

BOARD OF GOVERNORS

The material contained in this document is the Agenda for the next meeting of the Board of Governors.

Tuesday, November 25, 2014

**Alan A. Borger Sr. Executive Conference Room
E1-270 Engineering Information and Technology Complex
4:00 p.m.**

OPEN SESSION

Please call regrets to: 474-6165 no later than 9:00 a.m. the day of the meeting.

OFFICE OF THE UNIVERSITY SECRETARY



UNIVERSITY
OF MANITOBA

BOARD OF GOVERNORS

Alan A. Borger Sr. Executive Conference Room
(E1-270 EITC)

Tuesday, November 25, 2014 at 4:00 p.m.

OPEN SESSION

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AGENDA

| | <u>Presenter</u> | <u>Page</u> | <u>Est. Time</u> |
|---|------------------|-------------|------------------|
| 1. ANNOUNCEMENTS | Chair | | 4:00 p.m. |
| <u>FOR ACTION</u> | | | |
| 2. APPROVAL OF THE AGENDA | Chair | 2 | 4:05 p.m. |
| 3. MINUTES (Open Session) | | | |
| 3.1 Approval of the Minutes of the September 23, 2014 OPEN Session as circulated or amended | Chair | 4 | 4:05 p.m. |
| 3.2 Business Arising - NONE | Chair | | |
| 4. UNANIMOUS CONSENT AGENDA | Chair | | 4:10 p.m. |

Any member who wishes to debate an item that is listed below may have it removed from the consent agenda by contacting the University Secretary prior to the meeting or by asking that it be removed before the Chair calls for a mover and seconder for the following motions.

Consent items are: 6.5 to 6.20, 7.1, and 8 .1

5. NEW BUSINESS

5.1 [Report from the President](#) President 7 4:15 p.m.

FOR RECOMMENDATION

6. FROM SENATE

6.1 [U of M Strategic Plan 2015 - 2020](#) President 14 4:20 p.m.

6.2 [Policy: U of M Accessibility Policy](#) President 42 4:40 p.m.

6.3 [Policy: Definitions of Academic Units](#) President 50 4:55 p.m.

6.4 [Revised Policy: Chairs and Professorships Policy](#) President 58 5:00 p.m.

 6.5 [Report of the Senate Committee on Awards – Part A \[Aug 18, 2014\]](#) President 71 (consent)

 6.6 [Report of the Senate Committee on Awards – Part B \[Aug 18, 2014\]](#) President 81 (consent)

 6.7 [Report of the Senate Committee on Awards – Part A \[Sept 2, 2014\]](#) President 87 (consent)

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| | | <u>Presenter</u> | <u>Page</u> | <u>Est. Time</u> |
|----------------|------|--|-------------|------------------|
| Consent | 6.8 | Report of the Senate Committee on Awards – Part B [Sept 2, 2014] | President | 92 (consent) |
| Consent | 6.9 | Report of the Senate Committee on Awards – [Sept 23, 2014] | President | 97 (consent) |
| Consent | 6.10 | Proposal to Establish an Endowed Research Professorship in Hematology | President | 106 (consent) |
| Consent | 6.20 | Revised Policy: Faculties, Schools, Departments, Divisions, and Institutes | President | 117 (consent) |

FOR INFORMATION

7. FROM FINANCE, ADMINISTRATION, & HUMAN RESOURCES

| | | | | |
|----------------|-----|---|-------------|---------------|
| Consent | 7.1 | Financial Results for Quarter Ending September 30, 2014 | R. Zegalski | 120 (consent) |
|----------------|-----|---|-------------|---------------|

8. FROM SENATE

| | | | | |
|----------------|-----|---|-----------|---------------|
| Consent | 8.1 | Academic Schedule for 2015-2016 | President | 126 (consent) |
|----------------|-----|---|-----------|---------------|

MOTION TO MOVE TO CLOSED AND CONFIDENTIAL SESSION



UNIVERSITY
OF MANITOBA

**Minutes of the OPEN Session of the
Board of Governors
September 23, 2014**

Present: P. Bovey, Chair
J. Leclerc, Secretary

D. Barnard A. Berg T. Bock R. Dhalla J. Embree S. Jesseau
R. Kunzman L. Rempel M. Robertson H. Sector S. Senkbeil J. Taylor

Regrets: N. Halden J. Lederman B. Passey H. Reichert A. Sych-Yereniuk
R. Zegalski

Absent: A. Turnbull

Assessors Present: C. Morrill B. Stone

Officials Present: S. Foster D. Jayas J. Kearsey J. Keselman P. Kochan

1. ANNOUNCEMENTS

Ms. Bovey congratulated Stacy Senkbeil and Bev Passey on being reappointed to the Board. She reported that she had met with those Board members who had recently finished the first year of their term on the Board for a one-on-one meeting as well as some of the members who terms had come to an end. Ms. Bovey announced that the government has also appointed a new Board member, Anastasia Sych-Yereniuk, however she was unable to attend today's meeting. Ms. Bovey then congratulated Dr. Barnard and Mr. Kearsey and his team for planning and hosting an outstanding Homecoming over the past week.

FOR ACTION

3. APPROVAL OF THE AGENDA

It was moved by Ms. Senkbeil and seconded by Mr. Berg:
THAT the agenda for the Open session of the September 23, 2014 Board of Governors meeting be approved as circulated.

CARRIED

4. MINUTES (Open Session)

4.1 Approval of the Minutes of the June 24, 2014 OPEN Session as circulated or amended

It was moved by Dr. Taylor and seconded by Mr. Robertson:

THAT the minutes of the Open session of the June 24, 2014 meeting be approved as circulated.

CARRIED

3.2 Business Arising – none

5. **UNANIMOUS CONSENT AGENDA**

The Chair asked whether any member had concern with any of the items on the Consent Agenda. No items were identified to be removed from the Consent Agenda.

It was moved by Mr. Berg and seconded by Dr. Halden:

That the Board of Governors approve and/or receive for information the following:

THAT the Board of Governors approve revising the terms of reference for the Audit & Risk Management Committee (ARMC) to strike Section 3, Article iv, item d) "recommend to the Board the appointment of auditors for student organizations".

THAT the Board of Governors approve three new offers, two amended offers, and the withdrawal of four offers, as set out in Appendix A of the Report of the Senate Committee on Awards – Part A [dated June 24, 2014].

THAT the Board of Governors approve one amended offer, as set out in Appendix A of the Report of the Senate Committee on Awards – Part B [dated June 24, 2014].

CARRIED

The board received the following for information:

Revised Academic Schedule 2014-2015

6. **NEW BUSINESS**

6.1 **REPORT FROM THE PRESIDENT**

In addition to his written report, Dr. Barnard noted that the Province's universities had had three changes of presidents in the last year, the Brandon University, the University of Winnipeg, and the Université St. Boniface and he has met with each president individually and as a group. He

reported that the meetings had all been very good, where in the past they were less than productive. He noted that the new presidents seemed eager to collaborate. He explained that he is encouraged by the new tone around the table and that, in combination with a new Minister who wants change and government who sees higher education as important, there is an amazing opportunity to make some significant progress.

Dr. Barnard noted that the Canada First Research Excellence Fund will be moving ahead. He explained that this new fund will likely have a smaller number of awards and much stiffer competition.

Dr. Barnard informed the Board that the first faculty council meeting of the Faculty of Health Sciences had taken place last week. He explained that the purpose was to establish the bylaws for the new Faculty, as well as a "pattern" for the individual colleges to form their own bylaws. He noted that the motion to approve the bylaws passed with an overwhelming majority. Dr. Barnard expressed his thanks to Dean Brian Postl and Dr. Joanne Keselman and her team for the leadership provided in this effort and for the assistance that Mr. Jeff Leclerc provided in developing the bylaws. He added that he expects the college's will submit their proposed bylaws before too long.

MOTION TO MOVE TO CLOSED AND CONFIDENTIAL SESSION

It was moved by Mr. Robertson and seconded by Mr. Bock:

THAT the meeting move into Closed and Confidential Session.

CARRIED

Chair

University Secretary

PRESIDENT'S REPORT: November 25, 2014

GENERAL

The Council of Presidents of Universities of Manitoba (COPUM) has met twice since the role of Chair moved to the University of Manitoba. The group has established four working groups (articulation, Indigenous education, Campus Manitoba and Operational/Administrative) and engaged about recent conversations with the province. The group also met with former NT Premier Stephen Kakwfi and Ovide Mercredi to discuss the Canadians for a New Partnership declaration and opportunities to work together. All six university presidents agreed to sign the declaration.

As part of the U15 Group of Canadian Universities' ongoing international engagement activities, its members recently met in London with their counterparts from the Russell Group of Universities, the United Kingdom's group of research intensive universities. While in London, H.E. Gordon Campbell, High Commissioner for Canada to the UK and the U15-Group of Canadian Research Universities hosted a U15 Alumni Reception in London. I attended to represent the University of Manitoba and over 30 alumni in the London area attended the event as well.

A blessing ceremony took place on November 5 to prepare Chancellor's Hall to become the first home of the National Research Centre for Truth and Reconciliation (NRCTR). The NRCTR also has launched its website and issued a call for applications for its first Director of Research. The University of Manitoba, in partnership with universities and other organizations across Canada, was selected by the Truth and Reconciliation Commission of Canada to safeguard all of the statements, documents, sacred objects and other materials collected over the course of its mandate. In time, the NRCTR will archive other Indigenous collections from across Canada and beyond.

I was recently in Ottawa with Tyler MacAfee, Director, Government and Community Engagement (GCE) for a full day of meetings and networking engagements to discuss Indigenous achievement at the University of Manitoba; the National Research Centre for Truth and Reconciliation (NRC); and the role of the university in driving research, innovation and the economy.

On November 12, the University of Manitoba participated in Open Doors, Open Knowledge, an annual nation-wide event led by the Association of Universities and Colleges of Canada (AUCC). This year, the University hosted an open house at the Richardson Centre for Functional Foods and Nutraceuticals, followed by a keynote speech from Paul Soubry, President and CEO of New Flyer Industries and a subsequent panel discussion between University researchers and industry leaders about partnership between the two sectors.

The University of Manitoba community has been advised of the need for fiscal restraint heading into the 2015/16 budget year and beyond, with an estimated reduction of approximately 4% needed for 2015/16. Spending decisions will be made carefully, with the intent of avoiding across the board cuts and preserving the fabric of the University. A dedicated website has been established at http://umanitoba.ca/admin/budget_2015-16/message.html that will be updated on an ongoing basis and will provide a comprehensive source of information regarding the budget process.

ACADEMIC MATTERS

- Peter Jones, agricultural and food sciences, has been appointed as a member of the Advisory Board of the Canadian Institutes for Health Research Institute for Nutrition, Diabetes and Metabolism.
- Eduardo Aquino, architecture, received a National Design Award from the Royal Architecture Institute of Canada in June for the project Jiggew [By the Water], realized in collaboration with Ojibway artist Pat Ningewance and Brook McIlroy Architects, part of the Thunder Bay Waterfront development.
- Royce Koop, political studies, was awarded the 2014 Seymour Martin Lipset Best Book Award for his work, *Grassroots Liberals: Organizing for Local and National Politics*. This is an annual award given out by the American Political Science Association that recognizes the book that the jury feels most contributes to contemporary scholarship on Canadian politics. The award is named for Seymour Martin Lipset, a noted political scientist and scholar of political sociology, comparative politics, and democracy.
- Gerry Friesen, professor emeritus, history, will be awarded the *J.B. Tyrell Historical Medal* by the Royal Society of Canada. The Tyrell Medal is awarded every two years for outstanding work in the history of Canada.
- Fraser Linklater, music, was awarded the 2014 National Band Award of the Canadian Band Association. This award recognizes individuals who have contributed to the promotion, growth, and development of the musical, educational, and cultural values of band throughout Canada. The Canadian Band Association is a national organization representing and supporting school, university, military and community bands, band directors, students, parents, administrators, the music industry, composers, arrangers and all those interested in bands and band music across Canada.
- Gordon Goldborough, biological sciences, has been appointed Chair of the Manitoba Water Council by the Lieutenant Governor in Council for a three-year term. The Manitoba Water Council reports to the Minister of Conservation and Water Stewardship on various water management issues.
- Canadian Business ranked the I.H. Asper School's MBA program as 9th in amongst Canada's top ten programs. This distinction raises the local, national and international brand, profile and perception of not only the Asper MBA program, but the Asper School of Business and the University of Manitoba.
- Chantel Helwer, law student and navy reservist, received the Canadian Navy's female athlete of the year and Canadian Forces female athlete of the year at a recent ceremony in Ottawa. In addition, Chantel has qualified to represent Canada at the 2014 Commonwealth Fencing Championships in Scotland as the 2014 Manitoba provincial champion.
- Sarah Kirsch, music student (2012) and soprano, won first prize in the E-Gré National Music Competition which includes a cash award and a national concert tour.

- The last year has seen a number of substantial developments in the College of Medicine's Brandon satellite program. The first trainee has completed their family medicine residency training with the majority of their training completed through this satellite program. Four new residents per year will be trained through the program.
- The College of Medicine's Manitoba Office of Rural & Northern Health initiated a new program called "Home for the Summer". This program provides medical students with exposure to a rural family practice setting and will help to support the goal to increase the number of practicing family physicians in rural Manitoba.
- College of Pharmacy students, once again, ranked 1st in Canada on the Pharmacy Examining Board of Canada's (PEBC) standardized qualifying examinations with 100% of the students passing. The Objective Structured Clinical Examination (OSCE) portion of the exam saw the pharmacy students ranked 3rd in Canada. For overall certification, 96% of our students were certified, placing us 2nd place overall compared to 96.3% for the top program.
- National Aboriginal Day events were celebrated at the Bannatyne Campus, which included the sharing of dance and music from First Nations, Métis and Inuit communities, a feast to commemorate the day, and the groundbreaking for the Traditional Healing Garden. Phase 1 in the development of the Garden has been completed, and the first harvest of traditional medicines by the Elder-in-Residence Margaret Lavalée was conducted this fall.

RESEARCH MATTERS

- Two esteemed engineering faculty members of the University of Manitoba were elected new Fellows of the Canadian Academy of Engineering (CAE) in 2014: Dean of Engineering Jonathan Beddoes and Professor Douglas A. Buchanan. Fellows are nominated and elected by their peers for their distinguished achievements and career-long service to the engineering profession. With the induction of these two professors, the University now has 10 CAE Fellows.

Beddoes has a career that spans manufacturing, research in industrial and government laboratories, as well as extensive experience in academia. He has led research on intermetallics and superalloys for elevated temperature gas turbine applications and aluminum alloys.

Buchanan is a professor in the Department of Electrical and Computer Engineering and held a Canada Research Chair in Microelectronic Materials for 10 years. He is a Senior-Member of the IEEE, a member of the American Institute of Physics, and is recognized world-wide for his work on modern silicon chip technology.

- The Canadian Academy of Health Sciences inducted three University of Manitoba professors in 2014: Dr. Cheryl Rockman Greenberg (Pediatrics & Child Health/Winnipeg Regional Health Authority), Distinguished Professor Dr. Patricia Martens (Community Health Sciences/Manitoba Centre for Health Policy), and Dr. Pawan Singal (Physiology/Institute of Cardiovascular Sciences, St-Boniface Hospital Research). Fellows are chosen by their peers based on their demonstrated leadership, creativity, distinctive competencies and commitment to advancing academic health sciences. With the induction of these three professors, the University now has 25 CAHS Fellows.

Rockman-Greenberg is an internationally known researcher who has identified the molecular source of some of Manitoba's most devastating inherited diseases, including those prevalent among individuals of Aboriginal, Mennonite and Hutterite heritage.

Martens is a pioneer in the field of population health whose work on health status and healthcare use in Manitoba's rural, northern, and Aboriginal residents; mental health; and child health services has had a significant impact on the health and well-being of communities in the province and beyond.

Singal is known worldwide for his work on oxidative stress (when oxygen is improperly handled within a cell) and heart failure. He researches why after a heart attack many patients subsequently go into heart failure. His pioneering studies have furthered understanding on how various antioxidants have the potential to prevent or treat the damage associated with the oxidative stress and the toxins created.

- The University of Manitoba is honoured to host Dr. David F. Goldsmith, an occupational and environmental epidemiologist, as an American Fulbright Scholar during the fall 2014 academic term. As a Fulbright Scholar, Goldsmith is recognized as an established researcher who has been awarded the Fulbright Visiting Research Chair in Science, Technology, Engineering or Math at University of Manitoba, and will be focusing on environmental epidemiology and First Nation's health links while in Winnipeg.

During his semester here he will be collaborating with the Manitoba First Nations Centre for Aboriginal Health Research and the Department of Community Health Sciences colleagues examining the impact of development and environmental changes on the health of First Nations and Métis peoples. Goldsmith comes from Georgetown and George Washington Universities in Washington DC. Fulbright Scholars are chosen based on excellence in scholarship, diversity, and community service. The program, which is renowned for being the largest and most prestigious academic exchange program in the world, aims to enhance binational collaborative research and encourage discussion on issues relevant to both countries involved.

- Dr. Annette Schultz (Nursing; Psychosocial Oncology and Cancer Nursing Research, St-Boniface Hospital Research Centre), in collaboration with Karen Thronson (Health Sciences Centre), a team of eight researchers, and several First Nations and healthcare community collaborators have received \$709,987 in funding from the Canadian Institute of Health Research Aboriginal Peoples' Health Institute, to further their research on First Nation Peoples heart health. The grant is entitled "Diversifying our Ways of Understanding Heart Health among First Nations Peoples in Manitoba: A Mixed Methods Study Governed by a Two-Eyed Seeing Approach" will be commonly known as: "Debwewin: The Sound of Our Hearts." A two-eyed seeing approach guides researchers to draw on the strengths of both Indigenous and Western knowledge to benefit everyone.
- On Sept. 16, 2014 the Government of Canada awarded a new Canada Research Chair in Efficient Utilization of Electric Power to Dr. Carl Ho (Electrical and Computer Engineering). Ho will receive \$500,000 in funding for this Tier 2 CRC over the next five years. He comes to Canada from Switzerland, where he established a strong industrial research program and demonstrated his ingenuity in developing novel grid-connected converters for renewable energy sources. His research

has been widely adopted and used in products such as solar inverters, uninterrupted power supplies and power electronic dimmers that have been sold worldwide. Ho's funding will support the establishment of a modern high power grid-connected converter laboratory. There are currently 43 CRCs at the University of Manitoba.

- The University of Manitoba Café Scientifique season began this fall with two sessions about important health prevention strategies: children's injuries and kidney disease. The Café Scientifiques are hosted and organized by the Office of the Vice-President (Research and International). The remaining Cafés take place at McNally Robinson Booksellers on November 24 (Graduate Students presenting on Endocrine Disorders: Overeating, Obesity and Diabetes); January 14 (Sitting is the New Smoking); and March 18 (Concussion Prevention). For detailed information on each Café visit umanitoba.ca/cafescientifique.
- The annual Undergraduate Research Poster Competition took place on October 30 with more than 75 undergrad students exhibiting and presenting their research posters. Many of the students were recipients of Undergraduate Research Awards, and the posters they were presenting were the result of research they had conducted with their advisors at the U of M over the past summer. For most of the undergraduate participants the event is their first chance to present the findings of their research projects. In addition to the high quality of posters on display, one of the striking things about the event is the breadth and variety of research. There are posters entered in five categories: applied sciences, creative works, health sciences, natural sciences, and social sciences/humanities. Details on the fourteen winners can be found at umanitoba.ca/postercompetition.
- Five international partnership agreements were recently signed. They are:

| Country | Partner Institution | Agreement Type | Initiating Faculty |
|----------|----------------------------|-----------------------------|-----------------------------|
| Brazil | Universidade de Pernambuco | Memorandum of Understanding | Extended Education |
| China | Fuzhou University | Memorandum of Understanding | Engineering |
| China | China Scholarship Council | Graduate Education | Graduate Studies |
| China | Ningbo University | Program Service Provider | IH Asper School of Business |
| Pakistan | World Vision, Pakistan | Memorandum of Understanding | College of Medicine |

- Thirty-four projects received \$819,561 in funding from various sources. Those projects over \$25,000 are as follows:

| PI | Sponsor | Title | Awarded |
|--|-------------------------|---|-----------|
| Deer, Frank (Curriculum, Teaching and Learning) | SSHRC | First Nations languages: A comparative study in culturally relevant sustainability | \$34,170 |
| Durrant, Joan (Family Social Sciences) | Grand Challenges Canada | Preventing physical punishment of children: A community-based program to reduce adverse health outcomes | \$112,000 |

| | | | |
|--|-------------------------|--|-----------|
| Eaton, John (E.K. Williams Law Library) | Manitoba Law Foundation | E.K. Williams Law Library grant 2014/15 no. 13.09 | \$82,000 |
| Sherif, Sherif (Electrical and Computer Engineering) | Mitacs Inc. | Development of spectroscopic imaging technology for grain inspection | \$47,500 |
| Suh, Miyong (Human Nutritional Sciences) | Province of Manitoba | Pilot study for food and nutrition intake trend in the First Nation's communities: Implication for fetal alcohol spectrum disorder | \$102,000 |
| Sorensen, John (Chemistry) | Mitacs Inc. | Next generation fuels and fuel additives | \$40,000 |

ADMINISTRATIVE MATTERS

- On September 16th the Office of Sustainability in partnership with Faculty of Kinesiology and Recreation Management launched a **shower-only gym membership** pilot project. Active commuters who are not gym members can now access a shower in Max Bell Centre (\$2/day, or \$10/month) after running, walking or cycling to the University. This opportunity makes use of existing infrastructure and delivers enhanced amenity for staff and students.
- **Truth and Reconciliation Commission of Canada data store** successfully relocated to the University's data centre. Currently it is operating in complete isolation until proper access protocols and procedures are determined. Enhancements to the security camera system in the data centre will ensure continuous monitoring of this area.
- **Windows XP Retirement Project** is complete with over 3,000 computers dealt with.

EXTERNAL MATTERS

- For the period of April 1, 2014 to October 30, 2014, the University has raised \$12,468,162.98 for the 2014/2015 fiscal year.
- Significant gifts and activities in the last reporting period include:
 - Dr. George Yee has made a commitment of \$500,000 to the Anatomy Laboratory in the College of Medicine, Faculty of Health Sciences.
 - Pauline and Roger Presland have made an additional commitment to the Aboriginal Business Education Program scholarships and bursaries. In total, they have committed \$400,000 this year.
 - Gail Asper has made a gift of \$2,000,000 to the Taché Arts Project.
 - The Toronto-Dominion Bank has committed \$1,000,000 to establish the TD Internships for Truth and Reconciliation.

- Updates on the Southwood Project (Visionary (re)Generation) were presented to the Interdepartmental Planning Board (IPB). The IPB meeting was attended by several Deputy Ministers from the Government of Manitoba. The updates were presented by Andrew Konowalchuk, Associate VP (Administration) and Rejeanne Dupuis, Acting Director, Campus Planning with support from Tyler MacAfee, Director, Government and Community Engagement.
- The new community engagement website was launched (www.umanitoba.ca/community). The website showcases the impact of the community engagement work carried out by University of Manitoba faculty and staff both here at home and around the world. It features stories about faculty and staff who are collaborating with the community and making a real difference in people's lives, from improving health care in India to discovering new ways to connect with vulnerable youth in Winnipeg. The site includes an engagement map depicting the locales around the world where university faculty and staff are engaged.
- The Distinguished Alumni Award nominations have now opened and we encourage everyone to consider nominating an individual they feel is an outstanding alum. The five award categories are Lifetime Achievement, Professional Achievement, Community Service, Services to the University of Manitoba, and Outstanding Young Alumni. Nominations will close on November 18th, and The Distinguished Alumni Awards Celebration of Excellence will be held on May 12th, 2015 at the Winnipeg Art Gallery.
- The University of Manitoba will be hosting an Alumni Reception in Hong Kong on Tuesday, December 2nd. President David Barnard and John Kearsley, Vice-President (External) will be in attendance.
- In mid-October the Marketing Communications Office launched a third iteration of the Trailblazer campaign. This new phase features the inspirational stories and impact of our outstanding alumni including Andriana Chuchman, Sasa Radulovic, Jennifer Jones, Dr. Tito Daodu, Robert Houle and Gerald Schwartz.

The campaign is running nationally in the Vancouver, Calgary, Ottawa, and Toronto airports, in print magazine ads in the Globe and Mail's Canadian University Report and Report on Business and in Air Canada's EnRoute Magazine. Print ads are also running in major daily newspapers including the Globe and Mail, Ottawa Citizen, Vancouver Sun and Calgary Herald. Additionally, online ads are running on CBC, Rogers and LinkedIn online networks.

Locally, the campaign can be seen in our airport, in outdoor billboards throughout the city, on Cineplex lobby screens and in the Cineplex Magazine.

- A complementary social media campaign called #tagatrailblazer has been developed. It encourages our social media community to nominate individuals they feel are trailblazers, tag them via twitter and Instagram, and challenge them to pass it on. Stats as of last Thursday had us reaching over 40,000 twitter accounts and around 250,000 Impressions.



AGENDA ITEM: Taking Our Place: University of Manitoba Strategic Plan 2015-2020

RECOMMENDED RESOLUTION:

That the Board of Governors approve *Taking Our Place: University of Manitoba Strategic Plan 2015-2020* as a planning document [as endorsed by Senate on November 5, 2014].

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

Earlier this year, the President established a Strategic Planning Committee (SPC), under the leadership of the Vice-President (Academic) and Provost, to develop and recommend a Strategic Plan for the period 2015-2020. The intention of the planning process was to engage broadly with the university community and develop a strategic plan that builds upon the Strategic Planning Framework that was approved by the Board in 2009.

The SPC engaged in broad consultations over a number of months, engaging almost 1,200 faculty, students, staff and alumni in over 50 input sessions. The SPC then developed a draft report that was the subject of discussion at the September Board of Governors and October Senate meetings. In addition, the draft report was made available to the entire university community and much feedback and commentary was provided to SPC. The SPC considered the feedback received and revised the plan. The revised plan was then presented to Senate on November 5, 2014 at which time it was recommended unanimously with two additions, which are highlighted on pages 10 and 14 of the Strategic Plan.

The Strategic Plan, and its supporting actions, define the University's strategic directions, and will guide major decisions over the next five years.

RESOURCE REQUIREMENTS:

Resources required to implement the strategic priorities will be identified within the annual strategic resource planning process. The SPC acknowledges in the plan that the anticipated financial context over the next number of years is one of "stable or diminishing resources".

CONSULTATION:

Nearly 1,200 members of the university community, including faculty, staff, student and alumni were consulted in over 50 input sessions. In addition, members of the University's leadership team, the Senate Planning and Priorities Committee, Senate and the Board of Governors

discussed the draft Strategic Plan and an opportunity for feedback was provided to the entire community. The Strategic Plan, with two additions, was unanimously recommended by Senate at its meeting on November 5, 2014.

**Taking Our Place:
University of Manitoba Strategic Plan 2015-2020**

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Message from the President

When I joined the University of Manitoba community in 2008, I was honoured to be part of a University that was striving to be the best it could be for those it served. The *Strategic Planning Framework*, approved in 2009 to guide our decision-making over the subsequent five years, provided a structure to help us shape a future that demonstrated our University at its best.

The directions we established were meant to answer the question, “What future are we choosing to create?” We said:

- *The University of Manitoba will be nationally and internationally recognized for its teaching, research and creative excellence, sought after by students and faculty alike as their preferred site for study.*
- *The University of Manitoba will be a student-focused research university from the time of recruitment: a life-long academic home where students contribute to a diversity of ideas and experiences.*
- *The University of Manitoba will work with a variety of partners to make Winnipeg the national centre of excellence in Indigenous education, and in particular to allow Indigenous students to be prepared for and to achieve educational success in the full range of academic programs we provide.*
- *The University of Manitoba will be an employer of first choice, offering and expecting respect for all staff and faculty, providing opportunities for leadership, growth and development, and recognizing the contributions made at all levels of the organization.*

A great deal has been accomplished that moves us toward these objectives, which is a credit to all members of our community. The engagement in developing this new plan has been extensive, and reflects not only the sincere willingness of our community to participate in the conversation about the future we are now choosing to create, but to take an active part in making it happen.

This plan builds on the 2009 Framework while taking into account what we have learned and experienced together over the last five years. Through the many conversations that have formed the basis of this plan, it has been clear that, although some refinement was needed, our community continues to support the kind of future we had articulated in 2009. I am confident in our collective ability to pursue the priorities, goals and supporting actions articulated in this Plan with energy and enthusiasm, intent on building bigger futures for our students, for our faculty and staff members, and for communities both close to home and around the world.

I would like to thank the members of the Strategic Planning Committee for their time, their dedication and their service on behalf of our University. I would particularly like to thank Dr. Joanne Keselman, Vice-President (Academic) and Provost for her leadership of the Committee. Their work has resulted in a strategic plan that I believe will continue to shape our future as a great university.

*David T. Barnard
President and Vice-Chancellor
October, 2014*

Introduction

The University of Manitoba was established almost 140 years ago, and with the passage of *An Act to establish a Provincial University* (1877), became the first degree-granting institution west of southern Ontario. The *Act* described the University's purpose as "raising the standard of higher education in the province, and of enabling all denominations and classes to obtain academical degrees".

