall of 2015. This amounts to an approximate donation of \$132 per student per year. We are pleased to inform you that the vote was successful and as such, the students will be contributing \$199,320 (pending student enrolment) to the Faculty of Agricultural and Food Science over the next two years. The ballot read as follows:

<p align="center">2014 AGRICULTURAL & FOOD SCIENCES REFERENDUM BALLOT</p> <p>Degree: I agree to make a tax-deductible contribution of \$4.40 per credit hour (\$132 per year for 30 credit hours)</p> <p>Diploma: I agree to make a tax-deductible contribution of \$2.84 per credit hour (\$132 per year for 46.5 credit hours)</p> <p align="center">to be paid at the time of registration.</p> <p align="center">This contribution will be directed to Agricultural & Food Sciences as follows: 70% Endowment Fund 30% Student Initiative Fund</p> <p align="center">The term for this agreement is to be 2 years</p> <p align="center"><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
--

There was a 12% participation rate with 89 of the 755 eligible student voters casting a ballot. Of those votes, there were 83 "yes" votes, 5 "no" votes and 1 spoiled ballot.


Prior to the referendum vote, we conducted classroom presentations, an open forum, and sent emails to ensure all students were made aware of information detailing the referendum process, the proposed donation amount and disbursement, and the need to give back.

FASO supports the results of this referendum and asks that the university take the necessary steps to implement the contributions. We are requesting that you forward this information to Dr. David Barnard, President of The University of Manitoba, who will present it to the Board of Governors for ratification. If you require any additional information or have any questions, please feel free to contact us.

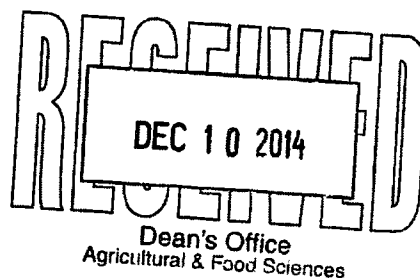
Sincerely,



Addison Cullen
Senior Stick



Jamie Fotheringham
UMSU Representative



cc: Sana Mahboob, Donor Relations



AGENDA ITEM: *Student Referendum, Department of Economics*

RECOMMENDED RESOLUTION:

That a \$42.50 per semester contribution be assessed against the Graduate students in the Department of Economics for an ongoing basis commencing in the fall of 2015 as outlined in the letter from Greg Smith, Associate Dean, Faculty of Arts, dated December 3, 2014.

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

From October 27th to October 31st, the Economics Graduate Students held a referendum to support the Graduate Students Endowment (in support of the Economics Graduate Students Computer Facilities). Each student was proposed with increasing their donation to \$42.50 per term for an ongoing basis, beginning in the fall of 2015. This amounts to a donation of \$85 per student per year. I am pleased to inform you that the vote was successful and as such, the students will be contributing \$3,230 annually (pending student enrolment); designating 100% Graduate Students Endowment (in support of the Economics Graduate Students Computer Facilities). There was a 50% participation rate with 19 of the 38 eligible student voters casting a ballot. Of those votes, 14 were "yes" votes, 5 were "no" votes and there were no spoiled ballots.

RESOURCE REQUIREMENTS:

N/A

IMPLICATIONS:

N/A

ALTERNATIVES:

N/A

CONSULTATION: *[delete if not applicable]*

N/A



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	John Kearsy	Jan. 12/2015
<input type="checkbox"/>	<input checked="" type="checkbox"/>	David Barnard	July 14, 2015
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	FAHR	March 3, 2015
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		

Sana Mahboob, Donor Relations

Submission prepared by:

Submission approved by:

This must be the President, a Vice-President, or the University Secretary.

Attachments

Please list any related material attached. Ideally attachments for any given submission will not exceed ten (10) pages.

- Letter from Greg Smith, Associate Dean, Faculty of Arts
- Letter from Prosper Koto, President, Economics Graduate Students



UNIVERSITY
OF MANITOBA

December 3, 2014

Dr. David Barnard
President and Vice-Chancellor
University of Manitoba

Dear Dr. Barnard:

I am pleased to inform you that the students in the Department of Economics students have once again voted to increase their contributions to the faculty through their student referendum.

Attached you will find the letter I received from Prosper Koto, President of the University of Manitoba Economics Graduate Students. The letter details how proper notice was provided to the students about the referendum initiative, including the disbursement and the vote date, through emails and presentations made on behalf of the members of the student council.

As Prosper explains, the students wish to increase their contributions to \$85 per academic year for an ongoing term, to the Graduate Students Endowment Fund (in support of the Economics Graduate Students Computer Facilities). This will result in an annual contribution of \$3,230 (pending enrolment) to the university. This contribution is to be collected from each student in each term when fees are paid, beginning in the fall of the 2015/2016 fiscal year.

I would appreciate it if you would present these results to the Board of Governors for approval.

Sincerely,

Dr. Greg T. Smith
Associate Dean

enclosure

cc: Sana Mahboob, Donor Relations

ECONOMICS GRADUATE STUDENTS' ASSOCIATION
Department of Economics
University of Manitoba

To: Greg T. Smith, Ph.D.
Associate Dean of Arts (Graduate Studies, Curriculum, Space, and
International Studies)
Associate Professor of History
University of Manitoba

From: Prosper Koto, President P.K

Date: 04/11/2014

Re: Economics Graduate Students Computer Facilities Fund Referendum

This is to inform you of the results of the Economics Graduate Students Computer Facilities Fund Referendum. The referendum was held on campus from October 27 to October 31, 2014. Alan Nabess and Roxana Semchuk (Office Assistants, Department of Economics) supervised the voting and counting. Only registered graduate students participated.

Out of 38 registered students, 19 (50%) participated in the voting. Out of the 19 who voted, 14 voted "Yes" (73.68%), while 5 voted "No" (26.32%).

By this result, the majority of the graduate students in the Department of Economics have agreed that the endowment fee be increased from the current \$45 to \$85 per academic year, effective September 2015.

Thank you.

c.c Dr. Pinaki Bose, Head—Department of Economics
Dr. Hikmet Gunay—Graduate Coordinator, Department of Economics
Dr. Janice Compton—Computer Committee, Department of Economics
Ms. Betty McGregor—Administrative Assistant, Department of Economics



AGENDA ITEM: *Student Referendum, College of Nursing*

RECOMMENDED RESOLUTION:

That a \$3.30 per credit hour contribution be assessed against the students in the College of Nursing for a three year term commencing in the fall of 2015 as outlined in the letter from Beverly O'Connell, Dean, College of Nursing, dated December 3, 2014.

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

On October 23rd and 24th, the Nursing Student's Association held a referendum to support the College of Nursing Endowment, Student Initiative, and Humanitarian funds. Each student was proposed with making a donation of \$3.30 per credit hour for a three year term, beginning in the fall of 2015. This amounts to an approximate donation of \$99 per student per year. The students voted in favour of this proposal, resulting in a total contribution of approximately \$211,464 (pending student enrolment); designating 88% Nursing Endowment Fund, 10% Nursing Student Initiative Fund and 2% Nursing Humanitarian Fund. There was a 21% participation rate with 151 of the 712 eligible student voters casting a ballot. Of those votes, 99 were "yes" votes, 48 were "no" votes and there were 4 spoiled ballots.

RESOURCE REQUIREMENTS:

N/A

IMPLICATIONS:

N/A

ALTERNATIVES:

N/A

CONSULTATION: *[delete if not applicable]*

N/A



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	John Kearsy	01/12/15
<input type="checkbox"/>	<input checked="" type="checkbox"/>	David Barnard	July 14, 2015
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	FAHR	March 3, 2015
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		

Sana Mahboob, Donor Relations

Submission prepared by:

Submission approved by:

This must be the President, a Vice-President, or the University Secretary.

Attachments

Please list any related material attached. Ideally attachments for any given submission will not exceed ten (10) pages.

- Letter from Beverly O'Connell, Dean, College of Nursing
- Letter from Daniel Sushko, Senior Stick, Nursing Student's Association



UNIVERSITY
OF MANITOBA

Faculty of Nursing

Office of the Dean
Helen Glass Centre for Nursing
Winnipeg, Manitoba
Canada R3T 2N2
Telephone 204-474-9201
Fax 204-474-7500
Beverly.OConnell@ad.umanitoba.ca

December 3, 2014

Dr. David Barnard
President and Vice-Chancellor
University of Manitoba

Dear Dr. Barnard:

I am pleased to inform you that the students in the College of Nursing have once again voted to continue making contributions to the College through their student referendum.

Attached you will find the letter I received from Daniel Sushko, Senior Stick of the Nursing Student's Association. The letter details how proper notice was provided to the students about the referendum initiative, including the disbursement and the vote date, through presentations made.

As Daniel explains, the students wish to contribute \$3.30 per credit hour for a three year term, to the Nursing Endowment, Student Initiative, and Humanitarian funds. This will result in a contribution of \$211,464 (pending enrolment) to the university. This contribution is to be collected from each student in each term when fees are paid, beginning in the fall of the 2015/2016 fiscal year.

I would appreciate it if you would present these results to the Board of Governors for approval.

Sincerely,

Dr. Beverly O'Connell
Dean

enclosure

cc: Sana Mahboob, Donor Relations

RECEIVED
DEC 08 2014

December 3, 2014

Dr. Beverly O'Connell
Dean, College of Nursing
293 Helen Glass Ctr
University of Manitoba,
Winnipeg, MB R3T 2N2

Dear Dr. O'Connell,

On October 23rd and 24th, the Nursing Student's Association held a referendum to support the College of Nursing Endowment, Student Initiative, and Humanitarian funds. Each student was proposed with making a donation of \$3.30 per credit hour for a three year term, beginning in the fall of 2015. This amounts to an approximate donation of \$99 per student per year. I am pleased to inform you that the vote was successful and as such, the students will be contributing \$211,464 (pending student enrolment) to the College of Nursing over the next three years. The ballot read as follows:

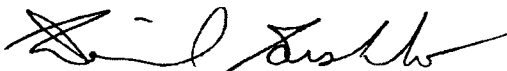
<p style="text-align: center;">2014 NURSING REFERENDUM BALLOT</p> <p style="text-align: center;">I agree to make a tax-deductible contribution of \$3.30 per credit hour (\$99 per year for 30 credit hours) to be paid at the time of registration.</p> <p style="text-align: center;">This contribution will be directed to Nursing as follows:</p> <p style="text-align: center;">88% Endowment Fund 10% Student Initiative Fund 2% Humanitarian Fund</p> <p style="text-align: center;">The term for this agreement is to be 3 years</p> <p style="text-align: center;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
--

There was a 21% participation rate with 151 of the 712 eligible student voters casting a ballot. Of those votes, 99 were "yes" votes, 48 were "no" votes and there were 4 spoiled ballots.

Prior to the referendum vote, we conducted classroom presentations to ensure all students were made aware of information detailing the referendum process, the proposed donation amount and disbursement and the need to give back.

The Nursing Student's Association supports the results of this referendum and asks that the university take the necessary steps to implement the contributions. I am requesting that you forward this information to Dr. David Barnard, President of the University of Manitoba, who will present it to the Board of Governors for ratification. If you require any additional information or have any questions, please feel free to contact me.

Sincerely,



Daniel Sushko
Senior Stick

cc: Sana Mahboob, Donor Relations



AGENDA ITEM: *Student Referendum, Faculty of Science*

RECOMMENDED RESOLUTION:

That a \$7.00 per credit hour contribution be assessed against the students in the Faculty of Science for a two year term commencing in the fall of 2015 as outlined in the letter from Stefi Baum, Dean, Faculty of Science, dated December 3, 2014.

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

On December 1st and 2nd, the Science Student Association held a referendum to support the Faculty of Science Endowment, Equipment, and Student Initiative funds. Each student was proposed with making a donation of \$7.00 per credit hour for a two year term, beginning in the fall of 2015. This amounts to an approximate donation of \$210 per student per year. The students voted in favour of this proposal, resulting in a total contribution of approximately \$1,302,000 (pending student enrolment); designating 34% Science Student Initiative Fund, 33% Science Endowment Fund and 33% Science Equipment Fund. There was a 6% participation rate with 181 of the 3,100 eligible student voters casting a ballot. Of those votes, 166 were "yes" votes, 12 were "no" votes and there were 3 spoiled ballots.

RESOURCE REQUIREMENTS:

N/A

IMPLICATIONS:

N/A

ALTERNATIVES:

N/A

CONSULTATION: *[delete if not applicable]*

N/A



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	John Kearsey	01/12/15
<input type="checkbox"/>	<input checked="" type="checkbox"/>	David Barnard	Feb 11, 2015
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	FAHR	March 3, 2015
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		

Sana Mahboob, Donor Relations

Submission prepared by:

Submission approved by:

This must be the President, a Vice-President, or the University Secretary.

Attachments

Please list any related material attached. Ideally attachments for any given submission will not exceed ten (10) pages.

- Letter from Stefi Baum, Dean, Faculty of Science
- Letter from Zandhir Narrandes, President, Science Student Association



UNIVERSITY
OF MANITOBA | Faculty of Science

Office of the Dean
239 Machray Hall
Winnipeg, Manitoba
Canada R3T 2N2
Telephone: 204-474-8256
Fax: 204-474-7618
Toll Free: 1-800-432-1960 ext. 8256

December 3, 2014

Dr. David Barnard
President and Vice-Chancellor
University of Manitoba

Dear Dr. Barnard:

I am pleased to inform you that the students in the Faculty of Science have once again voted to continue making contributions to the faculty through their student referendum.

Attached you will find the letter I received from Zandhir Narrandes, President of the Science Students' Association. The letter details how proper notice was provided to the students about the referendum initiative, including the disbursement and the vote date through presentations made.

As Zandhir explains, the students wish to contribute \$7.00 per credit hour for a two year term, to the Science Endowment, Equipment and the Student Initiative funds. This will result in a contribution of \$1,302,000 (pending enrolment) to the university. This contribution is to be collected from each student in each term when fees are paid, beginning in the fall of the 2015/2016 fiscal year.

I would appreciate it if you would present these results to the Board of Governors for approval.

Sincerely,

Stefi Baum
Dean

Enc.

cc: Sana Mahboob, Donor Relations

December 3, 2014

Dr. Stefi Baum
Dean, Faculty of Science
251 Machray Hall
University of Manitoba,
Winnipeg, MB R3T 2N2

Dear Dr. Baum,

On December 1st and 2nd, the Science Student Association held a referendum to support the Faculty of Science Endowment, Equipment, and Student Initiative funds. Each student was proposed with making a donation of \$7.00 per credit hour for a two year term, beginning in the fall of 2015. This amounts to an approximate donation of \$210 per student per year. I am pleased to inform you that the vote was successful and as such, the students will be contributing \$1,302,000 (pending student enrolment) to the Faculty of Science over the next two years. The ballot read as follows:

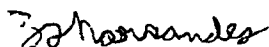
<p style="text-align: center;">FACULTY OF SCIENCE 2014 REFERENDUM BALLOT</p> <p style="text-align: center;">I agree to make a tax-deductible contribution of \$7.00 per credit hour (\$210 per year for 30 credit hours) to be paid at the time of registration.</p> <p style="text-align: center;">This contribution will be directed to Science as follows:</p> <p style="text-align: center;">34% Student Initiative Fund 33% Endowment Fund 33% Equipment Fund</p> <p style="text-align: center;">The term for this agreement is to be 2 years</p> <p style="text-align: center;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
--

There was a 6% participation rate with 181 of the 3,100 eligible student voters casting a ballot. Of those votes, 166 were "yes" votes, 12 were "no" votes and there were 3 spoiled ballots.

Prior to the referendum vote, members of SSA conducted classroom presentations to ensure all students were made aware of information detailing the referendum process, the proposed donation amount and disbursement, and the need to give back. Students were also made aware of this information via social media, email distributions and posters put up across our faculty.

SSA supports the results of this referendum and asks that the university take the necessary steps to implement the contributions. I am requesting that you forward this information to Dr. David Barnard, President of the University of Manitoba, who will present it to the Board of Governors for ratification. If you require any additional information or have any questions, please feel free to contact me.

Sincerely,



Zandhir Narrandes
President, Science Students Association

cc: Sana Mahboob, Donor Relations



AGENDA ITEM: *Student Referendum, Faculty of Social Work*

RECOMMENDED RESOLUTION:

That a \$1.66 per credit hour contribution be assessed against the students in the Faculty of Social Work for a two year term commencing in the fall of 2015 as outlined in the letter from Jim Mulvale, Dean, Faculty of Social Work, dated December 11, 2014.

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

From November 28th to December 3rd, the Social Work Students Association held a referendum to support the Faculty of Social Work Student Initiative, Endowment, and Equipment funds. Each student was proposed with making a donation of \$1.66 per credit hour for a two year term, beginning in the fall of 2015. This amounts to an approximate donation of \$50 per student per year. I am pleased to inform you that the vote was successful and as such, the students will be contributing \$35,500 (pending student enrolment); designating 40% Social Work Student Initiative Fund, 30% Endowment fund and 30% Social Work Equipment Fund. There was a 19% participation rate with 69 of the 355 eligible student voters casting a ballot. Of those votes, 47 were "yes" votes, 22 were "no" votes and there were no spoiled ballots.

RESOURCE REQUIREMENTS:

N/A

IMPLICATIONS:

N/A

ALTERNATIVES:

N/A

CONSULTATION: *[delete if not applicable]*

N/A



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	John Kearsey	01/12/15
<input type="checkbox"/>	<input checked="" type="checkbox"/>	David Barnard	July 14, 2015
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	FAHR	March 3, 2015
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		

Sana Mahboob, Donor Relations

Submission prepared by:

Submission approved by:

This must be the President, a Vice-President, or the University Secretary.

Attachments

Please list any related material attached. Ideally attachments for any given submission will not exceed ten (10) pages.

- Letter from Jim Mulvale, Dean, Faculty of Social Work
- Letter from Sandra Tower-Pace, Senior Stick, Social Work Students Association



UNIVERSITY
OF MANITOBA

Faculty of Social Work
Office of the Dean

521 Tier Building
Winnipeg, Manitoba
Canada R3T 2N2
Telephone: (204) 474-9869
Fax.: (204) 474-7594
James.Mulvale@umanitoba.ca

December 11, 2014

Dr. David Barnard
President and Vice-Chancellor
University of Manitoba

Dear Dr. Barnard:

I am pleased to inform you that the students in the Faculty of Social Work have once again voted to continue making contributions to the Faculty through their student referendum.

Attached you will find the letter I received from Sandra Tower-Pace, Senior Stick of the Social Work Students Association. The letter details how proper notice was provided to the students about the referendum initiative, including the disbursement and the vote date through presentations made.

As Sandra explains, the students wish to contribute \$1.66 per credit hour for a two year term, to the Social Work Student Initiative, Endowment and Equipment funds. This will result in a contribution of \$35,500 (pending enrolment) to the university. This contribution is to be collected from each student in each term when fees are paid, beginning in the fall of the 2015/2016 fiscal year.

I would appreciate it if you would present these results to the Board of Governors for approval.

Sincerely,

Dr. Jim Mulvale
Dean

enclosure

cc: Sana Mahboob, Donor Relations

December 4, 2014

Dr. Jim Mulvale
Dean, Faculty of Social Work
522 Tier Bldg
University of Manitoba,
Winnipeg, MB R3T 2N2

Dear Dr. Mulvale,

From November 28th to December 3rd, the Social Work Students Association held a referendum to support the Faculty of Social Work Student Initiative, Endowment, and Equipment funds. Each student was proposed with making a donation of \$1.66 per credit hour for a two year term, beginning in the fall of 2015. This amounts to an approximate donation of \$50 per student per year. I am pleased to inform you that the vote was successful and as such, the students will be contributing \$35,500 (pending student enrolment) to the Faculty of Social Work over the next two years. The ballot read as follows:

<p>FACULTY OF SOCIAL WORK 2014 REFERENDUM BALLOT</p> <p>I agree to make a tax-deductible contribution of \$1.66 per credit hour (\$50 per year for 30 credit hours) to be paid at the time of registration.</p> <p>This contribution will be directed to Social Work as follows: 40% Student Initiative Fund 30% Endowment Fund 30% Equipment Fund</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
--

There was a total of 19% participation rate with 69 of the 355 eligible student voters casting a vote. Of those votes, 47 were "yes" votes, 22 were "no" votes and there were no spoiled ballots.

Prior to the referendum vote, we conducted classroom presentations to ensure all students were made aware of information detailing the referendum process, the proposed donation amount and disbursement, and the need to give back. Students were also made aware of this information via posters put up across our faculty and email distributions to all undergraduate Social Work students at all campuses.

SWSA supports the results of this referendum and asks that the university take the necessary steps to implement the contributions. I am requesting that you forward this information to Dr. David Barnard, President of The University of Manitoba, who will present it to the Board of Governors for ratification. If you require any additional information or have any questions, please feel free to contact me as soon as possible.

Sincerely,



Sandra Tower-Pace
Senior Stick

cc: Sana Mahboob, Donor Relations



AGENDA ITEM: *Universal Bus Pass (U-PASS) Fee*

RECOMMENDED RESOLUTION:

Charge a U-PASS fee of \$130 / semester to all UMSU and UMGSA members in the Fall and Winter semesters, to annually be increased by inflation at an amount set by the City of Winnipeg.

The fee will be charged once program implementation is complete (either September 2015, January 2016, or September 2016). The participation of the UMGSA membership is conditional upon their admittance to the U-PASS program by the City of Winnipeg and Winnipeg Transit.

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

2012-2013 Referenda + Membership Poll

UMSU held a successful referendum in November 2012 to approve a fee for a universal bus pass (or U-PASS) at \$85 / semester. Turnout was 26.59%, with 73.82% of voters voting 'Yes'.

UMGSA held an informal poll of their members in March 2013 regarding a U-PASS at \$260 / year (or \$130 / semester). Turnout was 20%, with 62.37% of voters indicating their support.

2014 City Council Motion

Discussions with the Mayor's Office, various City Councilors, and Winnipeg Transit resulted in a commitment by the City to implement a \$260 annual U-PASS pending successful referenda by both UMSU and the University of Winnipeg Students' Association.

The February 26, 2014 motion at Winnipeg City Council read as follows:

That a U-Pass Program be established subject to the following:

- A. That the program be conditional on successful membership referendums held by the University of Manitoba Students' Union and the University of Winnipeg Students' Association to be held by November 1st of 2014, at a level of \$260 per student to cover the fall and winter semesters.*
- B. That the \$260 fee be subject to inflationary increases as per the City of Winnipeg policy.*
- C. That the Winnipeg Public Service provide budgetary implications of a U-Pass Program and report back to Council.*
- D. That the U-Pass Program commence in September 2016 or sooner if possible.*
- E. That following successful student referendums, Winnipeg Transit prepare an implementation report to be presented to Council for approval.*

2014 UMSU Referenda

In accordance with the City Council motion, UMSU held a second successful referendum in October 2014 to approve this new, higher fee for a U-PASS. Turnout was 19.50%, with 53.14% of voters voting 'Yes'.

UMSU Bylaws require a minimum of 5% turnout for the results to be binding on UMSU Council.

UMSU's referendum question was as follows:

Are you in favour of a mandatory universal bus pass (or U-PASS) that would:

- provide unlimited access to Winnipeg Transit services for students for the months of September to April inclusive;*
- cost \$260 per student to be adjusted on a yearly basis according to inflation; and*
- have exemptions as determined by the City of Winnipeg and Winnipeg Transit for students living outside the City of Winnipeg and for students with special accessibility needs?*

2014 UMGSA Referenda

In July of 2014, UMGSA requested that Winnipeg Transit include their the UMGSA membership in the program calculations pending a successful referendum by the UMGSA.

The UMGSA also held a successful referendum in October 2014. Turnout was 34.2%, with 59% of voters voting 'Yes'.

UMGSA Bylaws require a minimum of 5% turnout for the results to be considered valid.

UMGSA's referendum question was as follows:

Are you in favour of a universal bus pass (U-Pass) for all University of Manitoba graduate students that would:

- Provide University of Manitoba graduate students with unlimited access to Winnipeg Transit services from the beginning of September to the end of April each year.*
- Have an annual fee of \$260.00 per student (subject to a yearly inflation adjustment).*
- Allow "opt out" exemptions for students with disabilities who require other modes of transportation and students living outside of the City of Winnipeg Transit service area.*

Next Steps

The UMGSA will request to be formally admitted to the U-PASS program by the City of Winnipeg, with UMSU's support. Both students' unions would then be involved in any final implementation plan to be adopted by Winnipeg City Council.

Representatives of UMSU, the UMGSA, Winnipeg Transit, and the University of Manitoba Administration will also need to meet in order to plan the implementation of the U-PASS program at the University of Manitoba.

RESOURCE REQUIREMENTS:

Other than those required to implement the change in the University accounting systems, none.

CONNECTION TO THE UNIVERSITY PLANNING FRAMEWORK:

A U-PASS will provide undergraduate and graduate students at the University of Manitoba with more affordable transportation options, reduce the amount of traffic to the campuses, and reduce the demand for parking on campus. It will also make the campus' ecological footprint smaller by reducing the vehicle emissions generated by travel to and from campus.

IMPLICATIONS:

UMSU has fulfilled all legal/procedural requirements under the UMSU Act and our Bylaws in order to propose this fee increase to the Board of Governors.

UMGSA has fulfilled all legal/procedural requirements under the UMGSA Constitution and Bylaws in order to propose this fee increase to the Board of Governors.

Furthermore, UMSU and the UWSA have met the requirements set by the City of Winnipeg to maintain the support of the City for the U-PASS program.

ALTERNATIVES:

The main alternative was to not go ahead with the U-PASS at the higher fee amount required by the City of Winnipeg. This would have been the result of a 'no' vote in the referendum.



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	UMSU Referendum	October 29-31, 2014
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	GSA Referendum	October 28-30, 2014
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	FAHR	March 3, 2015
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		

Submission prepared by: AI Turnbull, President, UMSU & Laura Rempel, President, UMGSA

Submission approved by: *This must be the President, a Vice-President, or the University Secretary.*

Attachments

Please list any related material attached. Ideally attachments for any given submission will not exceed ten (10) pages.



AGENDA ITEM: 2015–2016 Residence Room and Meal Plan Rates

RECOMMENDED RESOLUTION:

That the Board of Governors approves:

A) Residence room rates for 2015-16 of:

- Pembina Hall Residence- \$6,604
- Arthur Mauro Residence- \$6,962
- University College Residence and Mary Speechly Hall Residence
 - Single Room- \$4,856
 - Double Room- \$3,102

B) Meal plan rates for 2015-16 of:

- 10 Meals per Week plus \$500 FoodBucks - \$4,665
- 15 Meals per Week plus \$500 FoodBucks - \$5,025
- 7-Day Unlimited plus \$125 FoodBucks - \$5,175
- Super Saver Membership - \$2,200 FoodBucks
- Premium Membership - \$2,800 FoodBucks

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

There are four University-operated student residence facilities on campus offering a variety of room and meal plan options. The current student demographic in residences is 51% international / 49% domestic, and 65% of all resident students are first year students.

Pembina Hall Residence (PHR):

- Year built: 2011
- 358 beds
- Semi-suite style residence with private washroom
- Three **mandatory** meal plan options¹

Arthur V. Mauro Residence (AVM):

- Year built: 2003
- 318 beds
- Upper years only
- Two bedroom suite-style residence with shared kitchen area and washroom
- Optional meal plans available

Mary Speechly Hall (MSH):

- Year built: 1964
- 240 beds
- Dormitory-style residence with double or single rooms; communal washrooms
- Three **mandatory** meal plan options ¹

University College Residence (UCR):

- Year built: 1964
- 256 beds
- Dormitory-style residence with double or single rooms; communal washrooms
- Two **mandatory** declining balance meal plan options ²

¹ **Mandatory Meal Plan Options** –10 meals per week plus \$500 FoodBucks (declining balance), 15 meals per week plus \$500 FoodBucks (declining balance), and 7-day all-you-care-to-eat meals plus \$125 FoodBucks (declining balance).

² **Declining Balance Meal Plans** – Super Saver - \$2,200 (plus taxes) and Premium - \$2,800 (no tax) can be used at any University Food Services outlet. \$150 may now be used at UMSU-operated Degrees or Hub Restaurants instead of \$100.

A. Proposed 2015-16 Room Rates:

Recommendation:

1. The **Pembina Hall Residence** room rate would increase from \$6,290 to \$6,604
2. The **Arthur V. Mauro Residence** room rate would increase from \$6,630 to \$6,962.
3. The **Mary Speechly Hall** and **University College Residence** single room rate would increase from \$4,624 to \$4,856; and the double room rate would increase from \$2,954 to \$3,102.

Rationale:

Student Residences has experienced significant fiscal challenges for many years primarily due to servicing the debt of the newer buildings. Despite concerted efforts to capture other revenue opportunities and reduce expenses, the best result we have been able to create hovers around break-even before making any investment to maintain (or restore) the quality of the facilities. This year's submission calls for a 5% across-the-board increase to room rates with the expectation that it will take about five years of similar increases before Student Residences are at a point of being self-sustaining, including necessary capital reinvestment. Table 6 provides a detailed financial projection.

An alternative approach would be to increase rates immediately to make the Residences self-sustaining and then expecting rate changes in future years to reflect the revenue/expense dynamics of those years. The proposed room rates reflect a measured, longer term response to effectively maintain our facilities and deliver quality on-campus accommodations while demonstrating the need to remain competitive with other universities and off-campus market rates. Management believes that a more gradual increase will allow the market time to adjust and will reduce the risk of vacancies.

Directly comparing on-campus and off-campus rates can be challenging especially because accommodation styles differ so greatly. However, Table 5 attempts to show both off and on-campus housing rates as comparably as possible, expressed in a monthly rent cost per student (including basic utilities, furniture and excluding meals).

The table shows that while the semi-suite style and dorm-style accommodations offered in Pembina Hall, Mary Speechly and University College are unique to on-campus living, the proposed rates in these categories still offer competitive overall monthly living costs for students. The suite-style rate proposed for Arthur Mauro, which is being compared to an off-campus two-bedroom apartment, is above the average market rate but still remains below the national average rate among competing and other U15 residences offering accommodations in this category. However, we would suggest that evaluating and comparing overall student housing costs also requires the consideration of value-added matters such as convenience/lack of transportation costs, all utilities, flexible lease terms, in-house residence security presence and a student support and development infrastructure.

Despite successful expense and vacancy management plans within Student Residences, which have reduced operating costs, room rate increases are necessary to make Student Residences viable. The revenue generated from the proposed increase in room fees will help offset a variety of anticipated operating expense increases, continued mortgage payments on Arthur Mauro and Pembina Hall Residences, as well as the ongoing re-investment into our older dorm-style residence buildings. The goal is to have Student Residences be a self-sustaining operation by 2020.

The capital expenditures for 2015-16 total \$510,000 and include bathroom upgrades and the start of a multi-year window replacement project for University College. Continued re-investment into Mary Speechly and University Colleges are necessary in order to keep up with the demand for residence spaces coupled with the high capital cost of new construction.

Student Residences will also be offering web-based assistance to students trying to find off-campus housing as UMSU discontinued their UMSU Living Service in the fall of 2014. Operating this service under Student Residences provides an obvious benefit to students but also enables Student Residences to ensure that on-campus occupancy is maximized as a priority.

B. Proposed 2015/2016 Meal Plan Rate Increases:

Recommendation:

- 1. Mary Speechly Hall and Pembina Hall Residence Mandatory Meal Plan Options**
 - 10 Meals per Week plus \$500 FoodBucks would increase from \$4,550 to \$4,665
 - 15 Meals per Week plus \$500 FoodBucks would increase from \$4,900 to \$5,025
 - 7-Day Unlimited plus \$125 FoodBucks would increase from \$5,050 to \$5,175

- 2. University College Residence Declining Balance Meal Plan Options**
 - Super Saver Membership would remain at \$2,200 (plus taxes) FoodBucks
 - Premium Membership would remain at \$2,800 (no tax) FoodBucks

- 3. Arthur Mauro Residence- Optional Meal Plans Available**

Rationale:

- Food cost increases are trending year over year between a 2.5% and 3.0% increase overall.
- The cost of going "green" is increasing. ARAMARK has committed to operate food services businesses as green as possible and will continue to explore additional green options.
- Sustainable, specialty and healthy foods are higher in demand and given our geographical location, we are spending higher amounts on these products to meet student needs.

C. Extended stay/meal fee of \$350 for students staying over the 2014 University holiday closure period:

Just over 200 students participated in this unique offering over the 2014 University holiday closure. Twenty four meals were supplied during this timeframe. While the feedback was positive in terms of having a program available, the cost of the program was a significant issue to the students as was the inability to choose only the meals they required. In addition, administration of the program was challenging due to variables such as identifying and processing the fee for participants and staffing and overtime costs for Dining Services employees. Alternatives for continuing this service are being explored now that student feedback has been collected.

Rate Summary

	Current Rate	Proposed Rate	Change
Room Rates			
PHR	\$6,290	\$6,604	5%
AVM	\$6,630	\$6,962	5%
MSH - Single	\$4,624	\$4,856	5%
MSH - Double	\$2,954	\$3,102	5%
UCR - Single	\$4,624	\$4,856	5%
UCR - Double	\$2,954	\$3,102	5%
Meal Plan Rates			
PHR/MSH			
10 meals plus \$500 FB	\$4,550	4,665	2.5%
15 meals plus \$500 FB	\$4,900	5,025	2.5%
7-day unlimited plus \$125 FB	\$5,050	5,175	2.5%
UCR			
Super Saver	\$2,200	\$2,200	0%
Premium	\$2,800	\$2,800	0%

RESOURCE REQUIREMENTS:

N/A

CONNECTION TO THE UNIVERSITY PLANNING FRAMEWORK:

Student Residences continues to work towards Building Community and providing our students with improved accommodation facilities, dining services and support programs that will create an outstanding living and learning environment. This includes providing residence students with opportunities for engagement with community both internal and external to the University.

IMPLICATIONS:

Students Residences' mission is to provide quality on-campus accommodations in a safe, supportive, engaging and community-rich environment that promotes the personal, cultural, and social growth of our students, while enhancing the likelihood of their success.

ALTERNATIVES:

1. Lower Proposed Increases- this option would not cover operating cost increases in 2015/16 and would not allow for any capital investment into the properties.
2. Higher Proposed Increases may result in vacancies dependent on student reaction.

CONSULTATION:

The following have been consulted on the contents of this submission: Resident Student Focus Groups; Director of Student Residences; General Manager of U of M Dining Services; Physical Plant; Director of Accounting, Ancillary Services; Director of Ancillary Services; and the Comptroller.



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<u>Tom Hay</u>	<u>Jan 20, 2015</u>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<u>Muoh</u>	<u>JAN 22, 2015</u>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>Jan 23, 2015</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<u>FAHR</u>	<u>March 3, 2015</u>
<input type="checkbox"/>	<input type="checkbox"/>		

Submission prepared by:

Barry Stone, Director of Student Residences
Andrea Edmunds, Director of Ancillary Services

Submission approved by:

Attachments

- Table 1 - 2014/15 Winnipeg Rental Market Information*
- Table 2 - 2014/15 Semi-Suite/Suite with Private Washroom Comparisons in Canada*
- Table 3 - 2014/15 Single Room Comparisons in Canada*
- Table 4 - 2014/15 Double Room Comparisons in Canada*
- Table 5 - 2014/15 Off-Campus vs. Student Residences Cost of Living Comparison*
- Table 6 - Ancillary Services Business Plan for Student Residences*

Table 1
2014/15 Winnipeg Rental Market Information

	April 2013 Vacancy rate for Winnipeg (%)	April 2014 Vacancy rate for Winnipeg (%)
Bachelor	1.7	1.8
1 Bedroom	1.4	1.9
2 Bedroom	2.4	2.3
3 Bedroom	2.5	1.4

	April 2013 Room Rent Rate for Winnipeg (\$)	April 2014 Room Rent Rate for Winnipeg (\$)
Bachelor	544	559
1 Bedroom	727	751
2 Bedroom	939	969
3 Bedroom	1,162	1,135



Table 2
2014/15 Semi-Suite/Suite With Private Washroom
Comparisons in Canada

Institution	Semi Suite / Suite-Style Room Rate
University of Regina	\$2,414.00
University of Saskatchewan	\$3,392.00 - \$3,904.00
University of Waterloo	\$5,580.00 - \$6,875.00
York University	\$5,253.00 - \$7,392.00
University of Windsor	\$5,830.00
University of Manitoba	\$6,290.00 - \$6,630.00
Simon Fraser University	\$6,296.00
University of Alberta	\$6,304.00
University of Calgary	\$6,627.00 - \$7,985.00
University of British Columbia	\$6,480.00 - \$8,568.00
University of Guelph	\$6,786.00
Western University	\$7,640.00 - \$8,840.00
Brandon University	\$7,684.75 - \$9,201.45
McMaster University	\$8,035.00
Queen's University	\$11,677.00 (meal plan included)
University of Winnipeg	n/a



Table 3 - 2014/15 Single Room Comparisons in Canada

Institution	Single Room Rate
Brandon University	\$3,841.25 - \$4,947.25
University of Saskatchewan	\$3,550.00 - \$6,848.00
University of British Columbia	\$4,216.00 - \$5,800.00
University of Alberta	\$4,874.00 - \$5,195.00
University of Winnipeg	\$4,506.00
University of Manitoba	\$4,624.00
University of Regina	\$4,828.00 - \$5,992.00
Simon Fraser University	\$5,152.00 - \$6,074.00
University of Calgary	\$5,535.00
University of Waterloo	\$5,759.00, \$6,004.00
York University	\$5,739.00
University of Guelph	\$5,822.00 - \$6,980.00
McMaster University	\$6,530.00 - \$6,995.00
University of Windsor	\$6,554.00 - \$6,995.00
Western University	\$7,080.00
Queen's University	\$7,095.00



Table 4 - 2014/15 Double Room Comparisons in Canada

Institution	Double Room Rate
University of Saskatchewan	\$2,670.00 - \$6,032.00
Brandon University	\$2,870.00 - \$3,920.00
University of Manitoba	\$2,954.00
University of Alberta	\$3,162.00
University of Calgary	\$3,435.00
University of British Columbia	\$4,216.00 - \$5,800.00
University of Winnipeg	\$4,506.00
York University	\$5,008.00
University of Waterloo	\$5,166.00
University of Windsor	\$5,552.00 - \$6,191.00
University of Guelph	\$5,718.00 - \$6,198.00
McMaster University	\$5,760.00 - \$6,195.00
Simon Fraser University	\$5,944.00
Western University	\$6,300.00
Queen's University	\$12,177.00 - \$12,542.00 (meal plan included)
University of Regina	n/a



**Table 5
2014/15 Off-Campus vs. Student Residences Cost of Living
Comparison**

Off-Campus Unit Type	On-Campus Comparable Unit Type	*Min Monthly Rate Off Campus (\$)	*Max Monthly Rate Off Campus (\$)	*Median Monthly Rates Off Campus (\$)	University Residence Monthly Rates (\$)
Bachelor	Semi-Suite Style (PHR)	667	928	769	786
1 BR Apartment	N/A	784	1,350	1,028	N/A
2 BR Apartment	Suite Style (AVM)	475	909	636	829
4 or more BR Apartment	Dormitory Style (UC/MSH)	356	647	431	369-578

*Based on 12 month lease. Includes all utilities (Internet, cable, hydro) and furniture allowance.

Off-Campus Unit Source: Residence Demand Analysis- Fort Garry Campus Study conducted by Scion



Table 6
2014/15 Ancillary Services Business Plan for Student Residences

	Actual 2013	Actual 2014	Forecast 2015	Projection 2016	Projection 2017	Projection 2018	Projection 2019	Projection 2020
Room revenues	6,036,403	6,343,711	6,536,776	6,863,615	7,206,796	7,567,135	7,945,492	8,342,767
Other income	1,762,777	1,761,890	1,541,463	1,587,707	987,707	1,617,338	1,665,858	1,715,834
	7,799,181	8,105,600	8,078,239	8,451,322	8,194,502	9,184,473	9,611,350	10,058,601
Salaries and benefits	1,857,187	1,752,692	1,852,516	1,940,441	2,002,897	2,067,440	2,134,141	2,203,077
Repairs and maintenance	268,862	255,277	251,000	256,020	261,140	266,363	271,690	277,124
Utilities	898,072	951,005	954,400	1,002,120	1,052,226	1,104,837	1,160,079	1,218,083
Other operating	1,790,835	1,546,583	1,817,000	1,853,340	1,890,407	1,928,215	1,966,779	2,006,115
Debt servicing	3,379,347	3,374,079	3,394,622	3,394,622	3,395,030	3,394,888	3,395,001	3,394,942
	8,194,302	7,879,636	8,269,538	8,446,543	8,601,701	8,761,743	8,927,690	9,099,341
Contribution (loss)	(395,122)	225,964	(191,299)	4,779	(407,198)	422,731	683,660	959,259
Capital requirements	1,847,400	4,732,504	458,442	510,000	570,000	680,000	760,000	930,000
Total	(2,242,522)	(4,506,540)	(649,741)	(505,221)	(977,198)	(257,269)	(76,340)	29,259
Annual room rate increase	4.5%	5.1%	3.0%	5.0%	5.0%	5.0%	5.0%	5.0%
Annual room rates (single)								
Arthur V Mauro	6,158	6,436	6,630	6,962	7,311	7,677	8,061	8,465
Mary Speechly/ University College	4,216	4,448	4,624	4,856	5,099	5,354	5,622	5,904
Pembina Hall	6,078	6,290	6,290	6,604	6,936	7,283	7,648	8,031

Room rate increase 5% annually and other income increase 3% annually except where a \$600,000 reduction of other income is projected for the 2017 Games.

Salaries increase 3% annually plus 20% benefits.

All other expenses including administrative fees increase 2% annually.

Utilities increase 5% annually based on history (excluding 13-14).

Debt Servicing - As per treasury schedules amortization: AVM to 2028; PH to 2040.

Capital Requirements based on adjusted VFA Bldg Asset Base Assessments (Physical Plant Aug2013 Rpt)



UNIVERSITY
OF MANITOBA



AGENDA ITEM: Report of the Senate Committee on Awards
[dated January 13, 2015]

RECOMMENDED RESOLUTION:

THAT the Board of Governors approve one new offer, eleven amended offers, and the withdrawal of three offers, as set out in Appendix A of the Report of the Senate Committee on Awards [dated January 13, 2015].

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

At a meeting on January 13, 2015, the Senate Committee on Awards approved one new offer, eleven amended offers, and the withdrawal of three offers, as set out in Appendix A of the Report of the Senate Committee on Awards [dated January 13, 2015].

RESOURCE REQUIREMENTS:

The awards will be funded from the sources identified in the Report.

IMPLICATIONS:

N/A

ALTERNATIVES:

N/A

CONSULTATION:

All of these award decisions meet the published guidelines for awards, as approved by Senate. They were reported to Senate for information on March 4, 2015.

REPORT OF THE SENATE COMMITTEE ON AWARDS

Preamble

Terms of reference for the Senate Committee on Awards include the following responsibility:

On behalf of Senate, to approve and inform Senate of all new offers and amended offers of awards that meet the published guidelines presented to Senate on November 3, 1999, and as thereafter amended by Senate. Where, in the opinion of the Committee, acceptance is recommended for new offers and amended offers which do not meet the published guidelines or which otherwise appear to be discriminatory under the policy on the *Non-Acceptance of Discriminatory Awards*, such offers shall be submitted to Senate for approval. (Senate, October 7, 2009)

Observations

At its meeting of January 13, 2015 the Senate Committee on Awards approved one new offer, eleven amended offers, and the withdrawal of three awards as set out in Appendix A of the *Report of the Senate Committee on Awards* (dated January 13, 2015).

Recommendations

On behalf of Senate, the Senate Committee on Awards recommends that the Board of Governors approve one new offer, eleven amended offers, and the withdrawal of three awards as set out in Appendix A of the *Report of the Senate Committee on Awards* (dated January 13, 2015). These award decisions comply with the published guidelines of November 3, 1999, and are reported to Senate for information.

Respectfully submitted,

Dr. Phil Hultin
Chair, Senate Committee on Awards

SENATE COMMITTEE ON AWARDS

Appendix A January 13, 2015

1. NEW OFFERS

Edwin Cohen Scholarship in Finance

Mr. Edwin Cohen will offer an annual scholarship for a five year period beginning in 2015-2016. The initial value of the scholarship will be \$1,500. The Jewish Foundation of Manitoba, which holds the capital used to generate the annual money for the scholarship, will confirm the scholarship value with the Financial Aid and Awards Office at the University of Manitoba on an annual basis. The purpose of the scholarship is to reward the academic achievement of a student studying finance in the I.H. Asper School of Business. The scholarship will be offered to an undergraduate student who:

- (1) is enrolled full-time (minimum 80% course load) in the fourth year of study of the B.Comm. (Hons.) program, with a declared major in finance, in the I.H. Asper School of Business of the University of Manitoba;
- (2) has achieved a minimum degree grade point average of 3.5;

At the end of the five-year commitment, the donor will confirm the continuation of the scholarship.

The Dean of the I.H. Asper School of Business (or designate) shall name the selection committee for this award.

2. AMENDMENTS

Archie Nunn Scholarship for Women's Soccer

The following amendments have been made to the terms of reference for the Archie Nunn Scholarship for Women's Soccer:

- The name of the award has been changed to the *Bison Women's Soccer Leadership Scholarship*.
- The preamble has been reworded to: *The family of Archie Nunn has established a scholarship to help recognize young women who exemplify the positive qualities of leadership, good sportsmanship, and a commitment to achieving excellence, both by playing soccer and in their everyday lives.*
- The numbered eligibility criteria have been updated to reflect current standards and now read:
 - (1) *is eligible to compete in Canadian Interuniversity Sport (CIS) and is a member of the University of Manitoba Women's Soccer team;*
 - (2) *is enrolled full-time, as defined by CIS regulations, in any faculty or school at the University of Manitoba;*
 - (3) *is enrolled in a minimum of 9 credit hours in their term of competition;*
 - (4) *has achieved:*
 - (a) *as an entering student, a minimum average of 80 percent on those high school courses used for admission to the University; or*
 - (b) *as a continuing student, a minimum degree grade point average of 2.0.*
 - (5) *has demonstrated leadership and involvement within the soccer community in Manitoba.*
- The selection committee statement has been revised to:

The Chair of the selection committee will be the Athletic Director (or designate) from the Faculty of Kinesiology and Recreation Management and will include the Head Coach of the Bison Women's Soccer team (or designate).

- The standard Board of Governors statement has been added.
- The Canadian Interuniversity Sport statement has been revised to reflect current terminology.

Clayton H. Riddell Faculty of Environment, Earth, and Resources Graduate Initiative Prize

The following amendments have been made to the terms of reference for the Clayton H. Riddell Faculty of Environment, Earth, and Resources Graduate Initiative Prize:

- The purpose of the fund has been revised and now states:
... to recognize a graduate student who has demonstrated a commitment to voluntary service that has developed, built upon and/or contributed to a local, regional, national, or international initiative that serves the greater good.
- The numbered criteria have been revised to:
 - (1) *was enrolled full-time in the Faculty of Graduate Studies, in any Master's or doctoral program delivered by a unit in the Clayton H. Riddell Faculty of Environment, Earth, and Resources, in the year in which the award was tenable;*
 - (2) *has achieved a minimum degree grade point average of 3.0 (or equivalent) based on the last 60 credit hours of study;*
 - (3) *has by his/her significant voluntary service efforts and accomplishments developed, built upon and/or contributed to a local, regional, national, or international initiative that serves the greater good. Such initiatives may target specific populations (e.g. students, youth, the elderly), specific issues (e.g. global warming, poverty, resource exploration, environmental pollution), and/or specific outcomes (e.g. policy development).*
- The accompaniments for nominations now include a cover letter, a résumé or *curriculum vitae*, and two letters of recommendation.
- The following statements have been added:
 - *Completed nominations must be submitted to the attention of the Awards Secretary in the Dean's office of the Clayton H. Riddell Faculty of Environment, Earth, and Resources.*
 - *The Clayton H. Riddell Faculty of Environment, Earth, and Resources will notify the Financial Aid and Awards office by no later than March 31 in any year this award will not be offered.*
- The selection committee statement has been revised to:
The Vice Provost (Graduate Education) and Dean of the Faculty of Graduate Studies (or designate) will ask the Chair of the Awards and Honours Committee of the Clayton H. Riddell Faculty of Environment, Earth, and Resources (or designate) to convene the selection committee for this award.

Clayton H. Riddell Faculty of Environment, Earth, and Resources Undergraduate Initiative Prize

The following amendments have been made to the terms of reference for the Clayton H. Riddell Faculty of Environment, Earth, and Resources Undergraduate Initiative Prize:

- The purpose of the fund has been revised and now states:

. . . to recognize an undergraduate student who has demonstrated a commitment to voluntary service that has developed, built upon and/or contributed to a local, regional, national, or international initiative that serves the greater good.

- The numbered criteria have been revised to:
 - (1) was enrolled full-time (minimum 80% course load) in the Clayton H. Riddell Faculty of Environment, Earth, and Resources, in any General, Advanced, Major, or Honours degree program in the year in which the award was tenable;
 - (2) has achieved a minimum degree grade point average of 3.0;
 - (3) has by his/her significant voluntary service efforts and accomplishments developed, built upon and/or contributed to a local, regional, national, or international initiative that serves the greater good. Such initiatives may target specific populations (e.g. students, youth, the elderly), specific issues (e.g. global warming, poverty, resource exploration, environmental pollution), and/or specific outcomes (e.g. policy development).
- The accompaniments for nominations now include a cover letter, a résumé or *curriculum vitae*, and two letters of recommendation.
- The following statements have been added:
 - Completed nominations must be submitted to the attention of the Awards Secretary in the Dean's office of the Clayton H. Riddell Faculty of Environment, Earth, and Resources.
 - The Clayton H. Riddell Faculty of Environment, Earth, and Resources will notify the Financial Aid and Awards office by no later than March 31 in any year this award will not be offered.

Dave Curtis Award

The following amendments have been made to the terms of reference for the Dave Curtis Award:

- The name of the award has been changed to the *Dave Curtis Prize*.
- The fund type has been included in the preamble of the terms.
- The award terms have been changed to reflect that the Career Services Centre is a separate department from the Student Counselling Centre.
- The numbered criteria have been revised to:
 - (1) were enrolled as part- or full-time students in any faculty, school, or college at the University of Manitoba in the year in which the prizes were tenable;
 - (2) have achieved:
 - a) for undergraduate students, a minimum degree grade point average of 3.0;
 - b) for graduate students, a minimum degree grade point average of 3.5 (or equivalent) based on the last 60 credit hours of study;
 - (3) have volunteered in Career Services at the University of Manitoba and have made exceptional contributions to the Centre.
- The following statements have been added:
 - To support criterion (3), nominations (maximum 250 words) will be invited from Career Services staff.
 - The value of the prizes may be adjusted in the final year the award is to be offered, based on the available funds.

- *The prizes will first be allocated to eligible full-time students followed by eligible part-time students.*
- *The donor will notify the Financial Aid and Awards office by March 31 in any year this award is not to be offered.*
- The selection committee will be named by the Director of the Career Services Centre.

Great-West Life Student Athletic Award

The following amendments have been made to the terms of reference for the Great-West Life Student Athletic Award:

- The name of the award has been changed to the *Great-West Life Student Athletic Scholarship*.
- The number of awards has increased from one award to “*at least two*”.
- The maximum value of each award offered is \$3,000.
- The numbered criteria have been revised to:
 - (1) *are eligible to compete in Canadian Interuniversity Sport (CIS) and are members of a Bison team;*
 - (2) *are enrolled full-time (minimum 60% course load) in any faculty or school at the University at Manitoba;*
 - (3) *are enrolled in a minimum of 9 credit hours in the term of competition;*
 - (4) *have achieved:*
 - (i) *as continuing students, a minimum sessional grade point average of 3.0 on a minimum of 18 credit hours in his/her previous academic session at the University of Manitoba; or*
 - (ii) *as entering students, a minimum average of 80 percent on those high school courses used for admission to the University;*
 - (5) *have demonstrated involvement in community service activities.*
- The paragraph regarding the selection of teams that will be awarded the funds has been revised to:

The award will be offered to a student on a Bison Team that has been identified by the Athletic Director, following August 1st of each year, as the team that would benefit most from having this award presented to a student athlete on that team. Bison coaches are invited to submit a letter of application on why their team is in need of this award, as well as a letter of nomination for a student athlete from their team who meets the criteria for this award and would receive the award if their team is chosen.
- The selection committee will have the discretion to determine the number and value of awards based on the available funds each year.
- The selection committee will be chaired by the Athletic Director from the Faculty of Kinesiology and Recreation Management (or designate).

Helen Humphrey Ross Award of Excellence

The following amendments have been made to the terms of reference for the Helen Humphrey Ross Award of Excellence:

- The name of the award has been changed to the *Helen Humphrey Ross Prize of Excellence*.
- The prize amount has increased to \$300

- The numbered eligibility criteria have been revised and now read:
 - (1) *was enrolled full-time in the Faculty of Graduate Studies in the second year of the Master of Physical Therapy program at the College of Rehabilitation Sciences at the University of Manitoba;*
 - (2) *has achieved a minimum degree grade point average of 3.5;*
 - (3) *has achieved high standing in the following courses: Integrated Practice (currently numbered PT6250), Clinical Skills (currently numbered PT6120), and Professional Issues (currently numbered PT6260) in the first year of the program;*
 - (4) *was a student member of the Canadian Physiotherapy Association (CPA) in the first year of the program and continues to be a student member during the second year of the program.*
- The following statement has been added:
 - *The recipient of this prize may not hold other awards offered by the College Rehabilitation Sciences valued at over \$300 in the academic year in which this prize was tenable.*
- The selection committee statement has been revised to:
 - *The Vice-Provost (Graduate Education) and Dean of the Faculty of Graduate Studies (or designate) will ask the Chair of the College of Rehabilitation Sciences Awards Committee (or designate) to name the selection committee for this award.*

Karen Hudson (Kowbel) Memorial Physiotherapy Award

The following amendments have been made to the terms of reference for the Karen Hudson (Kowbel) Memorial Physiotherapy Scholarship:

- The numbered eligibility criteria have been revised to reflect the Master of Physical Therapy program and new courses and now read:
 - (1) *is enrolled full-time in the Faculty of Graduate Studies in the second year of the Master of Physical Therapy program at the College of Rehabilitation Sciences;*
 - (2) *has achieved a minimum degree grade point average of 3.5;*
 - (3) *has achieved the highest average in Neuromusculoskeletal Conditions I and II (currently numbered PT 6221 and PT 6222) among those students who meet criteria (1) and (2).*
- The following statement has been added:
 - *The donor will contact the Financial Aid and Awards office by no later than March 31 in any year this award will not be offered.*
- The selection committee statement has been revised to:
 - *The Vice-Provost (Graduate Education) and Dean of the Faculty of Graduate Studies (or designate) will ask the Chair of the College of Rehabilitation Sciences Awards Committee (or designate) to name the selection committee for this award.*

Laurel Maley Memorial Bursary

The following amendments have been made to the terms of reference for the Laurel Maley Memorial Bursary:

- The numbered eligibility criteria have been revised and now read:
 - (1) *is a Manitoba resident;*
 - (2) *is enrolled full-time in the Faculty of Graduate Studies in the Master of Physical Therapy*

- program at the College of Rehabilitation Sciences;*
- (3) has achieved a minimum degree grade point average of 3.0;*
- (4) demonstrates financial need on the standard University of Manitoba bursary application form.*

- The selection committee statement has been revised to:
 - *The selection committee shall be named by the Chair of the College of Rehabilitation Sciences Awards Committee (or designate).*
- The definition of Manitoba residency has been added.
- The standard Board of Governors statement has been added.