Echoes of this early statement of purpose remain in the University of Manitoba's current mission: *To create, preserve, communicate and apply knowledge, contributing to the cultural, social and economic well-being of the people of Manitoba, Canada and the world.*

It is still the case, as it was then, that the University seeks to meet Manitoba's needs. In 1877, this was defined simply as a need for a degree-granting body, to raise the standard of higher education. From this foundation however has grown a University with a role that far exceeds its initial mission. The University of Manitoba now offers a wide range of programs to its students, of whom 80% still come from within Manitoba and, after graduation, pursue their careers here, becoming our next generation of cultural, community, business and government leaders.

At the same time, it now shares this excellence in education with students from around the world, and actively seeks to engage as part of the interconnected international community, through research partnerships, student and academic exchanges and the pursuit of solutions to challenges faced globally. The University of Manitoba offers a strong foundation in the liberal arts and sciences as part of its broad range of undergraduate and graduate programs. Many of these programs, particularly the professional programs, are unique within the province. In addition, as Manitoba's only research (medical-doctoral) university, the University of Manitoba's role within the provincial post-secondary system is defined by the extent of its provision of graduate education and its extensive research enterprise. The University dominates the Manitoba research landscape and ranks among Canada's most research-intensive universities, with world-class faculty who connect their expertise to local, national and international needs and provide students with a uniquely enriched educational experience. Over \$1.8 billion in annual economic activity in the province is attributable to the University of Manitoba, making it one of the most important contributors to the province's prosperity.

The University of Manitoba has evolved over 140 years to meet the unique needs and challenges of the Province and, unlike its early beginnings, fully recognizes the diversity of the people of Manitoba, particularly the Indigenous population. The University is engaged in a comprehensive effort to attract and retain more Indigenous students, faculty and staff, incorporate Indigenous perspectives and knowledge within its program offerings, and honour First Nations, Métis and Inuit traditions and cultures in its spaces.

Planning Context

In 2009, the University of Manitoba's Senate and Board of Governors approved, for the purposes of planning, the *Strategic Planning Framework 2009 – 2014* that was intended to guide the major decisions to be made over the ensuing five years. While recognizing the breadth and depth of the University's capacity, it identified areas where it was thought that the allocation of focused effort and resources would allow for the greatest progress in pursuing the University's vision and mission.

An October 2013 report on progress under the *Strategic Planning Framework* (http://umanitoba.ca/admin/vp_academic/media/October_2013_status_UPDATED_Feb_2014.pdf) identified much progress attained to that point, supported in part by almost \$32 million in funding reallocated in support of framework priorities. It also acknowledged there were some improvements that would need to be incorporated in the new plan, such as addressing in greater detail the University's commitment to teaching, research, scholarly work and other creative activities, and the depth of the work required to make meaningful improvements to the University's institutional infrastructure and organizational structures. It also has become clear that the University's commitment to providing an exceptional student experience, rather than being defined as a discrete set of activities, must be integrated within all of the University's programs and services.

The lessons learned in implementing the *Strategic Planning Framework 2009-2014* provide important context in charting a course for the next planning period, as will the environment in which the University will be making its decisions.

As a publicly funded institution, the University of Manitoba will be affected significantly by the increasingly-constrained financial environment in the coming years. Governments across the country have been adjusting their approaches to funding universities, choosing to reduce or constrain the growth of operating grants, establish targeted program funding, change eligibility criteria for research funding, and limit the availability of capital. The University of Manitoba in particular will need to respond to ongoing limits on its provincial operating grant, restrictions to its ability to adjust tuition fees to competitive market rates, and limited provincial funding for the research endeavor, while continuing to make the case for increased government support for post-secondary education.

These challenges will occur at a time when the competition for top talent will continue to intensify, and will be compounded by the scope of the investment that is necessary for the University to pursue its priorities. These include its commitment to improving and modernizing its institutional infrastructure, a key ingredient in attracting and retaining exceptional faculty, staff and students and maintaining our commitment to offering a broad range of opportunities to students from a variety of backgrounds. Our current commitment in this area has resulted in a significant investment in information technology, for example, and this need will remain strong for the foreseeable future. So, too, will be the need to continue investments in student support in order to attract top graduate and undergraduate students.

Changing demographics, along with other factors which affect enrolment, are expected to have a significant impact on the University in the coming years. The projected declines in provincial high school graduates and the provincial population aged 18-24 are concerning, but are tempered by factors such as current trends in immigration rates and university participation rates, and international demand for our programs. The implementation of Strategic Enrolment Management targets, both for the University's overall student population as well as for specific categories of students, make it even more important that these factors are monitored on an ongoing basis and their effects understood.

The University will need to continue its efforts to promote institutional sustainability and to pursue the principles of environmental, social and economic sustainability, defined by the World Commission on Environment and Development as meeting 'the needs of the present without compromising the ability of future generations to meet their own needs'.

Over the past few years, the University has been engaged in what can be described as the largest administrative transformation project in its history. This has involved a range of efforts designed to update the University's processes, modernize and improve the way in which it offers its services, and reorganize its structure. This undertaking has generated financial savings and other efficiencies that have allowed the University to reinvest in high-priority activities, but it also has led to a great deal of change within the organization, which in turn has led to concerns from faculty and staff related to its rate and impacts. The University will need to focus on effective change support and communication, both to address existing challenges being faced by members of its community and to prepare effectively for and implement future changes.

The University of Manitoba has an opportunity to capitalize on the growing desire within its community for increased, more effective and more meaningful engagement, both internally and externally. This has emerged as such a significant area for focus that external engagement is defined as a distinct priority for the University, and internal engagement has become a core feature of how a positive learning and work environment is defined.

The role that the University of Manitoba has evolved to fulfill is unique within the province, as are the impacts it can have in meeting economic and social needs in the province and globally, the opportunities it is able to offer its students, and the connections it is able to forge with other institutions, organizations, and communities. The University's commitment to Indigenous achievement is notable in this regard; not only does it involve a focus on meeting the needs of Indigenous students, but also an intention to work with communities to address a range of pressing issues.

Consultations: What We Heard

In developing this plan, more than 50 input sessions were held involving almost 1,200 faculty, staff, students and alumni, who were asked a series of questions related to their perspectives about the future direction of the University. This input was tremendously valuable to the Strategic Planning Committee in considering the types of goals that would have strategic importance to the University of Manitoba over the next five years. The process also served as a rich source of input from members of our community about the context in which we are planning for the future. Several themes emerged from these consultations that speak to the issues preoccupying members of our community, and can be used to guide the approaches that academic and administrative units will take to pursuing the University's priorities.

Sense of community: The need for a more connected community emerged as one of the strongest areas of consensus in the feedback from the consultation sessions. There is a clear sense that the University would benefit both from better communication and engagement within its own structures, and with the broader community as well. Internally, this might manifest itself as greater opportunity for collaboration and teamwork among and between faculties and administrative units, meaningful dialogue as a community about major issues facing the University or decisions affecting the workplace, or – in the case of students – creating better ways to engage students in campus life. In addition, a clear sense emerged from university faculty and staff, students and community partners that all would benefit from greater integration and dialogue between the University and the external community.

Positive working environment: Faculty and staff share a strong desire to foster a work environment where individuals are respected, contributions are valued and recognized, and where opportunities for growth and development are promoted. In addition, staff wanted better work-life balance, which they suggested could be enhanced through offerings such as accessible childcare and flexible work schedules. Faculty stressed the importance of a work environment that respects and fosters collegial decision making and that provides sufficient administrative support in order for them to focus on their primary responsibilities of teaching and research.

Innovations in learning: Students' participation in the consultation sessions provided important feedback regarding what they are seeking from their university experience. They prioritized flexibility in how they are able to pursue their programs, as well as greater opportunities for experiential education and a stronger connection between their studies and their careers of choice. The kind of supports they are seeking include enhanced career services and the ability to develop their 'job-readiness' skills while pursuing their degrees, through means such as co-op programs. They also promoted an increased emphasis on teaching excellence (both in terms of content and pedagogy) when recruiting faculty and assessing their performance.

Technology: Faculty, staff and students alike emphasized the increasingly important role that technology is playing in society in general and in the University's learning and work environment in particular. At the same time, the complexity of using technology and social media as an enabler of learning was identified as a challenge requiring additional support and guidance. In addition, it was acknowledged that a more robust technology infrastructure will be required to support the University's teaching and research programs.

Indigenous student success: A great strength of the University of Manitoba is the diversity of its student body, particularly its growing population of First Nations, Métis and Inuit students. There is a shared view among faculty, staff and students that one of the key elements to enhancing Indigenous student success is the availability of academic and student supports that are relevant, culturally affirming and innovative. Many discussions took place at Indigenous-focused consultation sessions about the need to decolonize the University

to better support Indigenous students and faculty by offering more Indigenous-based curricula, supporting more community-based research, and increasing awareness about the contributions of Indigenous peoples. Another suggestion was that the University can play an important role in enhancing early Indigenous student success by greater engagement with the pre-university student population through K-12 outreach and mentoring programs. Participants, Indigenous students in particular, spoke about the need for more Indigenous academics and staff on campus. Equally important was the need for engaged and active Indigenous alumni who can serve as role models and mentors.

Changing role of universities: The consultation sessions yielded a wide range of perspectives related to the changing role of universities, the context in which they are operating, and how the University of Manitoba should respond to these changes. Participants spoke about the need both to respond to change while remaining true to the University's fundamental purpose to educate, preserve, create and share ideas and new knowledge for the public good. They recognized the need to create greater connections between students' education and the workplace while expressing concern about a national skills discussion that appears to devalue the benefits of university education in favour of skilled trades. They also acknowledged the need to diversify funding sources while expressing concern about a focus on revenue generation. Though this range of perspectives highlights the need for balance in addressing diverse interests, what was consistent is a view that the University's academic principles must not be compromised, and that institutional resources, whatever their source, should be used so as to maximize their impact in support of the University's mission.

Reputation: Enhancing the University's reputation as a nationally and internationally recognized leader in its areas of strength was identified as a priority for many participants, who linked reputational strength to the University's ability to compete effectively for high quality faculty, staff, students, grant funding, and support from other sources. Though not universal, there was a commonly held view that building recognition would require choices and selective investments, given the current fiscal reality. In other words, the University of Manitoba cannot afford to be all things to all people.

Considered together, these themes reflect the forward-focused views of our community. They reflect our collective assessment of the opportunities that exist both on our campuses and in our greater society, ways in which our University can uniquely address those opportunities in the communities we serve and the conditions that need to be met to fulfill our role. The themes illustrate that while we've accomplished many things, including those guided by our previous planning framework, there are additional opportunities for our University to be even more responsive.

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We recognize the distinctive role the University of Manitoba can play in addressing these opportunities. It is this distinct role that has inspired the title of our updated Strategic Plan. *Taking Our Place* means employing intentional and strategic measures to meet the ever-changing needs of our world. It means increasing both our influence in, and our collaboration with communities. And it sets our sights on reinforcing our standing as a leading university.

Acknowledgement

The University of Manitoba's role in reconciliation, its connections with Indigenous students, partners and communities, and its commitment to Indigenous Achievement are central to the kind of future the University seeks to create. A strongly held view emerged from consultation sessions, the Strategic Planning Committee and the leadership of the University that in order to truly be "Manitoba's University" required that the University of Manitoba's commitment to Indigenous Achievement and to indigenizing the University be elevated to a level of prominence within its strategic plan that traditionally is held by its mission, vision and values. In recent years, the University has adopted the practice, at formal functions, of acknowledging the traditional lands on which it sits. An acknowledgement of these lands, and of the University's commitment to Indigenous peoples and communities, now form part of the foundational statements that define the University of Manitoba.

The University of Manitoba campuses are located on original lands of Anishinaabeg, Cree, Oji-Cree, Dakota, and Dene peoples, and on the homeland of the Métis Nation.

The University of Manitoba is committed to a renewed relationship and dialogue with First Nations, Métis, and Inuit peoples based on the principles of mutual trust, respect, and reciprocity. We respect the Treaties that were made on these territories, we acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with Indigenous communities in a spirit of reconciliation and collaboration.

The University of Manitoba is committed to ensuring that First Nations, Métis and Inuit knowledge, cultures and traditions are embraced and reflected in the pursuit of its mission.

Mission, Vision and Values

Mission

To create, preserve, communicate and apply knowledge, contributing to the cultural, social and economic well-being of the people of Manitoba, Canada and the world.

Vision

To take our place among leading universities through a commitment to transformative research and scholarship and innovative teaching and learning, uniquely strengthened by Indigenous knowledge and perspectives.

Values

To achieve our vision, we require a commitment to a common set of ideals. The University of Manitoba values:

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| Academic Freedom | Accountability |
| Collegiality | Equity and Inclusion |
| Excellence | Innovation |
| Integrity | Respect |
| Sustainability | |

Strategic Priorities

The strategic priorities of *Taking Our Place: University of Manitoba Strategic Plan 2015-2020* (“the Plan”) build on those identified in the *Strategic Planning Framework 2009-2014*, the lessons learned in implementing this framework and the perspectives on the future direction of the University shared by faculty, staff, students and alumni as part of the consultation process associated with the development of the Plan. What follows is a description of these priorities and where the University will direct its efforts and resources to realize these priorities.

The Plan identifies five strategic priorities or broad directions for the University for 2015-2020. For each of these priority areas, the Plan begins with a statement of commitment or aspiration – what the University hopes to achieve in setting a particular priority. A set of high level goals is then identified for each priority area along with a set of supporting actions. In most cases, these supporting actions are aligned with a specific goal. In some cases, however, they may support more than one goal, given their overlapping nature.

As indicated in the Implementation section of the Plan, a combination of qualitative and quantitative ways to assess our progress will be developed for each of the five priority areas.

I. Inspiring Minds *through innovative and quality teaching*

The University of Manitoba is this province’s research university; therefore, research informs our teaching and teaching informs our research. We provide a wide range of high-quality liberal arts, science and professional programs that are consistent with our mission and size and that equip our undergraduate and graduate students to be locally and globally engaged citizens.

We are committed to ensuring that our undergraduate and graduate students have an outstanding educational experience. They engage with their courses and programs in learning and related environments that best contribute to their success. They have access to experiential learning opportunities as well as proper recognition of their relevant learning outside of the University of Manitoba. Excellent professors who are properly recognized and rewarded for their skills and achievements teach them. And they understand the importance and contributions of Indigenous peoples in Manitoba and Canada.

| Goals | Supporting Actions |
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| a. Maintain and sufficiently support an appropriate range of liberal arts, science and professional programs for Manitoba’s research university in the context of stable or diminishing resources. | i. Establish Faculty program sustainability plans and develop a process for determining and ensuring program sustainability across the University. ii. Incorporate sufficient support for students as part of program sustainability plans. |

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| <p>b. Optimize enrolment with an appropriate mix of undergraduate, graduate, Indigenous, and international students for Manitoba's research university.</p> | <ul style="list-style-type: none"> i. Increase the number of Indigenous and graduate students as a percentage of the total student population. ii. Monitor the number of international students as a percentage of the total student population. |
| <p>c. Provide students with flexible learning opportunities using a variety of delivery modes that make the best use of available classroom and online learning technologies and resources.</p> | <ul style="list-style-type: none"> i. Increase wireless technological capability, the number of active learning spaces (including smart classrooms), the number of blended courses and programs, and the number of courses using Desire2Learn and other learning management systems. ii. Assist and encourage academic units to consider delivery mode flexibility as they plan their programs. iii. Provide appropriate support and services to students across all delivery modes. |
| <p>d. Ensure students are able to complete their programs and reduce time to completion.</p> | <ul style="list-style-type: none"> i. Increase financial support for undergraduate and graduate students. ii. Review program regulations to remove barriers to timely student progress. iii. Increase first- to second-year undergraduate retention. |
| <p>e. Increase opportunities for experiential learning.</p> | <ul style="list-style-type: none"> i. Increase opportunities for community service-learning, cooperative education, undergraduate research, and student exchanges. |
| <p>f. Expect, recognize, promote and reward high quality and innovative teaching.</p> | <ul style="list-style-type: none"> i. Establish teaching chairs to lead and facilitate teaching excellence. ii. Review faculty/school tenure and promotion guidelines to ensure teaching and the scholarship of teaching are properly recognized. iii. Increase opportunities for academic staff to complete the Teaching and Learning Certificate program. |
| <p>g. Enhance student mobility.</p> | <ul style="list-style-type: none"> i. Increase the number of articulation agreements and transfer-credit agreements, including with Indigenous educational organizations. ii. Establish university-level policy and support for the recognition of prior learning, with specific attention to the prior learning of Indigenous peoples. |

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| <p>h. Ensure every student graduates with a basic understanding of the importance and contributions of Indigenous peoples in Manitoba and Canada.</p> | <p>i. Identify options to ensure that Indigenous content is included in academic programs.</p> <p>ii. Provide educational opportunities for academic staff members to ensure they can incorporate Indigenous knowledge in their areas.</p> |
| <p>i. Provide accessibility and reasonable accommodation in all of our programs for students with disabilities.</p> | <p>i. Develop <i>bona fide</i> academic requirements or essential skills and abilities requirements as appropriate for all of our programs.</p> |
| <p>j. Ensure students have the information required to understand the goals and anticipated outcomes of our programs.</p> | <p>i. Establish educational goals and anticipated outcomes for all programs.</p> |

II. Driving Discovery and Insight
through excellence in research, scholarly work and other creative activities

The University of Manitoba – Manitoba’s research university – has a tradition of excellence in research, scholarly work and other creative activities spanning over 140 years, having made seminal contributions in many fields and finding life-changing solutions to problems being faced by peoples of Manitoba, Canada and the world through fundamental and applied research.

Over the next five years, we will champion excellence in research, scholarly work and other creative activities and increase our position within the top fifteen research-intensive universities in Canada. We will retain our strong commitment to research that advances knowledge and understanding in the natural sciences, health sciences, applied sciences, social sciences, the arts and humanities.

Our broad research directions will continue to evolve through developing and expanding research collaborations at institutional, regional, national and international levels. Through strategic investments, we will build and grow existing and emerging areas of research excellence and generate ideas and knowledge that will help address the most pressing issues facing Indigenous peoples, other Canadians and global citizens. We will enhance our reputation on the international stage, and provide our undergraduate and graduate students with an exceptional and transformative research experience to succeed in their chosen careers.

Goals

Supporting Actions

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| a. Expect, recognize, support and reward high quality and innovative research, scholarly work and other creative activities. | <ul style="list-style-type: none">i. Continue to provide support to all of the University's areas of research, scholarly work, and creative activities.ii. Increase the number of research chairs and professorships to develop and lead research areas.iii. Increase support at the unit level in developing competitive research proposals to external funding agencies.iv. Strategically invest in emerging and established areas of research excellence, within the context of faculty / school and University research plans.v. Nominate researchers and scholars for national and international awards and celebrate accomplishments within the University and broader communities.vi. Establish or refine, and articulate, through a process of unit-level collegial discussion, discipline-specific and/or area-specific means to assess and evaluate the impacts and outcomes of research, scholarly works, and creative activities. |
| b. Foster meaningful and sustained collaborative research, scholarly work and other creative activities within the institution and with provincial, Canadian and global partners. | <ul style="list-style-type: none">i. Increase the role of research institutes, centres and groups in facilitating collaborative research.ii. Review faculty/school tenure and promotion guidelines to ensure that the value of developing effective partnerships and the time involved in carrying out community-based and international research are recognized.iii. Explore the possibility of offering jointly authored, multi-disciplinary, graduate theses. |
| c. Provide education and training opportunities for graduate students that recognize their diverse career paths. | <ul style="list-style-type: none">i. Provide discipline-specific and interdisciplinary opportunities for graduate students to explore diverse career paths. |
| d. Foster the inclusion of Indigenous perspectives in research, scholarly work and other creative activities. | <ul style="list-style-type: none">i. Establish a development grants program to seed community-based research in partnership with First Nations, Métis and Inuit communities. |
| e. Advance Indigenous research and scholarship. | <ul style="list-style-type: none">i. Increase the University's research capacity on Métis rights and Treaty and Aboriginal rights, including the right of self-determination for Indigenous peoples. |

- f. Enhance our national and international research recognition and the quality and impact of our research, scholarly works and creative activities.
 - i. Encourage researchers, scholars and artists to publish and showcase their work through high quality peer-reviewed journals, presses, performances and exhibitions as well as through knowledge mobilization activities including policy development and legal opinions.
 - ii. Increase collaborative research, and scholarly work and other creative activities with institutions of global standing.

III. Creating Pathways to Indigenous achievement

Manitoba has a large and growing Indigenous population. This population is younger and growing at a faster rate than the non-Indigenous Canadian population. In fact, it is predicted based on Statistics Canada Census data that Indigenous peoples will comprise nearly 19% of Manitoba’s population by 2026. The success of First Nations, Métis and Inuit peoples and communities is vital to the health and well-being of our province and, indeed, our nation.

By incorporating Indigenous perspectives into our learning, discovery and engagement programs, the University will help to transform the lives of both Indigenous and non-Indigenous peoples and communities, and make Manitoba and Canada a better place to live. Through the sharing of Indigenous knowledge, cultures and traditions across our campuses, we will build a stronger foundation for students, staff and the wider community.

We are committed to fostering the development of the next generation of Indigenous leaders by providing an inclusive and supportive learning environment that promotes Indigenous student success from the time of admission through graduation and beyond. As Manitoba’s research university, we are dedicated to advancing Indigenous research and scholarship, becoming a centre of excellence for this work. In addition, we seek to play a greater role in reaching out to First Nations, Métis and Inuit K-12 students to better support academic success, building a more prosperous and fulfilling future through post-secondary studies for Indigenous families, communities, Manitoba and the rest of Canada. In all our activities, the University acknowledges the need to work respectfully and collaboratively in partnership with First Nations, Métis and Inuit communities.

Goals

Supporting Actions

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| <ul style="list-style-type: none"> a. Foster a greater understanding of Indigenous knowledge, cultures and traditions among students, faculty and staff. | <ul style="list-style-type: none"> i. Widen opportunities for students, faculty and staff to learn about Indigenous perspectives (e.g., through courses/new curricula, service-learning, research projects, workshops, lectures, events, etc.). |
| <ul style="list-style-type: none"> b. Build a culturally rich, safe and supportive learning and work environment in which an increasing number of Indigenous students, faculty and staff succeed. | <ul style="list-style-type: none"> i. Increase undergraduate and graduate Indigenous enrolment as a percentage of the total student population. ii. Increase first to second year retention rates and graduation rates for Indigenous students. iii. Close the gap between Indigenous and non-Indigenous students in retention and graduation rates. |

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| c. Foster K-12 Indigenous student participation in post-secondary education. | <ul style="list-style-type: none"> i. Increase community outreach and engagement activities that build Indigenous student interest in and preparedness for post-secondary studies. ii. Establish new and further develop existing pre-university programming and activities for Indigenous youth. iii. Explore collaborative opportunities with the K-12 system. |
| d. Enhance the University’s research capacity on issues of importance to Indigenous peoples and populations. | <ul style="list-style-type: none"> i. Lead the further development of the national centre for research on truth and reconciliation. |
| e. Strengthen global connections with Indigenous peoples and programming around the world. | <ul style="list-style-type: none"> i. Increase the number of Indigenous faculty and students engaged internationally in Indigenous scholars networks. ii. Expand service-learning and community-based research opportunities with global Indigenous communities. |
| f. Celebrate achievements by Indigenous faculty, staff, students, alumni and community partners. | <ul style="list-style-type: none"> i. Establish an Indigenous leader awards program to recognize and celebrate Indigenous achievement. |
| g. Weave Indigenous knowledge, cultures and traditions into the fabric of our University (people, programming, spaces). | <ul style="list-style-type: none"> i. Increase the number of Indigenous faculty and staff as a percentage of the University’s employee population. ii. Make First Nations, Métis and Inuit arts, cultures, and languages more visible throughout our campuses. |

IV. Building Community
that creates an outstanding learning and working environment

As the largest university in the province, the University of Manitoba is also one of the largest communities in Manitoba. Each of our more than 38,000 students, staff and faculty have ambitions, potential and promise that contribute to the diversity of our community and establish a unique environment for learning and working.

Our university community engages in programs that foster interchange and creation of knowledge, ideas and opinions in a respectful, mutually supportive climate of trust. In this collegial environment each individual grows to achieve their full potential while concurrently contributing to the growth of colleagues, the community as a whole and Manitoba.

At the University of Manitoba we believe an outstanding learning and working environment is foundational to achieving our mission and vision. We are committed to recognizing and celebrating the contributions of all community members and the diversity of our community, particularly the role of Indigenous peoples. We encourage dialogue and inclusivity for the continuous refinement of academic, administrative and governance

programs and processes. We are dedicated to provide all students, staff and faculty learning, research and leadership support and development opportunities.

Goals

Supporting Actions

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| <p>a. Make the University of Manitoba the institution of first choice for potential students, staff and faculty.</p> | <p>i. Expand the pool of outstanding potential students, staff and faculty applying to the University of Manitoba.</p> <p>ii. Retain the University of Manitoba’s status as one of the Top 25 employers in Manitoba.</p> |
| <p>b. Increase student, staff, faculty and leadership diversity that reflects society, especially with respect to the inclusion of women, Indigenous people, people with disabilities, gender and sexual minorities, and racialized minorities.</p> | <p>i. Work toward appropriate student, staff and faculty gender balance in all academic programs.</p> <p>ii. Increase the number of Indigenous students, staff and faculty.</p> <p>iii. Build a culture of inclusion so that our leadership reflects the diversity of society.</p> |
| <p>c. Increase student, staff and faculty satisfaction with the learning and work environment.</p> | <p>i. Create initiatives designed to promote a respectful work and learning environment.</p> <p>ii. Pursue best practices for provision of childcare and healthy living options for students, staff and faculty.</p> <p>iii. Enhance common spaces, amenities and services to better meet the needs of the university community.</p> <p>iv. Improve workload distribution to ensure staff are able to maintain an appropriate work-life balance consistent with their career objectives.</p> <p>v. Ensure all faculty, staff and students receive regular feedback to support individual growth, development and success.</p> |
| <p>d. Develop a culture of leadership and teamwork among our students, staff and faculty through professional development programs.</p> | <p>i. Increase professional development, leadership and growth opportunities for students, staff and faculty.</p> |
| <p>e. Create a learning and work environment that meets the needs of the University’s future, recognizes the Indigenous reality of Manitoba, integrates with surrounding communities, and supports environmental and resource sustainability.</p> | <p>i. Balance staff and faculty levels to meet academic and administrative requirements.</p> <p>ii. Ensure Campus Master Plans and campus development provide access to facilities for those with disabilities, demonstrates leadership in social, economic and environmental sustainability, and supports a growing learning and research enterprise.</p> |

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| <ul style="list-style-type: none"> f. Provide information technology systems that support the needs of students, staff and faculty. | <ul style="list-style-type: none"> iii. Improve the quality and level of maintenance of the University's physical spaces. iv. Make Indigenous culture, language and symbols visible throughout our campuses. |
| <ul style="list-style-type: none"> g. Ensure university governance processes are meaningful, transparent, engaging and effective in advancing the University's mission and strategic priorities. | <ul style="list-style-type: none"> i. Continue to renew information technology infrastructure to better support teaching, learning and research programs. |
| <ul style="list-style-type: none"> h. Develop a culture of continuous dialogue, collaboration, and consensus building to improve communication and inform institutional development within the context of stable or diminishing resources. | <ul style="list-style-type: none"> i. Improve opportunities for participation in university governance, particularly for students, staff and junior faculty. |
| <ul style="list-style-type: none"> i. Enhance and support meaningful connections between faculties and units within the University. | <ul style="list-style-type: none"> i. Develop robust processes for input from students, staff and faculty in the development of new administrative programs and systems. ii. Better link planning and resource allocation in the support of the University's academic mission and priorities. |
| | <ul style="list-style-type: none"> i. Increase opportunities for cross-faculty/unit participation in projects and events to build a stronger sense of community. |

V. Forging Connections
to foster high impact community engagement

Our mission includes the traditional aspect of service to the community, yet we have embraced a shift in thinking to better reflect the reality that we don't simply serve our communities, we engage with them. Our relationships with our colleagues, alumni, friends, donors, and partners – local, national and international – are both reciprocal and collaborative.

We believe in the importance of forging strong connections, ones that join our efforts with those in other organizations, that embed members of our community within others, or that create opportunities for the University of Manitoba to be the place where those joint efforts take shape. We are firmly committed to engaging with communities beyond the University, to closer collaborative relationships with them, and more integration of the University and community. We believe in being present in the communities we serve, and to welcoming them in return.

We are committed to sharing our knowledge and expertise, and to developing and fostering relationships that enable the University and our alumni, donors, and partners to have a direct and positive impact on people’s lives.

Goals

Supporting Actions

a. Establish, strengthen and support meaningful connections between the University community and key stakeholders.

- i. Create an inventory of the University’s existing engagement with its communities based on its academic, research and service mission.
- ii. Increase engagement between the University and its communities, connected to the institution’s academic, research and service mission, via a comprehensive university-wide community engagement framework.
- iii. Increase opportunities for faculty, staff and students to participate in outreach programs.

b. Foster a dynamic relationship between alumni and the University.

- i. Increase the percentage of alumni who participate in the University’s activities and initiatives, including student recruitment, mentoring, career transition and continuing interactions with the University; alumni forums; affinity programs; lifelong learning; international activities; events, awards and Convocation.

c. Be an internationally engaged university with local relevance and global impact.

- i. Focus the University’s membership efforts in networks and associations that advance our core values and enhance our global reputation.
- ii. Align international partnership efforts with provincial and national government priorities, targeted at synergies, innovation, mutual learning and growth.
- iii. Leverage the University’s connections with ethno-cultural communities in Manitoba and worldwide, within the context of stable or diminishing resources.
- iv. Celebrate and promote the impact of the University’s partnerships in communities around the world.

d. Enhance engagement, and build and strengthen relationships with Indigenous communities in urban, rural and northern settings.

- i. Establish strategic approaches and initiatives designed to further the growth of partnerships between the University and Indigenous communities.

- | | |
|--|---|
| <p>e. Demonstrate the principles of inclusion, consultation and integration in finalizing a long-term vision and implementation plan for the development of the Southwood precinct.</p> | <p>i. Provide comprehensive, thorough and effective opportunities for the community to engage in the planning process for the development of the Southwood precinct, in a manner that promotes its integration with the surrounding community.</p> |
| <p>f. Ensure the University is seen as an open resource for members of the community, offering space and opportunity to pursue education, recreation, arts and music and sporting interests.</p> | <p>i. Increase the diversity of outreach programs throughout the spectrum of communities the University serves (prospective students, alumni, Indigenous people, youth, etc.) that can be accessed by faculty, staff and students.</p> <p>ii. Promote the University of Manitoba as an opportunity for community members to develop their knowledge and skills, and pursue their interests.</p> |
| <p>g. Build a culture of advancement and philanthropy across the University community.</p> | <p>i. Increase the number of students, staff, faculty and Board of Governors members making philanthropic donations to the University of Manitoba.</p> |
| <p>h. Tell the story of the University, engage alumni and community partners, and secure funds through philanthropy and government support.</p> | <p>i. Develop and execute a comprehensive campaign to advance the University, that engages students, faculty, staff, Board of Governors members, alumni, friends, and governments and raises \$500 million for Indigenous achievement, graduate student support, research excellence, an outstanding student experience and enhanced places and spaces.</p> |

Implementation and Accountability

The *Strategic Planning Framework 2009 – 2014* was intended to be used as a guide for the University of Manitoba community in making decisions about programs, structures, and the allocation of resources and effort. The Plan similarly will provide direction, though to a greater degree of specificity.

Faculties, departments and administrative units will continue to be expected to develop and connect their internal plans and priorities with the goals and supporting actions of the Plan and to report on their progress during the annual strategic resource allocation process.

Integration

Numerous operational plans and reports exist that provide additional context and background for the priorities, goals and supporting actions articulated in this plan, and that will support implementation efforts. These include the objectives articulated in major plans like the Strategic Enrolment Management Framework, the Comprehensive Campaign Case for Support, or the Strategic Research Plan, for instance.

In some other cases, such as the Pathways to Indigenous Achievement Framework, operational plans do not yet exist, but are under development. The Vice-Presidents will be accountable for ensuring that the priorities, goals and supporting actions of the Strategic Plan are achieved and that the necessary operational plans are developed in support of the Plan. The absence of an operational plan, however, will not be seen as an impediment to the pursuit of the University's priorities – faculties, departments and administrative units should continue to feel free to innovate in how they contribute to the attainment of the priorities and goals contained herein.

Related operational plans and reports (partial)

- *Blended and Online Learning Task Force Report*
- *Community Engagement Strategy (under development)*
- *Comprehensive Campaign – Case for Support*
- *Cooper Commission Report*
- *Experiential Education Working Group Report*
- *International Strategy*
- *Pathways to Indigenous Achievement Framework*
- *Strategic Enrolment Management Framework*
- *Strategic Research Plan (under development)*
- *Visionary (re)Generation – under development*
- *Individual faculty and unit plans (existing and under development)*

Reporting Progress and Accomplishments

As part of implementing this Plan, we need to be able to report our progress on the priorities and goals that we have established – to develop a shared understanding of our progress and accomplishments, for accountability to our Board of Governors, and to compare ourselves to other institutions.

The *Strategic Planning Framework 2009 – 2014* identified, as its first priority for implementation, the development of a self-assessment framework that would allow the University to be able to gauge its progress in pursuing its priorities. This work proved challenging, due to the limited availability of data that could generate meaningful information about outcomes or comparability with similar institutions.

Two significant factors have since had the effect of improving the University's position in this area. In 2011 the University joined with the U15 group of universities, which has resulted in an ability to access a significant amount of comparative data from peer institutions. In addition, the University has enhanced its support to the Office of Institutional Analysis (OIA) in order to bolster its institutional research capacity.

In developing this plan, it has been clear that further work is required in order to establish an appropriate set of institutional indicators of progress and success.

For some supporting actions, such as those that form part of the University's Strategic Enrolment Management (SEM) Framework, baseline information and targets already have been established. For others, qualitative and quantitative indicators, baseline information and targets will be established in 2014/15. The Strategic Planning Committee or an ad hoc working group established by the Committee, in collaboration with the Office of Institutional Analysis, will be charged with developing an assessment framework that captures both the qualitative and quantitative dimensions of the impacts of this plan. Starting in 2015/16, the University will report annually to the Board of Governors and Senate on this new set of institutional indicators, and share this report with the University of Manitoba community.

Conclusion

In developing this plan, an early consideration for the Strategic Planning Committee – and by extension, the community – was whether the University’s mission needed to change. Though the input resulting from the planning process was extensive, it did not suggest that such a need exists. Taken together, the priorities and goals in *Taking Our Place: University of Manitoba Strategic Plan 2015 – 2020* can be viewed as a way of giving life to our mission. They reflect the best efforts of members of our community to define how we can pursue this mission over the next five years, reflecting our current context. They incorporate our community’s commitment to excellence in teaching, research, scholarly work and other creative activities. They address the needs of our students today, and what we believe they may require from the University in the future. They recognize that a university is a community of colleagues, a neighbour, a partner and a leader, and that the work of its members makes important contributions locally, nationally and globally. And they also acknowledge that the diversity and complexity of the University of Manitoba require that difficult decisions are made, but in a transparent and accountable manner.

This plan builds on the accomplishments of the *Strategic Planning Framework 2009 – 2014*, which identified the pursuit of academic enhancement, Indigenous achievement, an exceptional student experience and an outstanding workplace as the University’s core priorities. It reinforces these existing priorities, while reflecting the natural evolution of planning over time. It embeds the University’s goal of ensuring an exceptional student experience within all five priorities, it is more deliberate in its approaches to providing not just an outstanding working environment, but an outstanding learning environment, and it provides a focus to the University’s external engagement efforts that was not defined in the previous Framework. Most notably, it strengthens the University’s statement of commitment to Indigenous achievement, and articulates a pledge to pursue relationships and dialogue with First Nations, Métis, and Inuit peoples based on mutual trust, respect, and reciprocity.

This Plan has been developed by the University of Manitoba community, and we will implement it with pride, energy and innovation in the pursuit of the University’s mission: *to create, preserve, communicate and apply knowledge, contributing to the cultural, social and economic well-being of the people of Manitoba, Canada and the world.*

APPENDIX: Strategic Planning Committee 2014

Chair: Joanne Keselman, Vice-President (Academic) and Provost
Vice-Chair: Digvir Jayas, Vice-President (Research and International)

From the Board of Governors (BOG)

Patricia Bovey, BOG Chair
Michael Robertson, BOG Vice-Chair
Monika Wetzel, Graduate Students' Association President (2013/14); Laura Rempel, Graduate Students' Association President (2014/15)

From Senate

John Anderson, Professor and Head of Computer Science, Faculty of Science
Jonathan Beddoes, Professor of Mechanical Engineering and Dean, Faculty of Engineering
Joanne Embree, Professor of Medical Microbiology, Faculty of Medicine
Gordon Fitzell, Associate Professor of Composition and Associate Dean, Marcel A. Desautels Faculty of Music
Jeffery Taylor, Professor of History and Dean, Faculty of Arts
Al Turnbull, University of Manitoba Students' Union President

From the President

Ovide Mercredi, Senior Advisor to the University of Manitoba

From Faculty at large

Annemieke Farenhorst, Professor of Soil Science, Faculty of Agricultural and Food Sciences
Sandy Hershcovis, Associate Professor and Head, Business Administration, I.H. Asper School of Business
Feiyue Wang, Professor of Environment and Geography, Clayton H. Riddell Faculty of Environment, Earth and Resources
David Watt, Associate Professor, English, Film and Theatre, Faculty of Arts
Roberta Woodgate, Professor, Faculty of Nursing

From Support Staff

Brendan Hughes, Executive Director, Student Engagement
Sam Vagianos, Business Manager, Dentistry
Deborah Young, Executive Lead, Indigenous Achievement

Ex Officio (non-voting)

John Kearsy, Vice-President (External)
Paul Kochan, Vice-President (Administration)

Resource (non-voting)

Erik Athavale, Associate Director (Client Relations), Marketing Communications Office

Thelma Lussier, Executive Director, Office of Institutional Analysis

Kerry McQuarrie Smith, Director, Office of the President

Assistance to the Committee

Cassandra Davidson, Undergraduate Program Analyst, Office of the Vice-President (Academic) and Provost

Judith Hughes, Assistant Professor, Social Work

Kathleen Legris, Academic Analyst, Office of the Vice-President (Academic) and Provost

Olga Radzikh, Graduate Student

Janice Ristock, Vice-Provost (Academic Affairs), Office of the Vice-President (Academic) and Provost

Kerstin Roger, Assistant Professor, Human Ecology

Pam Trupish, Director, Office of the Vice-President (Academic) and Provost



AGENDA ITEM: The University of Manitoba Accessibility Policy

RECOMMENDED RESOLUTION:

That the Board of Governors approve the University of Manitoba Accessibility Policy as recommended by Senate, effective January 1, 2015.

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

In April of 2012, Senate approved the recommendations of the *ad hoc* Committee of the Senate Executive to Examine Accommodation of Students with Disabilities and Governance Procedures Related to Academic Requirements (the "Cooper Commission"). At that time, an Implementation Working Group was established to oversee the implementation of the Cooper Commission's nine recommendations, which can be broadly grouped into three categories, (i) policy development with respect to accessibility and accommodations, (ii) academic program standards identification to facilitate accommodations and (iii) developing a series of materials and programs to educate and inform the community on accessibility and the accommodation process. A copy of the Cooper Commission recommendations is attached to this submission for reference. Over the last 18 months, much progress has been made in implementing the recommendations of the Cooper Commission report.

At the November 5, 2014 Senate meeting, Senate recommended that the Board of Governors approve a University of Manitoba Accessibility Policy. This policy will serve as an umbrella policy that communicates the University's commitment to accessibility. Once approved, policy and procedures documents will be developed and approved at various levels throughout the University to facilitate the implementation of the accessibility principles, for various groups within the University (students, staff, etc.). Senate has already approved two procedures – a Student Accessibility Procedure and an Appeal Procedure – which will be implemented subject to approval of this Policy by the Board of Governors. All of these documents serve to implement the recommendations of the Cooper Commission and provide greater clarity and consistency in ensuring accessibility to all students through reasonable accommodation of disabilities.

CONNECTION TO THE UNIVERSITY PLANNING FRAMEWORK:

The Policy on Accessibility supports the 2009-2014 Planning Framework priorities of Outstanding Student Experience and Employer of Choice.

IMPLICATIONS:

This Policy, along with the related policies, procedures and educational initiatives that have been implemented as part of the Cooper Commission report facilitate the University in ensuring accessibility as well as meeting the requirements of the Manitoba Human Rights Code and other applicable legislation.

CONSULTATION:

Staff in Student Accessibility Services, Legal Counsel, members of the Cooper Commission, the Cooper Commission Implementation Working Group and Senate have been consulted in the development of this policy.



Board of Governors Submission

Routing to the Board of Governors:

| <u>Reviewed</u> | <u>Recommended</u> | <u>By</u> | <u>Date</u> |
|-------------------------------------|-------------------------------------|-----------------------|------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Cooper Commission IWG | October 15, 2014 |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Senate Executive | October 22, 2014 |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Senate | November 5, 2014 |
| <input type="checkbox"/> | <input type="checkbox"/> | | |
| <input type="checkbox"/> | <input type="checkbox"/> | | |

Submission prepared by:

Jeff M. Leclerc, University Secretary

Submission approved by:

Attachments

- *Cooper Commission Recommendations*
- *University of Manitoba Policy on Accessibility*

Cooper Commission Recommendations (as approved by Senate, April, 2012)

- a. that the university adopt a standard set of definitions for terms related to accommodation.
- b. that where academic programs are subject to external accreditation or approval, a document outlining essential skills and abilities be developed and submitted for approval by Senate; the content of this document should be congruent with the requirements outlined by the respective registering college or approval body (e.g., College of Registered Nurses of Manitoba; College of Physicians and Surgeons of Manitoba).
- c. that Senate require each unit to identify and submit to Senate for approval written rationales for the bona fide academic requirements of its existing programs and of any newly developed programs.
- d. that Senate adopt a new or revised policy regarding accommodation that:
 - i. reflects the right of students with disabilities to accommodation and to a fair, timely, respectful, and confidential process to reach accommodation decisions as well as the right of the University to uphold high academic standards.
 - ii. includes provision for delegation of authority, reflecting the following points:
 - delegation of authority should be based upon the type of accommodation sought
 - decisions are grounded in individuals with the expertise most appropriate to the case in question Departments (or the Unit, in the case of Faculties without Departments) have an essential role in the accommodation process
 - The recipient of authority to deal with accommodations be given express permission to sub-delegate (so long as the sub-delegation is well documented) to ensure timely and consistent decision making and fairness to the student as well as protection of the student's privacy and the confidentiality of the information.
 - iii. requires each Faculty/School to establish an Accessibility Advisory Committee to serve as an advisory body to the Dean/Director on all matters related to accommodation of students with disabilities including resolution of conflicts within the Faculty/School. The Accessibility Advisory Committee is obligated to consult the academic Department/Unit before giving advice.
 - iv. sets out review mechanisms to resolve conflicts regarding accommodations within a Faculty/School. These mechanisms should:
 - explicitly address the authority delegated by Senate to the Dean/Director with respect to accommodation and the obligation for the Dean/Director to consult with appropriate individuals and the Faculty/School-level Accessibility Advisory Committee before rendering a decision about accommodation.
 - define the process to be followed when the conflict involves accommodation in inter-Faculty programs such as graduate or joint programs.
- e. that Senate establish an Academic Accommodation Appeal Committee, a standing committee of Senate, whose role it is to hear and decide upon appeals related to accommodation.

- f. that broad education be provided on a regular basis to the university community on the University's duty to provide reasonable accommodation to students with disabilities, and on the procedures to be followed when accommodation is requested, including: guidelines on how to deal appropriately and in a confidential manner with matters involving personal issues, in particular, personal health information. The education should be delivered by Student Accessibility Services in collaboration with the Office of Fair Practices and Legal Affairs.

Process: Individuals and or Groups that should be involved in development of the education program: UTS, Student Accessibility Services, Student Services, Office of Fair Practices and Legal Affairs, academic staff members, student unions.

- g. that SAS develop a web-based handbook for instructors on accommodating students with disabilities
- h. that SAS provide information to the university community through an annual report to Senate (similar to the Student Advocacy Annual Report) on the accommodation of and services provided for each of the main categories of disabilities. SAS could also create information such as 'Best Practices Information Reports' which could be posted on the SAS website and would provide education and a more transparent account about accommodations.
- i. that the University of Manitoba Accessibility Policy and Procedures be revised to:
- i. clarify the lead role taken by SAS to verify the existence of a disability and propose accommodations and the professional documentation that students must provide to SAS (e.g., University of California - Berkeley Campus Plan for Accommodating the Academic Needs of Students with Disabilities).
 - ii. use the term 'accredited health professional' by which is meant "professionals conducting assessments and rendering diagnoses must be regulated and qualified to do so" 13In the case of students with mental health issues, a list of qualified diagnosticians would include, but not be limited to, licensed psychologists, psychiatrists, and neurologists, or other professionals with training and expertise in the diagnosis of mental disorders.
 - iii. establish a web-based printable form for use by the professional submitting a diagnosis on behalf of a student with a disability.
 - iv. include information about how ex post facto requests for accommodation will be managed.
 - v. specify how communications will flow to those with a 'need to know' and 'when to know', taking into account both the University's obligation to protect the student's confidentiality and the need for collegial academic decision making.
 - vi. specify the roles, rights and responsibilities of the following parties in development and implementation of the accommodation plan: Student; Accessibility Advisor; Coordinator, Student Accessibility Services; Course Instructor; Department Head; Dean/Director; Graduate Chair; Graduate Advisor; Graduate Committee; Accessibility Advisory Committee/ Accommodation Team.

Process: Individuals and or Groups that should be involved in revisions: Coordinator of Student Accessibility Services, Director of Student Advocacy and Accessibility, representatives from the Faculties of Arts and Science, representative(s) from professional Faculties (academic staff members, student advisors).

UNIVERSITY OF MANITOBA POLICY

| | |
|---------------------------------------|--|
| Policy: | THE UNIVERSITY OF MANITOBA ACCESSIBILITY POLICY |
| Effective Date: | 37T |
| Revised Date: | 37T |
| Review Date: | 37T |
| Approving Body: | Board of Governors |
| Authority: | <i>The University of Manitoba Act</i> Section #16(1) |
| Responsible Executive Officer: | Vice-President (Administration), and Vice-President (Academic) & Provost |
| Delegate: | |
| Contact: | |
| Application: | All Employees and Students |

Part I Reason for Policy

- 1.1 The purpose of this Policy is to ensure that all members of the University community, including those with disabilities, are provided with an accessible learning and working environment.

Part II Policy Content

Disability

- 2.1 For the purpose of this Policy and related procedures an employee or student with a disability is a person who experiences a mental, cognitive, physical or sensory impairment for which they may require accommodation.

General

- 2.3 The University recognizes it is subject to *The Human Rights Code* (Manitoba) and as such has a duty to provide reasonable accommodation to employees and students with documented disabilities in its efforts to provide an accessible learning and working environment.

- 2.4 The concept of reasonable accommodation requires a partnership between the individual requiring the accommodation and the University. All concerned should be responsible for respecting the dignity and confidentiality of the individual who requests the accommodation.
- 2.5 The University shall endeavor to maintain an accessible work and learning environment at all its campuses through the provision of accommodation supports and services to employees and students with disabilities.
- 2.6 The University will use reasonable efforts to offer reasonable accommodation in the working and learning environments.
- 2.7 The University will use reasonable efforts to ensure that employment opportunities and programs of study are accessible to potential employees and students with disabilities.

Confidentiality

- 2.8 All communication regarding the accommodation of an employee's or student's disability shall be confidential and in accordance with the University's policy and procedures related to the *Personal Health Information Act* (Manitoba).

Part III Accountability

- 3.1 The Office of Legal Counsel is responsible for advising the President that a formal review of this Policy is required.
- 3.2 The Associate Vice President Human Resources and Vice Provost for Students is responsible for the implementation, administration and review of this Policy.
- 3.3 All members of the University community are responsible for complying with this Policy.

Part IV Authority to Approve Procedures

- 4.1 The Board, the Senate and the Administration may approve procedures which give effect to this Policy, in accordance with their respective jurisdiction.

Part V Review

- 5.1 Governing Document reviews shall be conducted every ten (10) years by the Responsible Executive Officer. The next scheduled review date for this Policy is 37T
- 5.2 In the interim, this Policy may be revised or repealed if:
 - (a) the Approving Body deems it necessary or desirable to do so;
 - (b) the Policy is no longer legislatively or statutorily compliant; and/or

- (c) the Policy is now in conflict with another Governing Document.

Part VI
Effect on Previous Statements

- 6.1 This Policy is a new policy

Part VII
Cross References

- 7.1 This Policy should be cross referenced to the following relevant Governing Documents, legislation and/or forms:



AGENDA ITEM: Definitions of Academic Units

RECOMMENDED RESOLUTION:

THAT the Board of Governors approve the Definitions of Academic Units Policy, as recommended by Senate.

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

- The purpose of the policy on Definitions of Academic Units is to define, in one location, the different types of academic units at the University.
- The policy includes definitions for Faculty, School of the University, Professional College, School of a Faculty or of a Professional College, Division, Department, and Affiliated College.
- The definitions have been developed through a review of The University of Manitoba Act, existing Board and Senate policies, resolutions, and statements on structure, and of practice at the University.

RESOURCE REQUIREMENTS:

N/A

CONNECTION TO THE UNIVERSITY PLANNING FRAMEWORK:

N/A

IMPLICATIONS:

One objective of the policy is to foster common understanding and use of terminology across the institution.

ALTERNATIVES:

N/A

CONSULTATION:

The policy has been endorsed by the Senate Committee on Rules and Procedures and by Senate Executive and was approved by Senate at its meeting on November 5, 2014.



Board of Governors Submission

Routing to the Board of Governors:

| <u>Reviewed</u> | <u>Recommended</u> | <u>By</u> | <u>Date</u> |
|-------------------------------------|-------------------------------------|---|------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Senate Committee on Rules and Procedures | October 6, 2014 |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Senate Executive | October 22, 2014 |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Senate | November 5, 2014 |
| <input type="checkbox"/> | <input type="checkbox"/> | | |
| <input type="checkbox"/> | <input type="checkbox"/> | | |

Submission prepared by: Senate

Submission approved by: University Secretary

Attachments

- Policy on Definitions of Academic Units

UNIVERSITY OF MANITOBA POLICY

| | |
|---------------------------------------|--------------------------------------|
| Policy: | DEFINITIONS OF ACADEMIC UNITS |
| Effective Date: | |
| Revised Date: | |
| Review Date: | |
| Approving Body: | Board of Governors |
| Authority: | |
| Responsible Executive Officer: | University Secretary |
| Delegate: (If applicable) | |
| Contact: | University Secretary |
| Application: | All Staff |

Part I Reason for Policy

- 1.1 This document is intended to define, in one location, the different types of academic units at the University of Manitoba. The definitions have been developed through a review of *The University of Manitoba Act*, existing Board and Senate policies, resolutions and statements on structure as well as practice at the University. The hope of having this document in place is that it will serve as a single point of information and will foster common understanding across the University.

Part II Policy Content

Definitions

2.1 Faculty

- (a) A Faculty is the major organizational unit of the University, established by the Board of Governors, normally on the recommendation of Senate. Faculties are responsible for the development and offering of academic programs at the undergraduate and graduate levels (under the auspices of the Faculty of Graduate Studies), scholarship, research and creative work in fields and disciplines represented within the Faculty and for community service and outreach.
- (b) The head of a Faculty is a Dean, who reports to the Vice-President (Academic) and Provost and is the senior academic and administrative officer of the Faculty. Deans are

responsible for general supervision over and direction of the work of the Faculty, including faculty, staff, students and budgets.

- (c) The academic affairs of a Faculty are governed by a Faculty Council that is established by Senate bylaw. Faculty Councils' powers to act and to recommend on matters are conferred by Senate.
- (d) Faculty Councils elect members to Senate and the Dean of a Faculty is a member of Senate, ex officio.
- (e) Academic staff are appointed as members of a Faculty and may also be members of Schools, Professional Colleges or Departments as appropriate.
- (f) Faculties may, as the Board of Governors determines, include Schools, Professional Colleges, Departments or Centres/Institutes, the heads of which shall report to the Dean. The academic affairs of such Schools, Professional Colleges, Departments or Centres/Institutes shall be governed by Councils established by the Faculty Council, in accordance with the powers of the Faculty Council and the regulations of Senate.

2.2 **School of the University**

- (a) A School of the University is an organizational unit of the University, established by the Board of Governors, normally on the recommendation of Senate. Schools of the University are responsible for the development and offering of academic programs primarily at the undergraduate level, scholarship, research and creative work in fields and disciplines represented within the School and for community service and outreach.
- (b) The head of a School of the University is a Director, who reports to the Vice-President (Academic) and Provost and is the senior academic and administrative officer of the School. Directors are responsible for general supervision over and direction of the work of the School, including faculty, staff, students and budgets.
- (c) The academic affairs of a School of the University are governed by a School Council that is established by Senate bylaw. School Council's powers to act and to recommend on matters are conferred by Senate.
- (d) School Councils elect members to Senate and the Director of a School is a member of Senate, ex officio.
- (e) Academic staff are appointed as members of a School and may also be members of Departments as appropriate.

2.3 **Professional College**

- (a) A Professional College is a constituent college of a faculty. A Professional College is an organizational sub-division of the University, established by the Board of Governors, normally on the recommendation of Senate.
- (b) Professional Colleges are responsible for the development and offering of accredited professional programs as well as scholarship, research, relations with professions, regulatory bodies and accreditors, community service and outreach. Professional

Colleges may also be involved in the delivery of other undergraduate programs, as well as graduate programs that are under the auspices of the Faculty of Graduate Studies.

- (c) Professional Colleges may be created in instances where a number of professional academic units that share common interests and opportunities are brought together under a single Faculty.
- (d) The head of a Professional College is a Dean, who reports to the head of a Faculty and is the senior academic and administrative officer of the Professional College. College Deans are responsible for general supervision over and direction of the work of the Professional College including students and staff, as well as faculty as delegated by the head of the Faculty and the administration of budgets as allocated by the Faculty.
- (e) The academic affairs of a Professional College are governed by a College Council that is established by the Faculty Council. A Professional College Council's powers to act and to recommend on matters are conferred by Faculty Council. Prior to approval by Faculty Council, all Professional College Council bylaws shall be reviewed by the Senate Committee on Rules and Procedures.
- (f) Members of the Colleges are also members of the Faculty Council and elect members to Senate through the Faculty Council. As head of the Professional College, the Dean of a Professional College is a member of Senate, *ex officio*.
- (g) Academic staff are appointed as members of a Faculty and at the time of appointment may be appointed as members of a Professional College(s) as appropriate and may also be members of Departments.

2.4 **Schools of a Faculty or of a Professional College**

- (a) A School of a Faculty or of a Professional College is an organizational sub-division of a Faculty or of a Professional College of the University, established by the Board of Governors, normally on the recommendation of Senate. Schools of a Faculty or of a Professional College are primarily responsible for the development and offering of academic programs at the diploma level and may include some undergraduate programs. Schools of a Faculty will also engage in research, scholarship, creative work and community outreach, often in collaboration with their parent faculty or professional college.
- (b) The head of a School of a Faculty or of a Professional College is a Director and reports to the Dean of the Faculty or of the Professional College to which the School is aligned. The Director is the senior academic and administrative officer of the school. Directors are responsible for general supervision over and direction of the work of the school including students and staff, as well as faculty as delegated by the head of the Faculty or College and the administration of budgets as allocated by the Faculty or College to the School.
- (c) The academic affairs of a School of a Faculty or of a Professional College are governed by a School Council that is established by a Faculty or a Professional College bylaw. School Council powers to act and to recommend on matters are conferred by the Faculty or the Professional College Council, according to a general guideline approved by Senate. Prior to approval by Faculty Council, all School Council bylaws shall be reviewed by the Senate Committee on Rules and Procedures.

- (d) Members of Schools of a Faculty or of a Professional College are also members of the Faculty Council of the parent Faculty and participate in Senate elections at that level.

2.5 **Division**

- (a) A Division of the University is an organizational unit of the University, established by the Board of Governors, normally on the recommendation of Senate. A Division offers non-degree programs as established under the auspices of Senate and provides educational services and support to units across the University. A Division also conducts scholarship, research and creative work and engages in community service and outreach.
- (b) The head of a Division is a Dean, who reports to the Vice-President (Academic) and Provost and is the senior academic and administrative officer of the Division. Deans are responsible for general supervision over and direction of the work of the Division, including faculty, staff, students and budgets.
- (c) The academic affairs of a Division are governed by a Division Council that is established by Senate bylaw. The Council's powers to act and to recommend on matters are conferred by Senate.
- (d) Division Councils elect members to Senate. The Dean of the Division of Extended Education is a member of Senate, ex officio as provided for in Section 26 of *The University of Manitoba Act*.

2.6 **Department**

- (a) An Academic Department is an organizational sub-division of the University established by the Board of Governors, normally on the recommendation of the Senate, for the purpose of conducting teaching and research, scholarship and creative work in a specified field or group of related fields of study and outreach. A Department may be a sub-division of a Faculty, School or Professional College.
- (b) Departments are led by Heads, who report to Deans or Directors. The Head is the senior academic and administrative officer of the Department. Heads are responsible for general supervision over and direction of the work of the department.
- (c) The academic affairs of a Department are governed by a Department Council that is established by Faculty, School, or Professional College bylaw. Department Council's powers to act and to recommend on matters are conferred by the Faculty, School or Professional College Council, according to a general guideline approved by Senate. Prior to approval by the Faculty Council, all Department Council bylaws shall be reviewed by the Senate Committee on Rules and Procedures.