MPha / William G. Eamer Graduate Scholarship in Pharmacy

The following amendments have been made to the terms of reference for the MPha / William G. Eamer Graduate Scholarship in Pharmacy:

- The name of the award has been changed to the *William G. Eamer/College of Pharmacists of Manitoba Graduate Scholarship*.
- All references to the Manitoba Pharmaceutical Association (MPhA) have been revised to *College of Pharmacists of Manitoba (CPhM)*.
- All references to the Faculty of Pharmacy have been revised to *College of Pharmacy*.
- Priority towards Master's vs. Ph.D. students will normally alternate each year.
- The selection committee statement has been revised to:

The Vice-Provost (Graduate Education) and Dean of the Faculty of Graduate Studies (or designate) will ask the Graduate Studies Chair of the College of Pharmacy to name the selection committee for this award. The selection committee will include a representative from the College of Pharmacists of Manitoba.
- The standard Board of Governors statement has been added.

William G. Eamer / Manitoba Pharmaceutical Association Scholarship for Student Excellence in Pharmacy

The following amendments have been made to the terms of reference for the William G. Eamer / Manitoba Pharmaceutical Association Scholarship for Student Excellence in Pharmacy:

- The name of the award has been changed to the *William G. Eamer/College of Pharmacists of Manitoba Undergraduate Scholarship*.
- All references to the Manitoba Pharmaceutical Association (MPhA) have been revised to *College of Pharmacists of Manitoba (CPhM)*.
- All references to the Faculty of Pharmacy have been revised to *College of Pharmacy*.
- The biographical information was excised and moved to a separate section.
- The standard Board of Governors statement has been added.

Military Personnel Bursary

The following amendments have been made to the terms of reference for the Military Personnel Bursary:

- The number and value of the bursary has increased (to two bursaries valued at \$500 each).
- The following statements have been added:
 - *In the years when there is not more than one eligible applicant, one bursary valued at \$1,000 will be awarded.*
 - *The selection committee will have the discretion to determine if one award of \$1,000 or two awards of \$500 shall be offered each year based on the number of applicants.*
 - *The donor will contact the Financial Aid and Awards office by no later than March 31 in any year this award will not be offered.*

3. WITHDRAWALS

Coca-Cola Bottling Award and Coca-Cola Bottling Scholarship

These awards are being withdrawn from the University of Manitoba's awards program at the request of the donor.

Deanna B. Cohen Bursary

This award is being withdrawn from the University's awards program at the request of the donor, and replaced with the Edwin Cohen Scholarship in Finance.



AGENDA ITEM: Report of the Senate Committee on Awards
[dated December 11, 2014]

RECOMMENDED RESOLUTION:

THAT the Board of Governors approve four new offers and four amended offers, as set out in Appendix A of the Report of the Senate Committee on Awards [dated December 11, 2014].

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

At a meeting on December 11, 2014, the Senate Committee on Awards approved four new offers and four amended offers, as set out in Appendix A of the Report of the Senate Committee on Awards [dated December 11, 2014].

RESOURCE REQUIREMENTS:

The awards will be funded from the sources identified in the Report.

IMPLICATIONS:

N/A

ALTERNATIVES:

N/A

CONSULTATION:

All of these award decisions meet the published guidelines for awards, as approved by Senate. They were reported to Senate for information on February 4, 2015.

REPORT OF THE SENATE COMMITTEE ON AWARDS

Preamble

Terms of reference for the Senate Committee on Awards include the following responsibility:

On behalf of Senate, to approve and inform Senate of all new offers and amended offers of awards that meet the published guidelines presented to Senate on November 3, 1999, and as thereafter amended by Senate. Where, in the opinion of the Committee, acceptance is recommended for new offers and amended offers which do not meet the published guidelines or which otherwise appear to be discriminatory under the policy on the *Non-Acceptance of Discriminatory Awards*, such offers shall be submitted to Senate for approval. (Senate, October 7, 2009)

Observations

At its meeting of December 11, 2014 the Senate Committee on Awards approved four new offers and four amended offers, as set out in Appendix A of the *Report of the Senate Committee on Awards* (dated December 11, 2014).

Recommendations

On behalf of Senate, the Senate Committee on Awards recommends that the Board of Governors approve five new offers and four amended offers, as set out in Appendix A of the *Report of the Senate Committee on Awards* (dated December 11, 2014). These award decisions comply with the published guidelines of November 3, 1999, and are reported to Senate for information.

Respectfully submitted,

Dr. Phil Hultin
Chair, Senate Committee on Awards

SENATE COMMITTEE ON AWARDS

Appendix A December 11, 2014

1. NEW OFFERS

Department of Mathematics Graduate Fellowship

The Department of Mathematics at the University of Manitoba has established an annually funded fellowship to recognize graduate students who have achieved academic excellence in their Master's or doctoral program. Beginning in the 2015-2016 academic year, one or more fellowships, valued at up to \$10,000 each, will be offered to graduate students who:

- (1) are enrolled full-time in the Faculty of Graduate Studies in a Master's or doctoral program delivered by the Department of Mathematics at the University of Manitoba;
- (2) have achieved a minimum degree grade point average of 3.5 (or equivalent) in the last 24 credit hours of study;
- (3) have demonstrated academic excellence in the study of Mathematics.

To support criterion (3), candidates will be required to submit the following:

- (1) a cover letter (maximum 500 words) that describes the status and progress of the applicant's research program and course work;
- (2) a *curriculum vitae*;
- (3) an academic letter of reference from a university instructor.

The selection committee will have the discretion to determine the number and value of fellowships offered each year based on the available funds.

The Department of Mathematics will report the available funds to the Financial Aid and Awards office by March 31 each year.

The Vice-Provost (Graduate Education) and Dean of the Faculty of Graduate Studies (or designate) will ask the Chair of the Department of Mathematics' Graduate Studies Committee to name the selection committee for this award.

Dr. Harvey Spiegel Bursary

In memory of Dr. Harvey Spiegel, his family and friends have established an endowment fund at the University of Manitoba in 2014 with a gift of \$18,200. Dr. Harvey Spiegel graduated from the Faculty of Dentistry at the University of Manitoba in 1968. He was a caring and respected dentist and employer with a special interest in the performing arts. The Manitoba Scholarship and Bursary Initiative has made a contribution to the fund. The purpose of the fund is to provide financial support to a student in the College of Dentistry in the Faculty of Health Sciences. Beginning in the 2016-2017 academic year, the available annual income from the fund will be used to offer one bursary to an undergraduate student who:

- (1) is enrolled full-time (minimum 60% course load) in the third year of study in the College of Dentistry in the Faculty of Health Sciences at the University of Manitoba;
- (2) has achieved a minimum degree grade point average of 2.5;
- (3) has demonstrated financial need on the standard University of Manitoba bursary application form.

The selection committee will be the College of Dentistry Awards Committee.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

Dr. Phil Katz Memorial Scholarship

Dr. Mark and Barbara Rykiss have established an annually funded scholarship in memory of friend and colleague, Dr. Phil Katz. Dr. Katz was a well-loved general dental practitioner who was kind, hardworking, and respectful of the dentistry profession. The purpose of the scholarship is to reward a student that exemplifies leadership and professionalism in the field of Dentistry. Each year, one scholarship valued at \$300 will be offered to an undergraduate student who:

- (1) is enrolled full-time (minimum 80% course load) in the third year of study in the College of Dentistry in the Faculty of Health Sciences at the University of Manitoba;
- (2) has achieved a minimum degree grade point average of 3.5;
- (3) exemplifies qualities of leadership and professionalism in the field of Dentistry.

Nominations will be invited from members of the class, faculty, support staff, and Class Advisors. The letter of nomination (maximum 250 words) should explain how the nominee meets criterion (3) above.

The donor will notify the Financial Awards Office by March 31 in any year the award will not be offered.

The selection committee will be named by the Dean of the College of Dentistry (or designate).

Regina Novek Prize

In memory of Regina Novek, Dr. Joel Novek has established an endowment fund at the University of Manitoba with an initial gift of \$10,000 in 2014. The purpose of the fund is to acknowledge a student who has produced an outstanding essay related to medicine and law. Beginning in the 2016-2017 academic year, the available annual interest from the fund will be used to offer one prize to a student who:

- (1) was enrolled either full-time or half-time in any year of study in the J.D. program offered by the Faculty of Law at the University of Manitoba in the year in which the prize was tenable;
- (2) has achieved a minimum degree grade point average of 3.0;
- (3) has submitted an original essay of 'A' quality or better related to medicine and law that is judged to be the submission of the highest quality.

The selection committee will be named by the Dean of the Faculty of Law (or designate).

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

2. AMENDMENTS

Geological Association Graduate Seminar Prize

The following amendments have been made to the terms of reference for the Geological Association Graduate Seminar Prize:

- The name of the award has been changed to the *Geological Association of Canada Graduate Seminar Prize*.
- The prize supports and encourages graduate students in preparation of scientific research and to aid in their attendance at the joint annual meeting of the Geological Association of Canada and the Mineralogical Association of Canada (GAC-MAC).
- The prize value has been increased from \$300 to \$500.
- The terms have been standardized and now include the following numbered criteria:

- (1) is enrolled full-time in the Faculty of Graduate Studies in a Masters or doctoral program delivered by the Department of Geological Sciences in the Clayton H. Riddell Faculty of Environment, Earth, and Resources;
- (2) has given a presentation as part of the graduate seminar series in the Department of Geological Sciences in the year the prize is awarded;
- (3) has submitted an abstract of their presentation to the GAC-MAC meeting in the year the prize is awarded;
- Selection based on criterion (3) has been expanded in the following paragraph, stating:
The student whose abstract is accepted by GAC-MAC and whose presentation is judged by the department's award committee to be of greatest merit will be awarded the Graduate Seminar Prize, on condition of also attending and presenting at the GAC-MAC meeting in the same year. A paper copy of the abstract of the winning student is to be provided to the Winnipeg Section of the Geological Association of Canada.
- The following two new statements have been added:
 - The donor will contact the Financial Aid and Awards office by no later than March 31 in any year this award will not be offered.
 - The Vice-Provost (Graduate Education) and Dean of the Faculty of Graduate Studies (or designate) will ask the Dean of the Clayton H. Riddell Faculty of Environment, Earth, and Resources (or designate) to name the selection committee for this award.

George Mower Memorial Prize

The following amendments have been made to the terms of reference for the George Mower Memorial Prize:

- The fund type has been listed in the preamble of the terms.
- The terms have been standardized and now include the following numbered criteria:
 - (1) *was enrolled full-time (minimum 80% course load) in the Department of Psychology in the Faculty of Arts at the University of Manitoba in the year in which the award was tenable;*
 - (2) *has achieved a minimum degree grade point average of 3.0;*
 - (3) *has obtained two A+ grades in two of the following courses within the last two years of study: Child Development (currently numbered PSYC 2290), Adolescent Development (currently numbered PSYC 3310), and Adult Development (currently numbered PSYC 3010).*
- The following statements have been added:
 - *The selection committee shall be named by the Head of the Department of Psychology (or designate).*
 - *The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.*

Technical Communication Report Prizes - Engineering

The following amendments have been made to the terms of reference for the Technical Communication Report Prizes - Engineering:

- The donor of the award has been changed to the Friends of Engineering

- The course name and number for which the prize is awarded has been updated.
- The maximum number of students per team has been included.
- The values of the prizes have been increased: up to a maximum of \$100 for each team member that has been awarded the first place prize and up to a maximum value of \$50 for each team member that has been awarded the second place prize.
- Professors for the course will forward 2-3 reports to the selection committee for consideration.
- The selection committee statement been revised to:

The selection committee will be named by the Scholarship, Bursaries, and Awards Committee for the Faculty of Engineering and will consist of the Faculty of Engineering professors for the ENG 2010 course, the Faculty of Engineering librarian, and a representative of the Friends of Engineering.

V.E. Barber Memorial Fellowship in Arctic Research

The following amendments have been made to the terms of reference for the V.E. Barber Memorial Fellowship in Arctic Research:

- The numbered criteria have been revised to:
 - (1) *are enrolled full-time in the Faculty of Graduate Studies, in a Masters or doctoral program and are supervised (or co-supervised) by a faculty member of the Clayton H. Riddell Faculty of Environment, Earth, and Resources;*
 - (2) *have achieved a minimum degree grade point average of 3.5 (or equivalent) based on the last 60 credit hours of study;*
 - (3) *are undertaking thesis research pertaining to the Arctic;*
 - (4) *have demonstrated outstanding leadership and/or excellence in Arctic research.*
- Two new statements have been added:
 - *If there are no suitable candidates, as deemed by the selection committee, the fellowship will not be awarded for that year.*
 - *A student may not hold this award more than once.*
- Candidates for the fellowship will be required to submit an application that will consist of a description of their ongoing research and their achievements in Arctic research, current academic transcript(s) and two academic letters of reference.
- The selection committee statement has been revised to:

The Dean of the Faculty of Graduate Studies (or designate) will ask the Chair of the Awards and Honours Committee of the Clayton H. Riddell Faculty of Environment, Earth, and Resources to convene the selection committee for this award.



AGENDA ITEM: Proposal to Establish an Endowed Research Professorship in Neurosciences

RECOMMENDED RESOLUTION:

THAT the Board of Governors approve the establishment of an endowed research Professorship in Neurosciences [as recommended by Senate, February 4, 2015].

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

The establishment of Professorships at the University is governed by the Policy on Chairs and Professorships. The policy states that:

- Chairs and Professorships are established to advance the University's academic goals and objectives. (Section 2.3)
- A Professorship normally must, at its establishment, be partially funded from sources outside of the University's operating budget. The funding for a Professorship normally must be sufficient to cover at least 20 percent of the salary and benefits of the incumbent and an appropriate level of unrestricted research/scholarly support. (Section 2.4(b))
- For Chairs and Professorships, funds may be provided by way of an endowment or through a schedule of annual expendable gifts for a defined period of not less than five years, or by an appropriate combination of endowment and annual expendable gifts. (Section 2.5)
- Individuals appointed to Chairs and Professorships normally shall have academic qualifications commensurate with an appointment at the rank of Assistant Professor, Associate Professor, or Professor. (Section 2.8)

The College of Medicine, Faculty of Health Sciences is proposing to establish an endowed research Professorship in Neurosciences. The appointment would be held in a department within the College of Medicine and would include some restricted clinical activity to ensure a clinical profile. Cross appointment to an appropriate basic science department may also be considered. The full-time appointment would be at the level of Associate or Full Professor and would include teaching responsibilities in undergraduate, graduate, and post-graduate programs, as appropriate, as well as mentorship of research trainees. The initial appointment would be for a period of three years, with an option for renewal for an additional term(s) subject to a successful review of performance within the context of the College of Medicine's research strategy.

RESOURCE REQUIREMENTS:

Resources required to support a Professorship at the rank of Associate or Full Professor, would be derived from an endowment fund of \$1 million held at the WHRA-Health Sciences Centre. The annual revenue from the fund will be gifted to the University annually and will cover at least 20 percent of the University of Manitoba salary and benefits and will potentially provide research support, as required by the policy on Chairs and Professorships.

IMPLICATIONS:

The purpose of the endowed research Professorship in Neurosciences would be to:

- provide leadership, scholarship, and mentorship in neurosciences;
- make it possible for the Department to recruit/retain an experienced leader with demonstrated expertise in neurosciences and a proven track record in related research;
- contribute to the body of scholarship in neurosciences related to traumatic brain injury;
- support research in the identification of new methods and techniques for diagnosing, treating, and prognosticating patients with severe brain trauma injuries, in order to improve patient outcomes and functionality while reducing recovery times.

CONSULTATION:

In accordance with the University policy on Chairs and Professorships, this proposal has been endorsed by the Vice-President (Academic) and Provost and by the Senate Committee on University Research. The proposal was considered and endorsed by Senate on February 4, 2015.



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Vice-President (Academic) and Provost	November 17, 2014
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Senate Committee on University Research	January 6, 2015
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Senate Executive	January 21, 2015
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Senate	February 4, 2015
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____

Submission prepared by: Senate

Submission approved by: University Secretary

Attachments

- Proposal for an Endowed Research Professorship in Neurosciences



UNIVERSITY
OF MANITOBA

OFFICE OF THE
VICE-PRESIDENT (RESEARCH
AND INTERNATIONAL)

207 Administration Building
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www.umanitoba.ca/research

MEMORANDUM

TO: Mr. Jeff Leclerc, University Secretary

FROM: Digvir Jayas, Vice-President (Research and International)
and Chair, Senate Committee on University Research

DATE: January 6, 2015

SUBJECT: Proposal to establish an Endowed Professorship in Neurosciences

The Vice-President (Academic) and Provost, and the Senate Committee on University Research (SCUR), recommends the establishment of an Endowed Professorship in Neurosciences, in accordance with the University's policy on *Chairs and Professorships*.

Please include this report and recommendation on the next Senate agenda. Please feel free to contact me should you require any further information.

Thank you.

DSJ/nis
Encl.

Cc: Brian Postl, Vice-Provost and Dean of the Faculty of Health Sciences
Peter Nickerson, Associate Dean Research, College of Medicine

NOV 18 2014

OFFICE OF THE VICE-PRESIDENT
(RESEARCH AND INTERNATIONAL)208 Administration Building
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Canada R3T 2N2
Telephone (204) 480-1408
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OF MANITOBAOffice of the Vice-President
(Academic) & Provost

November 17, 2014

To: Digvir Jayas, Vice-President (Research and International)

From: Joanne C. Keselman, Vice-President (Academic) and Provost

Re: Endowed Professorship in Neurosciences

Dr. Brian Postl, Vice-Provost and Dean of the Faculty of Health Sciences, has provided a letter of support for the proposal to establish an endowed professorship in Neurosciences Research. This professorship aligns with strengths in the College of Medicine Program and the Department of Anesthesia.

The policy on Chairs and Professorships specifies that:

- (1) the professorship be established consistent with the academic goals and objectives of the University;
- (2) the professorship be partially funded from external sources outside of the University operating funds, and that the funds normally must be sufficient to cover 20% of the salary and benefits of the incumbent and provide for an appropriate level of unrestricted research/scholarly support;
- (3) the funds for the professorship be provided by way of an endowment or through a schedule of annual expendable gifts for a defined period of not less than five years, or by an appropriate combination of endowment and annual expendable gifts;
- (4) the professorship shall be attached to a department, faculty, school, college, centre or institute of the University, and have goals consistent with the unit to which it is attached;
- (5) the establishment of the professorship is not tied to the appointment of a particular individual;
- (6) individuals appointed to the professorship normally shall have the academic qualifications commensurate with an appointment at the rank of Professor, Associate, or Assistant; and
- (7) the initial term of the appointment of the professorship shall be 3-5 years, and if renewal is permitted, such renewal shall be subject to a successful performance review and the availability of funds.

The proposed professorship in Neurosciences Research satisfies all of the above requirements. The proposal provides for the possibility of the appointment of an individual at the rank of Associate Professor or Professor. The initial appointment will be for a three-year period with the possibility for renewal. Funding will be derived from a \$1,000,000 endowment fund held at WHRA-Health Sciences Centre. The interest earned will be gifted to the University annually and used to fund the Professorship.

I am in support of the proposal from the Faculty of Health Sciences and request that you present it to the Senate Committee on University Research for consideration and recommendation to Senate and then to the Board of Governors.

If you have any questions or concerns, I would be pleased to meet with you.

Encls.

c. Dr. Brian Postl, Vice-Provost and Dean, Faculty of Health Sciences



Faculty of Health
Sciences

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230 – 745 Bannatyne Avenue
Basic Medical Sciences Building
University of Manitoba
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Fax (204) 789-3661

November 3, 2014

Dr. Joanne Keselman
Vice-President (Academic) & Provost
208 Administration Building
Fort Garry Campus
Winnipeg, Manitoba


Dear Dr. Keselman,

Re: Application for the Establishment of an Annually Funded Professorship in Neurosciences

Dr. Peter Nickerson, Associate Dean (Research), College of Medicine, has submitted an application for the establishment of the new Professorship in Neurosciences. This Professorship will be funded by a \$1,000,000 endowment fund held at WRHA - Health Sciences Centre. The interest earned from the endowment will be gifted to the University on an annual basis and used to fund the Professorship.

The College of Medicine supports this endeavor. The establishment of a Professorship in Neurosciences will raise the research profile of the Department of Anesthesia and College of Medicine. The recipient of this professorship will provide leadership, scholarship and mentorship in neurosciences. The professorship will support research in the identification of new methods and techniques for diagnosing, treating and prognosticating patients with severe brain trauma injuries.

Sincerely,



Brian Postl, MD, FRCP(C)
Vice-Provost (Health Sciences) & Dean
Faculty of Health Sciences

cc. Dr. Peter Nickerson



UNIVERSITY
OF MANITOBA

Faculty of Medicine

Office of the Assoc. Dean (Research)
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753 McDermot Avenue
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Telephone 204-789-3375
Fax 204-789-3942

October 30, 2014

Dr. Brian Postl
Dean, College of Medicine
University of Manitoba

Dear Dr. Postl:

Application for the Establishment of a Professorship in Neurosciences

Please accept this letter as application for the establishment of a Professorship in Neurosciences. This proposed Professorship will be funded by a \$1,000,000 endowment fund held at WRHA - Health Sciences Centre. The interest earned from the endowment will be gifted to the University on an annual basis and used to fund the Professorship.

Yours truly,

Peter Nickerson, MD, FRCPC, FCAHS
Associate Dean Research, College of Medicine
Faculty of Health Sciences
University of Manitoba

PROPOSAL TO ESTABLISH A PROFESSORSHIP AT THE UNIVERSITY OF MANITOBA

EXECUTIVE SUMMARY:

In accordance with the policies and procedures for establishing Chairs Professorships at the University of Manitoba, the following is being presented:

TYPE OF APPOINTMENT: Professorship

NAME OF PROFESSORSHIP: Professorship in Neurosciences

PURPOSE AND OBJECTIVE OF THE PROFESSORSHIP:

The purpose and objective of the Professorship shall be to provide leadership, scholarship and mentorship in neurosciences. The Professorship will support research in the identification of new methods and techniques for diagnosing, treating and prognosticating patients with severe brain trauma injuries. The ultimate goal is to seek methods to improve patient outcome and functionality, while reducing recovery times. Specific objectives include:

- To contribute significantly to the body of scholarship in neurosciences related to traumatic brain injury.
- To create an opportunity to recruit/retain an experienced leader with demonstrated expertise in a relevant area.
- To create the opportunity to recruit/retain an experienced leader with demonstrated expertise in neurosciences and a proven track record in related research. The support of this Professorship would afford such an individual with the time and necessary support to fully devote his/her efforts to achieve the proscribed objectives.
- The expectation is that the recipient will devote at least 20% of their time to the research activities of the Professorship.
- A condition of the awarding of the Professorship is that the recipient will be engaged in clinically relevant area(s) of neurosciences research with clearly defined outcomes and potential for translation in the area of traumatic brain injuries. The research may be in any of a range of relevant topics consistent with the intent of the Professorship in Neuroscience.

RELATIONSHIP TO THE PROPOSING UNIT

The individual who is awarded the professorship will be appointed in the unit of Neuro-Anesthesia within the Department of Anesthesia in the Faculty of Medicine. The recipient must be a member of the scientific or medical staff at the Health Sciences Centre. It is expected that the primary site of research will normally be at the Health Sciences Centre campus.

The proposed professorship will enhance research expertise in areas relevant to the identification of new methods and techniques for diagnosing, treating and prognosticating patients with severe brain trauma injuries. Implicit in this will be the mentorship of new investigators in this area of research within the Department. The professorship will expand the overall research profile of the Department of Anesthesia and the Faculty of Medicine.

THE METHOD BY WHICH THE PROFESSORSHIP WILL BE FUNDED

The professorship will be funded by the annual interest from a \$1,000,000 endowment fund held at the Health Sciences Foundation. On an annual basis, the Health Sciences Centre Foundation will donate the income generated from the endowment fund held by their organization to the University of Manitoba. This annual discernment amount will be in accordance with the University of Manitoba's current policies on endowment funds and will cover at least 20% of the University of Manitoba salary and benefits as well as potentially provide research support, as stipulated in the Policy and Procedures for establishing Chairs and Professorships.

GENERAL AND SPECIFIC REQUIREMENTS FOR THE PROFESSORSHIP:

In accordance with the Policies and Procedures for establishing Chairs and Professorships at the University of Manitoba, individuals appointed to the Professorship shall have the following qualifications:

- Recipient must hold an MD or PhD degree in a relevant discipline;
- Holding a current academic appointment at the rank of Associate Professor or Professor.
- History of excellence in research as evidenced by a strong publication record in high impact journals and acquisition of national or international peer reviewed grants and contracts.
- History of excellence in mentoring trainees and junior colleagues.

TERM OF APPOINTMENT:

- The initial term of the appointment will be three years, the biennial and final year progress reports.
- There will be a mandatory internal midterm evaluation with the intent of:
 - Assessing research progress
 - Identifying emerging needs or opportunities related to the Professorship.
- The renewal of the appointment for an additional term(s) will be subject to a successful review of the incumbent's performance within the context of the College of Medicine's research strategy, such a review to be carried out during the second year of the term.

A successful performance review will provide evidence of the following:

- Personal research productivity in the form of external grants, presentations, and peer-reviewed publications. Funding from one or more national agencies would be expected along with additional funding from local sources.
- Evidence of mentorship including having one or more full-time research trainees or clinical fellows in their research year.
- Evidence of publication productivity indicated by 1-2 publications/year with 1 or more in high quality journals.
- Evidence of, collaboration and multi-disciplinary research within the University and between the University and other research institutions.
- Appointee to the Professorship will give a public lecture within the first year of their appointment.
- The appointee to the Professorship will report annually on their activities relevant to the Professorship. This report will include, but not limited to:
 - A general accounting of how the previous payment was utilized;

- o A general summary of all unpublished findings of the studies conducted under the Program; and
- o Proposed future plans, next steps and goals of the Program.

OTHER PROVISIONS:

- 1) The selection and appointment of an individual to the proposed Professorship shall be conducted in accordance with section 2.3 of University Policy on Chairs and Professorships.
- 2) The duties and responsibilities of the individual appointed to the proposed Professorship will be in accordance with 2.4 of University Policy on Chairs and Professorships.
- 3) Annual reporting requirements shall also be in accordance with the University Policy on Chairs and Professorships. In addition to the reporting requirements stipulated in this policy, the Professorship holder shall provide an annual report of activities to the President of the University. In turn, the President shall provide a copy of said report to individuals or organizations that have contributed to the establishment of the Professorship, and that have specifically requested this information.
- 4) The holder of the Professorship will have an appointment in a department within the College of Medicine and some restricted clinical activity to ensure a clinical profile. Cross appointment to an appropriate basic science department may also be considered. The Professorship holder is expected to participate in teaching activities, which may include teaching of undergraduate and post-graduate medical trainees and graduate students, and provision of mentorship for research trainees working under his/her supervision.
- 5) The role of the Professor will be to contribute significantly to the body of research and scholarship in the College of Medicine and the Faculty of Health Sciences. Accordingly, the appointment of the Professor will be made on the recommendation of the College of Medicine and shall be conducted in accordance with the University policy in Academic Appointments and the guidelines for the establishment of Professorships.
- 6) It is understood that the Professorship will be structured with a three year maximum term with an option of renewal subject to satisfactory performance by the incumbent, but also with the understanding that the research focus could be changed at intervals according to the changing needs of the department in which the Professorship is held, as determined by the Head of that department and the Dean of the College of Medicine and subject to approval by the University of Manitoba.



UNIVERSITY
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Faculty of Health
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Fax (204) 789-3661

November 3, 2014

Dr. Joanne Keselman
Vice-President (Academic) & Provost
208 Administration Building
Fort Garry Campus
Winnipeg, Manitoba

Dear Dr. Keselman,

Re: Application for the Establishment of an Annually Funded Professorship in Neurosciences

Dr. Peter Nickerson, Associate Dean (Research), College of Medicine, has submitted an application for the establishment of the new Professorship in Neurosciences. This Professorship will be funded by a \$1,000,000 endowment fund held at WRHA - Health Sciences Centre. The interest earned from the endowment will be gifted to the University on an annual basis and used to fund the Professorship.

The College of Medicine supports this endeavor. The establishment of a Professorship in Neurosciences will raise the research profile of the Department of Anesthesia and College of Medicine. The recipient of this professorship will provide leadership, scholarship and mentorship in neurosciences. The professorship will support research in the identification of new methods and techniques for diagnosing, treating and prognosticating patients with severe brain trauma injuries.

Sincerely,

Brian Postl, MD, FRCP(C)
Vice-Provost (Health Sciences) & Dean
Faculty of Health Sciences

cc. Dr. Peter Nickerson



AGENDA ITEM: Proposal for the Merger of the Department of Textile Sciences with the Department of Biosystems Engineering

RECOMMENDED RESOLUTION:

THAT the Board of Governors approve the merger of the Department of Textile Sciences and the Department of Biosystems Engineering, as outlined in the proposal dated August 18, 2014.

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

The proposal for the merger of the Department of Textile Sciences and the Department of Biosystems Engineering is brought forward by the Faculty of Human Ecology and the Faculty of Agricultural and Food Sciences. It responds to the Academic Structure Initiative (ASI) launched by the President in January 2012, to improve and simplify the current academic structure of the University. The goal of the Academic Structure Initiative (ASI) is to arrive at a structure that better reflects the University's size and scope and enhances its progress on its Strategic Planning Framework and its ability to meet its mandate.

Under the proposal, current academic and support staff in the Department of Textile Sciences would become members of the Department of Biosystems Engineering, in the Faculty of Agricultural and Food Sciences.

The proposal has been recommended by the Department Councils of Textile Sciences and Biosystems Engineering, by the Faculty Council of Human Ecology, and by the Faculty of Council of Agricultural and Food Sciences, based, in each instance, on a secret ballot vote. The proposal provided for consideration by the Board is the same proposal considered and endorsed by the Department and Faculty Councils and approved by Senate on March 4, 2015.

The proposal was also provided to the Faculty Council of the Faculty of Engineering, for information. In a letter to Acting Dean Frankel (dated August 18, 2014), Dean Beddoes communicates the Faculty of Engineering's support for the proposal.

Pending approval by the Board of Governors, the merger would take effect July 1, 2015.

RESOURCE REQUIREMENTS:

The proposed merger might require one-time funding for transition and implementation costs but otherwise would not require additional University resources. Current resources for teaching and research programs in the Departments, as outlined in Tables 1 and 2 of the proposal, would continue to be used to support these activities in the amalgamated department. These include academic and support staff positions and operating (combined total \$2.47 million) and research (combined total \$2.78 million) funds.

Current academic (4.0 FTE) and support staff (1.0 FTE) positions and operating and research revenues would be transferred from the Department of Textile Sciences and the Faculty of Human Ecology to the Department of Biosystems Engineering and the Faculty of Agricultural and Foods Sciences, as appropriate. Responsibility for teaching, research, and office spaces in the Human Ecology and Duff Roblin Buildings that are currently used by the Department of Textile Sciences would be transferred to the Faculty of Agricultural and Food Sciences.

CONNECTION TO THE UNIVERSITY PLANNING FRAMEWORK:

The proposal was developed in response to the Academic Structure Initiative (ASI) launched by the President in January 2012, to improve and simplify the current academic structure of the University.

IMPLICATIONS:

The rationale for the proposal is that, “[the] merging of these two departments would strengthen research productivity and innovation by generating designs based in engineering science that provide solutions to environmental, agricultural, biological and health-related problems. This restructuring would also enhance the application of nano-technology for the purpose of creating new medical textiles and health care products by placing this research in the context of the larger Biosystems Engineering research programs.”

The proposal includes a commitment that the merged Department of Biosystems Engineering would be responsible for the delivery of Textile Sciences courses that undergraduate students currently registered in the Bachelor of Science in Textile Sciences programs would require to complete their programs. Admission to the B.Sc. in Textile Sciences was suspended as of January 8, 2014. All students currently registered in the programs have now completed the required Textile Sciences courses.

Students currently registered in the Master of Science in Textile Sciences would complete their program based on the requirements in place at the time they were admitted to the program.

ALTERNATIVES:

N/A

CONSULTATION:

The proposal has been endorsed by the Faculty Council of Human Ecology and by the Faculty Council of the Faculty of Agricultural and Food Sciences based, in each case, on the result of a secret ballot vote, by the Senate Planning and Priorities Committee, and the Senate Executive Committee. The proposal was approved by Senate at its meeting on March 4, 2015.



Board of Governors Submission

Routing to the Board of Governors:

<u>Reviewed</u>	<u>Recommended</u>	<u>By</u>	<u>Date</u>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Senate Planning and Priorities Committee	January 26, 2015
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Senate Executive	February 11, 2015
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Senate	March 4, 2015
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>		

Submission prepared by: Senate

Submission approved by: University Secretary

Attachments

- Proposal to Merge the Department of Textile Sciences, Faculty of Human Ecology, with the Department of Biosystems Engineering, Faculty of Agricultural and Food Sciences [August 18, 2014]
- Report of the Senate Planning and Priorities Committee RE: Merger of the Department of Textile Sciences with the Department of Biosystems Engineering [January 26, 2015]

Report of the Senate Planning and Priorities Committee RE: Merger of the Department of Textile Sciences with the Department of Biosystems Engineering

Preamble:

1. The terms of reference of the Senate Planning and Priorities Committee (SPPC) are found on the website at http://umanitoba.ca/admin/governance/governing_documents/governance/sen_committees/508.htm wherein SPPC is charged with making recommendations to Senate regarding any such studies, proposals or reports that it may initiate within itself, have referred to it by Senate, other Councils, Committees or Bodies, formal or otherwise.
2. The committee met on January 26, 2015 to consider a proposal from the Faculty of Human Ecology and the Faculty of Agricultural and Food Sciences for the merger of the Department of Textile Sciences and the Department of Biosystems Engineering. The committee met with Acting Dean Frankel, Faculty of Human Ecology, and Dean Wittenberg, Faculty of Agricultural and Food Sciences.

Observations:

1. The proposal for the merger of the Department of Textile Sciences and the Department of Biosystems is brought forward by the Faculties of Human Ecology and Agricultural and Food Sciences in response to the President's initiative, launched in January 2012, to improve the academic structure of Faculties and Schools at the University of Manitoba. The proposal has been developed by the Departments following initial discussions within and between the departments that occurred in March 2013 and the subsequent decision, in April 2014, to formally pursue the possibility of a merger.
2. The rationale for the proposal is that, "[the] merging of these two departments would strengthen productivity and innovation by generating designs based in engineering that provide solutions to environmental, agricultural, biological and health-related problems. This restructuring would also enhance the application of nano-technology for the purpose of creating medical textiles and new health care products by placing this research area in the context of the larger Biosystems Engineering research programs."
3. The proposal has been recommended by the Department Councils of Textile Sciences and Biosystems Engineering, the Faculty Council of Human Ecology, and the Faculty Council of the Faculty of Agricultural and Food Sciences, based, in each instance, on the result of a secret ballot vote.
4. The proposal was also provided to the Faculty Council of the Faculty of Engineering, for information. In his letter to Acting Dean Frankel (attached; dated August 18, 2014), Dean Beddoes communicates the Faculty of Engineering's support for the proposal.
5. The amalgamated department would be administered by the Faculty of Agricultural and Food Sciences. Academic (4.0 FTE, including tenured and term instructor positions) and support staff (1.0 FTE) positions, and operating (\$441,000) and research (\$240,850) revenues would be transferred from the Department of Textile Sciences and the Faculty of Human Ecology, to the Department of Biosystems Engineering and the Faculty of Agricultural and Food Sciences, as appropriate.

6. Responsibility for teaching, research, and office spaces in the Human Ecology and Duff Roblin Buildings that are currently occupied by the Department of Textile Sciences would be transferred to the Faculty of Agricultural and Food Sciences. Use of space in these buildings would continue to be considered in the context of other units/occupants.
7. The proposed merger might require one-time funding for transition and implementation costs but otherwise would not require additional University resources. Current resources, which are sufficient to support teaching and research programs in the Departments of Textile Sciences and Biosystems Engineering, as outlined in Tables 1 and 2 in the proposal, would continue to be used to support these activities in the amalgamated department. These include academic and support staff positions; operating (combined total \$2.47 million), research (combined total \$2.78 million); and office, teaching, and research spaces.
8. A commitment is made in the proposal that the merged Department of Biosystems Engineering would be responsible for the delivery of Textile Sciences courses that undergraduate students currently registered in the Bachelor of Science in Textile Sciences programs, including the Product Development and the Textile Development Streams, and the Minor in Textile Sciences, would require to complete their programs. Admission to the B.Sc. in Textile Sciences programs has already been suspended, as reported to Senate for information, January 8, 2014. The SPPC was informed that all of the students registered in these programs have now completed the required Textile Sciences courses.
9. Students currently registered in the Master of Science in Textile Sciences would complete that program based on requirements set out in the Academic Calendar for the year in which they were admitted. The possibility of establishing a Textile Sciences stream within the Master of Science in Biosystems Engineering will be considered during the implementation of the merger. The establishment of a new stream would be expected to be resource neutral.
10. The possibility of continuing to offer undergraduate courses in textile sciences, to enhance course offerings in the Faculties of Agricultural and Food Sciences and Engineering, and including a small number of courses that could be used toward a teachable subject area in Human Ecology in the Faculty of Education, would also be considered during the implementation of the merger.
11. Members of SPPC were assured that any Textile Sciences faculty or Instructors who are considered for tenure or continuing appointments, respectively, or who are applying for promotion would have the option, for five years following the merger, to be assessed based on the tenure and promotion guidelines of the Faculty of Human Ecology that were in place at the time of their appointment or under the tenure and promotion guidelines of the Faculty of Agricultural and Food Sciences.

Recommendation

The Senate Planning and Priorities Committee recommends THAT:

Senate approve and recommend to the Board of Governors that it approve, in principle, the merger of the Department of Textile Sciences, Faculty of Human Ecology, and the Department of Biosystems Engineering, Faculty of Agricultural and Food Sciences.

Respectfully submitted,
Ada Ducas, Chair
Senate Planning and Priorities Committee



UNIVERSITY
OF MANITOBA

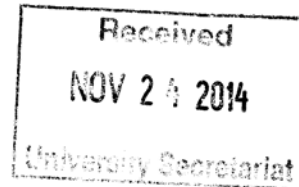
Faculty of
Human Ecology

Office of the Dean
Harvy Frankel
Acting Dean

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Canada R3T 2N2
Phone: (204) 474-9704
Fax: (204) 474-7592
h_ecology@umanitoba.ca

November 21, 2014

Mr. Jeff Leclerc
University Secretary
312 Administration Building
University of Manitoba



Dear Mr. Leclerc

Re: Proposed Merger of the Department of Textile Sciences and the
Department of Biosystems Engineering

The Council of the Department of Textile Sciences met on August 22, 2014 to discuss the Proposal to Merge the Department of Textile Sciences Faculty of Human Ecology with the Department of Biosystems Engineering, Faculty of Agricultural and Food Sciences dated August 18, 2014. A motion was made that the Textile Sciences Council supports the proposal, which had been circulated previously. A secret ballot was conducted and the motion was passed with 4 in favour and 0 against.

The Council of the Faculty of Human Ecology met on September 12, 2014 to discuss the Proposal to Merge the Department of Textile Sciences, Faculty of Human Ecology with the Department of Biosystems Engineering, Faculty of Agricultural and Food Sciences dated August 18, 2014. A motion was made that Faculty of Human Ecology supports the proposal, which had been previously circulated. A secret ballot vote was conducted and the motion was passed with 12 in favour and 1 against.

Please forward the proposal to the appropriate Senate Committees, Senate and the Board of Governors for consideration.

Sincerely,

Harvy Frankel, M.S.W., Ph.D.
Acting Dean, Faculty of Human Ecology

/hs

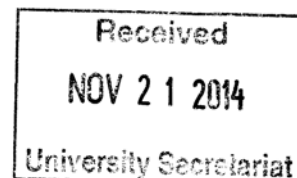
cc: J. Keselman
D. Collins
K. Wittenberg
N. Cicek



UNIVERSITY OF MANITOBA | Faculty of Agricultural and Food Sciences

Office of the Dean
256 Agriculture Building
Winnipeg, Manitoba
Canada R3T 2N2
Phone (204) 474-6026
Fax (204) 474-7525

November 19, 2014



Mr. Jeff Leclerc
University Secretary
312 Administration Building
University of Manitoba

Dear Mr. Leclerc:

Re: Proposed Merger of the Department of Textile Sciences and the Department of Biosystems Engineering

The Council of the Department of Biosystems Engineering, Faculty of Agricultural and Food Sciences met on September 15, 2014 to discuss the attached document, Proposal to Merge the Department of Textile Sciences, Faculty of Human Ecology with the Department of Biosystems Engineering, Faculty of Agricultural and Food Sciences, dated August 18, 2014. A Motion was made that Biosystems Engineering Council supports the Proposal, which had been circulated previously. A secret ballot was conducted, and the motion was passed with 12 in favour and 0 against.

The Council of the Faculty of Agricultural and Food Sciences (FAFS) met on November 18, 2014 to discuss the attached document, Proposal to Merge the Department of Textile Sciences, Faculty of Human Ecology with the Department of Biosystems Engineering, Faculty of Agricultural and Food Sciences, dated August 18, 2014. A Motion was made that the Faculty of Agricultural and Food Sciences supports the Proposal, which had been previously circulated. A secret ballot vote was conducted, and the Motion was passed with 43 in favour and 0 against.

Please forward the Proposal to the appropriate Senate Committees, Senate and the Board of Governors for consideration.

Sincerely,

Karin Wittenberg,
Acting Dean

Attachment

cc: J. Keselman
H. Frankel
N. Cicek

18 August 2014

Proposal to Merge the
Department of Textile Sciences
Faculty of Human Ecology

with the
Department of Biosystems Engineering
Faculty of Agricultural and Food Sciences

I. Background and Introduction

This proposal is advanced as part of an initiative launched by President David Barnard in January of 2012 to improve and simplify the University's current academic structure. In launching this initiative, President Barnard noted the University's large number of free-standing faculties/schools and departments relative to other Canadian medical/doctoral universities of similar size and scope, and expressed concern that this overly elaborated academic structure was impeding the University's academic work in a number of important ways¹. He identified the cluster mechanism as a useful starting point in a plan to simplify and improve the University's academic structure, and asked the Provost to work with deans and directors, through these cluster groups and in consultation with their faculty, staff and students and external stakeholders, to identify viable options for reducing the number of faculties and schools from the current total of 20 to a number closer to the national average of 13 by 2017.

The goal of the overall initiative, hereafter referred to the Academic Structure Initiative (ASI), is to arrive at an academic structure that better reflects the University's size and scope, and enhances progress on its Strategic Planning Framework priorities, in particular, and the University's ability to meet its mandate more generally.

II. Proposal Overview

This is a proposal to merge the Department of Textile Sciences in the Faculty of Human Ecology and the Department of Biosystems Engineering in the Faculty of Agricultural and Food Sciences at the University of Manitoba. The newly merged department would operate under the Faculty of Agricultural and Food Sciences. The intent of this proposal is for the University of Manitoba to be a leader in generating designs based in engineering science that provide solutions to environmental, agricultural, biological and health-related problems.

III. Context and Rationale

Research in the Department of Biosystems Engineering draws on engineering concepts and skills, combined with multi-disciplinary knowledge about biological, environmental and agricultural systems to arrive at practical solutions. Research activities include studies on stored grain ecosystems, biological treatment of wastes, phytoremediation of polluted soils, management of environmental odors, bio-processing, hyperspectral imaging techniques, animal and plant production environments, and alternative building systems.

Research in the Department of Textile Sciences focuses on the understanding of the science of textiles, its users and the environment under which textile products are used. Interdisciplinary in nature, it draws on knowledge and skills in chemistry, biology, microbiology, engineering and more. Much of the current research in the department today focuses on medical and bio-protective textiles. Research on the application of nano-technology in the development of health care products is illustrative of this fact. Pathogenic microorganisms are one of the leading causes of morbidity worldwide and are a substantial societal and economic burden. The health care

¹ 1 January 19, 2012 Communiqué from President David Barnard

environment is dependent on technologies and materials that match the changing nature and complexity of disease patterns, changes in treatment regimens, and health care delivery systems.

The merging of these two departments would strengthen productivity and innovation by generating designs based in engineering that provide solutions to environmental, agricultural, biological and health-related problems. This restructuring would also enhance the application of nano-technology for the purpose of creating medical textiles and new health care products by placing this research area in the context of the larger Biosystems Engineering research programs.

Integrating the research, undergraduate and graduate teaching capacities of the Department of Biosystems Engineering and the Department of Textile Sciences creates a supportive environment to promote innovation and enhance the student experience. Interdependent research programs would allow problems to be seen from multiple perspectives in engineering and other disciplines. For example, the nano-based medical textiles research will generate opportunities to create products to address healthcare problems, such as the study of pathogenic disease mechanisms and methods to protect patients and health care workers from microorganisms.

The proposed combination of disciplines will strengthen the University of Manitoba Strategic Planning Framework through significant contributions in: a) Healthy, safe, secure and sustainable food and bio-products; b) Sustainable prairie and northern communities; c) Innovations in public and population health; and d) New materials and technologies.

IV. The Process

The Department of Textile Sciences started to develop this proposal with a period of discussions in early 2012 about potential research and teaching alliances across the University campus. During these discussions it became clear that the Department of Textile Sciences recognized more partnerships with units external to the Faculty of Human Ecology, than with the Departments within the Faculty.

In 2012 the Department of Textiles Sciences members began consultations with the respective Deans, Department Heads and academic staff of other units on campus.

They also:

1. Attended the two Special Faculty meetings that were arranged for all academic staff members of the Faculty to share views and expectations related to the University's Academic Structure Initiative (ASI).
2. Received the written updates on changes and progress in ASI prepared by the Dean's office, as well as the Faculty Council minutes that documented the exchange among academic staff members related to different options for new academic structures.
3. Took account of the proposed governance and administrative structure associated with the proposed new Faculty of Health Sciences that were outlined at the November 15, 2012 University Town Hall.

From January 2013 to April 2014, members of the Department of Textile Sciences reviewed the information obtained and identified four possible options for a new academic structure. Detailed and lengthy discussions on restructuring took place with two potential academic partners that could sustain research and graduate teaching activities related to medical textiles and materials protective against biohazards. In April 2014, members of the Department of Textile Sciences decided to pursue the option of merging with the Department of Biosystems Engineering and prepared an initial draft proposal for consideration by members of the Department of Biosystems Engineering.

The Department of Biosystems Engineering had discussions about academic restructuring with the Department of Textile Sciences in March 2013 and again in March 2014. The Textile Sciences MSc was one of the discussion points at these times, as it had been in discussion with other potential partners, because the work of students in this program contributes to the success and productivity in medical textile research. The Department of Biosystems Engineering noted that the admission criteria of the Textile Sciences MSc program were similar to the admission criteria of the Biosystems Engineering MSc program, which would allow the work of students in either program to contribute to medical textiles research. In April 2014, the Department of Biosystems Engineering agreed to consider a proposal that would result in the merger of the Department of Textile Sciences and the Department of Biosystems Engineering.

V. The Proposal

This is a proposal to merge the Department of Textile Sciences in the Faculty of Human Ecology and the Department of Biosystems Engineering in the Faculty of Agricultural and Food Sciences at the University of Manitoba. The process of merging the two departments will dissolve the Department of Textile Sciences and ultimately, the Faculty of Human Ecology, with the Senate-approved joining of the Department of Human Nutritional Sciences with the Faculty of Agricultural and Food Sciences and the merger of Family Social Sciences with the Department of Community Health Sciences

The merging of these two departments would strengthen productivity and innovation by generating designs based in engineering that provide solutions to environmental, agricultural, biological and health-related problems. This restructuring would also enhance the application of nano-technology for the purpose of creating medical textiles and new health care products by placing this research area in the context of the larger Biosystems Engineering research programs.

The resources required to deliver the undergraduate and graduate teaching programs, and the research programs of the Department of Textile Sciences will be transferred from the Faculty of Human Ecology to the Faculty of Agricultural and Food Sciences. The resources to be transferred represent those that are currently used by the Department of Textile Sciences to carry out its functions. This includes resources for the Textile Sciences Departmental baseline tenured positions, term instructor positions, a part-time administrative position and a part-time technical position. In addition, these resources include Faculty of Human Ecology General Office baseline funding for a small number of sessional instructors. The newly merged department may choose to allocate some of these resources differently.

Admission into the undergraduate textile sciences undergraduate programs has already been

suspended. Undergraduate courses will be made available to facilitate completion of the program for those who are currently enrolled. Consideration will also be given to the continued offering of undergraduate courses, which could serve to enhance undergraduate offerings within the Faculty of Agriculture and Food Sciences and within the Faculty of Engineering. There is also the possibility that one or more of these undergraduate courses could be recognized towards a “teachable subject” area in the Faculty of Education. The newly merged Department will continue to have access to undergraduate student advisors, which are currently shared with other Human Ecology departments, until the transition is complete. A recommendation to close the undergraduate programs (i.e. the B.Sc. (T.S) in Product Development, the B.Sc.(T.S.) in Textile Development and the minor in Textile Sciences) will be made after all eligible students have been given the opportunity to complete their respective programs.

The Department of Textile Sciences and the Department of Biosystems Engineering have agreed in principle to maintain the visibility of the Textile Sciences M.Sc. program. During the implementation of this proposal the status of the Textile Sciences M.Sc. program will be considered by the Faculty of Graduate Studies and the Department, possibly becoming a stream within the Biosystems Engineering M.Sc. program. The creation of a stream is not expected to change the number of students in either program and would be resource neutral. Students currently enrolled in Textile Sciences will be given the opportunity to complete their programs as defined in the Textile Sciences M.Sc. program. There is currently no Ph.D. program in the Department of Textile Sciences; however the merger of the two units is expected to create new opportunities within the current doctoral program in the Department of Biosystems Engineering, most notably in the area of biomedical studies.

The allocation of student endowment funds held by the Faculty of Human Ecology will be the responsibility of Donor Relations, with input from the Faculty of Human Ecology and the Faculty of Agricultural and Food Sciences. The endowment funds with terms that specify benefits for students in the Department of Textile Sciences will be transferred to the Faculty of Agricultural and Food Sciences. Allocating general Faculty Human Ecology endowment funds to students in the three Human Ecology departments will be based on the 5-year average of undergraduate and graduate student enrolment in each of the departments.

The Faculty of Agricultural and Food Sciences will continue to contribute the necessary resources to maintain the departmental functions of Biosystems Engineering. The Faculty of Agricultural and Food Sciences is also expected to provide faculty-wide services to the new faculty, staff and students, such as financial planning, research account reconciliation and the coordination of communications to students.

Research laboratories, teaching space and offices currently occupied by the Department of Textile Sciences in the Human Ecology and Duff Roblin buildings will be maintained for the departmental functions. The Faculty of Agricultural and Food Sciences is expected to assume responsibility for these spaces. With the phasing out of some undergraduate teaching, application will be made to the Campus Planning Office for the repurposing of two teaching laboratories to space for research laboratories.

With the exception of possible one-time funding to support transition and implementation costs, the establishment of the new department will not call upon any more of the University's continuing (i.e., baseline) operating funds other than those currently directed to the Faculty of Agricultural and Food Sciences and the Faculty of Human Ecology for their respective departments.

VI. Issues and Opportunities

The academic members of the Department of Textile Sciences are particularly well qualified to make valuable contributions to both the teaching and research mandates of the Department of Biosystems Engineering. The textile engineering backgrounds of the academic members of Textile Sciences, together with their research interests in medical textiles and new healthcare products, provide an opportunity to enhance the undergraduate program in Biosystems Engineering, specifically the Biomedical Specialization. Likewise, their textile engineering background is an asset to departmental activity in the area of agricultural fibers.

The academic members of Textile Sciences have active collaboration, joint research and cross-appointments, in the Department of Medical Microbiology, Faculty of Medicine and the Department of Plant Science, Faculty of Agricultural and Food Sciences. Not only does the proposed merger promise increased innovation and productivity between Biosystems Engineering and Medical Microbiology, other departments in the Faculty of Agricultural and Food Sciences support microbiology expertise in areas of human, environmental and animal health, with two individuals cross-appointed to Medical Microbiology.

In addition, academic staff from the Department of Textile Sciences have collaborations with researchers in the Department of Surgery, College of Dentistry, Faculty of Science and the Faculty of Engineering. It is expected that such collaborations will continue and expand after the implementation of the proposal. The Dean of Engineering supports the proposed merger (see attached letter) and increased collaboration is expected between the Department of Biosystems Engineering and departments in the Faculty of Engineering as a result of joining with the Department of Textile Sciences. For example, a significant opportunity for joint research exists with the interdisciplinary Biomedical Engineering program that is jointly supported by the Faculties of Engineering, Science and Medicine.

VII. Implementation Process

Conditional upon approval of Senate and the Board of Governors, it is envisaged that the senior academic in Textile Sciences and Department Head of Biosystems Engineering will guide and oversee the implementation of the proposal with assistance from the Deans of Human Ecology and Agricultural and Food Sciences. As necessary, project and change management support would be requested from the Office of Change Management.

The Deans will consider whether, and what number, of committees may need to be established to advise on transition/implementation issues. These committees would include faculty, staff and students. Where actions arise from this process requiring the approval of Senate and/or the Board of Governors, they will be forwarded to these governing bodies for consideration. Further, all

actions will respect collective agreements with relevant employee groups.

It will be important that this implementation process be sufficiently flexible to facilitate adjustments, where required, and responsive to input on issues that may arise in both the short and longer terms. It will also be important to acknowledge the considerable time and energy that will be required of members of the affected units and the University, in general, to address transition issues.