2.7 **Affiliated College**

- (a) Affiliated Colleges are independent Colleges who are affiliated with the University by means of a formal affiliation agreement approved by the Board of Governors after recommendation by Senate.
- (b) Members of the Academic Staff and students of the University may also be members of Affiliated Colleges and members of the Affiliated Colleges may be involved in offering

academic programs of the University in collaboration with Faculties, Schools and Professional Colleges.

- (c) The head of each Affiliated College is a member of Senate, ex-officio.

Part III Accountability

- 3.1 The Office of Legal Counsel is responsible for advising the University Secretary that a formal review of this Policy is required.
- 3.2 The University Secretary is responsible for the implementation, administration and review of this Policy.
- 3.3 All Staff are responsible for complying with this Policy.

Part IV Authority to Approve Procedures

- 4.1 The University Secretary may approve Procedures, if applicable, which are secondary to and comply with this Policy.

Part V Review

- 5.1 Governing Document reviews shall be conducted every ten (10) years. The next scheduled review date for this Policy is .
- 5.2 In the interim, this Policy may be revised or repealed if:
 - (a) the University Secretary or the Approving Body deems it necessary or desirable to do so;
 - (b) the Policy is no longer legislatively or statutorily compliant; and/or
 - (c) the Policy is now in conflict with another Governing Document.
- 5.3 If this Policy is revised or repealed all Secondary Documents, if applicable, shall be reviewed as soon as possible in order that they:
 - (a) comply with the revised Policy; or
 - (b) are in turn repealed.

Part VI Effect on Previous Statements

- 6.1 This Policy supersedes all of the following:

- (a) all previous Board of Governors/Senate Governing Documents on the subject matter contained herein; and
- (b) all previous Administration Governing Documents on the subject matter contained herein.

Part VII
Cross References

7.1 This Policy should be cross referenced to the following relevant Governing Documents, legislation and/or forms:

- (a)



AGENDA ITEM: Revised Chairs and Professorships Policy and Procedures

RECOMMENDED RESOLUTION:

THAT the Board of Governors approve the revised Chairs and Professorships policy and procedures, as recommended by Senate, effective upon approval by the Board.

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

- The current policy on Chairs and Professorships stipulates that appointments to these positions are normally at the rank of Professor. It is proposed that the policy be revised to specify that individuals appointed to Chairs and Professorships normally shall have academic qualifications commensurate with an appointment at the rank of Assistant Professor, Associate Professor, or Professor (see section 2.8 of the revised policy).
- The change responds to requests from many deans to amend the policy to allow greater flexibility in the appointment process.
- The proposal is consistent with eligibility requirements for a number of externally funded chairs including Tier 2 Canada Research Chairs, which individuals can hold upon completing a doctoral degree, MB Research Chairs, NSERC – Industrial Research Chairs, including both Senior Industrial Research Chairs and Associate Industrial Research Chairs.
- A number of minor additions and edits have been made to update the documents.

RESOURCE REQUIREMENTS:

N/A

CONNECTION TO THE UNIVERSITY PLANNING FRAMEWORK:

N/A

IMPLICATIONS:

The revised policy would allow greater flexibility in the appointment process. It would also obviate the need for deans to request an exception to the policy, in order to make an appointment at the rank of Assistant or Associate Professor. Such requests have not been uncommon in recent years.

CONSULTATION:

The Senate Committee on University Research supports the changes to the policy and procedures on Chairs and Professorships. The proposal was considered and endorsed by Senate on October 1, 2014.



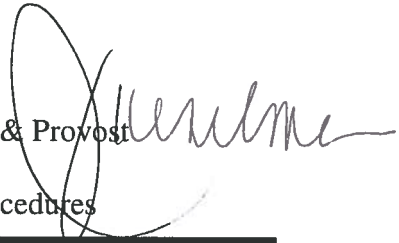
UNIVERSITY
OF MANITOBA

Vice-President (Academic) & Provost

208 Administration Building
Winnipeg, Manitoba
Canada R3T 2N2
Telephone (204) 480-1408
Fax (204) 275-1160

August 20, 2014

TO: Jeff Leclerc, University Secretary

FROM: Joanne C. Keselman, Vice-President (Academic) & Provost 

SUBJECT: Revised Chairs and Professorships policy and procedures

Please find attached the revised Chairs and Professorships policy and procedures. The updated policy and procedures include one significant revision and a number of minor additions and edits to update the information. The primary change in wording in the policy was made to allow for greater flexibility in the recruitment process. Many Deans had indicated that they wanted this change in wording to the policy. The Senate Committee on University Research was consulted and passed a motion in support of the change in wording.

The original wording states "individuals appointed to Chairs and Professorships shall normally have the academic qualifications commensurate with an appointment at the rank of Professor." The proposed change states "the academic qualifications commensurate with an appointment at the rank of Assistant Professor, Associate Professor or Professor."

There is no additional impact on resources required to implement this policy and I see the changes as allowing for greater flexibility in obtaining the best possible candidate.

Please do not hesitate to contact me if you have any questions.

UNIVERSITY OF MANITOBA POLICY

| | |
|---------------------------------------|--|
| Policy: | CHAIRS AND PROFESSORSHIPS |
| Effective Date: | January 27, 2009 |
| Revised Date: | To be entered by Office of Legal Counsel |
| Review Date: | January 27, 2019 |
| Approving Body: | Board of Governors |
| Authority: | <i>The University of Manitoba Act, section #16(1)(b)</i> |
| Responsible Executive Officer: | President |
| Delegate: | Vice-President (Academic) and Provost |
| Contact: | Vice-President (Academic) and Provost |
| Application: | All Academic Staff |

Part I Reason for Policy

- 1.1 The University continually seeks to develop and enhance its academic programs and activities. To this end, it welcomes external funding from donors that will assist the University in discharging its academic responsibilities. The establishment of Chairs or Professorships is one way in which this may be achieved.
- 1.2 The University is committed to the tradition and importance of Chairs and Professorships as a means of developing, recognizing and promoting academic programs and fields of study that are consistent with the University's mission and scholarly objectives. To this end, it has developed a policy and attendant procedures governing the establishment of Chairs and Professorships.

Part II Policy Content

- 2.1 This policy and its attendant procedures pertain to sponsored academic appointments where the appointees are selected by a process that is internal to and determined by the University. It does not pertain to academic appointments where the appointee is selected by other means (e.g. those that are underwritten by the national granting agencies). It also does not apply to visiting professorships.
- 2.2 This policy applies to all new initiatives and shall have no retroactive application, that is, it shall not apply to Chairs and Professorships that were established before the approval of this policy. Such Chairs and Professorships shall be governed by the policy in place at the time of their

establishment. If, however, a previous gift becomes sufficient to change, for example, a Professorship to a Chair, this change shall be made in accordance with this policy.

Purpose, Definitions and Criteria

- 2.3 Chairs and Professorships are established to advance the University's academic goals and objectives.
- 2.4 The primary distinction between Chairs and Professorships is the extent of external funding that is available to support the appointment.
 - (a) A Chair normally must, at its establishment, be fully funded from sources outside of the University's regular operating budget. The funding for a Chair normally must be sufficient to cover the full salary and benefits of the incumbent and an appropriate level of unrestricted research/scholarly support.
 - (b) A Professorship normally must, at its establishment, be partially funded from sources outside of the University's operating budget. The funding for a Professorship normally must be sufficient to cover at least 20 percent of the salary and benefits of the incumbent and an appropriate level of unrestricted research/scholarly support.
- 2.5 For Chairs and Professorships, funds may be provided by way of an endowment or through a schedule of annual expendable gifts for a defined period of not less than five years, or by an appropriate combination of endowment and annual expendable gifts.
- 2.6 From their inception, Chairs and Professorships shall normally be attached to a department, faculty, school, college, centre or institute of the University. Accordingly, the goals of the Chair or Professorship shall be consistent with those of the unit to which it is attached.
- 2.7 The establishment of a Chair or Professorship normally shall not be tied to the appointment of a particular individual.
- 2.8 Individuals appointed to Chairs and Professorships normally shall have academic qualifications commensurate with an appointment at the rank of Assistant Professor, Associate Professor, or Professor.
- 2.9 The initial term of appointment of Chairs and Professorships shall be three to five years. If the renewal of an appointment is permitted, such renewal is subject to a successful performance review and the availability of funds.

Value of Chairs and Professorships

- 2.10 From time to time, normally for a three-year period or for the period of a capital campaign, the University President shall determine minimum values for any and all newly established Chairs and Professorships. These values shall be based on the requirements of this policy, as stipulated in the definitions of Chairs and Professorships (see sections 2.4(a) and 2.4(b)).
- 2.11 Nothing in this section will prevent a unit from augmenting the support provided to a Chair or Professorship under 2.10 above.

Joint Chairs or Professorships

- 2.12 A Chair or Professorship may be established jointly by the University and another university, an institution affiliated with the University (including teaching hospitals) or a research institute.
- 2.13 Such joint Chairs and Professorships shall be established on terms jointly agreed to by the parties. In such cases, funds may be held either by the University or by the other party, or both.

Establishment of Chairs and Professorships

- 2.14 All proposals for the establishment of Chairs and Professorships shall be considered by Senate and, following recommendation by Senate, by the Board of Governors. In the case of proposals for Chairs and Professorships that are primarily intended to enhance the University's research programs, the Senate Committee on University Research shall recommend to Senate.

Naming of Chairs and Professorships

- 2.15 Should the University wish to honour a donor(s) or at the request of a donor(s), Chairs and Professorships may be formally named.
- 2.16 The underlying principle of any naming is that both the person(s) or organization(s) for which the Chair or Professorship will be named and the University should be honoured by the naming of the Chair or Professorship.
- 2.17 The name may refer to a foundation, individual, family or similar unit, or to a respectable commercial or business unit.
- 2.18 If a Chair or Professorship is being named in recognition of a donor(s), the gift received relative to the Chair or Professorship must represent a significant contribution to the minimum value required to establish a Chair or Professorship as defined in section 2.10. The President shall determine the significance of any gift relative to the naming of a Chair or Professorship.
- 2.19 The autonomy of the University and the academic freedom of the professoriate to which the University of Manitoba is committed shall be safeguarded at all times. The attribution of a name does not imply or confer any involvement or oversight into the operations of the University or any of its units.
- 2.20 It is the University's intention to respect the Donor's intent. If, however, circumstances change so that the entire amount of the gift is not received by the University in due course, the University may, at its option, remove the Donor's name from the Chair or Professorship, or any part therein or thereon where the Donor's name appears, and/or reduce the name or form of recognition set out herein and/or offer the Donor an alternate naming opportunity and benefits commensurate with the Donor's level of giving.
- 2.21 In the event that a program change affects the naming and form of recognition, the University will inform the Donor if possible, and the University and the Donor will consult as to options available at that time.
- 2.22 Ultimate authority to accept or decline any naming proposal at the University of Manitoba rests with the Board of Governors.

- 2.23 Ultimate authority to discontinue the named Chair or Professorship rests with the Board of Governors.
- 2.24 Notwithstanding any other provisions of this policy, no naming will be approved or existing naming be continued, that will call into serious question public respect for the University.

Disestablishment of Chairs or Professorships

- 2.25 Chairs and Professorships may be disestablished by mutual agreement of the University and the donor(s).

Establishment of Procedures

- 2.26 To give effect to this policy, the University shall establish certain mechanisms. These mechanisms shall include an articulation of:
- (a) procedures for the establishment of Chairs and Professorships;
 - (b) procedures for the selection and appointment of individuals to Chairs and Professorships;
 - (c) procedures for the naming of Chairs and Professorships;
 - (d) responsibilities of individuals appointed to Chairs and Professorships; and
 - (e) requirements regarding the review of the performance of individuals appointed to Chairs and Professorships, and the administrative and financial arrangements of Chairs and Professorships.

Part III Accountability

- 3.1 The Office of Legal Counsel is responsible for advising the President that a formal review of this Policy is required.
- 3.2 The Vice-President (Academic) and Provost is responsible for the implementation, administration and review of this Policy.
- 3.3 All Academic Staff are responsible for complying with this Policy.

Part IV Authority to Approve Procedures

- 4.1 The President may approve Procedures, if applicable, which are secondary to and comply with this Policy.

**Part V
Review**

- 5.1 Governing Document reviews shall be conducted every ten (10) years. The next scheduled review date for this Policy is January 27, 2019.
- 5.2 In the interim, this Policy may be revised or repealed if:
- (a) the President or the Approving Body deems it necessary or desirable to do so;
 - (b) the Policy is no longer legislatively or statutorily compliant; and/or
 - (c) the Policy is now in conflict with another Governing Document.
- 5.3 If this Policy is revised or repealed all Secondary Documents, if applicable, shall be reviewed as soon as possible in order that they:
- (a) comply with the revised Policy; or
 - (b) are in turn repealed.

**Part VI
Effect on Previous Statements**

- 6.1 This Policy supersedes all of the following:
- (a) Policy: Chairs and Professorships, approved May 23, 1993, and amended June 22, 2000;
 - (b) Policy: Naming Chairs and Professorships, approved January 6, 1982, and amended September 6, 1990;
 - (c) all previous Board of Governors/Senate Governing Documents on the subject matter contained herein; and
 - (d) all previous Administration Governing Documents on the subject matter contained herein.

**Part VII
Cross References**

- 7.1 This Policy should be cross referenced to the following relevant Governing Documents, legislation and/or forms:
- (a) Procedure: Chairs and Professorships.

UNIVERSITY OF MANITOBA PROCEDURE

| | |
|---------------------------------------|--|
| Procedure: | CHAIRS AND PROFESSORSHIPS |
| Parent Policy: | Chairs and Professorships |
| Effective Date: | January 27, 2009 |
| Revised Date: | To be entered by Office of Legal Counsel |
| Review Date: | January 27, 2019 |
| Approving Body: | President |
| Authority: | Policy: Chairs and Professorships |
| Responsible Executive Officer: | President |
| Delegate: | Vice-President (Academic) and Provost |
| Contact: | Vice-President (Academic) and Provost |
| Application: | All Academic Staff |

Part I Reason for Procedure

- 1.1 To give effect to the Policy: Chairs and Professorships, these procedures articulate certain mechanisms, including:
- (a) procedures for the establishment of Chairs and Professorships;
 - (b) procedures for the selection and appointment of individuals to Chairs and Professorships;
 - (c) procedures for the naming of Chairs and Professorships;
 - (d) responsibilities of individuals appointed to Chairs and Professorships; and
 - (e) requirements regarding the review of performance of individuals appointed to Chairs and Professorships, and the administrative and financial arrangements of Chairs and Professorships.

Part II Procedural Content

Establishment of Chairs or Professorships

- 2.1 The initiative to establish a Chair or Professorship may come from a department, faculty, school, college, centre or institute of the University, from the President, a Vice-President or from a prospective donor(s).
- 2.2 Confidential discussions with a prospective donor(s) may precede the development of a formal proposal to establish a Chair or Professorship.
- 2.3 A formal proposal for the establishment of a Chair or Professorship shall normally be made by the head of the unit to which the Chair or Professorship will be attached. All such proposals shall have the approval of the relevant dean or director, where applicable, and the Vice-President (Academic) and Provost. In the case of proposals for Chairs and Professorships that are primarily intended to enhance the University's research programs, the Vice-President (Academic) and Provost shall consult with the Vice-President (Research) in assessing the proposal. The proposal shall indicate:
 - (a) the type of appointment (Chair, Professorship);
 - (b) the name of the Chair or Professorship;
 - (c) the purpose and objectives of the Chair or Professorship;
 - (d) the relationship of the goals of the Chair or Professorship to those of the proposing unit;
 - (e) the method by which the Chair or Professorship will be funded;
 - (f) the general and specific required academic qualifications of the candidates or nominees;
 - (g) the term of the appointment, including, where applicable, provisions for reappointment; and
 - (h) any other provisions unique to the Chair or Professorship.
- 2.4 All proposals for the establishment of Chairs and Professorships shall be considered by Senate and, following recommendation by Senate, by the Board of Governors. In the case of proposals for Chairs and Professorships that are primarily intended to enhance the University's research programs, the Senate Committee on University Research shall recommend to Senate.

Naming of Chairs and Professorships

- 2.5 Proposals for the naming of a Chair or Professorship to honour an individual or at the request of a donor shall be submitted to the Senate Committee on Honorary Degrees for recommendation to Senate.
- 2.6 The Senate Committee on Honorary Degrees will recommend to Senate on the specific form of the name for the Chair or Professorship.

Selection and Appointment of Chairs or Professorships

- 2.7 The selection and appointment of an individual to a Chair or Professorship shall be conducted in accordance with normal University policy (including Policy: Academic Appointments) and/or the provisions of the relevant Collective Agreement (except as provided in section 2.8).
- 2.8 Notwithstanding the provisions of Policy: Academic Appointments, in cases where it is proposed that a member of the University's full-time (including G.F.T.) academic staff be appointed to a Chair or Professorship, such an appointment may be made without a search with the approval of the Vice-President (Academic) and Provost, normally on the recommendation of the unit head and, where appropriate, the dean or director.
- 2.9 Nothing in sections 2.7 and 2.8 will be deemed to prevent the University or the relevant unit of the University from providing an opportunity for consultation with the donor(s), or their representative(s). Responsibility for the appointment of individuals to Chairs and Professorships, however, rests solely with the University.
- 2.10 Appointees to Chairs and Professorships may be granted tenured, probationary, term or contingent appointments, as approved by the Board of Governors.
- 2.11 Appointees to Chairs and Professorships normally shall be full-time employees of the University (except for Joint Chairs or Professorships).

Responsibilities of Appointees to Chairs and Professorships

- 2.12 The specific duties and responsibilities of appointees to Chairs and Professorships shall be stated in a formal letter of offer.
- 2.13 While Chairs and Professorships may allow for a greater concentration on research, scholarship and creative works than that afforded by a regular academic appointment, a reasonable commitment to teaching is expected of all appointees to Chairs and Professorships.
- 2.14 During the first year of the appointment, appointees to Chairs and Professorships shall normally be required to give a public lecture. The scheduling and announcement of such lectures shall normally be coordinated by the relevant unit head, in collaboration with the University's Marketing Communications Office.
- 2.15 Appointees to Chairs and Professorships shall report annually, in the same manner as other faculty, to their unit head. Holders of Chairs and Professorships shall furnish an annual report of activities to the unit head, the dean or director, where applicable, and the Vice-President (Academic) and Provost. In the case of Chairs and Professorships that are primarily intended to enhance the University's research programs, an annual report of activities shall also be provided to the Vice-President (Research).

Review of Chairs and Professorships

- 2.16 The performance of appointees to Chairs and Professorships shall be reviewed in the same manner as other members of faculty.
- 2.17 If appointment renewal is permitted, the unit head or, where applicable, the dean or director is responsible for initiating and coordinating a timely reappointment review process. The resulting

recommendation on reappointments shall be reported to the Vice-President (Academic) and Provost.

- 2.18 The administrative and financial arrangements pertaining to a Chair or Professorship shall be reviewed on a periodic basis but not less than every five years. The unit head or, where applicable, the dean or director is responsible for initiating and coordinating this review. The results of this review shall be reported to the Vice-President (Academic) and Provost.

Part III Accountability

- 3.1 The Office of Legal Counsel is responsible for advising the President that a formal review of this Procedure is required.
- 3.2 The Vice-President (Academic) and Provost is responsible for the implementation, administration and review of this Procedure.
- 3.3 All Academic Staff are responsible for complying with this Procedure.

Part IV Review

- 4.1 Governing Document reviews shall be conducted every ten (10) years. The next scheduled review date for this Procedure is January 27, 2019.
- 4.2 In the interim, this Procedure may be revised or repealed if:
- (a) the Approving Body deems it necessary or desirable to do so;
 - (b) the Procedure is no longer legislatively or statutorily compliant;
 - (c) the Procedure is now in conflict with another Governing Document; and/or
 - (d) the Parent Policy is revised or repealed.

Part V Effect on Previous Statements

- 5.1 This Procedure supersedes all of the following:
- (a) Policy: Chairs and Professorships, approved May 23, 1993 and amended June 22, 2000;
 - (b) Policy: Naming Chairs and Professorships, approved January 6, 1982 and amended June 22, 2000;
 - (c) all previous Board of Governors/Senate Governing Documents on the subject matter contained herein; and

- (d) all previous Administration Governing Documents on the subject matter contained herein.

Part VI
Cross References

6.1 This Procedure should be cross referenced to the following relevant Governing Documents, legislation and/or forms:

- (a) Policy: Chairs and Professorships.
- (b) Policy: Academic Appointments.



AGENDA ITEM: Report of the Senate Committee on Awards – Part A [dated August 18, 2014]

RECOMMENDED RESOLUTION:

THAT the Board of Governors approve nine new offers, five amended offers, and the withdrawal of one offer, as set out in Appendix A of the Report of the Senate Committee on Awards – Part A [dated August 18, 2014].

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

At its meeting on August 18, 2014, the Senate Committee on Awards approved nine new offers, five amended offers, and the withdrawal of one offer, as set out in Appendix A of the Report of the Senate Committee on Awards – Part A [dated August 18, 2014].

RESOURCE REQUIREMENTS:

The awards will be funded from the sources identified in the Report.

IMPLICATIONS:

N/A

ALTERNATIVES:

N/A

CONSULTATION:

All of these award decisions meet the published guidelines for awards, as approved by Senate. They were reported to Senate for information on October 1, 2014.

REPORT OF THE SENATE COMMITTEE ON AWARDS - PART A

Preamble

Terms of reference for the Senate Committee on Awards include the following responsibility:

On behalf of Senate, to approve and inform Senate of all new offers and amended offers of awards that meet the published guidelines presented to Senate on November 3, 1999, and as thereafter amended by Senate. Where, in the opinion of the Committee, acceptance is recommended for new offers and amended offers which do not meet the published guidelines or which otherwise appear to be discriminatory under the policy on the *Non-Acceptance of Discriminatory Awards*, such offers shall be submitted to Senate for approval. (Senate, October 7, 2009)

Observations

At its meeting of August 18, 2014 the Senate Committee on Awards approved nine new offers, five amended offers, and the withdrawal of one award, as set out in Appendix A of the *Report of the Senate Committee on Awards – Part A* (dated August 18, 2014).

Recommendations

On behalf of Senate, the Senate Committee on Awards recommends that the Board of Governors approve nine new offers, five amended offers, and the withdrawal of one award, as set out in Appendix A of the *Report of the Senate Committee on Awards – Part A* (dated August 18, 2014). These award decisions comply with the published guidelines of November 3, 1999, and are reported to Senate for information.

Respectfully submitted,

Dr. Phil Hultin
Chair, Senate Committee on Awards

SENATE COMMITTEE ON AWARDS

Appendix A August 18, 2014

1. NEW OFFERS

APEGM Foundation Inc. (AFI) Bursaries for IEEQ Students

The APEGM Foundation Inc. has established an endowment fund at the University of Manitoba with an initial gift of \$100,000 in 2014. The Manitoba Scholarship and Bursary Initiative has made a matching contribution to this fund. The APEGM Foundation Inc. provides members of the engineering and geoscience professions and industries with various opportunities and supports, including the establishment of scholarships and bursaries. The purpose of these bursaries is to provide support to qualified students in the Internationally Educated Engineers Qualification (IEEQ) – Post Baccalaureate Diploma Engineering Program offered by the Faculty of Engineering. Beginning in the 2016-2017 academic year, the available annual interest from the fund will be used to offer one or more bursaries valued at a minimum \$500 and a maximum of \$2,000 each to students who:

- (1) are enrolled in a minimum three (3) credit hours in each of the fall and winter terms in the Internationally Educated Engineers Qualification (IEEQ) – Post Baccalaureate Diploma Engineering Program offered in the Faculty of Engineering at the University of Manitoba in the year in which the award is tenable;
- (2) are in good academic standing as determined by the IEEQ Program;
- (3) have demonstrated financial need on the standard University of Manitoba bursary application form.

Students enrolled in their last term of the program will not be eligible for this bursary.

Recipients of this bursary may hold this award a maximum of two times while enrolled in the IEEQ Post Baccalaureate Diploma Engineering Program.

The selection committee will have the discretion to determine the value and number of the bursaries based on the available income from the fund.

The selection committee will be the Scholarships, Bursaries, and Awards Committee of the Faculty of Engineering and will also include the IEEQ Program Director (or designate) and the President of the APEGM Foundation Inc. (or designate).

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award and with the concurrence of the donor.

Banwari Goel Memorial Bursary

Dr. Raj Goel has established an endowment fund at the University of Manitoba with an initial gift of \$30,000 in 2014 to offer a memorial bursary in honour of his father, Banwari Goel. The purpose of the fund is to provide support to students in their first year of studies in the Undergraduate Medical Education Program at the University of Manitoba. The donors have made an additional gift of \$1,200 in 2014 to offer the first bursary in the 2014-2015 academic year. Beginning in the 2015-2016 academic year, the available annual interest from the fund will be used to offer one bursary to an undergraduate student who:

- (1) is a Manitoba resident;
- (2) is enrolled full-time in the first year of the Undergraduate Medical Education Program in the College of Medicine at the University of Manitoba and is in good standing;

- (3) does not have a parent who is a practicing medical doctor;
- (4) has demonstrated financial need on the standard University of Manitoba bursary application form.

Bursary applicants will be required to submit a signed statement to the College of Medicine's Student Affairs office confirming that they do not have a parent that is a practicing medical doctor.

The selection committee for this award will be named by the Dean of the College of Medicine (or designate).

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

Dr. Xiaoyun Wang Fellowship

Family, friends, and colleagues of Dr. Xiaoyun Wang have established an endowment fund in 2014, with an initial gift of over \$17,000, in her memory in order to provide a lasting legacy of her life and work. The Manitoba Scholarship and Bursary Initiative has made a contribution to the fund. Dr. Xiaoyun Wang spent twelve years as a professor at the I.H. Asper School of Business teaching in the areas of cross-cultural management, diversity, international human resource management, and organizational behaviour. The purpose of the fund will be to recognize the accomplishments of graduate students specializing in Business Administration. Beginning in the 2015-2016 academic year, the available annual interest from the fund will be used to offer one fellowship to a graduate student who:

- (1) is enrolled full-time in the Faculty of Graduate Studies in a Master's or doctoral program offered by the I. H. Asper School of Business at the University of Manitoba;
- (2) has achieved a minimum degree grade point average of 3.75 (or equivalent) based on the last 60 credit hours of study.

Preference will be given to students specializing in Business Administration with a research focus on diversity, cross-cultural or international management, or a related area.

The Dean of the Faculty of Graduate Studies (or designate) will ask the Dean of the I.H. Asper (or designate) to name the selection committee for this award.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

Faculty of Graduate Studies Travel Award

The Faculty of Graduate Studies allocates funds to assist Master's and doctoral students with costs for travel to conferences, major festivals or other artistic events sponsored by recognized national or international organizations. The awards are valued at \$750 for travel within North America, \$1,000 for international travel outside of North America. Only one student per presentation is eligible to obtain the travel award. Each year, one or more awards will be offered to graduate students who:

- (1) are enrolled full-time in the Faculty of Graduate studies at the time of presentation, in any Master's or doctoral program;
- (2) have achieved a minimum degree grade point average of 3.5 (or equivalent) based on the last 60 credit hours of study (or equivalent) and are in good standing;
- (3) will attend a conference or a major festival or other artistic event sponsored by a recognized national or international organization for presentation of a paper, poster, or other creative work pertinent to their studies.

Candidates must submit an application that includes (a) confirmation that their paper, poster, or other

creative work has been accepted by organizers of the conference, festival, or artistic event; (b) an abstract of their paper or poster (one page maximum), if appropriate; and (c) academic transcripts from all post-secondary institutions attended. A student may not hold the Faculty of Graduate Studies Travel Award more than once at the Master's level or more than twice at the doctoral level.

The Faculty of Graduate Studies will report the available allocation of funds to the Financial Aid and Awards office by March 31 each year.

The selection committee will be named by the Dean of the Faculty of Graduate Studies (or designate).

Gwyn Morgan "Be an Engineer" Bursary

The Gwyn Morgan and Patricia Trottier Foundation offers an annual bursary valued at \$5,000. The purpose of the bursary is to provide students in the Faculty of Engineering with financial assistance to continue their studies. Beginning in the 2014-2015 academic year one bursary valued at \$5,000 will be offered to an undergraduate student who:

- (1) is enrolled full-time (minimum 60% course load) in the second year of any degree program offered by the Faculty of Engineering at the University of Manitoba;
- (2) has achieved a minimum degree grade point average of 2.5;
- (3) has demonstrated financial need on the standard University of Manitoba bursary application form.

The selection committee will be the Scholarships, Bursaries, and Awards Committee of the Faculty of Engineering.