VIII. Conclusion: Expected Goals and Outcomes

The coming together of these two departments fits with the goals of the Academic Structure Initiative and will have a number of important outcomes for the University. The resulting academic structure:

- Enhances the University’s capacity to deliver on its mandate
- Enhances leading-edge, multi-disciplinary research
- Enhances educational experiences for future engineering professionals
- Enhances research competitiveness for external research support

Appendix

Table 1 – Student and Staffing information

Unit	1 Nov 2013 students (OIA)			2012-2013 FTE		Total
	UG	MSc	PhD	Academic	Support	
Textile Sciences	29	8	0	4.0	1.0	5.0
Biosystems Engineering	114	19	33	12.0	4.0	16.0
Totals	143	27	33	16.0	5.0	21.0

Table 2 – Annual resource information (2013-14)

Unit	Operating Baseline	Research Revenues
Textile Sciences	\$ 441,000	\$ 240,850
Biosystems Engineering	\$2,025,000 (2013-2014 budget year)	\$2,543,000 (2013-2014 budget year)
Totals	\$2,466,600	\$2,783,850



UNIVERSITY
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Canada R3T 5V6
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18 August 2014

Harvy Frankel, M.S.W., Ph.D.
Professor (Social Work) and Acting Dean
Faculty of Human Ecology
University of Manitoba

Dear Dr. Frankel:

On behalf of the Faculty of Engineering this letter indicates support of the proposal to join/merge the Departments of Textile Sciences and Biosystems Engineering. While this proposal does not require the approval of the Faculty of Engineering Faculty Council, it was discussed at a Faculty Council meeting on 12 August 2014. Faculty members from the Department of Biosystems Engineering are members of the Engineering Faculty Council, as well as members of the Agricultural and Food Sciences Faculty Council.

From the Faculty of Engineering viewpoint, there are some key advantages to the proposal including:

- 1) The proposal indicates that Textile Science undergraduate program courses will be supported for the benefit of students already in the program. In the longer term the addition of resources from Textile Science to Biosystems Engineering does offer the opportunity to strengthen the Biomedical Specialization available to BSc Biosystems Engineering students. Strengthening this program specialization and adding Textile Science Faculty members to Biosystems should allow an increased intake quota for the BSc Biosystems Engineering program.
- 2) To ensure the Department of Biosystems Engineering has the maximum flexibility to offer courses, the faculty members from Textile Sciences should become registered with the Association of Professional Engineers and Geoscientists of Manitoba (APEGM). This registration should not be an issue, as they have engineering degrees, but it is needed for engineering accreditation purposes. The Faculty of Engineering is prepared to cover the cost of their application to and review by APEGM. Importantly, becoming registered with APEGM will in no way limit or influence the research programs they choose to pursue.
- 3) When the Textile Science undergraduate program is phased out the teaching laboratory facilities currently associated with the Textile Science program will not be needed to support the undergraduate Biosystems Engineering program. However, if the intake quota to the undergraduate Biosystems Engineering program is increased, then some upgrades to existing Biosystems teaching laboratories may be needed. Based on discussion this with Dr. Danny Mann (Head of Biosystems

Engineering) it is believed the costs for these upgrades can be supported by the Faculty of Engineering and/or the Engineering Endowment Fund. To support increased enrolment and corresponding teaching laboratory activity in Biosystems Engineering will require additional technical support staff dedicated to the undergraduate Biosystems teaching laboratories. It is currently understood that this support will transfer from that which is currently directed to the undergraduate teaching laboratories in Textile Sciences.

I hope the foregoing is reasonably clear, but if not, please let me know, I will be pleased to discuss any aspect of this.

Again, overall, I am strongly in favour of this proposal, I think it is good for the Faculty of Engineering, the Department of Biosystems Engineering and the staff and faculty currently in the Department of Textile Sciences.

Sincerely,



Jonathan Beddoes, Ph.D.,
P.Eng. Dean of
Engineering

Cc: Dr. N. Cicek, Acting Head, Department of Biosystems Engineering



AGENDA ITEM: Report of the University Discipline Committee for the period of
September 1, 2013 to August 31, 2014

RECOMMENDED RESOLUTION:

For information only.

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

The annual report of the University Discipline Committee for the period September 1, 2013 to August 31, 2014 is attached. It is divided into two sections; Part 1 concerns incidents of academic dishonesty and Part 2 describes disciplinary matters involving inappropriate behavior. The Board of Governors has jurisdiction over the discipline of students.

The information provided does not always convey the complexity of the nature of the incidents and the resulting disciplinary action.

The overall numbers of incidents increased slightly this year, as compared to the previous year, in raw numbers but remained the same as a percentage of the student body. The numbers remain generally consistent in most categories. The exceptions are, in Part 1, increases in (i) application fraud, (ii) cheating on mid-term tests, and (iii) plagiarism. The exceptions in Part 2 are (i) increases in computer related incidents, (ii) increases in unprofessional conduct, and (iii) decreases in breach of residence hall regulations.

The increase in number of unprofessional conduct offences was the result of a new attendance policy being enforced. The increase in incidents in application fraud was due to increased training and awareness of staff. The increase in computer related incidents was due to a change in the residence wireless Internet policy. The increases in cheating on mid-term tests and plagiarism were due to small increases over a number of units and therefore not attributable to a specific disciplinary authority.

The report is shared broadly in order to provide information to assist disciplinary authorities in making decisions on disciplinary matters.

RESOURCE REQUIREMENTS:

N/A

IMPLICATIONS:

N/A

CONSULTATION:

Senate received the report for information on February 4, 2015.



December 1, 2014

Dr. David T. Barnard
President
University of Manitoba
Room 200, Administration Building

Dear Dr. Barnard:

In accordance with the Student Discipline By-Law, I hereby submit the Annual Report of the University Discipline Committee (UDC) for the period September 1, 2013 to August 31, 2014. The attached Report on University Discipline cases summarizes all offenses and dispositions reported to me by all disciplinary authorities. I wish to thank all those offices who responded quickly to my request for submissions.

The UDC has continued to produce its report in chart format, and we have maintained the two major divisions, the first dealing with varying forms of "Academic Dishonesty" and the second addressing disciplinary matters which involve "Inappropriate Behaviour". Within each of the two major categories, like disciplinary matters have been grouped together for easier reference. Further, we have provided two graphs which offer a visual overview of disciplinary matters. The graphs span a five-year period.

I would make the following observations concerning the report's contents:

- 1) The information provided does not always convey the complexity of nature of the incidents and the resulting disciplinary action, particularly in the case of breach of residence hall regulations.
- 2) The overall numbers of incidents increased slightly in raw numbers this year in relation to last year and remained the same as a percentage of the student body. The numbers remain generally consistent in most categories compared to last year's results with the exception of:
 - a. increases in reported incidents of:
 - Part 1: Application Fraud;
Cheating on Mid-Term Tests; and
Plagiarism;
 - Part 2: Computer Related Incidents; and
Unprofessional Conduct
 - b. decreases in reported incidents of:

Part 2: Breach of Residence Hall Regulations

Upon receiving the reports from the disciplinary authorities, I checked with those who reported significant increases in incidents to see if they were cause for concern.

The increase in number of unprofessional conduct offences was the result of a new attendance policy being enforced. The increase in incidents of application fraud was due to increased training and awareness of staff. The increase in computer related incidents was due to a change in the residence wireless Internet policy. The increases in cheating on mid-term tests and plagiarism were due to small increases over a number of units and therefore not attributable to a specific disciplinary authority.

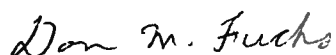
Total Number of Recorded Discipline Incidents in Relation to Total Number of Students

Year	Total # of incidents of Academic Dishonesty and Inappropriate Behaviour	Total # of students at The University of Manitoba	Percentage
2009-2010	527	27,476	1.9%
2010-2011	402	27,751	1.4%
2011-2012	456	28,430	1.6%
2012-2013	548	29,181	1.9%
2013-2014	559	29,759	1.9%

I would respectfully request that this letter and the accompanying Annual Report be circulated to those individuals who have occasion to be concerned with disciplinary matters. The sharing of the information concerned in the report will enable continued improvement on consistency in disciplinary matters.

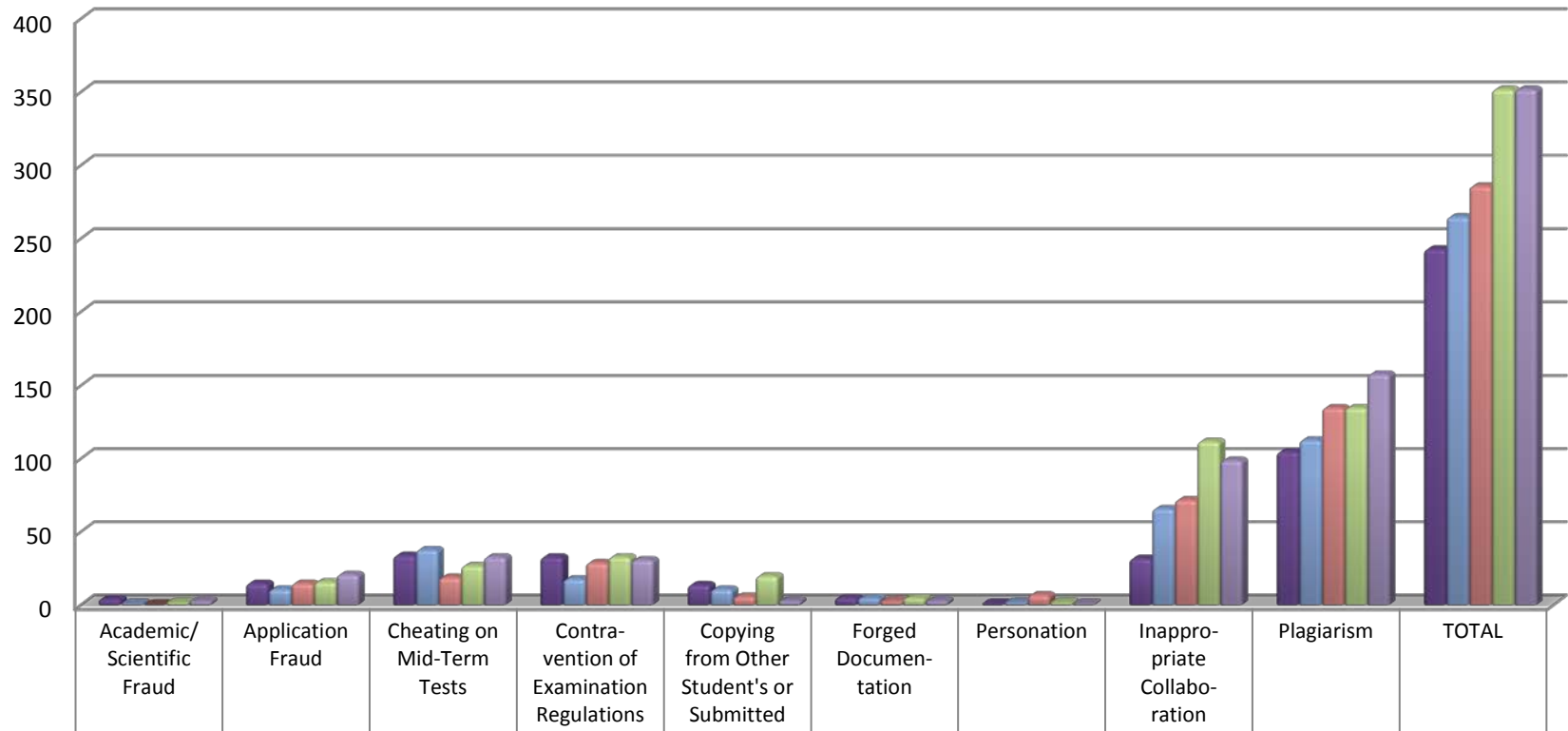
It has been your practice to provide a copy of the Report of the University Discipline Committee to members of Senate and the Board of Governors for their information. Should you choose to continue this practice, please know that I will be on leave in 2015. The University Secretary, whose office compiles the information, is prepared to respond to questions should they arise.

Yours sincerely,



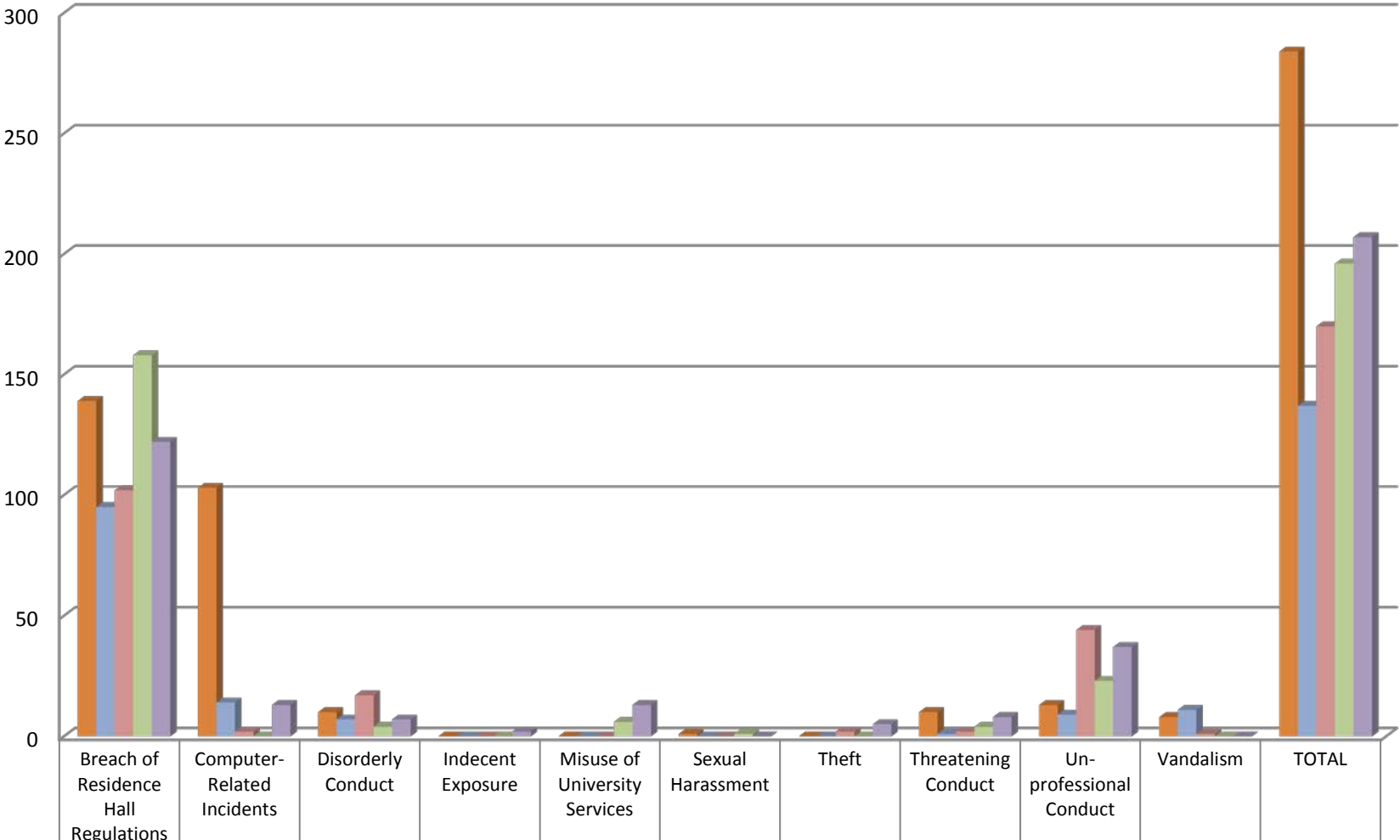
Dr. Don Fuchs, Chair
University Discipline Committee

Part 1 - Academic Dishonesty



	Academic/Scientific Fraud	Application Fraud	Cheating on Mid-Term Tests	Contravention of Examination Regulations	Copying from Other Student's or Submitted Own Previous Work	Forged Documentation	Personation	Inappropriate Collaboration	Plagiarism	TOTAL
2009-2010	4	15	34	33	14	5	1	32	105	243
2010-2011	1	11	38	18	11	5	2	66	113	265
2011-2012	0	15	19	29	6	3	7	72	135	286
2012-2013	2	16	27	33	20	5	2	112	135	352
2013-2014	3	21	33	31	3	3	1	99	158	352

Part 2- Inappropriate Behaviour



	Breach of Residence Hall Regulations	Computer-Related Incidents	Disorderly Conduct	Indecent Exposure	Misuse of University Services	Sexual Harassment	Theft	Threatening Conduct	Un-professional Conduct	Vandalism	TOTAL
2009-2010	139	103	10	0	0	1	0	10	13	8	284
2010-2011	95	14	7	0	0	0	0	1	9	11	137
2011-2012	102	2	17	0	0	0	2	2	44	1	170
2012-2013	158	0	4	0	6	1	0	4	23	0	196
2013-2014	122	13	7	2	13	0	5	8	37	0	207

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE
September 1, 2013 to August 31, 2014

PART 1: ACADEMIC DISHONESTY

Notes: Where large numbers of students are noted above, it is normally a result of combining similar disciplinary matters that resulted in similar disciplinary actions.
 Examples of mitigating factors include the student's being apologetic or under extreme stress, *etc.*
 Examples of aggravating factors can include denial in the face of clear evidence, lack of regret, *etc.*

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Academic/ Scientific Fraud	1	Sought to hire someone to write a paper using online messaging board	Permanently barred from the Faculty; permanently suspended from Program courses; "DISC" notation on transcript; letter in file	Associate Dean	None	Student did not attend hearing or respond to allegations	Not sought	None	Not sought	None
	1	Fraudulent paper submission in course	"F-DISC" in course; barred from Faculty courses for 1 year; notation of academic dishonesty; Academic Integrity tutorial; student can apply to have comments removed upon confirmed graduation	Associate Dean of Teaching Faculty and Director of Registration Faculty	None	Made false statements about how paper was obtained	Not sought	None	Not sought	None
	1	Providing an academic paper to another student	Academic Integrity tutorial	Associate Dean	Student did not know his/her friend would submit his/her paper as his/her own work	None	Not sought	None	Not sought	None
Application Fraud	1	Cited for non-disclosure on application of attendance at another post-secondary	Comment re:application irregularities noted on academic record; can request removal after 1 year	Director	Other institution told him/her to apply here; seemed to be confused	Intent in order to obtain funding for support with learning disability; had a degree from the other institution	Not sought	None	Not sought	None
	1	Cited for non-disclosure on application of attendance at another post-secondary	Not eligible for transfer credit; comment re:application irregularities noted on academic record; can request removal after 1 year	Director	English not first language	Student thought it would be easier to get admission based on high school (intentional)	Not sought	None	Not sought	None
	1	Cited for non-disclosure on application of attendance at another post-secondary	Hold placed on record for 1 year (Suspension); required to reapply; comment cited for application irregularities on academic record	Director	Application submitted by a friend	Student signed the application; when contacted specifically about post-secondary attendance student answered "NO"	Not sought	None	Not sought	None

PART 1: ACADEMIC DISHONESTY

Notes: Where large numbers of students are noted above, it is normally a result of combining similar disciplinary matters that resulted in similar disciplinary actions.
 Examples of mitigating factors include the student's being apologetic or under extreme stress, *etc.*
 Examples of aggravating factors can include denial in the face of clear evidence, lack of regret, *etc.*

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Application Fraud Continued	1	Cited for non-disclosure on application of attendance at another post-secondary	Comment re:application irregularities noted on academic record; can request removal after 1 year	Director	Application completed by a 2nd party; faulty information provided by educational agent	Student not forthcoming with information/transcripts once discovered	Not sought	None	Not sought	None
	1	Cited for non-disclosure on application of attendance at another post-secondary	Comment re:application irregularities noted on academic record; can request removal after 1 year	Director	Student self disclosed attendance	Intentional to gain admission using high school grades	Not sought	None	Not sought	None
	1	Cited for non-disclosure on application of attendance at another post-secondary	Not eligible for transfer credit for 2 courses taken at nondisclosed institution	Director	None	Attendance at multiple institutions at the same time; no remorse or recognition of error	UDC	Expelled from program - must reapply	None	None
	1	Cited for non-disclosure on application of attendance at another post-secondary	Suspension for 1 year; must reapply for admission	Director	None	Student suspended at other insitution; intentional and was only discovered by accident in advising session	Not sought	None	Not sought	None
	10	Plagiarism in written submission of application to Faculty	Suspended from applying to Faculty for life	Dean	5 replied showing remorse	5 didn't acknowledge penalty or, if acknowledged, did not show remorse	Not sought	None	Not sought	None
	1	Used a fraudulent credit card to pay application fee	Application nullified; future applications require approval of Dean	Dean	Provided explanation that a sibling's card was used	Did not show remorse	Not sought	None	Not sought	None

PART 1: ACADEMIC DISHONESTY

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 Examples of aggravating factors can include denial in the face of clear evidence, lack of regret, *etc.*

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Application Fraud Continued	3	Used a fraudulent credit card to pay application fee	Application nullified; banned from applying to Faculty for life	Dean	None	2 students acknowledged penalty but did not show remorse; 1 student did not acknowledge	Not sought	None	Not sought	None
Cheating on Mid-Term Test	1	Cheating on an in-class test	Final grade of "F-DISC"; suspension from Registration Faculty for 1 year; "DISC" to be removed 6 months prior to graduation	Associate Dean of Registration Faculty	None	Implication of another student	LDC	Appeal denied	Not sought	None
	1	Cheating on an in-class test	Final grade of "F-DISC"; suspension from Registration Faculty for 1 year; suspension from courses offered by Teaching Faculty for 1 year; "DISC" to be removed 6 months prior to graduation	Associate Dean of Teaching Faculty and Associate Dean of Registration Faculty	None	None	LDC	Appeal denied; penalties added to include 1. completion of Academic Integrity tutorials 2. volunteer services for a minimum of 10 hours to Student Advocacy Office	Not sought	None
	1	Cheating on an in-class test	Final grade of "F-DISC"; suspension for 1 year; "DISC" to be removed 6 months prior to graduation	Associate Dean of Registration Faculty	None	Following test student admitted to instructor that they had copied answers but did not confess this at the Faculty level hearing	Not sought	None	Not sought	None

PART 1: ACADEMIC DISHONESTY

Notes: Where large numbers of students are noted above, it is normally a result of combining similar disciplinary matters that resulted in similar disciplinary actions.
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Cheating on Mid-Term Test Continued	1	Cheating on an in-class test	Final grade of "F-DISC"; suspension from Registration Faculty for 1 year; "DISC" to be removed 6 months prior to graduation	Associate Dean of Registration Faculty	None	None	LDC	Appeal denied	Not sought	None
	1	Cheating on an in-class test	Final grade of "F-DISC"; suspension from Registration Faculty for 2 years; "DISC" to be removed 6 months prior to graduation	Associate Dean of Registration Faculty	None	2nd incident of academic dishonesty	Not sought	None	Not sought	None
	1	Cheating on an in-class test	Final grade of "F-DISC"; suspension from Registration Faculty for 1 year; "DISC" to be removed 6 months prior to graduation	Associate Dean of Registration Faculty	None	None	LDC	Appeal granted		
	1	Cheating on an in-class test	Final grade of "F-DISC"; suspension from Teaching Faculty for 1 year; "DISC" to be removed 6 months prior to graduation	Associate Dean of Registration Faculty	None	None	Not sought	None	Not sought	None
	1	Cheating on an in-class test	Final grade of "F-DISC"; suspension from Faculty for 1 year; "DISC" to be removed 6 months prior to graduation	Associate Dean of Registration Faculty	None	None	Not sought	None	Not sought	None
	1	Cheating on an in-class test	Final grade of "F-DISC"; suspension from Faculty for 1 year; "DISC" to be removed 6 months prior to graduation	Associate Dean of Registration Faculty	None	None	LDC	Appeal denied	Not sought	None
	1	Cheating on an in-class test	Final grade of "F-DISC"; suspension from taking courses offered by Teaching Faculty for 1 year; "DISC" to be removed 6 months prior to graduation; completion of Academic Integrity tutorials; academic dishonesty comment on transcript	Associate Dean of Teaching Faculty and Associate Dean of Registration Faculty	None	None	Not sought	None	Not sought	None

PART 1: ACADEMIC DISHONESTY

Notes: Where large numbers of students are noted above, it is normally a result of combining similar disciplinary matters that resulted in similar disciplinary actions.
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Cheating on Mid-Term Test Continued	1	Cheating on an in-class test	Final grade of "F-DISC"; suspension from Registration Faculty for 1 year; "DISC" to be removed 6 months prior to graduation	Associate Dean of Teaching Faculty and Associate Dean of Registration Faculty	None	None	Not sought	None	Not sought	None
	1	Cheating on an in-class quiz	Final grade of "F-DISC"; suspension from Registration Faculty for 8 months; "DISC" to be removed 6 months prior to graduation	Associate Dean of Registration Faculty	Student admission of sharing answers	None	Not sought	None	Not sought	None
	1	Cheating on an in-class test	Final grade of "F-DISC"; suspension from Registration Faculty for 8 months; "DISC" to be removed 6 months prior to graduation	Associate Dean of Registration Faculty	None	None	Not sought	None	Not sought	None
	1	Cheating on an in-class test	Final grade of "F-DISC"; suspension from Faculty for 1 year; "DISC" to be removed 6 months prior to graduation	Associate Dean of Registration Faculty	None	None	LDC	Appeal denied	UDC	Appeal denied
	1	Cheating on an in-class test	Final grade of "F-DISC"; suspension from Teaching Faculty for 1 year; "DISC" to be removed 6 months prior to graduation; completion of Academic Integrity tutorials	Associate Dean of Teaching Faculty and Associate Dean of Registration Faculty	Student admission to Professor	None	Not sought	None	Not sought	None
	1	Cheating on an in-class quiz	Final grade of "F-DISC"; suspension from Registration Faculty for 1 year; "DISC" to be removed 6 months prior to graduation	Associate Dean of Registration Faculty	Student admitted to copying one answer from another student	None	Not sought	None	Not sought	None
	1	Cheating on an in-class quiz	Final grade of "F-DISC"; suspension from Registration Faculty for 2 years; "DISC" to be removed 6 months prior to graduation	Associate Dean of Registration Faculty	None	2nd incident of academic dishonesty	Not sought	None	Not sought	None

PART 1: ACADEMIC DISHONESTY

Notes: Where large numbers of students are noted above, it is normally a result of combining similar disciplinary matters that resulted in similar disciplinary actions.
 Examples of mitigating factors include the student's being apologetic or under extreme stress, *etc.*
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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Cheating on Mid-Term Test Continued	1	Cheating on an in-class test	Final grade of "F-DISC"; suspension from Registration Faculty for 8 months; "DISC" to be removed 6 months prior to graduation	Associate Dean of Registration Faculty	None	None	Not sought	None	Not sought	None
	1	Cheating on mid-term exam in course by accessing D2L during the examination when student asked to go to the washroom	"F-DISC" in course; barred from Faculty courses for 1 year; notation of academic dishonesty on transcript; Academic Integrity tutorial; student may apply for removal of comments upon confirmed graduation	Associate Dean	None	Denied logging in to D2L despite evidence from IST	Not sought	None	Not sought	None
	1	Cheating on mid-term exam in course by accessing D2L during the examination when student asked to go to the washroom	"F-DISC" in course; barred from Faculty courses for 8 months; notation of academic dishonesty on transcript; student can apply to have comments removed upon confirmed graduation	Associate Dean	None	Admitted to allegation	Not sought	None	Not sought	None
	1	Hiding class notes in washroom with intent to gain access during exam in course	"F-DISC" in course; barred from taking Faculty courses for 1 year with notation of suspension on transcript ; "Notation of Academic Dishonesty in course upheld" on transcript; all transcript comments may be removed upon application to Registrar's Office at confirmed graduation	Associate Dean	None	Student misrepresented many facts during the hearing, got aggressive to the point where he/she was warned his/her behaviour was violating another University policy	Not sought	None	Not sought	None
	1	Cheating on mid-term exam in course by accessing D2L during the examination when student asked to go to the washroom	"F-DISC" in course; barred from Faculty courses for 1 year; notation of academic dishonesty on transcript; Academic Integrity tutorial; student may apply for removal of comments upon confirmed graduation	Associate Dean	None	2nd violation of academic integrity	Not sought	None	Not sought	None