Natalia and Albert Recksiedler Bursary

In honour of his grandparents, Dr. Michael J. Armstrong has established an endowment fund with gifts totaling over \$11,400 at the University of Manitoba. The Manitoba Scholarship and Bursary Initiative has made a contribution to the fund. The purpose of the fund is to provide support to students in the Faculty of Education and the College of Nursing. Beginning in the 2014-2015 academic year, the bursary will be offered to students of the Faculty of Education in even-numbered years, and to students of the College of Nursing in odd-numbered years. Each year, the available annual income from the fund will be used to offer one bursary to an undergraduate student who:

- (1) is enrolled full-time (minimum 60% course load) in any year of study in either the Faculty of Education (even-numbered years) or the College of Nursing (odd-numbered years) at the University of Manitoba;
- (2) has achieved a minimum degree grade point average of 2.5;
- (3) has demonstrated financial need on the standard University of Manitoba application form.

The selection committee in Education will be named by the Dean (or designate) of the Faculty of Education. The selection committee in Nursing will be the Student Awards Committee of the College of Nursing.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

Peter and Geraldine Spencer Bursary

Dr. Peter Spencer, a retired professor of the University of Manitoba, and his wife, Geraldine Spencer, have established an endowment fund with an initial gift of \$16,000 in 2014. The purpose of the fund is to support students in the fields of education, music, and theatre. Beginning in the 2016-2017 academic year,

the available annual interest of the fund will be used to offer one or more bursaries to undergraduate students who:

- (1) are enrolled full-time (minimum 60% course load) at the University of Manitoba in a program leading to either a (i) Bachelor of Education degree, (ii) Bachelor of Music/Bachelor of Education (Integrated Program) degree, (iii) Bachelor of Music degree (iv) Bachelor of Jazz Studies, or (v) Bachelor of Arts degree with a declared major in Theatre;
- (2) has a record of satisfactory academic achievement which is defined as:
 - (a) for first-year university students, a minimum entering average of 70% on those courses used for admission;
 - (b) for continuing students, a minimum degree grade point average of 2.5;
- (3) has demonstrated financial need on the standard University of Manitoba bursary application form.

The selection committee will be named by the Director of Financial Aid and Awards (or designate).

The selection committee will have the discretion to determine the number and value of bursaries offered each year based on the available funds.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

Tom Liontas Memorial Bursary

In 1996 and 2001 respectively, Mr. Harris Liontas, B.Sc. (Hons)/78, M.Sc./85, established two funds at the University of Manitoba that were used to offer the *A. Liontas Research Fellowship* and the *Liontas Scholarship*, until the awards were withdrawn. In 2014, the two funds were merged to establish a new endowment of over \$61,000 to offer a memorial bursary in honour of the donor's father, Mr. Tom Liontas. The purpose of this fund is to provide bursary support to students in the Faculty of Science. Beginning in the 2014-2015 academic year, the available annual interest from the fund will be used to offer one bursary to an undergraduate student who:

- (1) is enrolled full-time (minimum 60% course load) in any year of study in the Faculty of Science;
- (2) has a record of satisfactory academic achievement which is defined as:
 - (a) for first year students, the required minimum entrance average based on those courses used for admission;
 - (b) for continuing students, a minimum degree grade point average of 2.5;
- (3) has demonstrated financial need on the standard University of Manitoba bursary application form.

In any year when there is no eligible applicant, the revenue from the fund will be re-capitalized as per the donor's wishes.

The selection committee for this award will be named by the Dean of the Faculty of Science (or designate).

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

University of Manitoba Institute for the Humanities Graduate Fellowship

In 1992, a fund was established in the name of the University of Manitoba Institute for the Humanities (UMIH) to support fellowships in the Institute. By 2014, the fund had grown to over \$72,000 and the UMIH Board of Management decided that the total value of the fund was sufficient to provide income for a fellowship in support of graduate research in the humanities. Beginning in the 2014-2015 academic

session, the available annual income will be used to offer one fellowship, valued at up to \$3,000 to a graduate student who:

- (1) is enrolled full-time in the Faculty of Graduate Studies in any year of a Master's or doctoral program and is conducting research in the humanities;
- (2) has achieved a minimum degree grade point average of 3.5 (or equivalent) based on the previous 60 credit hours of study.

Candidates will be required to submit an application to the Director at the University of Manitoba Institute for the Humanities that will include:

- (1) A cover letter (maximum 1,000 words) that describes: (a) status of the applicant's research, (b) potential significance that the applicant's research will have for one or more disciplines in the humanities, (c) the benefits the student hopes to gain by being associated with the Institute for the Humanities, (d) the expected timeline for the completion of the degree;
- (2) A statement describing the applicant's research project that follows the University of Manitoba Graduate Fellowship guidelines for word limit and references;
- (3) Current academic transcript;
- (4) Two letters of recommendation

In any year when there is no eligible applicant, the revenue from the fund will be re-capitalized.

The selection committee will be named by the Dean of the Faculty of Graduate Studies (or designate) and will include the Director of the University of Manitoba Institute for the Humanities (or designate).

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

2. AMENDMENTS

Dackow Family Bursary

The following amendments have been made to the terms of reference for the Dackow Family Bursary:

- The name of the award has been revised to the *Dackow Family Scholarship*.
- The amount of the initial gift has been deleted from the terms of reference.
- The award has been changed from a bursary to a scholarship.
- The amount of the award has increased from \$3,500 each year to \$5,000 each year.
- The financial need component of the award has been removed.
- The award is open to students interested in studying in any faculty of school within the University of Manitoba.
- The award value is no longer increased if the student chooses to pursue a B.Comm. or B.Sc. with a declared Major in Actuarial Mathematics.
- The statement "Up to three students may hold the Dackow Family Scholarship in any year." has been added.
- The Board of Governors statement has been added at the end of the terms of reference.

CropLife Canada – Manitoba Council Scholarship

The following amendments have been made to the terms of reference for the CropLife Canada – Manitoba Council Scholarship:

- The credit hour range required in order to be eligible for the award has been outlined in criteria (1).
- Criteria (2) has been revised to statement “is enrolled full-time (minimum 80% course load) in the next ensuing academic session in any undergraduate degree program offered by the Faculty of Agricultural and Food Sciences at the University of Manitoba.
- In criterion (3), the word “degree” replaces “cumulative” with respect to the grade point average.
- Within the award application, students must demonstrate an understanding of the role of CropLife Canada in the agriculture industry.
- The statement “The donor will contact the Financial Aid and Awards office by March 31 in any year this award will not be offered.” has been added.

Thomas and Helen Smerchanski Nursing Scholarship and Bursary

The following amendments have been made to the terms of reference for the Thomas and Helen Smerchanski Nursing Scholarship and Bursary:

- There are two awards outlined in the term of reference. The terms of reference have been split up into two separate documents for each award type; amendments have been made to both.
- The name of the award has been revised to the *Thomas and Helen Smerchanski Nursing Bursary*.
- A preamble has been added and states: “The Thomas and Helen Smerchanski Nursing Bursary was established at The Winnipeg Foundation. Each year, The Winnipeg Foundation will report the available earnings from the fund to Financial Aid and Awards at the University of Manitoba. The available earnings from the fund will be used to offer an annual bursary to an undergraduate student who:”
- The numbered eligibility criteria have been revised, including the addition of three new criteria. The eligibility criteria now read:
 - (1) is enrolled full-time (minimum 60% course load) in the Bachelor of Nursing program in the College of Nursing at the University of Manitoba;
 - (2) has achieved a minimum degree grade point average of 2.5;
 - (3) has achieved a passing grade in all courses;
 - (4) has never failed a clinical course;
 - (5) has demonstrated financial need on the standard University of Manitoba bursary application form.
- The selection committee has been revised and now reads “The selection committee shall be the Student Awards Committee of the College of Nursing.”

Thomas and Helen Smerchanski Nursing Scholarship and Bursary

The following amendments have been made to the terms of reference for the Thomas and Helen Smerchanski Nursing Scholarship and Bursary:

- There are two awards outlined in the term of reference. The terms of reference have been split up into two separate documents for each award type; amendments have been made to both.
- The name of the award has been revised to the *Thomas and Helen Smerchanski Nursing Scholarship*.
- A preamble has been added and states: “The Thomas and Helen Smerchanski Nursing Scholarship was established at The Winnipeg Foundation. Each year, The Winnipeg Foundation will report the available earnings from the fund to Financial Aid and Awards at the University of

Manitoba. The available earnings from the fund will be used to offer an annual scholarship to an undergraduate student who:"

- The numbered eligibility criteria have been revised, including the addition of two new criteria. The eligibility criteria now read:
 - (1) is enrolled full-time (minimum 80% course load) in either the third or fourth year of the Bachelor of Nursing Program in the College of Nursing the University of Manitoba;
 - (2) has achieved a minimum degree grade point average of 3.5;
 - (3) has achieved a passing grade in all courses;
 - (4) has never failed a clinical course;
 - (5) has demonstrated potential for becoming a successful, contributing member of the nursing profession.
- The selection committee has been revised and now reads "The selection committee shall be the Student Awards Committee of the College of Nursing."

Society of Management Accountants of Manitoba – Robert Syme Memorial Scholarship

The following amendments have been made to the terms of reference for the Society of Management Accountants of Manitoba – Robert Syme Memorial Scholarship:

- The name of the award has been revised to the Chartered Professional Accountants – *Robert Syme Memorial Scholarship*.
- The preamble has been significantly revised to reflect the changes of the profession and now reads:

“Since 1965, Certified Management Accounts of Manitoba has offered a scholarship to students of the Bachelor of Commerce program at the University of Manitoba. On April 1, 2014, CA, CGA, and CMA Manitoba entered into a Joint Venture (JV) Agreement, a major milestone towards establishing the Chartered Professional Account (CPA) designation in Manitoba. During the transition, CMA Manitoba has decided to offer a final five scholarships and withdraw the award once the fund has been depleted. In the 2014-2015 academic year, the remaining funds of the trust will be used to offer scholarships of equal value to undergraduate students who:”
- The award criteria has been significantly revised and now read:
 - (1) are enrolled full-time (minimum 80% course load) in any year of study in the I.H. Asper School of Business at the University of Manitoba;
 - (2) have achieved a minimum degree grade point average of 3.0;
 - (3) were amongst the top five ranked students in the course Introductory Managerial Accounting (ACC 1110) in the previous academic session.
- A selection committee statement has been added and reads “The selection committee will be named by the Dean of the I.H. Asper School of Business (or designate).
- The Board of Governors statement has been added.

3. WITHDRAWALS

Bayer CropScience – InVigor Canola Scholarship

This award is being withdrawn from the University of Manitoba’s awards program at the request of the donor.



AGENDA ITEM: Report of the Senate Committee on Awards – Part B [dated August 18, 2014]

RECOMMENDED RESOLUTION:

THAT the Board of Governors approve one amended offer, as set out in Appendix A of the Report of the Senate Committee on Awards – Part B [dated August 18, 2014].

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

At its meeting on August 18, 2014, the Senate Committee on Awards approved one amended award offer that appears to be discriminatory according to the policy on the *Non-Acceptance of Discriminatory Awards*, as set out in Appendix A of the Report of the Senate Committee on Awards – Part B [dated August 18, 2014].

When selecting a recipient for the Arun Sud Memorial Scholarship, preference is given to students who have a long-term mental health disability.

RESOURCE REQUIREMENTS:

The award is funded by a philanthropic gift from a donor to the University.

IMPLICATIONS:

The award demonstrates the University's commitment to supporting students with mental health disabilities.

CONSULTATION:

This award offer was approved by Senate at its meeting on October 1, 2014.



Board of Governors Submission

Routing to the Board of Governors:

| <u>Reviewed</u> | <u>Recommended</u> | <u>By</u> | <u>Date</u> |
|-------------------------------------|-------------------------------------|-----------------------------------|---------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Senate Committee on Awards</u> | <u>August 18, 2014</u> |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Senate Executive</u> | <u>September 17, 2014</u> |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Senate</u> | <u>October 1, 2014</u> |
| <input type="checkbox"/> | <input type="checkbox"/> | <u></u> | <u></u> |
| <input type="checkbox"/> | <input type="checkbox"/> | <u></u> | <u></u> |

Submission prepared by: Senate

Submission approved by: University Secretary

Attachments

- Report of the Senate Committee on Awards – Part B [August 18, 2014]

REPORT OF THE SENATE COMMITTEE ON AWARDS – PART B

Terms of reference for the Senate Committee on Awards include the following responsibility:

On behalf of Senate, to approve and inform Senate of all new offers and amended offers of awards that meet the published guidelines presented to Senate on November 3, 1999, and as thereafter amended by Senate. Where, in the opinion of the Committee, acceptance is recommended for new offers and amended offers which do not meet the published guidelines or which otherwise appear to be discriminatory under the policy on the *Non-Acceptance of Discriminatory Awards*, such offers shall be submitted to Senate for approval. (Senate, October 7, 2009)

Observation

At its meeting of August 18, 2014, the Senate Committee on Awards reviewed one amended offer that appears to be discriminatory according to the policy on the *Non-Acceptance of Discriminatory Awards*, as set out in Appendix A of the *Report of the Senate Committee on Awards - Part B* (dated August 18, 2014).

Recommendation

The Senate Committee on Awards recommends that Senate and the Board of Governors approve one amended offer, as set out in Appendix A of the *Report of the Senate Committee on Awards- Part B* (dated August 18, 2014). This award decision complies with the published guidelines of November 3, 1999, and is reported to Senate for information.

Respectfully submitted,

Dr. Phil Hultin
Chair, Senate Committee on Awards

SENATE COMMITTEE ON AWARDS

**Appendix A
August 18, 2014**

1. AMENDMENTS

Arun Sud Memorial Scholarship

The following amendments have been made to the terms of reference for the Arun Sud Memorial Scholarship:

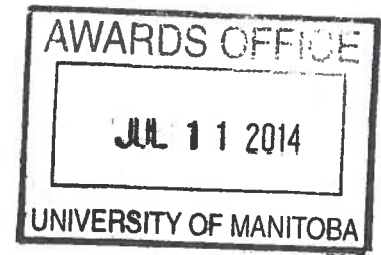
- The word “degree” replaces the word “cumulative” with respect to the grade point average.
- The office name has been changed to reflect the current name: Student Accessibility Services throughout the terms.

(Attachment I)



UNIVERSITY
OF MANITOBA

Student Advocacy and Accessibility
Student Support



Student Accessibility Services

155 University Centre
Winnipeg, Manitoba
Canada R3T 2N2
204-474-6213 (voice)
204-474-9790 (TTY)
204-261-7732 (fax)
<http://umanitoba.ca/student/saa/accessibility>

July 10, 2014

Dr. Phil Hultin
Chair, Senate Committee on Awards
c/o Ms. Candace Préjet or Ms. Adrienne Domingo
Awards Establishment Coordinator
Financial Aid and Awards / Advancement Services
417 University Centre

Dear Dr. Hultin,

Please accept this letter as formal support for the Arun Sud Memorial Scholarship. This scholarship would be used to support students with mental health disabilities who are enrolled at the University of Manitoba.

Students with mental health disabilities are the largest growing population within the Student Accessibility Services office. The percentages of students with a mental health disability have increased from 7.5% to 36% of the SAS population. I have included a table to show the percentage of students registered with SAS in the mental health disability category in relation to the overall student population at the University of Manitoba. However there would be more students with mental health illness at the UM, who may not request services¹.

| Year | UM student population | SAS students registering with mental health disabilities | Percentage of SAS students in MH category in relation to UM student population |
|-----------|-----------------------|--|--|
| 2013-2014 | 29029 ² | 477 | 1.6 |
| 2012-2013 | 28336 ³ | 356 | 1.3 |
| 2011-2012 | 27581 | 338 | 1.2 |
| 2010-2011 | 26943 | 372 | 1.4 |
| 2009-2010 | 26470 | 298 | 1.1 |

¹ http://umanitoba.ca/student/media/U_of_M_Campus_Mental_Health_Strategy_-_full.pdf

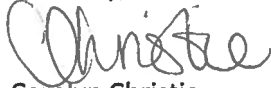
² http://umanitoba.ca/admin/oia/media/student_enrol_W14.pdf

³ <http://umanitoba.ca/admin/oia/students/1397.html>

SAS staff reports that students discuss the limited financial resources available to students with disabilities when pursuing their academic studies. This scholarship could assist a student in dealing with those challenges.

The Arun Sud Memorial Scholarship will assist in demonstrating the University of Manitoba's commitment to support students with mental health disabilities.

Sincerely,



Carolyn Christie

Coordinator

Student Accessibility Services



AGENDA ITEM: Report of the Senate Committee on Awards – Part A [dated September 2, 2014]

RECOMMENDED RESOLUTION:

THAT the Board of Governors approve one new offer and one amended offer, as set out in Appendix A of the Report of the Senate Committee on Awards – Part A [dated September 2, 2014].

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

In an electronic poll conducted between August 26 and September 2, 2014, the Senate Committee on Awards approved one new offer and one amended offer, as set out in Appendix A of the Report of the Senate Committee on Awards – Part A [dated September 2, 2014].

RESOURCE REQUIREMENTS:

The awards will be funded from the sources identified in the Report.

IMPLICATIONS:

N/A

ALTERNATIVES:

N/A

CONSULTATION:

All of these award decisions meet the published guidelines for awards, as approved by Senate. They were reported to Senate for information on October 1, 2014.



Board of Governors Submission

Routing to the Board of Governors:

| <u>Reviewed</u> | <u>Recommended</u> | <u>By</u> | <u>Date</u> |
|-------------------------------------|-------------------------------------|-----------------------------------|---------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Senate Committee on Awards</u> | <u>September 2, 2014</u> |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Senate Executive</u> | <u>September 17, 2014</u> |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Senate</u> | <u>October 1, 2014</u> |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ | _____ |

Submission prepared by: Senate

Submission approved by: University Secretary

Attachments

- Report of the Senate Committee on Awards – Part A [dated September 2, 2014]

REPORT OF THE SENATE COMMITTEE ON AWARDS - PART A

Preamble

Terms of reference for the Senate Committee on Awards include the following responsibility:

On behalf of Senate, to approve and inform Senate of all new offers and amended offers of awards that meet the published guidelines presented to Senate on November 3, 1999, and as thereafter amended by Senate. Where, in the opinion of the Committee, acceptance is recommended for new offers and amended offers which do not meet the published guidelines or which otherwise appear to be discriminatory under the policy on the *Non-Acceptance of Discriminatory Awards*, such offers shall be submitted to Senate for approval. (Senate, October 7, 2009)

Observations

In an electronic poll conducted August 26 – September 2, 2014 the Senate Committee on Awards approved one new offer and one amended offer, as set out in Appendix A of the *Report of the Senate Committee on Awards – Part A* (dated August 26 – September 2, 2014).

Recommendations

On behalf of Senate, the Senate Committee on Awards recommends that the Board of Governors approve one new offer and one amended offer, as set out in Appendix A of the *Report of the Senate Committee on Awards – Part A* (dated September 2, 2014). These award decisions comply with the published guidelines of November 3, 1999, and are reported to Senate for information.

Respectfully submitted,

Dr. Phil Hultin
Chair, Senate Committee on Awards

SENATE COMMITTEE ON AWARDS

Appendix A September 2, 2014

1. NEW OFFERS

Lorraine Wilgosh Bursary

Lorraine Wilgosh (M.A/63) will offer \$5,000 annually for a five year term beginning in 2014-2015 and ending in 2018-2019, with the right to renew the commitment at the end of the term. The purpose of the bursary is to provide support to undergraduate students pursuing their studies in the Faculty of Arts, Science, or Education. Beginning in the 2014-2015 academic year, one or more bursaries totaling \$5,000 will be offered to undergraduate students who:

- (1) are enrolled full-time (minimum 60% course load) in i) either the third or fourth year of study in either the Faculty of Arts or Science or ii) in any year of study in the Faculty of Education;
- (2) graduated from a high school in Manitoba, Saskatchewan, or Alberta that is located outside of the census metropolitan areas, as defined by Statistics Canada;
- (3) have achieved a minimum degree grade point average of 2.5;
- (4) have demonstrated financial need on the standard University of Manitoba bursary application form.

The selection committee will have the discretion to determine the number and value of bursaries offered every year.

The selection committee will be named by the Director of Financial Aid and Awards (or designate).

2. AMENDMENTS

Betty Stoddart Memorial Award in Nursing

The following amendments have been made to the terms of reference for the Betty Stoddart Memorial Award in Nursing:

- The award name has been revised to the *Betty Stoddart Memorial Bursary in Nursing*.
- The fund type has been included in the preamble.
- The biographical section has been removed from the preamble.
- The terms have been revised to reflect current language and standardized format.
- The numbered eligibility criteria have been revised and now read:
 - (1) are enrolled full-time (minimum 60% course load) in any year of the Four-Year Baccalaureate Nursing Program in the Faculty of Nursing at the University of Manitoba;
 - (2) have achieved a minimum degree grade point average of 2.5;
 - (3) have demonstrated caring and compassion through their university, volunteer, and extra-curricular endeavours on the supplemental bursary application form;
 - (4) have demonstrated financial need on the standard University of Manitoba bursary application form.
- The second paragraph following the numbered criteria outlines that students must indicate how they meet criterion (3) on the supplemental bursary application form.
- The statement “The selection committee will have the discretion to determine the number and value of bursaries offered each year.” has been added.

- The selection committee has been revised to the Student Awards Committee of the College of Nursing.
- The Board of Governors statement has been added.



AGENDA ITEM: Report of the Senate Committee on Awards – Part B [dated September 2, 2014]

RECOMMENDED RESOLUTION:

THAT the Board of Governors approve one amended offer, as set out in Appendix A of the Report of the Senate Committee on Awards – Part B [dated September 2, 2014].

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

In an electronic poll conducted between August 26 and September 2, 2014, the Senate Committee on Awards approved one amended award offer that appears to be discriminatory according to the policy on the *Non-Acceptance of Discriminatory Awards*, as set out in Appendix A of the Report of the Senate Committee on Awards – Part B [dated September 2, 2014].

The Louis Riel Bursaries at the University of Manitoba are offered to undergraduate Métis students at the University.

RESOURCE REQUIREMENTS:

The award is funded by a philanthropic gift from a donor to the University.

IMPLICATIONS:

The awards will aid in the recruitment and retention of undergraduate Aboriginal students.

CONSULTATION:

This award offer was approved by Senate at its meeting on October 1, 2014.



Board of Governors Submission

Routing to the Board of Governors:

| <u>Reviewed</u> | <u>Recommended</u> | <u>By</u> | <u>Date</u> |
|-------------------------------------|-------------------------------------|---|---|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Senate Committee on Awards</u> | <u>August 18, 2014</u> |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Senate Executive</u> | <u>September 17, 2014</u> |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Senate</u> | <u>October 1, 2014</u> |
| <input type="checkbox"/> | <input type="checkbox"/> | <u> </u> | <u> </u> |
| <input type="checkbox"/> | <input type="checkbox"/> | <u> </u> | <u> </u> |

Submission prepared by: Senate

Submission approved by: University Secretary

Attachments

- Report of the Senate Committee on Awards – Part B [September 2, 2014]

REPORT OF THE SENATE COMMITTEE ON AWARDS – PART B

Terms of reference for the Senate Committee on Awards include the following responsibility:

On behalf of Senate, to approve and inform Senate of all new offers and amended offers of awards that meet the published guidelines presented to Senate on November 3, 1999, and as thereafter amended by Senate. Where, in the opinion of the Committee, acceptance is recommended for new offers and amended offers which do not meet the published guidelines or which otherwise appear to be discriminatory under the policy on the *Non-Acceptance of Discriminatory Awards*, such offers shall be submitted to Senate for approval. (Senate, October 7, 2009)

Observation

In an electronic poll conducted August 26 – September 2, 2014, the Senate Committee on Awards reviewed one amended offer that appear to be discriminatory according to the policy on the *Non-Acceptance of Discriminatory Awards*, as set out in Appendix A of the *Report of the Senate Committee on Awards - Part B* (dated September 2, 2014).

Recommendation

The Senate Committee on Awards recommends that Senate and the Board of Governors approve one amended offer, as set out in Appendix A of the *Report of the Senate Committee on Awards - Part B* (dated September 2, 2014). This award decision complies with the published guidelines of November 3, 1999, and is reported to Senate for information.

Respectfully submitted,

Dr. Phil Hultin
Chair, Senate Committee on Awards

SENATE COMMITTEE ON AWARDS

Appendix A

September 2, 2014

1. AMENDMENTS

Louis Riel Bursaries at the University of Manitoba

The following amendments have been made to the terms of reference for the Louis Riel Bursaries at the University of Manitoba:

- The amount of the award value has been increased from “up to \$2,500” to “up to \$3,500” each year.
- The grade point average used to determine eligibility for undergraduate students has been revised from degree to sessional.
- The grade point average used to determine eligibility for graduate students has been included.
- The first paragraph after the eligibility criteria outlines that students can apply for the bursaries in both the fall/winter academic session and the summer session. The paragraph details where each part of the application is to be submitted and the deadline dates.
- The Board of Governors statement has been added.

(Attachment I)



UNIVERSITY
OF MANITOBA

Enrolment Services

421 University Centre
Winnipeg, Manitoba
Canada R3T 2N2
Telephone (204) 474-8820
Fax (204) 474-7554

August 12, 2014

Dr. Philip Hultin
Chair, Senate Committee on Awards
c/o Adrienne Domingo
Awards Establishment Coordinator
422 University Centre
University of Manitoba

Dear Dr. Hultin,

Enrolment Services is happy to support the establishment of the Louis Riel Bursaries at the University of Manitoba.

When comparing the numbers in the table below to the number of self-declared Aboriginal people in the general Manitoba population (15%), it becomes clear that Aboriginal students are under-represented at the University of Manitoba.

| Year (Fall) | Number of Aboriginal Students (Undergraduate) | % Aboriginal (UG) | Number of Aboriginal Students (Graduate) | % Aboriginal (G) |
|-------------|---|-------------------|--|------------------|
| 2013 | 1973 | 7.8% | 158 | 4.2% |
| 2012 | 1933 | 7.7% | 147 | 4.1% |
| 2011 | 1876 | 7.7% | 139 | 4.0% |
| 2010 | 1771 | 7.4% | 133 | 4.0% |
| 2009 | 1748 | 7.4% | 129 | 3.9% |

As an institution, I know that we're all committed to increasing the number of Aboriginal students on our campuses. Awards such as this will provide support to Aboriginal students which will contribute to meeting our goals and more importantly will contribute to the success of individual Aboriginal students.

Sincerely,

Jeff Adams
Executive Director
Enrolment Services



AGENDA ITEM: Report of the Senate Committee on Awards [dated September 23, 2014]

RECOMMENDED RESOLUTION:

THAT the Board of Governors approve four new offers and ten amended offers, as set out in Appendix A of the Report of the Senate Committee on Awards [dated September 23, 2014].

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

At its meeting on September 23, 2014, the Senate Committee on Awards approved four new offers and ten amended offers, as set out in Appendix A of the Report of the Senate Committee on Awards [dated September 23, 2014].

RESOURCE REQUIREMENTS:

The awards will be funded from the sources identified in the Report.

IMPLICATIONS:

N/A

ALTERNATIVES:

N/A

CONSULTATION:

All of these award decisions meet the published guidelines for awards as approved by Senate and were reported to Senate for information on November 5, 2014.

REPORT OF THE SENATE COMMITTEE ON AWARDS

Preamble

Terms of reference for the Senate Committee on Awards include the following responsibility:

On behalf of Senate, to approve and inform Senate of all new offers and amended offers of awards that meet the published guidelines presented to Senate on November 3, 1999, and as thereafter amended by Senate. Where, in the opinion of the Committee, acceptance is recommended for new offers and amended offers which do not meet the published guidelines or which otherwise appear to be discriminatory under the policy on the *Non-Acceptance of Discriminatory Awards*, such offers shall be submitted to Senate for approval. (Senate, October 7, 2009)

Observations

At its meeting of September 23, 2014 the Senate Committee on Awards approved four new offers and ten amended offers, as set out in Appendix A of the *Report of the Senate Committee on Awards* (dated September 23, 2014).

Recommendations

On behalf of Senate, the Senate Committee on Awards recommends that the Board of Governors approve four new offers and ten amended offers, as set out in Appendix A of the *Report of the Senate Committee on Awards* (dated September 23, 2014). These award decisions comply with the published guidelines of November 3, 1999, and are reported to Senate for information.

Respectfully submitted,

Dr. Phil Hultin
Chair, Senate Committee on Awards

SENATE COMMITTEE ON AWARDS

Appendix A September 23, 2014

1. NEW OFFERS

Deepak and Ratna Bose Prize

Friends, family and colleagues have established a prize in the Department of Pharmacology and Therapeutics in honour of Drs. Deepak and Ratna Bose for their commitment to excellence in teaching and education at the University of Manitoba in undergraduate medicine, pharmacy and graduate pharmacology programs. The purpose of the prize is to recognize and support the continuing professional development of graduate students in the Department of Pharmacology and Therapeutics. Each year, one prize valued at \$300 will be offered to a graduate student who:

- (1) was enrolled full-time in the Faculty of Graduate Studies in a Master's or doctoral program specializing in pharmacology in the College of Medicine at the University of Manitoba in the year in which the prize is tenable;
- (2) has achieved a minimum degree grade point average of 3.75 (or equivalent), based on the previous 60 credit hours of study;
- (3) has demonstrated critical thinking and self-directed learning during discussions on the discipline of pharmacology as well as topics in biomedical research.