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Cheating on Mid-Term Test Continued	1	Cheating on mid-term exam in course by accessing D2L during the examination when student asked to go to the washroom	"F-DISC" in course; barred from Faculty courses for 8 months; notation of academic dishonesty on transcript; student can apply to have comments removed upon confirmed graduation	Associate Dean	None	Statement not credible	Not sought	None	Not sought	None
	1	Unauthorized materials in deferred exam in course; an extra cheat sheet	Mark in final exam will be reduced by 10 marks	Associate Dean	None	None	Not sought	None	Not sought	None
	1	Cheating in course; caught using cheat notes; an email of admission is also included	"F-DISC" in course; barred from Faculty courses for 1 year; notation of academic dishonesty on transcript; student can apply to have comments removed upon confirmed graduation	Associate Dean	None	Premeditated and deliberate act of creating cheat notes with intention to use; student openly admitted to the allegation	Not sought	None	Not sought	None
	1	Cheat notes in midterm exam in course	"F-DISC" in course; barred from courses offered by Faculty and any non-Faculty courses that would contribute to degree for 8 months; notation of academic dishonesty on transcript; student may apply to Registrar's Office to have comments removed upon confirmed graduation	Associate Dean	None	None	Not sought	None	Not sought	None
	1	Written answers on palm of hand	"F" grade in course	Department Head	None	None	Not sought	None	Not sought	None
	1	Used cell phone to obtain information to answer exam questions	"F-Disc" in course; comment placed on transcript; completion of Academic Integrity tutorials	Department Head	Student admitted to use of cell phone despite exam regulations to the contrary	None	Not sought	None	Not sought	None

PART 1: ACADEMIC DISHONESTY

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Cheating on Mid-Term Test Continued	1	Failed to hand in mid-term exam	Final grade of "0" in midterm exam; and notation on transcript and academic record which may be removed upon request after one year	Department Head	None	Claims to have put his/her exam on a pile of other exams which were on the front counter of exam room, but instructor reported that he/she personally collected all the exams and there were no exams on the counter	Associate Dean	Penalties upheld	Not sought	None
	1	Answered many questions correctly on the midterm but did not complete any calculations, plus a copy of the midterm test was found on the floor in a Faculty building the day before the test	Suspended from taking courses offered by the Teaching Department for 8 months; suspended from taking courses offered by the Registration Faculty for 8 months; notation on transcript and academic record; required to seek help with English language skills; and required to complete the Academic Integrity tutorials and quiz; "DISC" designation and notation may be removed upon request after one year or at time of graduation	Associate Dean of Teaching Faculty and Associate Dean of Registration Faculty	Insufficient evidence to support the allegation of having the midterm paper prior to the day of the exam	Offered the use of a calculator during the test as it is needed to answer the questions successfully but the student refused the offer; admitted to cheating in the exam by copying from another student, although the invigilator indicated the student was not looking around at other students	Not sought	None	Not sought	None

PART 1: ACADEMIC DISHONESTY

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Cheating on Mid-Term Test Continued	1	After the midterm exam was over, having discussed the solution to a question with the instructor, the student changed her/his answer to that question	Final grade of "0" in midterm	Department Head	Presented version of the events that took place after the exam was over but allegation of academic dishonesty upheld	None	Not sought	None	Not sought	None
	1	In possession of calculator during mid-term, despite instructions that they were prohibited	Final grade of "0" in mid-term; "DISC" designation on transcript; notation on transcript and academic record; and required to complete the Academic Integrity tutorials and quiz; 'DISC' designation and notation may be removed upon request after 2 years or at time of graduation	Department Head	None	Did not make appointment to meet with the Department Head, therefore a determination about the allegation was made without the student's input	Not sought	None	Not sought	None
	1	Posted take-home exam question on website to solicit assistance in answering the question	Grade of "0" on the exam	Associate Dean	Student did not fully appreciate the prohibition in seeking outside help for a take-home test	None	Not sought	None	Not sought	None
Contravention of Examination Regulations	1	Possession of written notes during final examination	Required to attend Study Habits, Time Management and Exam Stress workshops through Student Affairs; "DISC" notation on transcript until workshop completed; letter in file	Associate Dean	Extremely distressed; very apologetic	None	Not sought	None	Not sought	None
	1	Report from Department Head of cheating on a final exam	Final grade of "F-DISC"; suspension from Registration Faculty for 1 year; "DISC" to be removed 6 months prior to graduation	Associate Dean of Registration Faculty	None	None	Not sought	None	Not sought	None

PART 1: ACADEMIC DISHONESTY

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Contravention of Examination Regulations Continued	1	Cheating on a final exam	Final grade of "F-DISC"; suspension from Registration Faculty for 1 year; "DISC" to be removed 6 months prior to graduation	Associate Dean of Registration Faculty	None	None	Not sought	None	Not sought	None
	1	Cheating on a final exam	Final grade of "F-DISC"; suspension from taking courses from Teaching Faculty for 6 months; "DISC" to be removed 6 months once graduation confirmed; completion of Academic Integrity tutorials by January 30, 2014	Associate Dean of Teaching Faculty and Associate Dean of Registration Faculty	None	None	Not sought	None	Not sought	None
	1	Cheating on a final exam	Final grade of "F-DISC"; suspension from taking courses offered by Teaching Faculty for 1 year; "DISC" to be removed 6 months prior to graduation; completion of Academic Integrity tutorials by August 15, 2014; notation on transcript: 'Student required to repeat course as it satisfies Registration Faculty requirements for program'	Associate Dean of Teaching Faculty and Associate Dean of Registration Faculty	None	None	N/A	N/A	N/A	N/A
	1	Cheating on a final exam	Final grade of "F-DISC"; suspension from Registration Faculty for 2 years; "DISC" to be removed 6 months prior to graduation	Associate Dean of Registration Faculty	None	None	LDC	Appeal granted	N/A	N/A
	1	Cheating on a final exam	Final grade of "F-DISC"; suspension from Registration Faculty for 1 year; suspension from taking courses from specific department of Teaching Faculty for 5 years; "DISC" to be removed 6 months prior to graduation; statement on transcript for two years or until graduation whichever comes first	Associate Dean of Teaching Faculty and Associate Dean of Registration Faculty	None	Student failed to take any responsibility	LDC	Appeal denied; statement on transcript to remain on transcript for 2 years following graduation	UDC	Appeal denied

PART 1: ACADEMIC DISHONESTY

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Contravention of Examination Regulations Continued	1	Cheating on a final exam	Final grade of "F-DISC"; suspension from Registration Faculty for 2 years; "DISC" to be removed 6 months prior to graduation	Associate Dean of Registration Faculty	None	2nd incident of academic dishonesty	LDC	Appeal denied	UDC	Pending
	1	Cheating on a final exam	Final grade of "F-DISC"; suspension from Registration Faculty for 1 year; "DISC" to be removed 6 months prior to graduation	Associate Dean of Registration Faculty	None	None	Not sought	None	Not sought	None
	1	Cheating in final exam	"F-DISC" in course; barred from Faculty courses for 1 year; notation of academic dishonesty on transcript; student may apply to Registrar's Office to have comments removed upon confirmed graduation	Associate Dean	None	None	Not sought	None	Not sought	None
	1	Instructor informed students that exam was finished and asked them to stop work; student continued to work; asked again and continued to work; informed student directly to cease work and informed student that this was in breach of exam regulations as well as unprofessional behaviour	Letter of reprimand was placed in student's file; grade on practical exam was lowered which resulted in an overall final grade in course (from B to C+)	Department Head	1st offence, admitted to offence and expressed remorse	Student admitted to infraction	Not sought	None	Not sought	None

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Contravention of Examination Regulations Continued	1	Found in possession of unauthorized hand written materials on a sheet taken from an examination booklet	Final mark of "F" in the course; a discipline comment on transcript and required to take the Academic Integrity tutorial and quiz on-line and provide proof of having completed the task	Associate Dean	None	Claimed to not know that he/she was not supposed to bring a formula sheet into the exam and rather than reporting to the Instructor, chose to place the formula sheet under his/her exam booklet	Not sought	None	Not sought	None
	1	During final exam, invigilator caught student using 4 "cheat sheets" which were confiscated; student was allowed to finish writing the exam	Grade of "F" in the course; academic dishonesty notation on transcript	Associate Dean	Student panicked due to potentially failing course a 2nd time; the student was 1 course away from graduation	None	Not sought	None	Not sought	None
	1	The student wrote for 271 mins; the exam question indicated on the front that it was 120 mins. in length; with an additional 50% time allowed by Accessibility Services the student ought to have had 180 mins	Associate Dean wrote email and kept a copy in file	Associate Dean	Unfortunately the form supplied to accessibility services indicated that the exam was 3 hours in length which was incorrect	None	Not sought	None	Not sought	None

PART 1: ACADEMIC DISHONESTY

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Contravention of Examination Regulations Continued	1	Handwritten notes found inside pencil case during final exam	Final grade of "C+-DISC" in course; notation on transcript and academic record; and required to complete the Academic Integrity tutorials and quiz; "DISC" designation and notation may be removed upon request after 1 year or at time of graduation	Associate Dean of Teaching Faculty and Associate Dean of Registration Faculty	Only 3 notes written on a piece of paper which were removed from pencil case after realizing it was there; based on balance of probability it seems reasonable there was no intent to cheat	Presence of notes in the pencil case is in violation of final examination regulations	Not sought	None	Not sought	None
	1	In possession of calculator with formula written on the inside of the cover during final exam	Final grade of "A-DISC" in course; and required to complete the Academic Integrity tutorials and quiz; "DISC" notation to remain on transcript for 1 year, after which it may be removed upon request	Associate Dean of Teaching Faculty and Associate Dean of Registration Faculty	Stated that the calculator belonged to a relative and he/she was not aware that formula was written inside the cover; the formula was irrelevant for course	Instructions on exam paper clearly state that calculator covers must be removed and placed out of sight	Not sought	None	Not sought	None
	1	Possession of handwritten notes during final exam for course	Grade of "C-DISC" in course; statement on academic record for 1 year or until graduation; required to complete Academic Integrity tutorials and quiz	Associate Dean	None	None	None	Not sought	None	Not sought

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Contravention of Examination Regulations Continued	1	Wrote the wrong exam, even after it was confirmed by an invigilator for the correct course	Recommended completion of the Academic Integrity tutorials and quiz; the following statement will be placed on the transcript for 1 year or until graduation: Student investigated for possible academic dishonesty in course; attended and wrote the incorrect final examination	Associate Dean	None	Student spoke to invigilator, noticed that exam stated incorrect course and was unfamiliar with half of exam questions	Not sought	None	Not sought	None
	1	Looking at the exam paper of another student during the final exam	Final grade of "F-DISC" in course; suspended from taking courses offered by the Teaching Faculty for 8 months; notation on transcript and academic record; and required to complete the Academic Integrity tutorials and quiz; "DISC" designation and notation may be removed upon request after 2 years or at time of graduation	Associate Dean of Teaching Faculty and Director of Registration Faculty	None	Admitted to the act of academic dishonesty and expressed remorse	Not sought	None	Not sought	None
	1	Wrote the wrong exam even after it was confirmed by an invigilator for correct course	Recommended completion of the Academic Integrity tutorials and quiz; the following statement will be placed on the transcript for 1 year or until graduation: Student investigated for possible academic dishonesty in course; attended and wrote the incorrect final examination	Associate Dean of Teaching Faculty and Director of Registration Faculty	None	Student spoke to invigilator, noticed that exam stated incorrect course and was unfamiliar with half of exam questions	Not sought			

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Contravention of Examination Regulations Continued	1	In possession of unauthorized material (cell phone) during final exam	Final grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for 4 months; notation on transcript and academic record; and required to complete the Academic Integrity tutorials and quiz; "DISC" designation and notation may be removed upon request after 2 years or at time of graduation	Associate Dean	Admission of guilt and expressed remorse	None	Not sought	None	Not sought	None
	1	Handwritten notes found inside pencil case during final exam	Final grade of "F-DISC" in course; suspended from taking courses offered by the Teaching Faculty for 1 year; notation on transcript and academic record; and required to complete the Academic Integrity tutorials and quiz; "DISC" designation and notation may be removed upon request after 2 years or at time of graduation	Associate Dean of Teaching Faculty and Director of Registration Faculty	Stated that her/his usual practice is to write small notes for review	Admitted to putting notes in pencil case the night before the exam and then forgot the next day that the notes were there; the small size of the notes is consistent with an intention for use in a final exam as cheat sheets	Not sought	None	Not sought	None
	1	Speaking to another student during the final exam for the purpose of sharing answers	Final grade of "F-DISC" in course; suspended from taking courses offered by the Teaching Faculty for 8 months; notation on transcript and academic record; and required to complete the Academic Integrity tutorials and quiz; "DISC" designation and notation may be removed upon request after 2 years or at time of graduation	Associate Dean of Teaching Faculty and Director of Registration Faculty	Admitting to speaking with another student during the final exam and that some answers were shared with another student; recognized the act of dishonesty	None	Not sought	None	Not sought	None

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Contravention of Examination Regulations Continued	1	Looking at the exam paper of another student during the final exam	Final grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for 1 year; notation on transcript and academic record; and required to complete the Academic Integrity tutorials and quiz; "DISC" designation and notation may be removed upon request after 2 years or at time of graduation	Associate Dean of Teaching Faculty and Director of Registration Faculty	None	Denied the allegation; however, a comparison of the exam papers shows that numerous incorrect answers were almost identical to another student's exam paper	Not sought	None	Not sought	None
	1	Allowed cheating by another student	Final grade of "B-DISC" in course; notation on transcript and academic record; and required to complete the Academic Integrity tutorials and quiz; "DISC" designation and notation may be removed upon request after 2 years or at time of graduation	Associate Dean	None	Admitted that extra precautions were not taken to cover answers even though it was noticed that another student could view the answers	Not sought	None	Not sought	None
	1	Left the exam room prior to the 30 minute time period and removed an examination paper from the exam room	Final grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for 1 year; notation on transcript and academic record; and required to complete the Academic Integrity tutorials and quiz; "DISC" designation and notation may be removed upon request after 2 years or at time of graduation	Associate Dean	Student indicated he/she left the room because he/she was feeling ill	Student did not indicate to the instructor that he/she was feeling ill; the exam was missing from the seat when the student left the room; student also indicated that he/she made a phone call while he/she was out of the room	Not sought	None	Not sought	None

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Contravention of Examination Regulations Continued	1	Speaking to another student during the final exam for the purpose of sharing answers	Final grade of "F-DISC" in course; suspended from taking courses offered by the Teaching Faculty for 1 year; notation on transcript and academic record; and required to complete the Academic Integrity tutorials and quiz; "DISC" designation and notation may be removed upon request after 2 years or at time of graduation	Associate Dean of Teaching Faculty and Director of Registration Faculty	Admitting to speaking with another student during the final exam but denied the allegation	The other student indicated that some answers were shared	Not sought	None	Not sought	None
	1	In possession of calculator with formula written on the back during final exam course	Final grade of "F-DISC" in course; suspended from taking courses offered by the Faculty for 8 months; notation on transcript and academic record; and required to complete the Academic Integrity tutorials and quiz. "DISC" designation and notation may be removed upon request after 2 years or at time of graduation	Associate Dean	Admission of guilt and expressed remorse	None	Not sought	None	Not sought	None
	1	Student did not have his/her name and student number on the information sheet	Reduction of grade on midterm by 10%	Department Head	It appears that the student did not intend to contravene the midterm regulations, but simply failed to follow the instructions, which were given both orally and in writing on the midterm itself	None	Not sought	None	Not sought	None

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Contravention of Examination Regulations Continued	1	Cheating in final exam	"F-DISC" in course; barred from Teaching Faculty courses for 1 year with notation; barred from Registration Faculty courses for 1 year with notation; notation of academic dishonesty on transcript; all notations may be applied for removal upon confirmed graduation	Associate Deans of Registration Faculty and Teaching Faculty	None	None	Not sought	None	Not sought	None
	1	Cheating in final exam in course	"F-DISC" in course; barred from Teaching Faculty courses for 1 year with notation; barred from Registration Faculty courses for 1 year with notation; notation of academic dishonesty on transcript; all notations may be applied for removal upon confirmed graduation	Associate Deans of Registration Faculty and Teaching Faculty	None	None	LDC, but referred back to Faculty level due to new evidence	"F-DISC" in course; barred from Teaching Faculty courses for 8 months with notation; barred from Faculty of Registration courses for 8 months with notation; notation of academic dishonesty on transcript; all notations may be applied for removal upon confirmed graduation	Not sought	None

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Copying from Other Student's/Own Previous Work	1	Copied answers from another student during final examination	Grade of "F-DISC" in course; suspension from Faculty for 1 calendar year; complete Academic Integrity tutorial	Associate Dean	None	Student lied about own involvement and involvement of other student the work was copied from	Dean	Upheld all penalties	LDC	Upheld all penalties
	1	Weekly assignment in course looked as if it had been copied from the Instructor's Solution Manual; teaching assistant notified course instructor who notified Department Head; Department Head met with student; student admitted that she/he had consulted with a student who had previously taken the course, but was not in the possession of a Solution Manual	Grade of "0" in the assignment	Department Head	None	None	Not Sought	None	Not Sought	None
	1	Student included results in the lab report for which he/she did not perform the associated computations using online calculation program	Grade of "0" for assignment in course; lab mark cannot be used for a lab exemption; notation on transcript which may be removed upon request after 1 year or at time of graduation	Sr. Instructor and Undergraduate Chair	None	None	Not sought	None	Not sought	None

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Forged Documentation	1	Forged medical note	Final grade of "F-DISC" in course; suspended from taking courses offered by the Teaching Faculty and suspended from the Registration Faculty for 8 months; notation on transcript and academic record; required to write a letter of apology to the instructor; and required to complete the Academic Integrity tutorials and quiz; "DISC" designation and notation may be removed upon request after 2 years or at time of graduation	Associate Dean of Teaching Faculty and Associate Dean of Registration Faculty	Admission of guilt and showed remorse; has been experiencing health issues	Reason for committing the offense was one of desperation, with an urgency to finish degree	Not sought	None	Not sought	None
	1	Forged medical note	Final grade of "F-DISC" in course; suspended from taking courses offered by the Teaching Faculty and suspended from the Registration Faculty for 8 months; notation on transcript and academic record; required to write a letter of apology to the instructor; and required to complete the Academic Integrity tutorials and quiz; "DISC" designation and notation may be removed upon request after 2 years or at time of graduation	Associate Dean of Teaching Faculty and Associate Dean of Registration Faculty	Admission of guilt and showed remorse; provided a copy of a letter of apology to the clinic	Reason for committing the offense was one of desperation; ill but had no money to pay for a medical note	Not sought	None	Not sought	None

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Forged Documentation Continued	1	Date on medical note was altered	Final grade of "F-DISC" in course; suspended from the Teaching Faculty and the Registration Faculty for an 8 month period; notation on transcript and academic record; and required to complete the Academic Integrity tutorials and quiz; "DISC" designation and notation may be removed upon request after 1 year or at time of graduation	Associate Dean of Teaching Faculty and Associate Dean of Registration Faculty	None	Admitted the date on the medical note was altered but could not provide an explanation; the clinic verified he/she was not present at the clinic on the altered date of the medical note	Not sought	None	Not sought	None
	1	Student signed an attendance sheet for another student, sparing the student for whom he/she signed a loss of an attendance-based grade	Grade of "0" for attendance in the course; effectively a 5% reduction in grade	Director	None	None	Not sought	None	Not sought	None
Inappropriate Collaboration	4	While grading required assignments for course, the teaching assistant ascertained that many of the 4 students' written answers were identical	Received final grade of "F" on both assignments; required to complete The Academic Integrity & Student Conduct tutorials and associated quiz; required to write a letter of apology to instructor	Department Head	None	None	Not Sought	None	Not Sought	None
	2	Inappropriate collaboration with another student on assignment	Mark received will be divided and received half of total grade; "DISC" comment on transcript; letter in file	Associate Dean	Very apologetic; thought they were doing things correctly	None	Not sought	None	Not sought	None
	1	Friend completed research and aided in the writing of the essay	"F" in assignment; final grade of "F-DISC"; complete Academic Integrity tutorials	Department Head	None	None	Not sought	None	Not sought	None

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Inappropriate Collaboration Continued	1	Copied another student's work without their knowledge	"F" in assignment; final grade of "F-DISC"; complete Academic Integrity tutorials	Department Head	None	None	Not sought	None	Not sought	None
	3	Copied assignment	"F" in assignment; "DISC" comment to remain on record until graduation; complete Academic Integrity tutorials	Department Head	None	None	Not sought	None	Not sought	None
	2	Inappropriate collaboration	"F" in assignment	Department Head	None	None	Not sought	None	Not sought	None
	2	Inappropriate collaboration in course	"F-DISC" in course; notation of academic dishonesty on transcript; student may apply to Registrar's Office to have comments removed upon confirmed graduation	Associate Dean	None	Admitted to being aware of collaboration but was not primarily responsible for the act	Not sought	None	Not sought	None
	1	Inappropriate collaboration in course	"F-DISC" in course; barred from Faculty courses for 1 year; notation of academic dishonesty on transcript; student may apply to Registrar's Office to have comments removed upon confirmed graduation	Associate Dean	None	Claimed being unaware that what they engaged in was wrong, admitted to collaborating, admitted to intentionally altering words to make them different	LDC	"F-DISC" in course; barred from Faculty courses for 1 year; notation of academic dishonesty on transcript; student may apply to Registrar's Office to have comments removed upon confirmed graduation	Appealed to UDC but UDC appeal withdrawn because an alternate penalty was negotiated between the student's lawyer and the Faculty	Notation of academic dishonesty for inappropriate collaboration but note does not appear on transcript but is kept in Dean's office; final grade of "F" in course; suspension from Faculty courses for 8 months

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Inappropriate Collaboration Continued	1	Inappropriate collaboration in course	"F-DISC" in course; barred from Faculty courses for 1 year; notation of academic dishonesty on transcript; student may apply to Registrar's Office to have comments removed upon confirmed graduation	Associate Dean	None	Claimed being unaware that what they engaged in was wrong, admitted to collaborating, admitted to intentionally altering words to make them different.	LDC	"F-DISC" in course; barred from Faculty courses for 8 months; notation of academic dishonesty on transcript; student may apply to Registrar's Office to have comments removed upon confirmed graduation	Appealed to UDC but UDC appeal withdrawn because an alternate penalty was negotiated between the student's lawyer and the Faculty	Notation of academic dishonesty for inappropriate collaboration but note does not appear on transcript but is kept in Dean's office; final grade of "F" in course; suspension from Faculty courses for 4 months
	1	Asked for a copy of assignment from another student	"F" grade in course; required to write a 1000 word essay on plagiarism	Department Head	None	None	Not sought	None	Not sought	None
	1	Gave assignment to other student	Grade of "0" on assignment, complete Academic Integrity tutorial	Department Head	None	None	Not sought	None	Not sought	None
	2	One student allowed other student to copy work during lab test for course	"F-DISC" in course; suspension from Teaching Faculty for 6 months; complete Academic Integrity tutorial	Associate Dean of Teaching Faculty and Director of Registration Faculty	None	None	Not sought	None	Not sought	None
	2	One student allowed other student to copy work during final exam in course	"F-DISC" in course; suspension from Teaching Faculty for 18 months to be served consecutively	Associate Dean of Teaching Faculty and Director of Registration Faculty	None	Prior charge of inappropriate collaboration	Not sought	None	Not sought	None

PART 1: ACADEMIC DISHONESTY

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Inappropriate Collaboration Continued	1	Few or none of the required calculations were performed in the online calculation program account even though answers were presented to questions which needed these calculations	Grade of "0" for assignment; lab mark cannot be used for a lab exemption; and notation on transcript which may be removed upon request after 1 year or at time of graduation	Department Head	None	Admitted to not performing all the calculations in the online calculation program account as required	Associate Dean	Penalties upheld	Not sought	None
	1	Required to perform calculations individually through their own online calculation program account but the database indicates they did not	Grade of "0" for experiment in course; lab mark cannot be used for a lab exemption; and notation on transcript which may be removed upon request after 1 year or at time of graduation	Department Head	None	Admitted to not performing all the calculations in the online calculation program account as required	Not sought	None	Not sought	None
	1	Duplication of assignments in course	Grade of "0" for duplicated assignments	Associate Department Head	None	None	Not sought	None	Not sought	None

PART 1: ACADEMIC DISHONESTY

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Inappropriate Collaboration Continued	1	Posting of course assignments on the internet (for 4 separate courses) with the intent to pay for the answers	Grade of "0" for assignments posted and final grade recalculated for 4 separate courses; final grade with "DISC" designation for all four courses; suspended from taking courses in the Registration Faculty for 1 year; notation on transcript and academic record; and required to complete online Academic Integrity tutorials and quiz; "DISC" designation and notation may be removed upon request after 2 years or at time of graduation	Associate Dean	None	Previous offense in a course; denied having used or even knowledge of website and denied owning the userid to site, despite the fact that userid is linked with the name of student, is linked to the four courses in question and originates from Winnipeg MB; when talking to the instructor the student said he/she "would not do it anymore" which implies an act of academic dishonesty	Not sought	None	Not sought	None
	1	Duplication of assignments in course	Grade of "0"; "F-DISC" in course; statement on academic transcript and record for 2 years or until graduation	Associate Department Head	None	None	Faculty	Penalty upheld	LDC	Denied
	1	Submitted a lab report with information downloaded from a website and copied from another student	Grade of 50% for assignment; lab mark cannot be used for a lab exemption; notation on transcript which may be removed upon request after 1 year	Department Head	None	Admission of guilt	Not sought	None	Not sought	None

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Inappropriate Collaboration Continued	1	Few or none of the required calculations were performed in the online calculation program account even though answers were presented to questions which needed these calculations	Grade of "0" for assignment; lab mark cannot be used for a lab exemption; and notation on transcript which may be removed upon request after 1 year or at time of graduation	Department Head	None	Admitted to not performing all the calculations in the online calculation program account as required	Associate Dean	Appeal of transcript notation penalty; appeal denied	Not sought	None
	1	Required to perform calculations individually through their own online calculation program account but the database indicates they did not	Grade of "0" for assignment; lab mark cannot be used for a lab exemption; and notation on transcript which may be removed upon request after one year or at time of graduation	Department Head	None	Admitted to not performing all the calculations in the online calculation program account as required	Associate Dean	Appeal denied	Not sought	None
	1	Duplication of assignments in course	Grade of "0" for assignments	Associate Department Head	None	None	Not Sought	None	Not sought	None
	2	Inappropriate collaboration on a paper submitted in course	Grade of "0" on the assignment; required to complete the Academic Integrity tutorials and quiz; and required to write a letter of apology to Professor	Associate Department Head	None	None	Not sought	None	Not sought	None
	2	Inappropriate collaboration on a paper submitted in course	Grade of "0"; required to complete the Academic Integrity tutorials and quiz; and required to write a letter of apology to Professor	Associate Department Head	None	None	Not sought	None	Not sought	None