Eligible candidates will be evaluated based on the nomination letters submitted by faculty members to the selection committee. A minimum of one letter of nomination will be required before a student will be considered for this prize. Nomination letters must speak to how the candidate demonstrates the qualities outlined in criterion (3) as well as the candidate's commitment to enhancing the educational experience of the other students.

Should the Department of Pharmacology and Therapeutics be dissolved or amalgamated with another department or faculty, the prize must continue to be given to candidates pursuing graduate qualifications in the scientific discipline of pharmacology. Pharmacology encompasses the interactions between drugs and biological systems, and includes pharmacodynamics, pharmacokinetics and pharmacogenomics.

The donor must notify the Financial Aid and Awards office no later than March 31 in any year this prize is not to be offered.

The Dean of the Faculty of Graduate Studies (or designate) will ask the Graduate Studies Committee of the Department of Pharmacology and Therapeutics to name the selection committee for this award.

Diamond Athletic Medical Supplies Convocation Prize of Excellence

Diamond Athletic Medical Supplies is a locally owned company that has been supplying healthcare professionals and their patients since 1946. As a proud partner in Canadian healthcare education and research, Diamond Athletic Medical Supplies offers an annual prize of \$500. The prize, in memory of the founder of Diamond Athletic Medical Supplies, Sam Diamond, is for a student graduating from the Master of Physical Therapy program in the College of Rehabilitation Sciences. Beginning in the 2014-2015 academic year, one convocation prize valued at \$500 will be offered to a graduate student who:

- (1) is a resident of Manitoba;
- (2) has completed the degree requirements for the Master of Physical Therapy program in the College of Rehabilitation Sciences at the University of Manitoba;
- (3) has achieved a minimum degree grade point average of 3.5 (or equivalent) in the previous 60 credit hours with no grade lower than a B (or equivalent);
- (4) has demonstrated a strong and consistent history of community or sports involvement locally or

within the broader community;

(5) has demonstrated leadership qualities through involvement in the community or in the College of Rehabilitation Sciences;

(6) has demonstrated an interest in active living, health promotion and wellness.

To support criteria (4) through (6), applicants for this scholarship must submit the following:

(1) a completed Diamond Athletic Medical Supplies award application form;

(2) one letter of recommendation from a leader of an organization (related to the area of interest) with which the applicant has volunteered within the two years prior to applying for this scholarship;

(3) a short essay (maximum 500 words, double spaced in 12 point font) describing why you think active living, health promotion and wellness are important components of physiotherapy and how you see your role as a physiotherapist in promoting these.

The donor will contact the Financial Aid and Awards office by March 31 in any year this award will not be offered.

The Dean of the Faculty of Graduate Studies (or designate) will ask the Chair of the College of Rehabilitation Sciences Awards Committee (or designate) to name the selection committee for this award.

Dr. Ruth Grahame Bursary

Dr. Andrew Cooke has established an endowment fund at the University of Manitoba with an initial gift of \$20,000 in 2013. The Manitoba Scholarship and Bursary Initiative has made a contribution to the fund. The bursary is in honour of his mother, Dr. Ruth Grahame, in recognition of her contributions to the College of Rehabilitation Sciences and to the College of Medicine at the University of Manitoba. The purpose of the fund is to provide financial support to students in the Master of Occupational Therapy and Master of Physical Therapy programs in the College of Rehabilitation Sciences. Beginning in the 2014-2015 academic year, the available annual interest from the fund will be used to offer two bursaries, each valued at one half of the available annual income, to two graduate students, one in the Master of Occupational Therapy (MOT) program and one in the Master of Physical Therapy (MPT) program, who:

(1) are enrolled full-time in the Faculty of Graduate Studies in the first year of either the Master of Occupational Therapy (MOT) or the Master of Physical Therapy (MPT) programs offered by the College of Medical Rehabilitation at the University of Manitoba;

(2) have achieved a minimum degree grade point average of 3.0;

(3) have demonstrated financial need on the standard University of Manitoba bursary application form.

The Chair of the College of Rehabilitation Sciences Awards Committee will name the selection committee for this award.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

Nettie Peters Undergraduate Bursary in Nursing

Nettie Peters has established an endowment fund at the University of Manitoba with an initial gift of \$10,084 in 2013. The Manitoba Scholarship and Bursary Initiative has made a contribution to the fund. Nettie Peters is a retired Associate Professor in the College of Nursing (1973-1998) who taught primarily in the undergraduate programs. She was active in both the provincial and national nursing associations concerned about elevating the standards of nursing education and practice. The purpose of the fund is to support students in the College of Nursing. Beginning in the 2015-2016 academic year, the available annual interest from the fund will be used to offer one bursary to an undergraduate student who:

- (1) is enrolled full-time (minimum 60% course load) in the fourth year of study of the Bachelor of Nursing Program in the College of Nursing at the University of Manitoba;
- (2) has achieved a minimum degree grade point average of 2.5;
- (3) has demonstrated financial need on the standard University of Manitoba bursary application form.

The selection committee for this bursary will be the Student Awards Committee of the College of Nursing.

The Board of Governors of the University of Manitoba has the right to modify the terms of this award if, because of changed conditions, it becomes necessary to do so. Such modification shall conform as closely as possible to the expressed intention of the donor in establishing the award.

2. AMENDMENTS

Canon International Envirothon Scholarship

The following amendments have been made to the terms of reference for the Canon International Envirothon Scholarship:

- The name of the award has been revised to the *Envirothon Scholarship*.
- The name change of the Canon International Envirothon to the North American Envirothon has been referenced.
- The numbered eligibility criteria have been revised and now read:
 - (1) have competed in any Envirothon (such as, but not limited to, the Canon International Envirothon, the North American Envirothon, and the Manitoba Envirothon);
 - (2) are enrolled full-time (minimum 80% course load) in any degree program offered by the Clayton H. Riddell Faculty of Environment, Earth, and Resources at the University of Manitoba;
 - (3) have achieved:
 - a) for students entering the Faculty directly from high school, a minimum average of 85% on courses used for entrance scholarship purposes; or
 - b) for continuing students, a minimum degree grade point average of 3.5.
- The application paragraph has been revised to indicate that students must submit high school transcripts (for students entering the Faculty directly from high school) or an official university transcript (for continuing undergraduate students) and a one page letter highlighting the influence the Envirothon had on their selection of a University degree program.
- The selection committee will have the discretion to determine the number of awards each year based on the available funds.
- The selection committee has been changed to the Awards and Honours Committee.

Dr. J.D. Adamson Medal and Prize in Physical Therapy

The following amendments have been made to the terms of reference for the Dr. J.D. Adamson Medal and Prize in Physical Therapy:

- The name of the award has been revised to the *Dr. J.D. Adamson Medal and Convocation Prize in Physical Therapy*.
- The award is now offered to a student graduating from the Master of Physical Therapy program instead of the Bachelor of Medical Rehabilitation (Physical) Therapy degree program.
- The following statement has been included: “The donor will notify the Financial Aid and Awards office by March 31 in any year this award is not to be offered.”

- The selection committee statement has been revised to read: “The Dean of the Faculty of Graduate Studies (or designate) will ask the Chair of the College of Rehabilitation Sciences Awards Committee (or designate) to name the selection committee for this award.”

Foundation for Registered Nurses Manitoba Inc. Undergraduate Bursary

The following amendments have been made to the terms of reference for the Foundation for Registered Nurses Manitoba Inc. Undergraduate Bursary:

- The fund type has been listed in the preamble.
- The last sentence in the preamble has been revised to read: “Each year, the available annual income from the fund and any additional contributions made by the Foundation for Registered Nurses of Manitoba Inc. will be used to offer bursaries valued at a minimum \$500 and a maximum of \$1,500 each to undergraduate students who:”
- The name of the Four Year Baccalaureate Program has been revised to the *Bachelor of Nursing Program*.
- The name of the Faculty of Nursing has been revised to the *College of Nursing*.
- The degree grade point average calculation will be used instead of the cumulative grade point average.
- The Director of the Financial Aid and Awards office will no longer name the selection committee. The selection committee will be named by the Student Awards Committee of the College of Nursing and will include two representatives of the FRNM Awards Committee.
- The standard Board of Governors statement has been added to the end of the terms of reference.

Frank M. Fowler Memorial Scholarship

The following amendments have been made to the terms of reference for the Frank M. Fowler Memorial Scholarship:

- A new preamble has been written and states:
 “Through gifts to The Winnipeg Foundation, the family of Mr. Frank M. Fowler and the Board of Directors of Nelson River Construction Inc. have established a fund at the Foundation to support students of Civil Engineering at the University of Manitoba. Each year, The Winnipeg Foundation will report the available annual earnings from the fund to Financial Aid and Awards at the University of Manitoba. The available annual earnings from the fund will be used to offer one scholarship to an undergraduate student who:”
- All of the biographical information that makes up the preamble has been removed from the terms and is included in a separate section to appear after the terms under the heading “Biographical Information”. This section will only appear on the final draft of the terms shared with the department and the donor and is not a part of the terms to be considered for approval.
- The numbered eligibility criteria have been revised to now read:
 - (1) is enrolled full-time (minimum 80% course load) in the third year of studies in the Department of Civil Engineering in the Faculty of Engineering at the University of Manitoba;
 - (2) has achieved a minimum degree grade point average of 3.75.

Goldie Goldstein Prize in Nutrition

The following amendments have been made to the terms of reference for the Goldie Goldstein Prize in Nutrition:

- The fund type has been included in the preamble

- All of the biographical information that makes up the first half of the preamble has been removed from the terms and is included in a separate section to appear after the terms under the heading “Biographical Information”. This section will only appear on the final draft of the terms shared with the department and the donor and is not a part of the terms to be considered for approval.
- The available annual interest, instead of a set value, will be used to offer one prize each year.
- The course name and number have been changed to Nutrition and the Elderly (HNSC 4310).
- The selection committee has been changed from the Student Standing and Awards Committee of the Faculty of Human Ecology to the Faculty of Agricultural and Food Sciences Awards Committee. The awards committee will solicit the input of the instructor for the selection of the recipient.
- The standard Board of Governors statement has been added to the end of the terms of reference.

Grace General Hospital Bursary

The following amendments have been made to the terms of reference for the Grace General Hospital Bursary:

- The minimum course load percentage has been outlined in the numbered criteria.
- The name of the Four Year Baccalaureate Program has been revised to the *Bachelor of Nursing Program*.
- The name of the Faculty of Nursing has been revised to the *College of Nursing*.
- The degree grade point average calculation will be used instead of the cumulative grade point average.

Helen Johnson Shelton Memorial Bursary

The following amendments have been made to the terms of reference for the Helen Johnson Shelton Memorial Bursary:

- The preamble has been revised to read: “In memory of Helen Johnson Shelton, her family has established an endowment fund at the University of Manitoba. Each year, the available annual income from the fund will be used to offer one or more bursaries to undergraduate students who:”
- The numbered criteria have been revised to read:
 - (1) are enrolled full-time (minimum 60% course load) in the Four-Year Baccalaureate Nursing Program in the Faculty of Nursing at the University of Manitoba;
 - (2) have achieved a minimum degree grade point average of 2.5;
 - (3) have demonstrated financial need on the standard University of Manitoba bursary application form.
- The selection committee has been changed to the Student Awards Committee of the College of Nursing.
- The standard Board of Governors statement has been added to the end of the terms of reference.

Joel Nitikman and Liny Chan Entrance Award

The following amendments have been made to the terms of reference for the Joel Nitikman and Liny Chan Entrance Award:

- The name of the award has been revised to the *Joel Nitikman and Liny Chan Bursary*.
- The award has been changed to a bursary and the selection criteria were revised to reflect the award type:

- (1) is enrolled full-time (minimum 60% course load) in the first year of the J.D. degree program in the Faculty of Law at the University of Manitoba;
 - (2) has a minimum adjusted admission grade point average of 2.0;
 - (3) demonstrates financial need on a Financial Aid and Awards approved bursary application form.
- The standard Board of Governors statement has been added to the end of the terms of reference.

Phyllis May-Rolfe Memorial Bursary

The following amendments have been made to the terms of reference for the Phyllis May-Rolfe Memorial Bursary:

- The minimum course load percentage has been outlined in the numbered criteria.
- The name of the Four-Year Baccalaureate Program has been revised to the *Bachelor of Nursing Program*.
- The name of the Faculty of Nursing has been revised to the *College of Nursing*.
- The selection committee has been changed to the Student Awards Committee of the College of Nursing.
- The standard Board of Governors statement has been added to the end of the terms of reference.

Women's Canadian Club of Winnipeg Centennial Educational Fund

The following amendments have been made to the terms of reference for the Women's Canadian Club of Winnipeg Centennial Educational Fund:

- The name of the award has been revised to the *Women's Canadian Club of Winnipeg Centennial Educational Bursaries*.
- The preamble has been revised to read:
 "On the occasion of its 100th anniversary, The Women's Canadian Club of Winnipeg (established November 29, 1907) has established an endowment fund at The Winnipeg Foundation to offer bursaries for students in the Clayton H. Riddell Faculty of Environment, Earth, and Resources at the University of Manitoba. Each year The Winnipeg Foundation will report the available earnings from the fund to Financial Aid and Awards at the University of Manitoba. Each year, the available earnings from the fund will be used to offer one or more bursaries to undergraduate students who:"
- The criteria including the completion of courses pertaining to the study of Canada or Canadian issues has been eliminated.
- The application has been eliminated.
- The minimum value of bursaries has been set to \$500 each.
- The Director of the Financial Aid and Awards office will no longer name the selection committee for this award. The selection committee will be named by the Dean of the Clayton H. Riddell Faculty of Environment, Earth, and Resources (or designate).
- The standard Board of Governors statement has been added to the end of the terms of reference.



AGENDA ITEM: Proposal to Establish an Endowed Research Professorship in Hematology

RECOMMENDED RESOLUTION:

THAT the Board of Governors approve the establishment of an endowed research Professorship in Hematology [as recommended by Senate, November 5, 2014].

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

The establishment of Professorships at the University is governed by the Policy on Chairs and Professorships. The policy states that:

- Chairs and Professorships are established to advance the University's academic goals and objectives. (Section 2.3.1)
- A Professorship normally must, at its establishment, be partially funded from sources outside of the University's operating budget. The funding for a Professorship normally must be sufficient to cover at least 20 percent of the salary and benefits of the incumbent and an appropriate level of unrestricted research/scholarly support. (Section 2.3.2.2)
- For Chairs and Professorships, funds may be provided by way of an endowment or through a schedule of annual expendable gifts for a defined period of not less than five years, or by an appropriate combination of endowment and annual expendable gifts. (Section 2.3.3)
- Individuals appointed to Chairs and Professorships normally shall have academic qualifications commensurate with an appointment at the rank of Professor. (Section 2.3.6)

The College of Medicine, Faculty of Health Sciences is proposing to establish an endowed research Professorship in Hematology. The appointment would be held in a department within the College of Medicine. Cross appointment to an appropriate basic science department may also be considered. The full-time appointment would be at the level of Associate or Full Professor and would include teaching responsibilities in undergraduate, graduate, and post-graduate programs, as appropriate, as well as mentorship of research trainees. The appointment would be for a period of five years, with an option for renewal for an additional term(s) subject to a successful review of performance within the context of the College of Medicine's research strategy.

RESOURCE REQUIREMENTS:

Resources required to support a Professorship at the rank of Associate or Full Professor, including salary support and/or research/scholarly support would be derived from the investment revenue from an endowment fund established with an initial gift of \$1 million from Bayer Inc., to be contributed over a period of five years.

IMPLICATIONS:

The purpose of the endowed research Professorship in Hematology would be to provide leadership, scholarship, and mentorship in the areas of benign and malignant hematology and immunology. Establishment of the Professorship would allow the College of Medicine to:

- promote basic, translational, clinical, and epidemiologic research in areas relevant to hematology;
- retain a mid-career Hematologist with demonstrated expertise in related research;
- establish and sustain intramural and extramural collaborations, to promote research at the University;
- enhance the University's competitiveness in national and international peer-reviewed competitions for funding for research relevant to hematology;
- provide mentorship and opportunities for trainees and new researchers who will pursue careers focused on areas relevant to hematology;
- pursue research that will lead to improved health for individuals with hematologic disorders and will ensure that high quality care is available for these individuals in Manitoba.

CONSULTATION:

In accordance with the University policy on Chairs and Professorships, this proposal has been endorsed by the Vice-President (Academic) and Provost and by the Senate Committee on University Research. The proposal was considered and endorsed by Senate on November 5, 2014.



Board of Governors Submission

Routing to the Board of Governors:

| <u>Reviewed</u> | <u>Recommended</u> | <u>By</u> | <u>Date</u> |
|-------------------------------------|-------------------------------------|---|--------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Vice-President (Academic) & Provost | September 24, 2014 |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Senate Committee on University Research | October 6, 2014 |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Senate Executive | October 22, 2014 |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Senate | November 5, 2014 |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ | _____ |

Submission prepared by: Senate

Submission approved by: University Secretary

Attachments

- Proposal for an Endowed Research Professorship in Hematology



UNIVERSITY
OF MANITOBA

OFFICE OF THE
VICE-PRESIDENT (RESEARCH
AND INTERNATIONAL)

207 Administration Building
Winnipeg, MB R3T 2N2
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Fax: (204) 474-7568
www.umanitoba.ca/research

MEMORANDUM

TO: Mr. Jeff Leclerc, University Secretary

FROM: Digvir Jayas, Vice-President (Research and International)
and Chair, Senate Committee on University Research

DATE: October 6, 2014

SUBJECT: Proposal to establish an Endowed Research Professorship in Hematology

The Vice-President (Academic) and Provost, and the Senate Committee on University Research (SCUR), recommends the establishment of an Endowed Research Professorship in Hematology, in accordance with the University's policy on *Chairs and Professorships*.

Please include this report and recommendation on the next Senate agenda. Please feel free to contact me should you require any further information.

Thank you.

DSJ/nis
Encl.

Cc: Dr. Brian Postl, Dean, College of Medicine and Faculty of Health Sciences



September 24, 2014

To: Digvir Jayas, Vice-President (Research and International)
From: Joanne C. Keselman, Vice-President (Academic) and Provost
Re: Endowed Research Professorship in Hematology

Dr. Brian Postl, Dean of the College of Medicine and Faculty of Health Sciences, has provided a letter of support for the proposal to establish an endowed research professorship in hematology. This professorship aligns with the research priorities of the College of Medicine in the Faculty of Health Sciences. The holder of the professorship will have an appointment within a department within the College of Medicine.

The policy on Chairs and Professorships specifies that:

- (1) the professorship be established consistent with the academic goals and objectives of the University;
- (2) the professorship be partially funded from external sources outside of the University operating funds, and that the funds normally must be sufficient to cover 20% of the salary and benefits of the incumbent and provide for an appropriate level of unrestricted research/scholarly support;
- (3) the funds for the professorship be provided by way of an endowment or through a schedule of annual expendable gifts for a defined period of not less than five years, or by an appropriate combination of endowment and annual expendable gifts;
- (4) the professorship shall be attached to a department, faculty, school, college, centre or institute of the University, and have goals consistent with the unit to which it is attached;
- (5) the establishment of the professorship is not tied to the appointment of a particular individual;
- (6) individuals appointed to the professorship normally shall have the academic qualifications commensurate with an appointment at the rank of Professor; and
- (7) the initial term of the appointment of the professorship shall be 3-5 years, and if renewal is permitted, such renewal shall be subject to a successful performance review and the availability of funds.

The proposed endowed research professorship in hematology satisfies all of the above requirements.

The funding for the proposed endowed research professorship will be derived from a \$1 million endowment from Bayer, Inc. The endowment will support an individual Clinician-Scientist by providing salary support and/or research funds.

I support this proposal from the College of Medicine, Faculty of Health Sciences and request that you present it to the Senate Committee on University Research for consideration and recommendation to Senate and, in turn, the Board of Governors.

If you have any questions or concerns, I would be pleased to meet with you.

/encl.

c. Dr. Brian Postl, Dean, College of Medicine and Faculty of Health Sciences



UNIVERSITY
OF MANITOBA

Faculty of Medicine

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Room 260 Brodie
727 McDermot Avenue
Winnipeg, Manitoba
Canada R3E 3P5
Telephone 204-789-3557
Fax 204-789-3928

September 16, 2014

Dr. Joanne Keselman
Vice-President (Academic) & Provost
University of Manitoba
210 Administration Building

Dear Dr. Keselman,

Re: Application for the Establishment of Endowed Research Professorship in Hematology

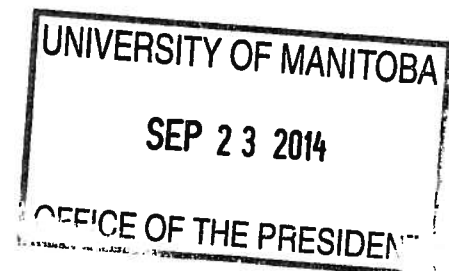
Dr. Peter Nickerson, Associate Dean (Research), College of Medicine, has submitted an application for the establishment of an Endowed Research Professorship in Hematology. This Professorship has been made possible through an initial investment of \$1,000,000 from Bayer Inc.

The Faculty of Health Sciences supports this endeavor. The establishment of an Endowed Research Professorship in Hematology will raise the research profile of the Faculty. The recipient of the Professorship will contribute significantly to the body of scholarship in Hematology.

I am pleased to support the application to establish this professorship.

Yours truly,

Brian Postl, MD
Dean, College of Medicine
Dean and Vice-Provost (Health Sciences)



**PROPOSAL TO ESTABLISH AN ENDOWED RESEARCH PROFESSORSHIP
IN HEMATOLOGY
AT THE UNIVERSITY OF MANITOBA**

EXECUTIVE SUMMARY:

In accordance with the procedures and mechanisms for establishing Chairs and Professorships at the University of Manitoba, the following is presented:

TYPE OF APPOINTMENT: Professorship

NAME OF PROFESSORSHIP: Endowed Research Professorship in Hematology

PURPOSE AND OBJECTIVES OF PROFESSORSHIP:

The Professorship in Hematology is an initiative between the University of Manitoba and the College of Medicine, Faculty of Health Sciences. The Professorship will provide leadership, scholarship, and mentorship in the areas of benign and malignant hematology and immunology. The specific objectives of the Professorship will include:

- The promotion of basic, translational, clinical and epidemiologic research in areas relevant to Hematology.
- The opportunity for retention of a mid-career Hematologist with a proven record in related research. The support of the Professorship would afford such an individual the necessary support to devote his/her efforts to enhancing research productivity and mentorship.
- The establishment and sustenance of critical intramural and extramural links and collaborations that serve to promote research at the University of Manitoba
- Enhance the competitiveness of the University of Manitoba at national and international peer reviewed funding agencies in areas of research relevant to Hematology.
- Research in the area of benign or malignant Hematology will promote health care excellence and benefit the diverse communities served by the Faculty of Health Sciences.
- The provision of mentorship and opportunities for trainees and young investigators embarking on careers focused on research in areas relevant to Hematology.
- The pursuit of research topics that will lead to improved health for individuals with hematologic disorders, and to ensure that high quality care for these individuals is available in Manitoba.

RELATIONSHIP TO THE PROPOSING UNIT
College of Medicine, Faculty of Health Sciences:

The College of Medicine, Faculty of Health Sciences at the University of Manitoba has a major academic commitment to achieving the highest level of excellence in research, education and patient care in areas relevant to Hematology. Moreover, there exist within the Faculty of Health Sciences excellent opportunities for state-of-the-art collaborative research between basic and clinical investigators focused on benign and malignant hematology and immunology. The proposed Professorship would serve to enhance and promote translational, clinical and epidemiological research in areas relevant to Hematology

The Professorship will support an individual Clinician-Scientist by providing salary support and/or operating funds to pursue independent research in areas relevant to Hematology. This support will allow the recipient to maximize his/her research activity and effectiveness, as well as lead research activities in the Faculty. Excellence of the candidate will be the first priority.

THE METHOD BY WHICH THE PROFESSORSHIP WILL BE FUNDED:

Interest accrued from the initial endowment of \$1,000,000.

FUNDING METHOD:

Bayer Inc. has provided an initial gift of \$1,000,000 to be paid over a 5 year period.

GENERAL AND SPECIFIC REQUIREMENTS FOR THE PROFESSORSHIP

In accordance with the policy and procedures for establishing Professorships at the University of Manitoba, individuals appointed to the Endowed Professorship in Hematology will have the following qualifications:

- Canadian citizen or permanent resident.
- Specialist in Hematology with an area of special expertise within the field of benign or malignant hematology, or hematopoietic stem cell transplantation.
- Holding a current academic appointment at the rank of Associate Professor or Professor.
- History of excellence in research as evidenced by a strong publication record in high impact journals and acquisition of national or international peer reviewed grants and contracts.
- History of excellence in mentoring trainees and junior colleagues.
- History of effective and productive collaboration with intramural and extramural investigators and institutions.

TERM OF APPOINTMENT:

- The initial term of the appointment will be five years, with biennial and final year progress reports.
- There will be a mandatory internal midterm evaluation.
- The renewal of the appointment for an additional term(s) will be subject to a successful review of the incumbent's performance within the context of the College of Medicine's research strategy, such a review to be carried out during the fourth year of the term.

A successful performance review will provide evidence of the following:

- Personal research productivity in the form of external grants, presentations, and peer-reviewed publications. Funding from one or more national agencies would be expected along with additional funding from local sources.
- Evidence of mentorship including having one or more full-time research trainees or clinical fellows in their research year.
- Evidence of publication productivity indicated by 3-5 publications/year with 1 or more in high impact journals.
- Evidence of, collaboration and multi-disciplinary research within the University and between the University and other research institutions.

PREAMBLE:

This professorship has been established in the memory of Dr. Lyonel G. Israels, who graduated from the University of Manitoba with a medical degree in 1949. Following post-graduate studies in the United States and Europe, he returned to Winnipeg in 1953 to establish the Hematology and Medical Oncology program at the Manitoba Cancer Treatment and Research Foundation (MCTRF) and the Faculty of Medicine. Among his many contributions he was the first Head of the Section of Hematology and Medical Oncology in the Department of Internal Medicine, and the Executive Director of MCTRF from 1972 to 1992. He played a leading role in the establishment of the Manitoba Institute of Cell Biology, and the Manitoba Health Research Council.

Dr. Israels dedicated his career to creating a program that embodied the elements of empathetic patient care, outstanding teaching, and internationally recognized research. He was a clinical and research mentor to two generations of hematologists over a period of more than 50 years. The holder of the Professorship will be expected to contribute to continued improvement and innovation in patient care through a commitment to excellence in research and mentorship, as exemplified by Dr. Israels.

OTHER PROVISIONS:

- 1) The selection and appointment of an individual to the proposed Professorship shall be conducted in accordance with section 2.3 of University Policy on Chairs and Professorships.

- 2) The duties and responsibilities of the individual appointed to the proposed Professorship will be in accordance with 2.4 of University Policy on Chairs and Professorships.
- 3) Annual reporting requirements shall also be in accordance with the University Policy on Chairs and Professorships. In addition to the reporting requirements stipulated in this policy, the Professorship holder shall provide an annual report of activities to the President of the University. In turn, the President shall provide a copy of said report to individuals or organizations that have contributed to the establishment of the Professorship, and that have specifically requested this information.
- 4) The holder of the Professorship will have an appointment in a department within the College of Medicine and some restricted clinical activity to ensure a clinical profile. Cross appointment to an appropriate basic science department may also be considered. The Professorship holder is expected to participate in teaching activities, which may include teaching of undergraduate and post-graduate medical trainees and graduate students, and provision of mentorship for research trainees working under his/her supervision.
- 5) The role of the Professor will be to contribute significantly to the body of research and scholarship in the College of Medicine and the Faculty of Health Sciences. Accordingly, the appointment of the Professor will be made on the recommendation of the College of Medicine and shall be conducted in accordance with the University policy in Academic Appointments and the guidelines for the establishment of Professorships.
- 6) It is understood that the Professorship will be structured with a five year maximum term with an option of renewal subject to satisfactory performance by the incumbent, but also with the understanding that the research focus could be changed at intervals according to the changing needs of the department in which the Professorship is held, as determined by the Head of that department and the Dean of the College of Medicine and subject to approval by the University of Manitoba.



AGENDA ITEM: Revised Policy on Faculties, Schools, Departments, Divisions, and Institutes

RECOMMENDED RESOLUTION:

THAT the Board of Governors approve revisions to the policy on Faculties, Schools, Departments, Divisions, and Institutes, which is to be retitled “Faculties, Schools, Professional Colleges, Departments, Divisions, and Institutes,” as recommended by Senate, effective upon approval.

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

The establishment of the Faculty of Health Sciences was approved by the Senate and the Board of Governors in October, 2013. Page 19 of the *Proposal to Establish a Faculty of Health Sciences* indicates:

The creation of a new Faculty of Health Sciences will require revision to several of the University’s governing documents as well as the creation of new governing documents. These revisions and changes will be developed as part of the implementation process by the University Secretary in consultation with the units, Administration, Senate and the Board, as appropriate.