PART 1: ACADEMIC DISHONESTY

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Inappropriate Collaboration Continued	2	Inappropriate collaboration on an assignment submitted in course	Grade of "0" for assignment; "DISC" designation on transcript; and notation on transcript and academic record; "DISC" designation and notation may be removed upon request after 1 year or at time of graduation	Department Head	None	Did not make appointment to meet with the Department Head, therefore a determination about the allegation was made without the student's input	Not sought	None	Not sought	None
	3	Few or none of the required calculations were performed in the online calculation program account even though answers were presented to questions which needed these calculations	Grade of "0" for assignment; lab mark cannot be used for a lab exemption; and notation on transcript which may be removed upon request after 1 year or at time of graduation	Department Head	None	Admitted to not performing all the calculations in the online calculation program account as required	Not sought	None	Not sought	None
	2	Submitted a lab report containing the identical figure copied from another student	Grade of "0" for assignments; letter kept on file in the Department	Department Head	None	Admission of guilt	Not sought	None	Not sought	None
	2	Duplication of assignment in course	Grade of "0" for assignment and complete the Academic Integrity tutorials and quiz	Associate Department Head	None	None	Not sought	None	Not sought	None
	2	Submitted a lab report containing figure captions copied from another student	Grade of 50% for assignment; lab mark cannot be used for a lab exemption	Department Head	None	Admission of guilt	Not sought	None	Not sought	None

PART 1: ACADEMIC DISHONESTY

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Inappropriate Collaboration Continued	2	Inappropriate collaboration on quiz in course	Grade of "0" for quiz; "DISC" designation on transcript; and notation on transcript and academic record; "DISC" designation and notation may be removed upon request after 1 year or at time of graduation	Department Head	None	Did not make appointment to meet with the Department Head, therefore a determination about the allegation was made without the student's input	Not sought	None	Not sought	None
	3	Duplication of assignment in course	Grade of "0" for assignment and complete the Academic Integrity tutorials and quiz	Associate Head	None	None	Not sought	None	Not sought	None
	3	Few or none of the required calculations were performed in his/her online calculation program account even though answers were presented to questions which needed these calculations	Grade of "0" for assignment; lab mark cannot be used for a lab exemption; notation on transcript which may be removed upon request after 1 year or at time of graduation; and complete the Academic Integrity tutorials and quiz	Department Head	None	Admitted to not performing all the calculations in the online calculation program account as required	Not sought	None	Not sought	None
	28	Duplication of assignment(s)	Grade of "0" for assignment(s)	Associate Department Head	None	None	Not Sought	None	Not sought	None
	6	Few or none of the required calculations were performed in the online calculation program account even though answers were presented to questions which needed these calculations	Grade of "0" for assignment; lab mark cannot be used for a lab exemption; and notation on transcript which may be removed upon request after 1 year or at time of graduation	Department Head	None	None	Not sought	None	Not sought	None

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Inappropriate Collaboration Continued	2	Academic dishonesty involving 2 assignments in course	mark of "0" for both assignments	Associate Department Head	None	None	Not sought	None	Not sought	None
	4	Submitted a lab report containing figure captions copied from another student	Grade of "0" for 2 assignments; lab mark cannot be used for a lab exemption; and notation on transcript which may be removed upon request after 1 year or at time of graduation	Department Head	Admitted to engaging in academic dishonesty	None	Not sought	None	Not sought	None
	4	Few or none of the required calculations were performed in the online calculation program account even though answers were presented to questions which needed these calculations	Grade of "0" for assignment; lab mark cannot be used for a lab exemption; and notation on a transcript which may be removed upon request after 1 year or at time of graduation	Department Head	None	None	Not sought	None	Not sought	None
Plagiarism	1	Plagiarism detected in student assignment	Letter of apology to instructor; grade reduction on assignment; complete online Academic Integrity & Student Conduct tutorials; 1,000 word essay on plagiarism	Associate Dean	None	None	Not sought	None	Not sought	None
	1	Plagiarism detected on student final report	Letter of apology to instructor; rewrite report; complete online Academic Integrity & Student Conduct tutorial; 2,500 word essay on plagiarism	Associate Dean	None	None	Not sought	None	Not sought	None
	1	Parts of assignment word for word from previously published work with no proper reference	Grade of "0" on the assignment; short essay assignment about plagiarism; and Academic Integrity and Student Conduct tutorials	Department Head	None	None	Not sought	None	Not sought	None

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Plagiarism Continued	1	Plagiarized material, did not provide citations	Time Management and Plagiarism workshops through Student Affairs; receive an "F" on assignment; "DISC" notation on transcript	Associate Dean	None	Student did not attend hearing or respond to allegations	Not sought	None	Not sought	None
	1	Plagiarized material, did not provide citations, did not provide a bibliography	Time Management and Plagiarism workshops through Student Affairs; receive an "F" on assignment; "DISC" notation on transcript	Associate Dean	None	Student did not attend hearing or respond to allegations	Not sought	None	Not sought	None
	1	Did not cite materials from online sources and did not include references for all materials cited	Time Management and Plagiarism workshops through Student Affairs; Receive an "F" on assignment; "DISC" notation on transcript	Associate Dean	Feeling very stressed; very apologetic	None	Not sought	None	Not sought	None
	1	Plagiarized material for which proper citations were not provided	Time Management and Plagiarism workshops through Student Affairs; Receive an "F" on assignment; "DISC" notation on transcript	Associate Dean	Student in a hurry to complete assignment, made mistakes; very apologetic	None	Not sought	None	Not sought	None
	1	Did not include adequate citations for all images used in a portfolio	Required to resubmit portfolio with proper citation images used; "DISC" notation on transcript	Associate Dean	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources	Final grade of "F-DISC"; "DISC" to remain on record until graduation	Department Head	None	None	Appeal of penalties to Faculty level	Appeal denied	Not sought	None
	1	Use of uncited sources	Final grade of "F-DISC"; "DISC" to remain on record until July 1, 2015	Head of Teaching Department and Director of Registration Program	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources	Final grade of "F-DISC"; "DISC" to remain until graduation	Department Head	None	None	Not sought	None	Not sought	None

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Plagiarism Continued	1	Use of uncited sources	Final grade of "F-DISC"; "DISC" to remain on record until graduation; complete Academic Integrity tutorials	Department Head	None	None	Not sought	None	Not sought	None
	1	Incident of plagiarism	Final grade of "F-DISC"; suspension from Registration Faculty for 5 years; permanent suspension from taking courses in the Department; "DISC" permanently on record	Associate Dean of Registration Faculty	None	Multiple incidents of academic dishonesty	Not sought	None	Not sought	None
	1	Incident of plagiarism	Final grade of "F-DISC"; permanent suspension from taking courses in Department; "DISC" to be removed 6 months prior to graduation	Associate Dean of Registration Faculty	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources	Final grade of "F-DISC"; "DISC" to remain on record until graduation	Department Head	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources	"F" in assignment; "DISC" added to final grade of "C" and to be removed after completion of Academic Integrity tutorials	Associate Department Head	None	None	Not sought	None	Not sought	None
	1	Report from Department Head of incident of plagiarism/research fraud	Final grade of "F-DISC"; "DISC" to be removed 6 months prior to graduation	Associate Dean of Registration Faculty	None	None	Not sought	None	Not sought	None
	1	Incident of plagiarism	Student to volunteer 20 hours of service at Advocacy Office	Department Head	Student had a severe medical crisis	None	Not sought	None	Not sought	None
	1	Use of uncited sources in first page of a research proposal	Student to submit new proposal and meet with Instructor from Academic Learning Centre to discuss citation and plagiarism issues	Department Head	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources	"F" in assignment; complete Academic Integrity tutorials	Coordinator of Program	None	None	Not sought	None	Not sought	None

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Plagiarism Continued	1	Use of uncited sources	Final grade of "F-DISC"; "DISC" to remain on record until July 1, 2015	Department Head	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources	Final grade of "F-DISC"; "DISC" to remain on record until July 1, 2015	Department Head and Associate Dean of Registration Faculty	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources	Final grade of "F-DISC"; "DISC" to be removed 6 months prior to graduation	Department Head	None	None	Appeal of penalties to Faculty level	Appeal denied	Not sought	None
	1	Use of uncited sources	Final grade of "F-DISC"; complete Academic Integrity tutorials	Associate Department Head	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources	Final grade of "F-DISC"; "DISC" to remain on record until 6 months after graduation; complete Academic Integrity tutorials	Department Head	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources & deliberately deceptive use of published material	Final grade of "F-DISC"	Department Head	None	None	Not sought	None	Not sought	None
	1	Incident of plagiarism	Final grade of "F-DISC"; suspension from taking courses in department or cross listed courses for 1 year; "DISC" to be removed 6 months prior to graduation	Associate Dean of Registration Faculty	None	Student had been previously forewarned about plagiarizing	Not sought	None	Not sought	None
	1	Incident of plagiarism	Final grade of "F-DISC"; Student must complete Academic Integrity tutorials; "DISC" to be removed 6 months prior to graduation	Associate Dean of Registration Faculty	None	2nd incident of academic dishonesty	Not sought	None	Not sought	None

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Plagiarism Continued	1	Incident of plagiarism	Final grade of "F-DISC"; suspension from taking courses in the specific Department for 1 year; "DISC" to be removed 6 months prior to graduation; student must complete Academic Integrity tutorials	Associate Dean of Registration Faculty	None	Purchased paper from the internet	Not sought	None	Not sought	None
	1	Two incidents of use of uncited resources	Final grade of "F-DISC" in both courses; "DISC" to remain on record in both courses until graduation	Department Head	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources	Final grade of "F-DISC"; "DISC" to be removed 6 months prior to graduation	Department Head	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources	Final grade of "F-DISC"; suspension from taking courses from two departments for 2 year; "DISC" to remain on record until graduation; complete Academic Integrity tutorials	Department Head	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources	"F" in term paper; "DISC" to remain on record until completion of Academic Integrity tutorials	Acting Department Head	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources	Final grade of "F-DISC"; "DISC" to remain on record until graduation	Department Head	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources & deliberately deceptive use of published material	Final grade of "F-DISC"; "DISC" to remain on record 6 months prior to graduation	Department Head	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources	Final grade of "F-DISC"; "DISC" to remain on record until completion of Academic Integrity tutorials	Acting Department Head	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources	Final grade of "F-DISC"; "DISC" to be removed once graduation confirmed	Department Head	None	None	Appeal of finding to Faculty level	Appeal denied	Not sought	None

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Plagiarism Continued	1	Use of uncited sources	Final grade of "F-DISC"; "DISC" to be removed upon graduation	Department Head	None	None	Appeal of penalties to Faculty level	Appeal denied	Not sought	None
	1	Use of uncited sources	Final grade of "F-DISC"; "DISC" to remain on record until July 1, 2015	Department Head	Student stated he/she suffered from anxiety	None	Not sought	None	Not sought	None
	1	Use of uncited sources	Final grade of "F-DISC"; "DISC" to remain on record until graduation	Department Head	None	None	Not sought	None	Not sought	None
	1	Incident of plagiarism	Final grade of "F-DISC"; suspension from Teaching Faculty for 1 year; "DISC" to be removed 6 months prior to graduation; student must complete Academic Integrity tutorials	Associate Dean of Teaching Faculty and Associate Dean of Registration Faculty	None	2nd incident of academic dishonesty	Not sought	None	Not sought	None
	1	Use of uncited sources & deliberately deceptive use of published material	Final grade of "F-DISC"; "DISC" to remain on record 6 months prior to graduation	Department Head	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources	Final grade of "F-DISC"; "DISC" to be removed upon graduation	Department Head and Dean of Registration Faculty	None	None	Appeal of penalties to Faculty level	Appeal denied	Not sought	None
	1	Use of uncited sources	Final grade of "F-DISC"; "DISC" to be removed after graduation	Department Head	None	None	Not sought	None	Not sought	None
	1	Appeal of penalties only assigned by Department Head for plagiarism	Penalty changed to: Final grade of "F-DISC"; "DISC" to be removed to 6 months prior to graduation (original penalty was silent on when "DISC" could be removed)	Associate Dean of Teaching Faculty and Associate Dean of Registration Faculty	None	None	Not sought	None	Not sought	None

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Plagiarism Continued	1	Use of uncited sources	Final grade of "F-DISC"; "DISC" to remain on record until March 1, 2016	Head of Teaching Department and Associate Dean of Registration Faculty	Student admitted to academic dishonesty	None	N/A	N/A	N/A	N/A
	1	Incident of plagiarism	"F" in assignment; Complete Academic Integrity tutorials	Department Head	None	Significant time in class spent discussing academic integrity	Not sought	None	Not sought	None
	1	Incident of plagiarism	"F" in assignment	Department Head	Student admitted to plagiarizing and was apologetic	None	Not sought	None	Not sought	None
	1	Incident of plagiarism	Final grade of "F-DISC"; suspension from Registration Faculty for 16 months; prior to return student must complete Academic Integrity tutorials; "DISC" to be removed once graduation confirmed	Associate Dean of Registration Faculty	None	2nd incident of academic dishonesty	Not sought	None	Not sought	None
	1	Incident of plagiarism	"F" in assignment	Associate Department Head	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources	"F" in assignment; complete Academic Integrity tutorials	Coordinator of Teaching Program and Director of Registration Program	None	None	Not sought	None	Not sought	None
	1	Incident of plagiarism in 2 assignments	Final grade "F"; Statement on transcript can be removed upon graduation	Associate Head of Teaching Faculty and Director of Registration Faculty	Student submitted letter of admission and explanation	None	Not sought	None	Not sought	None
	1	Incident of plagiarism	Final grade of "F"	Department Head	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources	Final grade of "F-DISC"; "DISC" to remain on record until September 2, 2015	Department Head	Student admission of academic dishonesty	None	Not sought	None	Not sought	None

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Plagiarism Continued	1	Use of uncited sources	Final grade of "F-DISC"; "DISC" remains on record until graduation; complete Academic Integrity tutorials	Head of Teaching Department and Director of Registration Program	None	None	Not sought	None	Not sought	None
	1	Incident of plagiarism	"F" in assignment	Department Head	Death in family	Significant plagiarism	Not sought	None	Not sought	None
	1	Use of uncited sources	"F" in assignment; final grade of "F"	Head of Teaching Department and Dean of Registration Faculty	Student provided medical documentation	None	Not sought	None	Not sought	None
	1	Use of uncited sources	Final grade of "F-DISC"; "DISC" to remain on record until July 1, 2015	Department Head	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources	Final grade of "F-DISC"; "DISC" to remain on record until completion of Academic Integrity tutorials	Acting Department Head	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources	Final grade of "F-DISC"; "DISC" to remain on record until July 2016	Department Head and Director of Registration Program	None	None	Not sought	None	Not sought	None
	1	Incident of plagiarism	"F" in assignment	Associate Head of Teaching Faculty and Associate Dean of Registration Faculty	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources	Final grade of "F-DISC"; "DISC" to remain on record until 6 months after graduation; complete Academic Integrity tutorials	Department Head and Director of Registration Program	None	None	Not sought	None	Not sought	None

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Plagiarism Continued	1	Incident of plagiarism	Final grade of "F-DISC"; suspension from Registration Faculty for 3 years; "DISC" permanently on record	Associate Dean of Registration Faculty	None	3rd incident of academic dishonesty	LDC	Appeal denied	Not sought	None
	1	Use of uncited sources	Final grade of "F-DISC"; "DISC" to remain on record until July 1, 2015	Department Head and Director of Registration Program	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources	Final grade of "F-DISC"; "DISC" to remain on record until July 1, 2015	Head of Teaching Department and Director of Registration Program	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources	"F" in assignment; "DISC" to remain on record until July 1, 2015	Head of Teaching Department and Director of Registration Program	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources	Final grade of "F-DISC"; "DISC" to remain on record until July 1, 2015	Head of Teaching Department and Director of Registration Program	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources	Final grade of "F-DISC"; "DISC" to remain on record until July 1, 2016	Department Head	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources	Final grade of "F-DISC"; "DISC" to remain on record until June 1, 2015	Head of Teaching Department and Director of Registration Program	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources	"F" in assignment; "DISC" to remain on record until July 28, 2014	Department Head	None	None	Not sought	None	Not sought	None

PART 1: ACADEMIC DISHONESTY

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 Examples of aggravating factors can include denial in the face of clear evidence, lack of regret, *etc.*

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Plagiarism Continued	1	Use of uncited sources	Final grade of "F-DISC"; "DISC" remains on record until graduation; complete Academic Integrity tutorials	Head of Teaching Department and Director of Registration Program	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources	Final grade of "F-DISC"; "DISC" to remain on record until graduation; complete Academic Integrity tutorials	Head of Teaching Department and Director of Registration Program	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources	Final grade of "F-DISC"; suspension from taking courses from 2 Departments for 1 year; complete Academic Integrity tutorials	Head of Teaching Department and Director of Registration Program	None	None	Not sought	None	Not sought	None
	1	Incident of plagiarism	"F" in assignment	Associate Head of Teaching Department and Director of Registration Faculty	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources	Final grade of "F-DISC"; suspension from taking courses from Registration Faculty for 1 year; "DISC" to remain on record until graduation; complete Academic Integrity tutorials	Head of Teaching Department and Director of Registration Program	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources	Final grade of "F-DISC"; "DISC" to remain on record until January 1, 2015	Department Head	Student was contrite	None	None	Not sought	None	Not sought

PART 1: ACADEMIC DISHONESTY

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Plagiarism Continued	1	Use of uncited sources	"F" in assignment; "DISC" to remain on record until July 1, 2015	Head of Teaching Department and Director of Registration Program	Student admission and appeared contrite	None	Not sought	None	Not sought	None
	1	Use of uncited sources	"F" in assignment; complete Academic Integrity tutorials	Coordinator of Teaching Program and Director of Registration Program	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources	"F" in assignment; complete Academic Integrity tutorials	Coordinator of Teaching Program and Director of Registration Program	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources	Final grade of "F-DISC"; "DISC" to remain on record until 6 months after graduation; complete Academic Integrity tutorials	Department Head and Director of Registration Program	None	2nd incident of academic dishonesty	Not sought	None	Not sought	None
	1	Use of uncited sources	Final grade of "F-DISC"; suspension from taking courses from 2 Departments for 1 year; "DISC" to remain on record until graduation; complete Academic Integrity tutorials	Head of Teaching Department and Associate Dean of Registration Faculty	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources	Final grade of "F-DISC"; "DISC" to remain on record until July 1, 2015	Department Head and Associate Dean of Registration Faculty	None	None	Not sought	None	Not sought	None

PART 1: ACADEMIC DISHONESTY

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Plagiarism Continued	1	Use of uncited sources	Final grade of "F-DISC"; suspension from taking courses from Registration Faculty for 1 year	Head of Teaching Department and Dean of Registration Faculty	None	None	Not sought	None	Not sought	None
	1	Incident of plagiarism	Final grade "F-DISC"; "DISC" to remain on record until confirmation of graduation; 2 year suspension from taking courses from the specific Department of Registration Faculty; suspension from Registration Faculty from for 16 months; completion of Academic Integrity tutorials prior to registration	Associate Dean of Registration Faculty	Student admitted to plagiarizing	2nd Incident of academic dishonesty	Not sought	None	Not sought	None
	1	Use of uncited secondary sources	Loss of 40% of value on assignment	Department Head	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources	Final grade of "F-DISC"; "DISC" to remain on record until 6 months after graduation	Associate Dean of Teaching Faculty and Acting Dean of Registration Faculty	None	None	Not sought	None	Not sought	None
	1	Use of uncited sources	Final grade of "F-DISC"; "DISC" to remain on record until 6 months after graduation	Associate Dean of Teaching Faculty and Acting Dean of Registration Faculty	2nd incident of plagiarizing	None	Not sought	None	Not sought	None
	1	Plagiarism in course	"F-DISC" in course; student may apply to Registrar's Office to have comments removed upon confirmed graduation	Associate Dean	None	None	Not sought	None	Not sought	None

PART 1: ACADEMIC DISHONESTY

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Plagiarism Continued	1	Plagiarism in 2 one-page assignments in course	"F-DISC" in course; notation of academic dishonesty ; 2nd offense on transcript; all comments can be removed upon application to Registrar's Office at confirmed graduation	Associate Dean	None	None	Not sought	None	Not sought	None
	1	Plagiarism in course	"F-DISC" in course; barred from courses offered by Faculty and any non-Faculty course that would contribute to degree for 4 months; notation of academic dishonesty on transcript; student may apply to Registrar's Office to have comments removed upon confirmed graduation	Associate Dean	None	None	Not sought	None	Not sought	None
	1	Plagiarism in course	"F-DISC" in course; barred from courses offered by Faculty and any non-Faculty course that would contribute to degree for 1 year; notation of academic dishonesty on transcript; student may apply to Registrar's Office to have comments removed upon confirmed graduation	Associate Dean	None	None	Not sought	None	Not sought	None
	1	Plagiarism in course	"F-DISC" in course; barred from courses offered by Faculty and any non-Faculty course that would contribute to degree for 4 months; notation of academic dishonesty on transcript; student may apply to Registrar's Office to have comments removed upon confirmed graduation	Associate Dean	None	None	Not sought	None	Not sought	None
	1	Plagiarism in course	Academic Integrity tutorial	Associate Dean	This case was more about sloppy citation	None	Not sought	None	Not sought	None

PART 1: ACADEMIC DISHONESTY

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Plagiarism Continued	1	Plagiarism in course	Mark of "0" on term paper; "DISC" comment after grade; student can apply to the Registrar's Office to have the "DISC" comment removed upon confirmed graduation	Associate Dean	None	None	Not sought	None	Not sought	None
	1	Plagiarism in paper in course	"F-DISC" in course; barred from Faculty courses for 8 months; notation of academic dishonesty; mandatory Academic Integrity tutorial; Student may apply to Registrar's Office for comments to be removed upon confirmed graduation	Associate Deans of Registration Faculty and Teaching Faculty	Clear evidence of plagiarism and lack of remorse or understanding the severity of actions	None	Not sought	None	Not sought	None
	1	Plagiarism in course	"F-DISC" in course; notation of academic dishonesty on transcript; barred from Faculty for 6 months; mandatory Academic Integrity tutorials; student may apply to Registrar's Office to have comments removed upon confirmed graduation	Associate Deans of Registration Faculty and Teaching Faculty	None	None	Not sought	None	Not sought	None
	1	Plagiarism in course	"F-DISC" in course; barred from Faculty courses for 1 year with notation; notation of academic dishonesty; all notations may be applied for removal upon confirmed graduation	Associate Deans of Registration Faculty and Teaching Faculty	None	None	LDC	Appeal denied	Not sought	None
	1	Plagiarism in group paper in course	Final mark of "0" on term paper; mandatory Academic Integrity tutorials	Associate Dean	None	None	Not sought	None	Not sought	None
	1	Plagiarism in term paper in course	Final grade on paper shall be reduced by 50%	Associate Dean	This case was more about sloppy citation	None	Not sought	None	Not sought	None

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Plagiarism Continued	1	Plagiarism in group paper in course	"F-DISC" in course; notation of academic dishonesty on transcript; mandatory Academic Integrity tutorials; student may apply to Registrar's Office to have comments removed upon confirmed graduation	Associate Dean	Undisclosed medical or compassionate concerns from home Faculty	None	Not sought	None	Not sought	None
	4	Plagiarism in group paper in course	Warning letter about inappropriate citation; E-File comment	Associate Dean	None	None	Not sought	None	Not sought	None
	1	Course Instructor informed Department Head that student was suspected of plagiarism with regards to the submission of a term paper	Grade of "F-No Paper" for the course	Acting Department Head	None	Student did not contact Department Head regarding this matter	Not sought	None	Not sought	None

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Plagiarism Continued	1	Instructor found plagiarized content within a submitted group project (ie no appropriate citation) in course	Student was given letter of reprimand to remain in academic file; required to re-do plagiarized content of assignment for no additional marks; proof of completion of on-line course on academic integrity	Associate Dean	Student had no record of previous allegations of academic dishonesty; small portion of project content plagiarized (estimated 5%); admitted to infraction; expressed remorse and volunteered to take action to avoid this behaviour in future; student was not given an orientation on plagiarism/ academic dishonesty; a member of the group admitted to being the one who plagiarized content	Admitted to infraction	Not sought	None	Not sought	None

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Plagiarism Continued	1	Instructor found plagiarized content within a submitted group project (ie no appropriate citation) in course	Student was given letter of reprimand to remain in academic file; notation (Disciplined for plagiarism) placed on transcript; mark of "0" for project; proof of completion of on-line course on academic integrity	Associate Dean Academic	Student had no record of previous allegations of academic dishonesty; portion of project content plagiarized (estimated 25%); admitted to infraction; expressed remorse and volunteered to take action to avoid this behaviour in future	Admitted to infraction; put other students in jeopardy as a result of their actions	LDC	Reprimand to remain in academic file; assigned a mark of 12.5 (out of 25) on entire project	Not sought	None

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Plagiarism Continued	1	Instructor found plagiarized content within a submitted group project (ie no appropriate citation) in course.	Student was given letter of reprimand to remain in academic file; notation (Disciplined for plagiarism) placed on transcript for 1 year; mark of "0" for project; proof of completion of on-line course on academic integrity	Associate Dean Academic	Student had no record of previous allegations of academic dishonesty; small portion of project content plagiarized (estimated 5%); admitted to infraction; expressed remorse and volunteered to take action to avoid this behaviour in future; student was not given an orientation on plagiarism/ academic dishonesty	Admitted to infraction; put other students in jeopardy as a result of their actions	LDC	Reprimand to remain in academic file; assigned a mark of "0" on entire project; proof of completion of on-line course on academic integrity; letter of apology to Instructor, and Associate Dean	Not sought	None

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Plagiarism Continued	1	Instructor found plagiarized content within a submitted group project (ie no appropriate citation) in course.	Student was given letter of reprimand to remain in academic file; required to re-do plagiarized content of assignment for no additional marks; proof of completion of on-line course on academic integrity	Associate Dean	Student had no record of previous allegations of academic dishonesty; small portion of project content plagiarized (estimated 5-10%); admitted to infraction; expressed remorse and volunteered to take action to avoid this behaviour in future; student was not given an orientation on plagiarism/ academic dishonesty	Admitted to infraction	Not sought	None	Not sought	None

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Plagiarism Continued	2	Instructor found plagiarized content within a submitted group project (ie no appropriate citation) in course	Students were given letter of reprimand to remain in academic file; mark of "0" on project; proof of completion of on-line course on academic integrity	Associate Dean	Students had no record of previous allegations of academic dishonesty; small portion of project content plagiarized (estimated 5-10%); admitted to infraction; expressed remorse and volunteered to take action to avoid this behaviour in future	Admitted to infraction	Not sought	None	Not sought	None
	1	Instructor found plagiarized content within a submitted group project (ie no appropriate citation) in course	Letter of reprimand to remain in academic file; required to re-do plagiarized content of assignment for no additional marks; proof of completion of on-line course on academic integrity	Associate Dean	No record of previous allegations of academic dishonesty; small portion of project content plagiarized (estimated 5%); admitted to infraction; expressed remorse and volunteered to take action to avoid this behaviour in future; member of the group admitted to plagiarized content	Admitted to infraction	Not sought	None	Not sought	None

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Plagiarism Continued	2	Instructor found plagiarized content within a submitted group project (ie no appropriate citation) in course	Letter of reprimand to remain in academic file; required to re-do plagiarized content of assignment for no additional marks; proof of completion of on-line course on academic integrity	Associate Dean	No record of previous allegations of academic dishonesty; portion of project content plagiarized (estimated 25%); admitted to infraction; expressed remorse and volunteered to take action to avoid this behaviour in future; a member of the group admitted to being the one who plagiarized content	Admitted to infraction	Not sought	None	Not sought	None
	3	Unintentional Plagiarism	Re-do assignment; research paper on the concept of plagiarism and ways to avoid it in written and electronic forms with particular emphasis on materials drawn from the internet	Department Head	Did not understand how to reference materials from the internet	None	Not sought	None	Not sought	None
	1	Duplicate submission of assignment	Grade of "0" on assignment	Department Head	Personal situation and level of honesty	None	Not sought	None	Not sought	None
	1	Plagiarism in written Candidacy Exam	Revise Candidacy Exam; 4 hours ALC tutoring; transcript reprimand (6 months)	Associate Dean	Small amount of plagiarism	Little knowledge of proper citation rules	Not sought	None	Not sought	None

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Plagiarism Continued	1	Plagiarism in Comprehensive Exam	New comprehensive exam submitted under new topic; ALC tutoring determined by ALC; transcript reprimand (3 months)	Associate Dean	Had not received feedback on use of specific citation style and assumed was applying it correctly	Significant portion plagiarized	Not sought	None	Not sought	None
	1	Plagiarism in assignment	2 hours ALC tutoring; "C+" in course; transcript reprimand (9 months)	Associate Dean	First assignment using specific citation style	Sloppiness in editing paper before submission; should have asked for a deferral	Not sought	None	Not sought	None
	1	Plagiarism in assignment	2 hours ALC tutoring; "C+" in course ("DISC" grade comment); transcript reprimand (9 months)	Associate Dean	Small amount of plagiarism	Did not pay careful attention to written warnings (i.e. in orientation, course syllabus, acceptance) of academic integrity	Not sought	None	Not sought	None
	1	Plagiarism in thesis	Failure of thesis (no second attempt, therefore required to withdraw); expulsion	Associate Dean	None	Plagiarism in thesis (advanced level in program); previously warned of plagiarism by advisor	Dean	Denied	Not sought	None
	1	Plagiarism in assignment	Apology letter; repeat of course; transcript reprimand (12 months)	Associate Dean	Personal compassionate circumstances	Assignment plagiarized verbatim nearly in its entirety; transcribed work from a friend and used the work thinking it was his/her own (didn't understand what he/she had written)	Not sought	None	Not sought	None

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Plagiarism Continued	1	Plagiarism in 2 assignments, 2 separate courses	4 hours ALC tutoring; "0" on assignments (resulting "F" & "D" in course) remediation permitted	Associate Dean	Personal compassionate circumstances	Despite difficulties, chose to turn in plagiarized work; more than 1 assignment plagiarized	Not sought	None	Not sought	None
	1	Plagiarism in written submission of application for admission; detected after several years in program	Application retroactively nullified; expelled from Faculty (with notation); banned from applying to Faculty for life	Dean	Showed no remorse	Explanation was not satisfactory or convincing	Reconsidered by Dean	Expulsion notation removed from transcript	Not sought	None
	1	Plagiarism in 2 assignments	2 hours ALC tutoring; "F" in course (resulting in Required to Withdraw from program); 1 year transcript reprimand	Associate Dean	Some personal circumstances	Large amounts of verbatim plagiarism; no attempt to reference heavily used source; confusing explanation regarding multiple versions of assignments	Not sought	None	Not sought	None
	1	Plagiarism in assignment	4 hours ALC tutoring; re-write assignment under different topic; receive a grade no higher than "B+" in course; 4 month transcript reprimand	Associate Dean	Had the correct approach in research & writing method; didn't know technical information needed to be referenced	Did not take steps to fully understand proper citing and referencing	Not sought	None	Not sought	None

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Plagiarism Continued	1	Plagiarism in Candidacy Exam (second offense)	Rewrite sections of Candidacy Exam; 2 hours of ALC tutoring; paper on proper citation; attend Copyright info session; transcript reprimand (15 months)	Associate Dean	Material presented identically in thesis proposal months earlier but was not identified as an allegation at that time, therefore not considered as severely as a second offence	Lack of knowledge on proper citation at such an advanced level	Not sought	None	Not sought	None
	1	Plagiarism in assignment	"0" on assignment (final grade not yet determined); 3 month transcript notation	Associate Dean	Medical circumstances	None	Not sought	None	Not sought	None
	1	Plagiarism in assignment	4 hours ALC tutoring; F in course (remediation not permitted, therefore required to withdraw); transcript reprimand 12 months	Associate Dean	None	Student believed he/she would be accused of plagiarism if source included in bibliography, so left it out	Dean	Denied	LDC	Student Withdrew
	1	Plagiarism in assignment	2-3 hours of ALC tutoring; "F" in course (remediation permitted); transcript reprimand (12 months)	Associate Dean	None	Felt academic integrity applied more to his/her thesis; reluctantly accepted responsibility	Not sought	None	Not sought	None
	1	Plagiarism in assignment	4 hours ALC tutoring; re-write assignment under different topic; receive a grade no higher than "B+" in course; 4 month transcript reprimand	Associate Dean	Small amount of plagiarism	Did not take steps to fully understand proper citing and referencing	Not sought	None	Not sought	None

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Plagiarism Continued	1	Plagiarism in assignment	ALC tutoring determined by ALC; transcript reprimand (6 months)	Associate Dean	Research/writing skills substantially improved from first offence	Second offence	Not sought	None	Not sought	None
	1	Plagiarism in assignment	4 hours ALC tutoring; re-write assignment under different topic; receive a grade no higher than "B" in course; 4 month transcript reprimand; loss of scholarship for 4 months	Associate Dean	None	Did not take steps to fully understand proper citing and referencing	Not sought	None	Not sought	None
	1	Plagiarism in assignment	4 hours ALC tutoring; "0" on assignment ("F" in course); 4 month transcript reprimand	Associate Dean	None	Rushed to submit paper; underwent instruction on academic dishonesty in thesis research seminar	Not sought	None	Not sought	None
	1	Plagiarism in assignment	4 hours ALC tutoring; "0" on assignment (resulting "C" in course; remediation permitted)	Associate Dean	Personal compassionate circumstances	None	Not sought	None	Not sought	None
	1	Plagiarism in 2 assignments	4 hours ALC tutoring; "F" in course (remediation permitted); transcript reprimand (9 months)	Associate Dean	Felt intimidated to seek assistance from Professor	Little knowledge of proper referencing/citation	Not sought	None	Not sought	None
	1	Plagiarism in assignment	"F" in course; rewrite of assignment; 4 hours ALC tutoring; 1 year transcript reprimand	Associate Dean	None	Nearly entire assignment plagiarized verbatim, save for one small section; didn't think proper referencing/citation was necessary for type of assignment	Not sought	None	Not sought	None

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Plagiarism Continued	1	Plagiarism in assignment	4 hours ALC tutoring; "F" in course (remediation permitted); suspended 14 months; transcript reprimand (14 months)	Associate Dean	First assignment in Canada	Nearly entire assignment plagiarized verbatim without any attempt to cite or reference; displayed little understanding of what he/she did wrong	Not sought	None	Not sought	None
	1	Plagiarism in assignment	4 hours ALC tutoring; "0" on assignment (resulting "F" in course - remediation permitted); 9 month transcript reprimand	Associate Dean	None	Significant verbatim plagiarism; underwent instruction on academic dishonesty in thesis research seminar	Not sought	None	Not sought	None
	1	Plagiarism in written submission of application to Faculty	Application nullified; banned from applying to Faculty for life	Dean	Showed some remorse	Tried to produce a research proposal from an existing study with an attempt to modify it to own field of study	Not sought	None	Not sought	None
	1	Plagiarism in written submission of application to Faculty	Application nullified	Dean	Showed some remorse	No further explanation provided	Not sought	None	Not sought	None
	1	Plagiarism in scholarship application	Future applications to the Faculty require Dean's approval	Dean	None	Thought using another author's summary of their research interest is permitted because a popular research area	Not sought	None	Not sought	None

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Plagiarism Continued	1	Submission of plagiarised material in the form of submissions similar to other students in the class; student's information re: posting information did not match the times on D2L	"F-Disc" in course; comment placed on transcript; completion of Academic Integrity tutorials	Department Head	None	Student denied all allegations but admitted that he/she assisted other students by reviewing the requirements of the assignment and shared how to post an online group assignment	Not sought	None	Not sought	None
	1	Submission of plagiarised material in the form of submissions similar to other students in the class; student posted online assignments after other postings that contained similar excerpts to 2 other students	"F-DISC" in course; comment placed on transcript; completion of Academic Integrity tutorials	Department Head	None	Student denied all allegations, stating he/she worked alone	Dean	Student did not attend meeting; original decision upheld	Not sought	None
	1	Submission of plagiarised material in the form of submissions similar to 2 other students in course; student shared completion of the assignment with 2 other class members	Complete the 2nd online assignment, following all instructions; grade of "0" on this online assignment; statement placed on transcript; completion of Academic Integrity tutorials	Department Head	Student admitted and took full responsibility for not completing the assignment as an individual; did not read instructions and shared completion with 2 other class members	None	Not sought	None	Not sought	None

PART 1: ACADEMIC DISHONESTY

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 Examples of mitigating factors include the student's being apologetic or under extreme stress, *etc.*
 Examples of aggravating factors can include denial in the face of clear evidence, lack of regret, *etc.*

Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Plagiarism Continued	1	Plagiarism in course	Grade of "F" on paper and grade of "F" in course; complete online tutorial re: Academic Integrity	Associate Dean	None	None	Not sought	None	Not sought	None
	1	Academic dishonesty in course	Grade of "0", required to complete the Academic Integrity and Student Conduct tutorials (Academic Integrity tutorials), associated quiz	Associate Dean	None	None	Not sought	None	Not sought	None
	1	Copied off internet	Grade of "0"	Associate Director	None	Denied copying off internet	Not sought	None	Not sought	None
	1	Copied Professor's PowerPoint and presented as their own work in another class	Grade of "F"	Associate Director	Did not understand what plagiarism is	None	Not sought	None	Not sought	None
	1	Failed to cite sources in paper	Grade of "F" in course	Associate Director	None	Second offense	Not sought	None	Not sought	None
	1	Plagiarism of assignment in course	Required to complete online Academic Integrity tutorials and quiz; and required to write a letter of apology to the instructor of the course	Associate Department Head	Unintentional	None	Not sought	None	Not sought	None
	1	Plagiarism of assignment in course	Final grade of "F-DISC" in course; suspended from taking courses in the Faculty for 1 year; suspended from the Registration Faculty for 1 year; notation on transcript and academic record; required to complete online Academic Integrity tutorials and quiz; "DISC" designation and notation may be removed upon request after 3 years or at time of graduation	Associate Dean of Teaching Faculty and Associate Dean of Registration Faculty	Said that he/she mistakenly submitted the file containing information pasted into the file for his/her assignment.	Third offense; admitted to pasting information from a website into assignment answer; screen shot showed that a file was modified two days after receipt of discipline letter; provided an explanation for this but no evidence	Not sought	None	Not sought	None

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Plagiarism Continued	1	Plagiarism of assignment in course	Grade of "0" in assignment; required to write a letter of apology to the instructor; and required to complete online Academic Integrity tutorials and quiz	Associate Head	None	None	Not sought	None	Not sought	None
	1	Plagiarism of assignment paper	Notation on transcript for 1 year or until graduation; required to complete the Academic Integrity tutorial and quiz and required to write a letter of apology to the Professor	Associate Head	None	None	Not sought	None	Not sought	None
	1	Failure to properly reference items from field placement used in class assignment	Grade of "0" in assignment	Dean	None	None	Not sought	None	Not sought	None
	1	Failure to properly reference items	Grade of "0" in assignment	Associate Dean	None	None	Not sought	None	Not sought	None

ANNUAL REPORT OF THE UNIVERSITY DISCIPLINE COMMITTEE
September 1, 2013 to August 31, 2014

PART 2: INAPPROPRIATE BEHAVIOUR

Notes: Where large numbers of students are noted above, it is normally a result of combining similar disciplinary matters that resulted in similar disciplinary actions.
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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Breach of Residence Hall Regulations <i>Alcohol</i>	1	Alcohol Policy Violation - Open alcohol	Community service hours	Housing Student Life	None	Attitude of resident	Not sought	None	Not sought	None
	1	Alcohol Policy Violation - Drinking Games	\$100 fine & alcohol probation	Housing Student Life	None	Student in a leadership position	Not sought	None	Not sought	None
	1	Alcohol Policy Violation - Over-consumption/ harrassment	\$100 fine	Housing Student Life	None	Inappropriate language/aggressive behaviour	Not sought	None	Not sought	None
	1	Alcohol Policy Violation - Beer bottles in residence	\$25 fine	Housing Student Life	None	Returning student	Not sought	None	Not sought	None
	1	Alcohol Policy Violation - Underage drinking	\$50 fine, residence probation	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Alcohol Policy Violation- Over- consumption	\$50 fine and alcohol probation	Housing Student Life	None	Under 18 at time of incident	Not sought	None	Not sought	None
	5	Alcohol Policy Violation - Open alcohol	\$50 fine	Housing Student Life	None	Repeating offense	Not sought	None	Not sought	None
	15	Alcohol Policy Violation - Open alcohol	Verbal and/or written warning	Housing Student Life	First offense	None	Not sought	None	Not sought	None
	11	Alcohol Policy Violation - Over-consumption	\$50 fine	Housing Student Life	None	Refusal to cooperate with Residence Life Staff	Not sought	None	Not sought	None

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Breach of Residence Hall Regulations <i>Alcohol Continued</i>	4	Alcohol Policy Violation - Drinking Games	\$50 fine	Housing Student Life	None	Evidence of drinking games/hosting of activity	Not sought	None	Not sought	None
	2	Alcohol Policy Violation - Beer bottles in residence	Verbal/written warning	Housing Student Life	First offense	None	Not sought	None	Not sought	None
	14	Alcohol Policy Violation - Drinking Games	Written and/or verbal warning	Housing Student Life	Suspected drinking games	None	Not sought	None	Not sought	None
	11	Alcohol Policy Violation - Over-consumption	Verbal and/or written warning	Housing Student Life	First time offense/Minor incident	None	Not sought	None	Not sought	None
	2	Alcohol Policy Violation - Over-consumption	\$100 fine	Housing Student Life	None	Additional cleaning needed	Not sought	None	Not sought	None
Breach of Residence Hall Regulations <i>Smoking/Drugs</i>	1	Smoking/Drugs Violation - Possesion of Marijuana	\$50 fine & residence probation	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Smoking/Drugs Violation - Smoking in residence	\$50 fine, removal of pet	Housing Student Life	None	Repeated offense	Not sought	None	Not sought	None
	1	Smoking/Drugs Violation - Suspicion of Marijuana use	\$50 fine	Housing Student Life	Action of guest	None	Appeal to Director	Denied	Not sought	None
	4	Smoking/Drugs Violation - Suspicion of Marijuana use	Residence probation	Housing Student Life	Cooperated with Residence Life Staff	None	Not sought	None	Not sought	None

PART 2: INAPPROPRIATE BEHAVIOUR

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Breach of Residence Hall Regulations <i>Smoking/Drugs Continued</i>	3	Smoking/Drugs Violation - Suspicion of Marijuana use	\$50 fine & residence probation	Housing Student Life	None	none	1 student appealed to Director	Denied	Not sought	None
	8	Smoking/Drugs Violation - Suspicion of Marijuana use	Verbal/written warning	Housing Student Life	Residual smell of marijuana	None	Not sought	None	Not sought	None
	1	Smoking/Drugs Violation - Smoking in residence	Written warning	Housing Student Life	First Offence	None	Not sought	None	Not sought	None
Breach of Residence Hall Regulations <i>Community Standards</i>	1	Verbal threats to University staff and fellow students	Evicted from residence	St. John's College, Vice Provost (Students)	Student responded and took action on conditions placed	None	Not sought	None	Not sought	None
	1	Community Standards Violation - Over occupancy	\$50 fine	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Community Standards Violation - Disrespect to Staff	Written warning	Housing Student Life	None	None	Note	None	Not sought	None
	1	Community Standards Violation - Unauthorized Occupation	Cleaning expense	Housing Student Life	None	Room needed to be re-cleaned immediately	Not sought	None	Not sought	None
	1	Community Standards Violation - Noise violation	\$100 fine	Housing Student Life	None	Repeated action; extreme volume	Not sought	None	Not sought	None

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Breach of Residence Hall Regulations <i>Community Standards Continued</i>	1	Community Standards Violation - Key Violation	\$50 fine	Housing Student Life	None	Key lent out for long period of time	Assistant Director	\$50 fine reversed; 10 hours community service was assessed	Not sought	None
	3	Community Standards Violation - Access Control Violation	\$50 fine	Housing Student Life	None	Aggressive behaviour/refusal to cooperate	Not sought	None	Not sought	None
	3	Community Standards Violation - Noise violation	\$50 fine	Housing Student Life	None	Repeated action	Not sought	None	Not sought	None
	8	Community Standards Violation - Noise violation	Written and/or verbal warning	Housing Student Life	Minor infraction	None	Not sought	None	Not sought	None
	2	Community Standards Violation - Guest Violation	Verbal and/or written warning	Housing Student Life	Minor infraction	None	Not sought	None	Not sought	None
	6	Community Standards Violation - Access Control Violation	Verbal and/or written warning	Housing Student Life	First offence/minor infraction	None	Not sought	None	Not sought	None
	3	Community Standards Violation - Unauthorized Items in Room	Verbal/written warning	Housing Student Life	Items removed	None	Not sought	None	Not sought	None
	2	Community Standards Violation - Pets in residence	\$50 fine, removal of pet	Housing Student Life	None	None	Not sought	None	Not sought	None

PART 2: INAPPROPRIATE BEHAVIOUR

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Computer Related Incidents	13	Wifi Policy - Unauthorized Wifi Broadcast	Verbal/written warning	Housing Student Life	None	None	Not sought	None	Not sought	None
Disorderly Conduct	4	Harassment - exclusive language	Meeting with Human Rights and Equity representative	Housing Student Life	None	Extremely offensive language used	Not sought	None	Not sought	None
	2	Discharged a fire extinguisher causing damage	Pay for damages	Vice Provost (Students)	Caught on security camera	Students remorseful	Not sought	None	Not sought	None
	1	Inappropriate behaviour	Banned from campus	Vice President (Administration)	None	None	UDC	Denied		
Indecent Exposure	1	Indecent Exposure - Nudity in common space	Written warning	Housing Student Life	None	None	Not sought	None	Not sought	None
	1	Exposure in Gritty Grotto	Recreation Services membership one-year suspension	Vice Provost (Students)	None	Student alleged unintentional; dealt with court proceedings	Not sought	None	Not sought	None
Misuse of University Services	1	Damage to Property - Damaged residence property	\$250 charge	Housing Student Life	None	Damage expense	Not sought	None	Not sought	None
	1	Damage to Property - Unsanitary room	\$50 cleaning charge	Housing Student Life	None	Room needed to be professionally cleaned	Not sought	None	Not sought	None
	4	Damage to Property - Damaged residence property	\$100 charge	Housing Student Life	None	Large damage incurred intentionally	Not sought	None	Not sought	None
	2	Damage to Property - Damaged residence property	Written warning	Housing Student Life	Accidental	None	Not sought	None	Not sought	None

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Misuse of University Services Continued	4	Damage to Property - Damaged residence property	\$50 charge	Housing Student Life	None	Damage occurred intentionally	Not sought	None	Not sought	None
	1	Concerning behaviour	Conditions on continued attendance - required to work through a Student Advocate for all dealings with the University Administration	Vice President (Administration)	None	None	Not sought	None	Not sought	None
Theft	4	Theft	Verbal warning	Housing Student Life	Items were returned after mediation	None	Not sought	None	Not sought	None
	1	Stole a textbook from the BookStore; attacked another student; stole a book and attempted to return to the BookStore	Permanently banned from all residences	Vice President (Administration), Vice Provost (Students)	None	None	Not sought	None	Not sought	None
Threatening Conduct	1	Violent Behaviour - Physical assault/fighting	Case worker assessment	Housing Student Life	Occurred off residence property	None	Not sought	None	Not sought	None
	1	Violent Behaviour - Physical assault/fighting	Written warning	Housing Student Life	Incident resolve quickly	None	Not sought	None	Not sought	None
	1	Violent Behaviour - Threatening with violence	Eviction	Housing Student Life	None	Use of weapon	Not sought	None	Not sought	None

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Threatening Conduct Continued	1	Derogatory written comments on discussion board in D2L; violation of Respectful Work and Learning Environment Policy in course	Student was asked to meet with instructor and apologize and come to understanding of the situation/discuss protocol for future interactions; student was asked to apologize to support staff member	Dean	Student was remorseful; explained background; willing to apologize	None	Not sought	None	Not sought	None	
	1	Threats to Recreation Services and Security Services staff	Apology letter to the Director of Security Services and work with Student Support Case Manager regarding academic and support plan and banned from Recreation Services for 1 year	Vice Provost (Students)	None	First apology letter was not specific and anonymous - required to resubmit	Not sought	None	Not sought	None	
	1	Yelled profanity and racial slurs at Recreation Services patrons and staff	Recreation Services membership suspension and must meet with Student Support Caseworker	Recreation Services, Vice Provost (Students)	None	None	None	Not sought	None	Not sought	None
	1	Inappropriate and disruptive behaviour	HOLD on student account; academic requests through Student Support Case Manager; communications with administratoin offices through Student Advocate; Access & Privacy communications through Access & Privacy Officer	Vice President (Administration)	None	Sent FIPPA office disrespectful communication	UDC	Denied			
	1	Physically attacked another student	HOLD placed on student account; banned from Campus	Vice President (Administration)	Provided medical documentation; work with Student Advocacy	None	None	Not sought	None	Not sought	None

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Unprofessional Conduct	1	Inappropriate and aggressive toward support staff and other students	Warning letter	Associate Deans of 2 Faculties & Equity Services	None	None	Not sought	None	Not sought	None
	1	Written notes attempting to persuade professor's grading of a deferred examination	Warning letter	Associate Dean	None	None	Not sought	None	Not sought	None
	1	Inappropriate and threatening behaviour in toward program advisor	Warning letter	Associate Deans of 2 Faculties & Equity Services	None	None	Not sought	None	Not sought	None
	1	Students failed to attend Professional Development Day sponsored by Faculty, despite instructions to do so; student found in breach of Faculty attendance policy	Student to review attendance policy and provide retroactive documentation/forms for absence from the Faculty; required to complete 3 on-line courses on ethics/professionalism to make up for missed content in program due to absence	Associate Dean	None	Student failed to provide documentation prior to posted deadline	None Sought	None	Not sought	None

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Unprofessional Conduct Continued	1	Student found in breach of Faculty attendance policy and clinical policies/protocols	Student given letter of reprimand/second and final warning, to remain in student file; 3 day suspension from classes and clinics; must attend extended clinic sessions to make up for lost time and meet clinical attendance requirements; Notation on Official transcript (disciplined for breach of attendance and clinical protocol) for the period of 1 year; must complete 13 on-line ethics and professionalism courses; apologise to Dean of Faculty and acknowledge damage caused to reputation of the Faculty	Associate Dean	No record of previous formal discipline proceedings; on-going issues with instructor which impacted on situation; admitted to infractions; expressed remorse for actions	Further breaches of attendance policy and clinical protocols/policy were uncovered; previously been reminded of attendance requirements and given numerous warnings, including a prior 'letter of warning'; breach of clinic protocol left 2 patients waiting for treatment which caused inconvenience to the patients, fellow students and staff, considered unprofessional behaviour; actions brought damage to reputation of the Faculty; not all courses where a breach of attendance has been noted relate to the course taught by the instructor	Not sought	None	Not sought	None

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Unprofessional Conduct Continued	1	Student found in breach of Faculty attendance policy and clinical policies/protocols in course	Student given letter of warning	Course Coordinator / Instructor	None	Student failed to attend class after prior meeting with Course Coordinator where it was expressed 100% attendance would be required to meet course requirements; student failed to comply with course requirements regarding receiving written informed consent from a patient undergoing treatment, patient disputed costs of treatment which resulted in cost to the faculty and damage to its reputation	None Sought	None	Not sought	None

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Unprofessional Conduct Continued	1	Failure to adhere to Faculty attendance requirements; breach of clinical protocols	Letter of warning in academic file	Associate Dean	Admitted to infraction; provided explanation of lack of attendance (illness); previous acceptable clinical performance; assurances that the situation will not happen again	Failure to comply with clearly articulated faculty attendance policies and/or clinical protocols lead to interrupted patient care, considered unprofessional behaviour, which inconvenienced patients, fellow students and staff, and brought damage to the reputation of the Faculty	None Sought	None	Not sought	None

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Unprofessional Conduct Continued	1	Failure to respond in a timely and respectful manner to communications from members of the Faculty; contravention of Faculty immunization requirements; failure to adhere to College attendance requirements; breach of clinical protocols	Letter of warning in academic file; 2 day suspension from classes and clinics; repeat of missed time at external rotation site (2 days); expectation to respond to all Faculty communications within a 2 day period	Associate Dean	No record of previous formal discipline findings; admitted (without malice) to infractions; expressed remorse for actions; have taken action to rectify outstanding matters and avoid these circumstances in future	Failure to communicate and comply in a timely manner with Faculty regulations (ie immunization requirements, etc.) has been on-going over the course of the students registration in the program; did not comply with clearly articulated attendance policies and/or clinical protocols; failure to conform to student attendance policies lead to interrupted patient care, considered unprofessional behaviour, which inconvenienced patients, fellow students and staff, and brought damage to the reputation of the Faculty	None Sought	None	Not sought	None

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Disciplinary Matter	# of Students Disciplined	Detail	Disciplinary Action	Disciplinary Authority	Mitigating Factors	Aggravating Factors	Next Level of Appeal	Disposition	Next Level of Appeal	Disposition
Unprofessional Conduct Continued	20	Students failed to attend Professional Development Day sponsored by Faculty despite instructions to do so; students found in breach of Faculty attendance policy	Students informed they needed to make up lost content from development day; assigned 3 on-line courses on ethics and professionalism, to be done by posted deadline	Associate Dean	None	None	None Sought	None	Not sought	None
	1	Breach of privacy	Warning letter put in file	Associate Dean	None	None	Not sought	None	Not sought	None
	1	Unsafe Practice	Debarment	Director	Student believed she received unfair treatment from Facilitator	None	Student Appeals Committee	Debarment	Not sought	None
	4	Breach of confidentiality	Warning letter that put in file	Director	Students didn't realise they were breaching PHIA	Very cooperative	Not sought	None	Not sought	None
	1	Broke into professor's office and stole a copy of the final exam	Permanently expelled and banned and academic dishonesty noted on his transcript	Vice Provost (Students)	None	None	UDC	Denied		
	1	Campus Safety - Student Status	HOLD on student account pending meeting with Vice-Provost (Students) & Chief Risk Officer, Risk Mgmt; refrain from attending Campus; pre-arranged visits only through Security	Vice President (Administration)	None	None	None	Not sought	None	Not sought