The policy on Faculties, Schools, Departments, Divisions, and Institutes, has been revised throughout to reflect the creation of the Faculty of Health Sciences, itself, as well as a new type of academic unit at the University in terms of the Professional Colleges within that Faculty. It also reflects previously approved changes in the Faculty of Human Ecology.

Included among the various changes is a revised title for the policy, which will be amended to: “Faculties, Schools, Departments, Professional Colleges, Departments, Divisions and Institutes.”

Section 1.3 of the revised policy cross-references a new policy on Definitions of Academic Units at the University of Manitoba, which was also recommended by Senate on November 5, 2014.

RESOURCE REQUIREMENTS:

N/A

CONNECTION TO THE UNIVERSITY PLANNING FRAMEWORK:

Revisions to the policy follow from the establishment of the Faculty of Health Sciences, which was undertaken as part of the Academic Structure Initiative.

IMPLICATIONS:

The proposed amendments to the policy will facilitate the implementation of the Faculty of Health Sciences and are consistent with the contents of the proposal to establish the Faculty, as approved by the Senate and the Board of Governors in October 2013.

ALTERNATIVES:

N/A

CONSULTATION:

The University Secretary has consulted with members of the university community, the Faculty of Health Sciences, and the governance and bylaws sub-committee on the Faculty of Health Sciences Implementation Steering Committee. The revised policy has been endorsed by the Senate Committee on Rules and Procedures, by Senate Executive, and by Senate at its meeting on November 5, 2014.



Board of Governors Submission

Routing to the Board of Governors:

| <u>Reviewed</u> | <u>Recommended</u> | <u>By</u> | <u>Date</u> |
|-------------------------------------|-------------------------------------|---|------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Senate Committee on Rules and Procedures | October 6, 2014 |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Senate Executive | October 22, 2014 |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Senate | November 5, 2014 |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ | _____ |

Submission prepared by: Senate

Submission approved by: University Secretary

Attachments

- Policy on Faculties, Schools, Professional Colleges, Departments, Divisions and Institutes



AGENDA ITEM: Financial results for the quarter ending September 30th, 2014 and year end projection.

RECOMMENDED RESOLUTION:

That the Board receives for information the second quarter results and year end projection.

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

Appendix I compares projected Revenue, Expense, and Net Fund Transfers for the year to budget. This report is prepared in the same format as the Financial Statements for the year ending March 31, 2014 and the anticipated format for 2015.

The purpose of this submission is to inform the Board of financial results for the year-to-date and provide a projection for the fiscal year.

Appendix II includes current year-to-date results compared to prior year and projected annual results compared to the prior year as well. Although monthly and quarterly results are important it is more important to understand how the University is tracking on an annual basis against the annual budget to ensure the University is staying within budget and taking corrective action or reallocating funds to other priorities if needed. Any underspending in one area can be redirected to a variety of purposes through fund transfers such as funding of capital projects and still maintain an overall balanced budget.

Appendix I

April 1 Budget

The budget (Appendix III) that was approved in May 2014 by the Board does not categorize expenses into the Financial Statement expense categories as this exercise occurs after the budget has been approved and loaded into our system. The total expenditures however remain unchanged from what was approved in May which excluded any carryover at that time. Carryover was allocated to Provisions at the end of 2014 and approximately \$32.9M was transferred to Operating during the 2014-15 fiscal year.

Full year projection

As part of the projection process we perform a top down review of all Funds including a comparison of actual results to historical revenue and expense patterns (Appendix II). A more detailed bottom up forecast is in the process of being prepared by each faculty and unit which will

be completed in November and used to update the Q3 projection.

The projected revenue for the General Fund at year end is expected to be \$598.1M, an increase of \$6M over budget. We anticipate \$4.0M in funding from the Federal Government for the demolition of the Agriculture Canada Buildings. A corresponding increase in expenses is also forecast. We are also forecasting an increase in tuition revenue as a result of increased international enrolment which generated an extra \$1.8M in differential fees.

Revenue in the Restricted and Endowment Funds are expected to increase \$10.3M due to increases in Provincial revenue (\$4.7M) and Federal Government Revenue (\$5.6M). The increase in Provincial revenue is due to increases of \$1.9M in the Capital Fund and \$2.8M in the Research Fund. The Federal Government revenue increase is due to Research Funding primarily in the Faculty of Medicine from CIHR and SSHRC.

Research expenses are also forecast to increase in conjunction with the increased revenues. However capital revenue is not directly offset by an increase in expenses, as purchased or constructed assets are amortized, not expensed.

Appendix II

Year-to-date results

Appendix II is provided as supplementary information for those wishing to see more detail.

Year to date revenues are \$495.7M compared to \$470.3M the prior year while year to date expense are \$368.4M compared to \$355.0M the prior year.

Projected revenues for the year are \$825M compared to \$850.8M. This reduction in revenue is caused mainly by reduced expectations of investment compared to the 19.8% that was earned in 2014 on trust and endowment funds. Forecasted annual expense are \$778.3M compared to \$771.6M the prior year. The net increase of \$6.7M is mainly due to a decline of \$13.4M in special pension payments in the Operating Fund, increased wage costs and increased research expenditures of \$12.5M as a result of higher revenues.

The net result is anticipated net revenue of \$46.8M. When combined with forecasted remeasurement gains (or unrealized gains and losses on investments) of \$17.4M the overall expected increase to fund balance is \$64.2M. This is approximately \$19.2M above budget and is due to lower than anticipated special pension payments (\$4.4M), higher tuition revenue (\$1.8M), and increased capital funding. The increased tuition and pension savings are reflected as fund transfers to other funds to be used later for special projects or infrastructure needs.

RESOURCE REQUIREMENTS:

None

CONNECTION TO THE UNIVERSITY PLANNING FRAMEWORK:

Monitoring, controlling, and balancing the budget is necessary in order for the University to be able to continue its tradition of excellence. It is expected that this report will keep the Board informed of financial results and corrective actions should a balanced operating result be in question.

IMPLICATIONS:

N/A

ALTERNATIVES:

N/A



UNIVERSITY OF MANITOBA

Board of Governors Submission

Routing to the Board of Governors:

| <u>Reviewed</u> | <u>Recommended</u> | <u>By</u> | <u>Date</u> |
|--------------------------|-------------------------------------|--------------------|-------------------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Toultang</u> | <u>Oct 17 /14</u> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Alach</u> | <u>Oct 17 /14</u> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <u>David Adams</u> | <u>October 19, 2014</u> |
| <input type="checkbox"/> | <input type="checkbox"/> | <u>FAHR</u> | <u>Nov. 4/14</u> |
| <input type="checkbox"/> | <input type="checkbox"/> | | |

Submission prepared by: Gord Pasioka, Associate Comptroller

Submission approved by:

- Attachments**
- Appendix I – Board of Governors Financial Report
 - Appendix II – Board of Governors Financial Report – with Actual Comparisons
 - Appendix III – Opening Budget

**The University of Manitoba
Board of Governors' Financial Report
For the Period Ended September 30, 2014
(\$ 000)**

Appendix I

| | April 1 Budget | | | Projections March 2015 | | |
|---|------------------|---|----------------|------------------------|---|----------------|
| | General Funds | Restricted and Endowment Funds | Total Funds | General Funds | Restricted and Endowment Funds | Total Funds |
| Revenue: | | | | | | |
| Tuition and Related Fees | 146,824 | | 146,824 | 148,597 | | 148,597 |
| Donations | 599 | 23,369 | 23,968 | 723 | 23,228 | 23,952 |
| Non-Government Grants | 746 | 43,500 | 44,246 | 941 | 43,548 | 44,489 |
| Net Investment Income | 4,895 | 25,987 | 30,882 | 4,895 | 25,987 | 30,882 |
| Miscellaneous Income | 3,515 | 2,700 | 6,215 | 3,506 | 2,672 | 6,178 |
| Government Grants: | | | | | | |
| Education and Advanced Learning | 337,276 | 7,136 | 344,412 | 337,276 | 7,136 | 344,411 |
| Other Province of Manitoba | 23,494 | 41,386 | 64,880 | 23,494 | 46,101 | 69,595 |
| Government of Canada | 7,961 | 71,625 | 79,586 | 11,954 | 77,188 | 89,142 |
| City of Winnipeg | 51 | | 51 | 51 | | 51 |
| Sales of Goods and Services | 30,144 | 900 | 31,044 | 30,144 | 1,000 | 31,144 |
| Ancillary Services | 36,568 | | 36,568 | 36,568 | | 36,568 |
| | <u>592,073</u> | <u>216,603</u> | <u>808,676</u> | <u>598,149</u> | <u>226,859</u> | <u>825,008</u> |
| Expense: | | | | | | |
| Academic | 323,224 | 112,085 | 435,309 | 325,508 | 116,373 | 441,881 |
| Libraries | 16,354 | | 16,354 | 16,500 | 89 | 16,589 |
| Student Affairs | 19,543 | | 19,543 | 19,800 | | 19,800 |
| Administration | 52,292 | 2,000 | 54,292 | 49,075 | 4,382 | 53,457 |
| Plant Maintenance | 39,727 | | 39,727 | 42,000 | | 42,000 |
| Other Academic Support | 34,372 | | 34,372 | 32,220 | | 32,220 |
| General | 23,339 | 7,499 | 30,838 | 19,267 | 8,868 | 28,135 |
| Student Awards | 9,727 | 37,000 | 46,727 | 12,500 | 37,000 | 49,500 |
| Interest | | 17,900 | 17,900 | | 18,661 | 18,661 |
| Amortization of Capital Assets | | 54,000 | 54,000 | | 54,000 | 54,000 |
| Ancillary Services | 28,531 | | 28,531 | 28,531 | | 28,531 |
| Actuarially Determined Employee Future Benefits | 1,000 | | 1,000 | 1,000 | | 1,000 |
| Change in Pension Liability | | | | | | |
| Staff Benefits Contra | (7,516) | | (7,516) | (7,516) | | (7,516) |
| | <u>540,593</u> | <u>230,484</u> | <u>771,077</u> | <u>538,885</u> | <u>239,373</u> | <u>778,258</u> |
| Net Revenue from Operating Activities | 51,480 | (13,881) | 37,599 | 59,264 | (12,514) | 46,750 |
| Inter-fund Transfers | (51,431) | 51,431 | | (59,215) | 59,215 | |
| Net Increase (Decrease) to Fund Balances from Operating Activities | <u>49</u> | <u>37,550</u> | <u>37,599</u> | <u>49</u> | <u>46,701</u> | <u>46,750</u> |
| Remeasurement Gains and (Losses) | | 17,400 | 17,400 | | 17,400 | 17,400 |
| Total Increase (Decrease) in Fund Balances | <u>49</u> | <u>54,950</u> | <u>54,999</u> | <u>49</u> | <u>64,101</u> | <u>64,150</u> |

The University of Manitoba
Board of Governors' Financial Report
With Actual Comparisons
For the Period Ended September 30, 2014
(\$ 000)

Appendix II

| | April 1 Budget | | | Actuals September 2014 | | | Actuals September 2013 | | | Projections March 2015 | | | Actuals March 31, 2014 | | |
|--|----------------|--------------------------------|----------------|------------------------|--------------------------------|----------------|------------------------|--------------------------------|----------------|------------------------|--------------------------------|----------------|------------------------|--------------------------------|----------------|
| | General Funds | Restricted and Endowment Funds | Total Funds | General Funds | Restricted and Endowment Funds | Total Funds | General Funds | Restricted and Endowment Funds | Total Funds | General Funds | Restricted and Endowment Funds | Total Funds | General Funds | Restricted and Endowment Funds | Total Funds |
| Revenue: | | | | | | | | | | | | | | | |
| Tuition and Related Fees | 146,824 | | 146,824 | 136,712 | | 136,712 | 130,560 | | 130,560 | 148,597 | - | 148,597 | 141,999 | | 141,999 |
| Donations | 599 | 23,369 | 23,968 | 723 | 8,224 | 8,948 | 675 | 5,933 | 6,608 | 723 | 23,228 | 23,952 | 1,267 | 18,943 | 20,210 |
| Non-Government Grants | 746 | 43,500 | 44,246 | 992 | 32,548 | 33,539 | 395 | 22,126 | 22,521 | 941 | 43,548 | 44,489 | 1,350 | 43,095 | 44,445 |
| Net Investment Income | 4,895 | 25,987 | 30,882 | 1,973 | 15,357 | 17,330 | 2,065 | 21,372 | 23,436 | 4,895 | 25,987 | 30,882 | 4,429 | 45,769 | 50,198 |
| Miscellaneous Income | 3,515 | 2,700 | 6,215 | 2,981 | 1,905 | 4,886 | 6,860 | 4,005 | 10,865 | 3,506 | 2,672 | 6,178 | 12,473 | 11,251 | 23,724 |
| Government Grants: | | | | | | | | | | | | | | | |
| Education and Advanced Learning | 337,276 | 7,136 | 344,412 | 155,640 | 3,808 | 159,447 | 152,423 | 1,990 | 154,412 | 337,276 | 7,136 | 344,411 | 329,456 | 7,317 | 336,773 |
| Other Province of Manitoba | 23,494 | 41,386 | 64,880 | 7,175 | 29,611 | 36,786 | 3,291 | 25,697 | 28,988 | 23,494 | 46,101 | 69,595 | 19,533 | 50,867 | 70,400 |
| Government of Canada | 7,961 | 71,625 | 79,586 | 5,954 | 55,624 | 61,578 | 4,355 | 49,591 | 53,946 | 11,954 | 77,188 | 89,142 | 8,797 | 79,309 | 88,106 |
| City of Winnipeg | 51 | | 51 | | | | | | | 51 | | 51 | | 2,500 | 2,500 |
| Sales of Goods and Services | 30,144 | 900 | 31,044 | 15,358 | 422 | 15,780 | 17,817 | 406 | 18,222 | 30,144 | 1,000 | 31,144 | 34,342 | 898 | 35,240 |
| Ancillary Services | 36,568 | | 36,568 | 20,719 | | 20,719 | 20,753 | | 20,753 | 36,568 | | 36,568 | 37,182 | | 37,182 |
| | <u>592,073</u> | <u>216,603</u> | <u>808,676</u> | <u>348,226</u> | <u>147,498</u> | <u>495,724</u> | <u>339,193</u> | <u>131,119</u> | <u>470,312</u> | <u>598,149</u> | <u>226,859</u> | <u>825,008</u> | <u>590,828</u> | <u>259,949</u> | <u>850,777</u> |
| Expense: | | | | | | | | | | | | | | | |
| Academic | 323,224 | 112,085 | 435,309 | 155,187 | 55,148 | 210,335 | 150,127 | 50,030 | 200,158 | 325,508 | 116,373 | 441,881 | 325,393 | 106,278 | 431,671 |
| Libraries | 16,354 | | 16,354 | 7,977 | | 7,977 | 7,720 | | 7,720 | 16,500 | 89 | 16,589 | 16,963 | 6 | 16,969 |
| Student Affairs | 19,543 | | 19,543 | 8,943 | | 8,943 | 8,841 | 1 | 8,841 | 19,800 | | 19,800 | 19,772 | | 19,772 |
| Administration | 52,292 | 2,000 | 54,292 | 22,561 | 1,709 | 24,270 | 20,580 | 589 | 21,169 | 49,075 | 4,382 | 53,457 | 46,019 | 2,967 | 48,986 |
| Plant Maintenance | 39,727 | | 39,727 | 16,348 | | 16,348 | 16,472 | | 16,472 | 42,000 | | 42,000 | 40,463 | 44 | 40,507 |
| Other Academic Support | 34,372 | | 34,372 | 15,292 | 19 | 15,311 | 13,703 | 18 | 13,722 | 32,220 | | 32,220 | 29,101 | | 29,101 |
| General | 23,339 | 7,499 | 30,838 | 7,670 | 4,799 | 12,469 | 14,258 | 9,818 | 24,076 | 19,267 | 8,868 | 28,135 | 29,528 | 7,183 | 36,711 |
| Student Awards | 9,727 | 37,000 | 46,727 | 5,918 | 19,063 | 24,981 | 5,864 | 10,984 | 16,848 | 12,500 | 37,000 | 49,500 | 12,417 | 36,961 | 49,378 |
| Interest | - | 17,900 | 17,900 | - | 9,243 | 9,243 | - | 8,415 | 8,415 | - | 18,661 | 18,661 | - | 18,120 | 18,120 |
| Amortization of Capital Assets | - | 54,000 | 54,000 | - | 27,000 | 27,000 | - | 26,250 | 26,250 | - | 54,000 | 54,000 | - | 52,546 | 52,546 |
| Ancillary Services | 28,531 | | 28,531 | 15,246 | | 15,246 | 13,794 | | 13,794 | 28,531 | | 28,531 | 28,450 | | 28,450 |
| Actuarially Determined Employee Future Benefits | 1,000 | | 1,000 | | | | | | | 1,000 | | 1,000 | 6,930 | | 6,930 |
| Change in Pension Liability | - | | - | | | | | | | - | | - | 34 | | 34 |
| Staff Benefits Contra | (7,516) | | (7,516) | (3,732) | | (3,732) | (2,467) | | (2,467) | (7,516) | | (7,516) | (7,542) | | (7,542) |
| | <u>540,593</u> | <u>230,484</u> | <u>771,077</u> | <u>251,409</u> | <u>116,980</u> | <u>368,389</u> | <u>248,892</u> | <u>106,105</u> | <u>354,996</u> | <u>538,885</u> | <u>239,373</u> | <u>778,258</u> | <u>547,528</u> | <u>224,105</u> | <u>771,633</u> |
| Net Revenue from Operating Activities | 51,480 | (13,881) | 37,599 | 96,817 | 30,518 | 127,335 | 90,302 | 25,014 | 115,316 | 59,264 | (12,514) | 46,750 | 43,300 | 35,844 | 79,144 |
| Inter-fund Transfers | (51,431) | 51,431 | - | (16,342) | 16,342 | (0) | (11,976) | 11,976 | 0 | (59,215) | 59,215 | - | (49,463) | 49,463 | - |
| Net Increase (Decrease) to Fund Balances from Operating Activities | 49 | 37,550 | 37,599 | 80,475 | 46,860 | 127,335 | 78,326 | 36,991 | 115,316 | 49 | 46,701 | 46,750 | (6,163) | 85,307 | 79,144 |
| Remeasurement Gains and (Losses) | | 17,400 | 17,400 | | (117) | (117) | | 1,038 | 1,038 | | 17,400 | 17,400 | (5) | 55,198 | 55,193 |
| Total Increase (Decrease) in Fund Balances | 49 | 54,950 | 54,999 | 80,475 | 46,743 | 127,218 | 78,326 | 38,029 | 116,354 | 49 | 64,101 | 64,150 | (6,168) | 140,505 | 134,337 |

The University of Manitoba Appendix III
 Board of Governors Financial Report
 2014/15 Board Approved Budget

| | <u>Opening Budget</u> <u>April 1, 2014</u> |
|---|---|
| General Funds | |
| General Operating Fund | |
| Revenue | 592,073 |
| Remeasurements Gains & (Losses) | |
| Expense and Net Fund Transfers | <u>(592,073)</u> |
| Net | - |
| Specific Provisions Fund | |
| Expense and Net Fund Transfers | <u>1,049</u> |
| Net | 1,049 |
| Expenses Funded from Future Revenues | |
| Expense and Net Fund Transfers | <u>(1,000)</u> |
| Net | (1,000) |
| Total General Funds | |
| Revenue | 592,073 |
| Expense and Net Fund Transfers | <u>(592,024)</u> |
| Net Revenue from Operating Activities | 49 |
| Remeasurements Gains & (Losses) | - |
| Net Increase in Fund Balance | <u>49</u> |
| Capital Asset | |
| Revenue | 36,512 |
| Remeasurements Gains & (Losses) | |
| Expense and Net Fund Transfers | <u>(21,312)</u> |
| Net | 15,200 |
| Research and Special | |
| Revenue | 143,100 |
| Accumulated Remeasurements Gains & (Losses) | |
| Expense and Net Fund Transfers | <u>(143,100)</u> |
| Net | - |
| Staff Benefits | |
| Revenue | 6,191 |
| Remeasurements Gains & (Losses) | |
| Expense and Net Fund Transfers | <u>(1,683)</u> |
| Net | 4,508 |
| Trust | |
| Revenue | 20,800 |
| Remeasurements Gains & (Losses) | 5,200 |
| Expense and Net Fund Transfers | <u>(13,945)</u> |
| Net | 12,055 |
| Total Restricted Funds | |
| Revenue | 206,603 |
| Expense and Net Fund Transfers | <u>(180,040)</u> |
| Net Revenue from Operating Activities | 26,563 |
| Remeasurements Gains & (Losses) | <u>5,200</u> |
| Net Increase in Fund Balance | 31,763 |
| Endowment | |
| Revenue | 10,000 |
| Accumulated Remeasurements Gains & (Losses) | 12,200 |
| Expense and Net Fund Transfers | <u>987</u> |
| Net | 23,187 |
| Total Restricted & Endowment Funds | |
| Revenue | 216,603 |
| Expense and Net Fund Transfers | <u>(179,053)</u> |
| Net Revenue from Operating Activities | 37,550 |
| Remeasurements Gains & (Losses) | <u>17,400</u> |
| Net Increase in Fund Balance | 54,950 |
| Total All Funds | |
| Revenue | 808,676 |
| Expense and Net Fund Transfers | <u>(771,077)</u> |
| Net Revenue from Operating Activities | 37,599 |
| Remeasurements Gains & (Losses) | <u>17,400</u> |
| Net | <u>54,999</u> |



AGENDA ITEM: Academic Schedule for 2015-2016

RECOMMENDED RESOLUTION:

For information only.

Action Requested: Approval Discussion/Advice Information

CONTEXT AND BACKGROUND:

The 2015-2016 Academic Schedule was prepared by the Registrar and reviewed by all faculties, colleges, and schools. It was approved by Senate at its meeting on November 5, 2014.

RESOURCE REQUIREMENTS:

N/A

CONNECTION TO THE UNIVERSITY PLANNING FRAMEWORK:

N/A

IMPLICATIONS:

N/A

ALTERNATIVES:

N/A

CONSULTATION:

The 2015-2016 Academic Schedule was reviewed by all faculties, colleges, and schools.



Board of Governors Submission

Routing to the Board of Governors:

| <u>Reviewed</u> | <u>Recommended</u> | <u>By</u> | <u>Date</u> |
|-------------------------------------|-------------------------------------|-------------------------|-------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Senate Executive</u> | <u>October 22, 2014</u> |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Senate</u> | <u>November 5, 2014</u> |
| <input type="checkbox"/> | <input type="checkbox"/> | <u></u> | <u></u> |
| <input type="checkbox"/> | <input type="checkbox"/> | <u></u> | <u></u> |
| <input type="checkbox"/> | <input type="checkbox"/> | <u></u> | <u></u> |

Submission prepared by: Senate

Submission approved by: University Secretary

Attachments

- 2015-2016 Academic Schedule

MEMO

REGISTRAR'S OFFICE

Room 400 University Centre

PH: 474-9425



UNIVERSITY
OF MANITOBA

Date: October 9, 2014

Memo To: Senate

From: Neil Marnoch, Registrar

A handwritten signature in black ink, appearing to read 'Neil Marnoch'.

Re: **Proposed Academic Schedule for 2015-2016**

The attached proposed 2015-2016 Academic Schedule has been updated based on changes in days and/or dates to conform to the 2015 and 2016 calendars, along with revised information received from academic units. The proposed schedule has been reviewed by all Faculties, Colleges and Schools. Please note the following:

1. Labour Day in 2015 is September 7; therefore New Student Orientation will take place on Tuesday, September 8 and Wednesday, September 9 (see Section 1.2.1). **Classes in most faculties and schools will begin on Thursday, September 10 and end on Wednesday, December 9** (see Section 1.2.2).
2. There are two statutory holidays in the 2015 Fall Term: Thanksgiving Day, Monday, October 12 and Remembrance Day, Wednesday, November 11 (see Section 1.1.1).
3. There are 62 days available for instruction in Fall Term.
4. The 2015 December Examination Period will be from **Friday, December 11** through **Wednesday, December 23** (see Section 1.2.6).
5. The university will re-open after the Christmas Break on Tuesday, January 5, 2016. The Winter Term will commence on Wednesday, January 6, 2016 (see Section 1.2.2).
6. There are two statutory holidays in the 2016 Winter Term: Louis Riel Day on Monday, February 15 and Good Friday on March 25. (see Section 1.1.1).
7. Mid-Term Break in 2016 is February 15 - 19, which is the seventh week of Winter Term. This coincides with the week that Louis Riel Day falls on (Feb. 15) . (see Section 1.2.5).
8. There are 62 days available for instruction in Winter Term.
9. The 2016 April Examination period will be from Monday, April 11 through Monday, April 25 (see Section 1.2.6).
10. As approved previously by Senate, the deadline for Voluntary Withdrawal is the 48th teaching day of the term. In 2015-2016 these dates are Wednesday, November 18, 2015 for Fall Term courses and Friday, March 18, 2016 for Winter Term and Fall/Winter Term (spanned) courses (see Section 1.2.3).

Note: Faculties and schools offering courses with irregular schedules and withdrawal dates

must ensure these are well publicized to students.

11. Convocation ceremonies (see Section 1.2.9) will be held as follows:

- | | |
|---|----------------------------------|
| ▪ Fall Convocation | October 21 & 22, 2015 |
| ▪ Agriculture Diploma Convocation | May 6, 2016 |
| ▪ Medicine Convocation | May 12, 2016 |
| ▪ Spring Convocation | May 31 – June 2, 2016 |
| ▪ Universite de Saint-Boniface Convocation | June 6, 2016 |

In addition to Convocation ceremonies, the Annual traditional Graduation Pow Wow in honour of Aboriginal students will be held on Saturday, May 7, 2016

12. Dates on the attached schedule presented as information include: Fee Payment deadlines determined by Financial Services (see Section 1.2.4), deadlines to apply for graduation (Section 1.2.9), and items listed under Section 1.14: Other University Special Events.

Encl.

2015-2016 Academic Schedule

Admission Application Deadlines may be found on the web at umanitoba.ca/student/admissions. Additional Important Date information for Faculty of Graduate Studies students is available at umanitoba.ca/faculties/graduate_studies/deadlines/index.html.

Section 1: Dates for Fall/Winter Session

1.1 Dates applicable to all U of M students

1.2 Dates applicable to most U of M students:

1.2.1 Orientation

1.2.2 Start and End Dates

1.2.3 Registration and Withdrawal Dates

1.2.4 Fee Deadlines

1.2.5 Mid-Term Break

1.2.6 Examination and Test Dates

1.2.7 Challenge for Credit, Supplemental Examinations and Other Tests

1.2.8 Final Grade Appeal Periods

1.2.9 Graduation and University Convocation

1.3 Dates applicable to Agriculture Diploma:

1.4 Dates applicable to Dental Hygiene:

1.5 Dates applicable to Dentistry:

1.6 Dates applicable to Law:

1.7 Dates applicable to Medicine:

1.8 Dates applicable to Nursing:

1.9 Dates applicable to Occupational Therapy:

1.10 Dates applicable to Pharmacy:

1.11 Dates applicable to Physical Therapy:

1.12 Dates applicable to Respiratory Therapy:

1.13 Dates applicable to Social Work:

Section 2: Dates for Summer Term

2.1 Distance and Online Education Dates

2.2 Summer Session 2015 Start and End Dates

2.3 Summer Session 2016 Class Start Dates

Section 1: Dates for Fall/Winter Session

This section includes information for Fall and Winter Terms. Summer Term information, including information specific to Distance and Online Education classes offered over Summer Term, is included in Section 3 of the Academic Schedule.

1.1 Dates applicable to all U of M students:

1.1.1 University Closure

When the University is closed no classes/examinations will be held.

| | |
|--------------------------------------|-------------------------------|
| Canada Day (Holiday Observed) | July 1, 2015 |
| Civic Holiday | Aug. 3, 2015 |
| Labour Day | Sept. 7, 2015 |
| Thanksgiving Day | Oct. 12, 2015 |
| Remembrance Day | Nov. 11, 2015 |
| Winter Holiday | Dec. 24, 2015 to Jan. 4, 2016 |
| Louis Riel Day | Feb. 15, 2016 |
| Good Friday | Mar. 25, 2016 |
| Victoria Day | May 23, 2016 |

1.2 Dates applicable to most U of M students:

Faculties, colleges, schools and/or programs may have other important dates and deadlines that are not included in the Academic Schedule. Some additional or differing date information is included separately for the following faculties, schools and/or programs: **Agriculture Diploma, Dentistry (includes IDDP), Dental Hygiene, Law, Medicine, Nursing, Occupational Therapy, Pharmacy, Physical Therapy, Respiratory Therapy, and Social Work.** Students in these programs should also see their respective section of the Academic Schedule.

1.2.1 Orientation

Additional or differing dates exist for the following faculties, colleges, schools and/or programs: Agriculture Diploma, IDDP, Medicine, Nursing, Occupational Therapy, Pharmacy, Physical Therapy, Respiratory Therapy, and Social Work. Students in these programs should also see their respective section of the Academic Schedule.

Head Start

| | |
|------------------------------------|--------------|
| For prospective 2015-2016 students | June 6, 2015 |
| For prospective 2016-2017 students | June 4, 2016 |

New Student Orientation

| | |
|---|--------------------------|
| Fall Term, Bannatyne Campus | Aug. 26, 2015 |
| International Student orientation | Sept. 2, 2015 |
| Fall Term, Fort Garry Campus | Sept. 8 to Sept. 9, 2015 |
| Winter Term, Fort Garry Campus | Jan. 5, 2016 |
| Faculty of Agricultural & Food Sciences Year 1 | Sept. 9, 2015 |
| School of Art | Sept. 8 to Sept. 9, 2015 |

| | |
|---|--------------------------|
| Asper School of Business | |
| Year 1 student welcome luncheon | Sept. 8, 2015 |
| Year 1 CSA orientation and Barbeque | Sept. 9, 2015 |
| Faculty of Education | |
| Education Orientation | Aug. 26, 2015 |
| Faculty of Engineering | |
| | Sept. 8 to Sept. 9, 2015 |
| Faculty of Human Ecology – New student information session | |
| | Sept. 9, 2015 |
| Marcel A. Desautels Faculty of Music | |
| | Sept. 8, 2015 |

1.2.2 Start and End Dates

Additional or differing dates exist for the following faculties, colleges, schools and/or programs: Agriculture Diploma, Dental Hygiene, Dentistry, Law, Medicine, Nursing, Occupational Therapy, Pharmacy, Physical Therapy, Respiratory Therapy, and Social Work. These students should also see their respective section of the Academic Schedule.

| | |
|---|--------------------------|
| Fall Term | Sept. 10 to Dec. 9, 2015 |
| Winter Term | Jan. 6 to Apr. 8, 2016 |
| Winter/Summer Term Distance and Online Education classes | Jan. 6 to June 30, 2016 |

1.2.3 Registration and Withdrawal Dates

Additional or differing dates exist for the following faculties, colleges, schools and/or programs: Agriculture Diploma, Education, Law and other faculties and/or schools offering irregularly scheduled courses. Agriculture Diploma program and Law students should also see their respective section of the Academic Schedule. Education students are also referred to the Class Schedule. All others should also refer to either: the 100% Refund and Voluntary Withdrawal deadline information posted on the Registrar's Office website in June, or the Class Schedule.

| | |
|--|--------------------|
| Regular Registration Period | |
| Fall Term and Fall/Winter Term classes | Ends Sept. 9, 2015 |
| Winter Term classes | Ends Jan. 5, 2016 |
| Winter/Summer Term Distance and Online Education courses | Ends Jan. 5, 2016 |

Late Registration/Registration Revision Period

A financial penalty may be assessed for late registrations. Students may use this period of time to make changes to their selected courses or class schedule.

| | |
|--|----------------------------|
| Fall Term and Fall/Winter Term classes | Sept. 10 to Sept. 23, 2015 |
| Winter Term classes | Jan. 6 to Jan. 19, 2016 |
| Winter Term classes and Winter/Summer Term Distance and Online Education courses | Jan. 6 to Jan. 19, 2016 |

Last Date to Register/Registration Revision Deadline

Last date to drop and have class excluded from transcripts; VWs will be recorded on transcripts for classes dropped after this date.

| | |
|--|----------------|
| Fall Term and Fall/Winter Term classes | Sept. 23, 2015 |
| Winter Term classes | Jan. 19, 2016 |
| Winter Term classes and Winter/Summer Term Distance and Online Education courses | Jan. 19, 2016 |

Voluntary Withdrawal (VW) deadline

Last date to withdraw and not receive a final grade; students cannot withdraw from courses dropped after this date.

| | |
|--|---------------|
| Fall Term classes | Nov. 18, 2015 |
| Winter Term and Fall/Winter Term classes | Mar. 18, 2016 |
| Winter/Summer Term Distance and Online Education courses | June 6, 2016 |

1.2.4 Fee Deadlines

Fee Payment Deadline (including first instalment payment)

A financial penalty will be assessed on accounts with an outstanding balance after this date. Additional or differing dates exist for Agriculture Diploma and Law students. Students in these programs should also see their respective section of the Academic Schedule.

| | |
|-------------|----------------|
| Fall Term | Sept. 16, 2015 |
| Winter Term | Jan. 13, 2016 |

Registration Revision Deadline

Last date to withdraw and have some fees removed from fee assessment. Additional or differing dates exist for Agriculture Diploma program students. Students in these programs should also see their respective section of the Academic Schedule.

| | |
|--|----------------|
| Fall Term and Fall/Winter Term classes | Sept. 23, 2015 |
| Winter Term classes and Winter/Summer Term Distance and Online Education courses | Jan. 19, 2016 |

1.2.5 Mid-Term Break

Feb. 15 to Feb. 19, 2016

Academic and administrative offices will be open during this period, but there will be no classes/examinations held for students. Additional or differing dates exist for the following faculties, colleges, schools and/or programs: Dentistry, Medicine, Occupational Therapy, Physical Therapy. Students in these programs should also see their respective section of the Academic Schedule.

1.2.6 Examination and Test Dates

Students are reminded that they must remain available until all examination and test obligations have been fulfilled. Additional or differing dates exist for the following faculties, colleges, schools and/or programs: Agriculture Diploma, Dental Hygiene, Dentistry, Law, Medicine, and Pharmacy. Students in these programs should also see their respective section of the Academic Schedule.

| | |
|---|--------------------------|
| Fall Term (includes tests and midterm exams for Fall/Winter Term classes) | Dec. 11 to Dec. 23, 2015 |
| Winter Term (includes final exams for Fall/Winter Term classes) | Apr. 11 to Apr. 25, 2016 |
| Off-Campus Exam Application Deadline for Distance and Online Education Students: | |
| Fall Term (includes tests and midterm exams for Fall/Winter Term courses) | Oct. 1, 2015 |
| Winter Term (includes final exams for Fall/Winter Term courses) | Feb. 1, 2016 |

1.2.7 Challenge for Credit, Supplemental Examinations and Other Tests

This information is only for those faculties and schools that extend supplemental examination privileges. Additional or differing dates exist for Agriculture Diploma students; these students should also see their respective section of the Academic Schedule.

Supplemental Examination application deadline:

| | |
|--------------------------------------|--------------|
| For autumn supplemental examinations | July 2, 2015 |
|--------------------------------------|--------------|

| | |
|---|------------------------------|
| Challenge for Credit application deadline: | |
| For classes offered Fall Term 2015: | Sept. 23, 2015 |
| For classes offered Winter Term 2016: | Jan. 19, 2016 |
| For June 2016 series: | Apr. 22, 2016 |
| Language Reading Tests for Graduate Students | Aug. 29, 2015; Mar. 26, 2016 |

1.2.8 Final Grade Appeal Periods

| | |
|---|-------------------------|
| For final grades received for Fall Term 2015 classes | Jan. 6 to Jan. 26, 2016 |
| For final grades received for Winter Term 2016 and Fall 2015/Winter 2016 classes | May 24 to June 13, 2016 |

1.2.9 Graduation and University Convocation

Degrees, Diplomas and Certificates will be awarded at Convocation. Graduation date may differ from Convocation Ceremony date. Additional or differing dates exist for the following faculties, colleges, schools and/or programs: Agriculture Diploma, and Medicine. Students in these programs should also see their respective section of the Academic Schedule.

For students graduating Fall 2015:

| | |
|---|--------------------------|
| Deadline to apply online to graduate <i>for most Undergraduate students</i> | July 30, 2015 |
| Faculty of Graduate Studies Submission Deadline* | Aug. 27, 2015 |
| Convocation Ceremony (Fort Garry Campus) | Oct. 21 to Oct. 22, 2015 |

For students graduating February 2016:

| | |
|---|------------------------|
| Deadline to apply online to graduate <i>for most Undergraduate students</i> | Sept. 23, 2015 |
| Faculty of Graduate Studies Submission Deadline* | Jan. 5, 2016 |
| Graduation date for students graduating in February | Feb. 3, 2016 |
| Convocation Ceremony – Agriculture Diploma | May 6, 2016 |
| Convocation Ceremony - Medicine | May 12, 2016 |
| Convocation Ceremony (Fort Garry Campus) | May 31 to June 2, 2016 |

For students graduating Spring 2016:

| | |
|---|------------------------|
| Deadline to apply online to graduate <i>for most Undergraduate students</i> | Jan. 19, 2016 |
| Faculty of Graduate Studies Submission Deadline* | Mar. 31, 2016 |
| Convocation Ceremony – Agriculture Diploma | May 6, 2016 |
| Convocation Ceremony - Medicine | May 12, 2016 |
| Convocation Ceremony (Fort Garry Campus) | May 31 to June 2, 2016 |
| Université de Saint-Boniface Convocation Ceremony | June 6, 2016 |

Faculty of Graduate Studies Submission Deadline for students graduating Fall 2016:*

| | |
|--|---------------|
| | Aug. 25, 2016 |
|--|---------------|

| | |
|--|-------------|
| Annual traditional Graduation PowWow in honour of Aboriginal students | May 7, 2016 |
|--|-------------|

**For reports on theses/practica (and the corrected copies of the theses/practica), comprehensive examinations and M.Eng. projects to be submitted to Faculty of Graduate Studies by students expecting to graduate.*

1.3 Dates applicable to Agriculture Diploma:

1.3.1 Orientation

Sept. 16, 2015

1.3.2 Start and End Dates

Fall Term

Sept. 21 to Dec. 8, 2015

Winter Term

Jan. 6 to Mar. 31, 2016

1.3.3 Registration and Withdrawal Dates

Regular Registration Period

Fall Term and Fall/Winter Term classes

Ends Sept. 18, 2015

Winter Term classes

Ends Jan. 5, 2016

Late Registration/Registration Revision Period

A financial penalty may be assessed on late registrations. Students may use this period of time to make changes to their selected courses or class schedule.

Fall Term and Fall/Winter Term classes

Sept. 21 to Sept. 30, 2015

Winter Term classes

Jan. 6 to Jan. 19, 2016

Last Date to Register/Registration Revision Deadline

Last date to drop and have class excluded from transcripts; VWs will be recorded on transcripts for classes dropped after this date.

Fall Term and Fall/Winter Term classes

Sept. 30, 2015

Winter Term classes

Jan. 19, 2016

Voluntary (VW) Withdrawal deadline

Last date to withdraw and not receive a final grade; students cannot withdraw from classes after this date.

Fall Term classes

Nov. 17, 2015

Winter Term and Fall/Winter Term classes

Mar. 8, 2016

1.3.4 Fee Deadlines

Fee Payment Deadline (including first instalment payment)

A financial penalty will be assessed on accounts with an outstanding balance after this date.

Fall Term

Sept. 21, 2015

Winter Term

Jan. 13, 2016

Registration Revision Deadline

Last date to withdraw and have fees removed from fee assessment; a credit will be granted for applicable fees that have already been paid.

Fall Term and Fall/Winter Term classes

Sept. 30, 2015

Winter Term classes

Jan. 19, 2016

1.3.5 Examination and Test Dates

| | |
|--|-------------------------|
| Fall Term (includes tests and midterm exams for Fall/Winter Term classes) | Dec. 9 to Dec. 16, 2015 |
| Winter Term (includes final exams for Fall/Winter Term classes) | April 1 to Apr. 8, 2016 |

1.3.6 Challenge for Credit and Supplemental Examinations and Tests

Supplemental Examination application deadline:

| | |
|--|---------------|
| Fall Term 2015 | Jan. 5, 2016 |
| Winter Term 2016 (for graduating students) | Apr. 18, 2016 |
| Winter Term 2016 (for non-graduating students) | May 24, 2016 |

Supplemental Examination dates:

| | |
|--|---------------|
| Fall Term 2015 | Jan. 7, 2016 |
| Winter Term 2016 (for graduating students) | Apr. 20, 2016 |
| Winter Term 2016 (for non-graduating students) | June 1, 2016 |

Challenge for Credit application deadline:

| | |
|---------------------------------------|----------------|
| For classes offered Fall Term 2015: | Sept. 16, 2015 |
| For classes offered Winter Term 2016: | Jan. 19, 2016 |
| For June 2016 series: | Apr. 22, 2016 |

1.3.7 School of Agriculture Convocation

May 6, 2016

1.4 Dates applicable to Dental Hygiene:

1.4.1 Start and End Dates

Year 2

| | |
|---------------------|--------------------------|
| Fall Term | Aug. 17 to Nov. 27, 2015 |
| Winter Term Classes | Jan. 5 to Apr. 1, 2016 |
| Winter Term Clinic | Jan. 5 to Apr. 1, 2016 |

Year 3

| | |
|---------------------|--------------------------|
| Fall Term Classes | Aug. 10 to Nov. 27, 2015 |
| Fall Term Clinics | TBA to Dec. 4, 2015 |
| Winter Term Classes | Jan. 5 to Apr. 1, 2016 |
| Winter Term Clinics | Jan. 5 to Apr. 15, 2016 |

1.4.2. Examination and Test Dates

Year 2

| | |
|---|------------------------|
| Fall Term (includes tests and midterm exams for Fall/Winter Term classes) | Nov. 30 to 11, 2015 |
| Winter Term | Apr. 4 to Apr. 8, 2016 |

Year 3

| | |
|---|-------------------------|
| Fall Term (includes tests and midterm exams for Fall/Winter Term classes) | Dec. 7 to Dec. 11, 2015 |
| Winter Term | Apr. 4 to Apr. 8, 2016 |

1.5 Dates applicable to Dentistry:

1.5.1 International Dentist Degree Program (IDDP)

| | |
|--------------------|---------------|
| Year 1 Orientation | May-June 2015 |
| On-Site Assessment | TBA |

1.5.2 Start and End Dates

Years 1 and 2

| | |
|---------------------|--------------------------|
| Fall Term Classes | Aug. 10 to Nov. 27, 2015 |
| Winter Term Classes | Jan. 5 to April 29, 2016 |

Year 3

| | |
|---------------------|--------------------------|
| Fall Term Classes | Aug. 4 to Nov. 27, 2015 |
| Fall Term Clinic | TBA to Dec. 4, 2015 |
| Winter Term Classes | Jan. 5 to April 29, 2016 |
| Winter Term Clinics | Jan. 5 to April 29, 2016 |

Year 4

| | |
|----------------------------|-------------------------|
| Fall Term Classes | Aug. 4 to Dec. 4, 2015 |
| Fall Term Clinic | TBA to Dec. 4, 2015 |
| Winter Term (most classes) | Jan. 5 to Jan. 9, 2016 |
| Winter Term Clinics | Jan. 5 to Apr. 22, 2016 |

1.5.3 Mid-Term Break

Feb. 29 to Mar. 4, 2016

The academic and administrative offices will be open during this period, but there will be no classes/examinations held for students.

1.5.4 Examination and Test Dates

Years 1, 2 and 3

| | |
|---|--------------------------|
| Fall Term (includes tests and midterm exams for Fall/Winter Term classes) | Nov. 30 to Dec. 11, 2015 |
| Winter Term | May 2 to May 13, 2016 |

Year 4

| | |
|---|--------------------------|
| Fall Term (includes tests and midterm exams for Fall/Winter Term classes) | Dec. 7 to Dec. 11, 2015 |
| Winter Term | Jan. 11 to Jan. 15, 2016 |

1.6 Dates applicable to Law:

1.6.1 Start and End Dates

| | |
|-------------|-------------------------|
| Fall Term | Sept. 8 to Dec. 7, 2015 |
| Winter Term | Jan. 5 to Apr. 8, 2016 |

1.6.2 Registration and Withdrawal Dates

Regular Registration Period

| | |
|--|--------------------|
| Fall Term and Fall/Winter Term classes | Ends Sept. 9, 2015 |
| Winter Term classes | Ends Jan. 5, 2016 |

Late Registration/Registration Revision Period

A financial penalty may be assessed for late registrations. Students may use this period of time to make changes to their selected courses or class schedule.

| | |
|--|----------------------------|
| Fall Term and Fall/Winter Term classes | Sept. 10 to Sept. 21, 2015 |
| Winter Term classes | Jan. 6 to Jan. 15, 2016 |

Last Date to Register/Registration Revision Deadline

Last date to drop and have class excluded from transcripts; VWs will be recorded on transcripts for classes dropped after this date.

| | |
|--|----------------|
| Fall Term and Fall/Winter Term classes | Sept. 21, 2015 |
| Winter Term classes | Jan. 15, 2016 |

Voluntary Withdrawal deadline

Last date to withdraw and not receive a final grade; students cannot withdraw from classes after this date.

| | |
|--|---------------|
| Fall Term classes | Nov. 18, 2015 |
| Winter Term and Fall/Winter Term classes | Mar. 18, 2016 |

1.6.3 Examination and Test Dates

| | |
|---|--------------------------|
| Fall Term (includes tests and midterm exams for Fall/Winter Term classes) | Dec. 10 to Dec. 23, 2015 |
| Winter Term | Apr. 11 to Apr. 25, 2016 |

1.7 Dates applicable to Medicine:

1.7.1 Orientation

| | |
|------------------------------|---------------|
| Medicine Inaugural Exercises | Aug. 19, 2015 |
|------------------------------|---------------|

1.7.2 Start and End Dates

Year 1

| | |
|-----------|--------------------------|
| Fall Term | Aug. 18 to Dec. 18, 2015 |
|-----------|--------------------------|

| | |
|-------------|------------------------|
| Winter Term | Jan. 5 to May 27, 2016 |
|-------------|------------------------|

Year 2

| | |
|-----------|--------------------------|
| Fall Term | Aug. 24 to Dec. 18, 2015 |
|-----------|--------------------------|

| | |
|-------------|------------------------|
| Winter Term | Jan. 5 to May 27, 2016 |
|-------------|------------------------|

Year 3

| | |
|-----------|--------------------------|
| Fall Term | Aug. 24 to Dec. 18, 2015 |
|-----------|--------------------------|

| | |
|-------------|-------------------------|
| Winter Term | Jan. 5 to Aug. 19, 2016 |
|-------------|-------------------------|

Year 4

| | |
|-----------|--------------------------|
| Fall Term | Aug. 24 to Dec. 18, 2015 |
|-----------|--------------------------|

| | |
|-------------|------------------------|
| Winter Term | Jan. 5 to May 12, 2016 |
|-------------|------------------------|

1.7.3 Mid-Term Break (Year 1 and Year 2)

Mar. 14 to 18, 2016

The academic and administrative offices will be open during this period, but there will be no classes/examinations held for students.

1.7.4 College of Medicine Convocation Ceremony

May 12, 2016

1.8 Dates applicable to Nursing:

1.8.1 New Student Submission Deadline

Non Academic requirements due for all newly admitted Nursing students with fall admissions July 15, 2015

Non Academic requirements due for all newly admitted Nursing students with winter admissions Nov. 10, 2015

1.8.2 Orientation

All New Students Aug. 25, 26, 2015

Year 2 Clinical Orientation TBA

Year 3 Orientation Sept. 16, 2015

Year 4 clinical and senior practicum orientation (January start) Sept. 10, 2015

1.8.3 Start and End Dates

Nursing labs in:

NURS 3280 (Skills Year 3) Begin week of Sept. 14, 2015

Year 3 Clinical Rotation

Tuesday/Wednesday Starts Sept. 29, 2015

Thursday/Friday Starts Oct. 1, 2015

Year 4 NURS 4270 Clinical Rotation Starts Sept. 15, 2015

Year 4 NURS 4430 Clinical Rotation

Tuesday/Wednesday Starts Sept. 22, 2015

Thursday/Friday Starts Sept. 24, 2015

Year 4 NURS 4290 Senior Practicum Starts Sept. 14, 2015

1.8.4 Registration Dates

Last date to register for Fall 2015 and Winter 2016 Nursing Clinical Courses Aug. 4, 2015

1.9 Dates applicable to Occupational Therapy:

1.9.1 Year 1 Orientation

Aug. 20 to Aug. 21, 2015

1.9.2 Start and End Dates

Year 1

| | |
|--------------------------------------|--------------------------|
| Fall Term Classes | Aug. 24 to Nov. 13, 2015 |
| Fall Term Basic Fieldwork | Nov. 16 to Dec. 11, 2015 |
| Winter Term Classes | Jan. 5 to Apr. 29, 2016 |
| Winter Term Intermediate Fieldwork 1 | May 2 to June 24, 2016 |

Year 2

| | |
|--------------------------------------|--------------------------|
| Fall Term | Aug. 24 to Dec 11, 2015 |
| Winter Term Intermediate Fieldwork 2 | Jan. 4 to Feb. 26, 2016* |
| Winter Term Classes | Mar. 7 to June 24, 2016 |

1.9.3 Mid-Term Break

Feb. 29 to Mar. 4, 2016*

**Note : Some students may need to complete fieldwork during mid-term break depending on availability of fieldwork sites.*

The academic and administrative offices will be open during this period, but there will be no classes/examinations held for students.

1.10 Dates applicable to Pharmacy:

1.10.1 Year 1 Orientation

Sept. 9, 2015

1.10.2 Start and End Dates

Year 2 SPEP 2 May 2 to May 13, 2016

Year 3

| | |
|---------------------|-------------------------|
| Winter Term Classes | Jan. 5 to Mar. 24, 2016 |
| SPEP 3 | Apr. 4 to Apr. 29, 2016 |

Year 4

| | |
|---------------------|-------------------------|
| Fall Term Classes | Sept. 8 to Nov. 2, 2015 |
| SPEP 4 – Block 1 | Nov. 9 to Dec. 18, 2015 |
| Electives – Block 1 | Nov. 9 to Dec. 23, 2015 |
| SPEP 4 – Block 2 | Jan. 4 to Feb. 12, 2016 |
| Electives – Block 2 | Jan. 4 to Feb. 19, 2016 |
| SPEP 4 – Block 3 | Feb. 22 to Apr. 1, 2016 |
| Electives – Block 3 | Feb. 22 to Apr. 8, 2016 |

1.10.3 Examination and Test Dates

| | |
|--------|-------------------------|
| Year 4 | Nov. 4 to Nov. 6, 2015 |
| Year 3 | Mar. 28 to Apr. 1, 2016 |

1.11 Dates applicable to Physical Therapy:

| | |
|---------------------------|---------------|
| 1.11.1 Year 1 Orientation | Aug. 17, 2015 |
|---------------------------|---------------|

1.11.2 Start and End Dates

Year 1

| | |
|-----------------------|---|
| Fall Term | Aug. 17 to Dec. 18, 2015 |
| Winter Term Classes | Jan. 5 to Mar. 24, 2016 |
| Winter Term (PT 6291) | 6 week placement between Apr. 4 to June 24, 2016 |

Year 2

| | |
|-------------|--------------------------|
| Fall Term | Aug. 17 to Dec. 18, 2015 |
| Winter Term | Jan. 5 to Mar. 24, 2016 |

| | |
|---------------------------------------|-------------------------|
| 1.11.3 Mid-Term Break (Years 1 and 2) | Mar. 28 to Apr. 1, 2016 |
|---------------------------------------|-------------------------|

The academic and administrative offices will be open during this period, but there will be no classes/examinations held for students.

1.12 Dates applicable to Respiratory Therapy:

| | |
|---------------------------|--------------------------|
| 1.12.1 Year 1 Orientation | Aug. 31 to Sept. 4, 2015 |
|---------------------------|--------------------------|

1.12.2 Start and End Dates

Year 1

| | |
|-------------|--------------------------|
| Fall Term | Sept. 8 to Dec. 18, 2015 |
| Winter Term | Jan. 6 to May 27, 2016 |

Year 2

| | |
|-------------|--------------------------|
| Fall Term | Sept. 8 to Dec. 18, 2015 |
| Winter Term | Jan. 6 to June 24, 2016 |

Year 3

Fall Term

Aug. 17 to Dec. 18, 2015

Winter Term

Jan. 5 to June 3, 2016

1.13 Dates applicable to Social Work:

1.13.1 Orientation

Year 1

Sept. 9, 2015

Year 2 and 3 Field Orientation

Sept. 8 and Sept. 9, 2015

1.13.2 Start and End Dates

Years 2 and 3 Field Instruction

Fall Term

Sept. 8 to Dec. 11, 2015

Winter Term

Jan. 6 to Apr. 11, 2016

1.14 Other University Special Events

2015 School Counsellors Admissions Seminar

Sept. 2015 (date TBA)

Evening of Excellence

Oct. 2015 (date TBA)

Memorial events for 14 women murdered at l'École Polytechnique in 1989

Dec. 6, 2015

Information Days for High School Students

Feb. 17 to 18, 2016

Section 2: Dates for Summer Term

2.1 Distance and Online Education Dates

This section includes information for Winter/Summer Term 2016 and in Summer Term 2016 Distance and Online Education Courses.

2.1.1 Start and End Dates

| | |
|---------------------------------|-------------------------|
| Winter Term/Summer Term courses | Jan. 6 to June 30, 2016 |
| Summer Term | May 2 to July 29, 2016 |

2.1.2 Registration and Withdrawal Dates

Regular Registration Period

| | |
|----------------------------|-------------------|
| Winter/Summer Term courses | Ends Jan. 5, 2016 |
| Summer Term courses | Ends May 1, 2016 |

Late Registration/Registration Revision Period

A financial penalty may be assessed on late registrations.

| | |
|--|-------------------------|
| Winter Term and Winter/Summer Term courses | Jan. 6 to Jan. 19, 2016 |
| Summer Term courses | May 2 to May 13, 2016 |

Last Date to Register/Registration Revision Deadline

Last date to drop and have class excluded from transcripts; VWs will be recorded on transcripts for courses dropped after this date.

| | |
|--|---------------|
| Winter Term and Winter/Summer Term courses | Jan. 19, 2016 |
| Summer Term courses | May 13, 2016 |

Voluntary Withdrawal (VW) deadline

Last date to withdraw and not receive a final grade; students cannot withdraw from courses after this date.

| | |
|----------------------------|--------------|
| Winter/Summer Term courses | June 6, 2016 |
| Summer Term courses | July 8, 2016 |

2.1.3 Examination Dates

| | |
|--|---------------------------------|
| Winter/Summer Term courses | July 4 to July 7, 2016 |
| Summer Term courses | Aug. 2 to Aug. 5 & Aug. 8, 2016 |
| Off-Campus Exam Application Deadline for Distance and Online Education Students | |
| Winter/Summer Term courses | Apr. 29, 2016 |
| Summer Term courses | June 1, 2016 |

2.2 Summer Session 2015 Start and End Dates

For more detailed information, please consult the Summer Session Calendar available from the Summer Session Office, 166 Extended Education Complex, or online at umanitoba.ca/summer.

2.2.1 Dates for May Day, June Day and May-June Day classes

| | |
|---------------------------|--------------------------|
| Classes | May 4 to June 23, 2015 |
| Examinations | |
| May Day | May 29 to May 30, 2015 |
| June Day and May-June Day | June 25 to June 26, 2015 |

2.2.2 Dates for May-June Evening, June-August Evening and May-August Evening classes

| | |
|--|--------------------------|
| Classes | May 4 to Aug. 6, 2015 |
| Examinations | |
| May-June Evening | June 19 to June 20, 2015 |
| June-August Evening and May-August Evening | Aug. 7 to Aug. 8, 2015 |

2.2.3 Dates for July Day, August Day and July-August Day classes

| | |
|--------------------------------|--------------------------|
| Classes | July 2 to Aug. 20, 2015 |
| Examinations | |
| July Day | July 27, 2015 |
| August Day and July-August Day | Aug. 21 to Aug. 22, 2015 |

2.2.4 Other Start and End Dates

| | |
|---|---|
| Medicine, B.S.c | May 25 to Aug. 21, 2015 |
| Nursing Summer Term | Apr. 20 to July 22, 2015 |
| Occupational Therapy | |
| Year 1 Intermediate Fieldwork 1 (rescheduled to Winter 2015 term) | May 4 to June 26, 2015 |
| Year 2 Advanced Fieldwork | Flexible start and end between June 29 to Sept. 11, 2015 |
| Physical Therapy Year 1 | |
| (PT 6291) rescheduled to Winter 2015 term | 6 week placement between Apr. 7 to June 26, 2015 |
| (PT 6292) | 6 week placement between May 19 to Sept. 25, 2015 |
| (PT 6310) class..... | Mar. 30 to Aug. 14, 2015 |
| Year 2 (PT 7292 and PT 7390) | 2 x 6 week placements between Apr. 7 to Sept. 11, 2015 |
| Respiratory Therapy Year 2 (rescheduled to Winter 2015 term) | Apr. 27 to June 26, 2015 |

2.3 Summer Session 2016 Class Start Dates

Other dates not yet available. More dates will be made available in the 2016-2017 Academic Schedule.

| | |
|--|--|
| Summer Session Start Date | May 2, 2016 |
| Medicine, B.Sc. | May 23 to Aug.19, 2016 |
| Nursing Summer Term | Apr. 18 to July 22, 2016 |
| Occupational Therapy Year 2 Advanced Fieldwork | Flexible start and end between June 27 to Sept. 9, 2016 |
| Physical Therapy Year 1 | |
| (PT 6292) | 6 week placement between May 16 to Sept. 23, 2016 |
| (PT 6310) class | Mar. 28 to Aug. 12, 2016 |
| | 2 x 6 week placements between |
| Year 2 (PT 7292 and PT 7390) | Apr. 4 to Sept. 9, 2016 |